



micro.P3.express

minimalist project management system for micro-projects




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- 
- ① High-level overview
 - ② Full review
 - ③ NUPP
 - ④ Tailoring

Mega-Projects

Small, Medium, and Large Projects

Micro-Projects

Approximately 1 to 7 people
Done in organizations of any size

P3.express

micro.P3.express

Mega-Projects

Small, Medium, and Large Projects

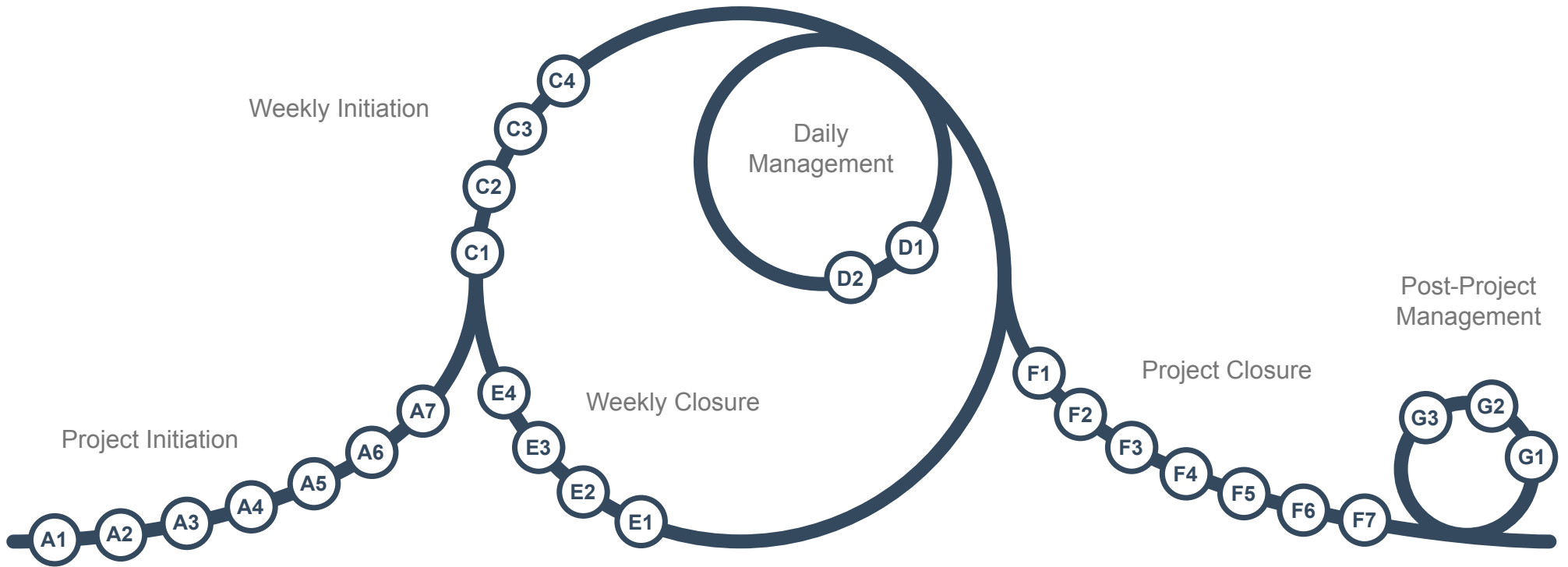
Micro-Projects

Approximately 1 to 7 people
Done in organizations of any size

P3.express

micro.P3.express

Open, minimalist
project management systems



Weekly Initiation

Daily Management

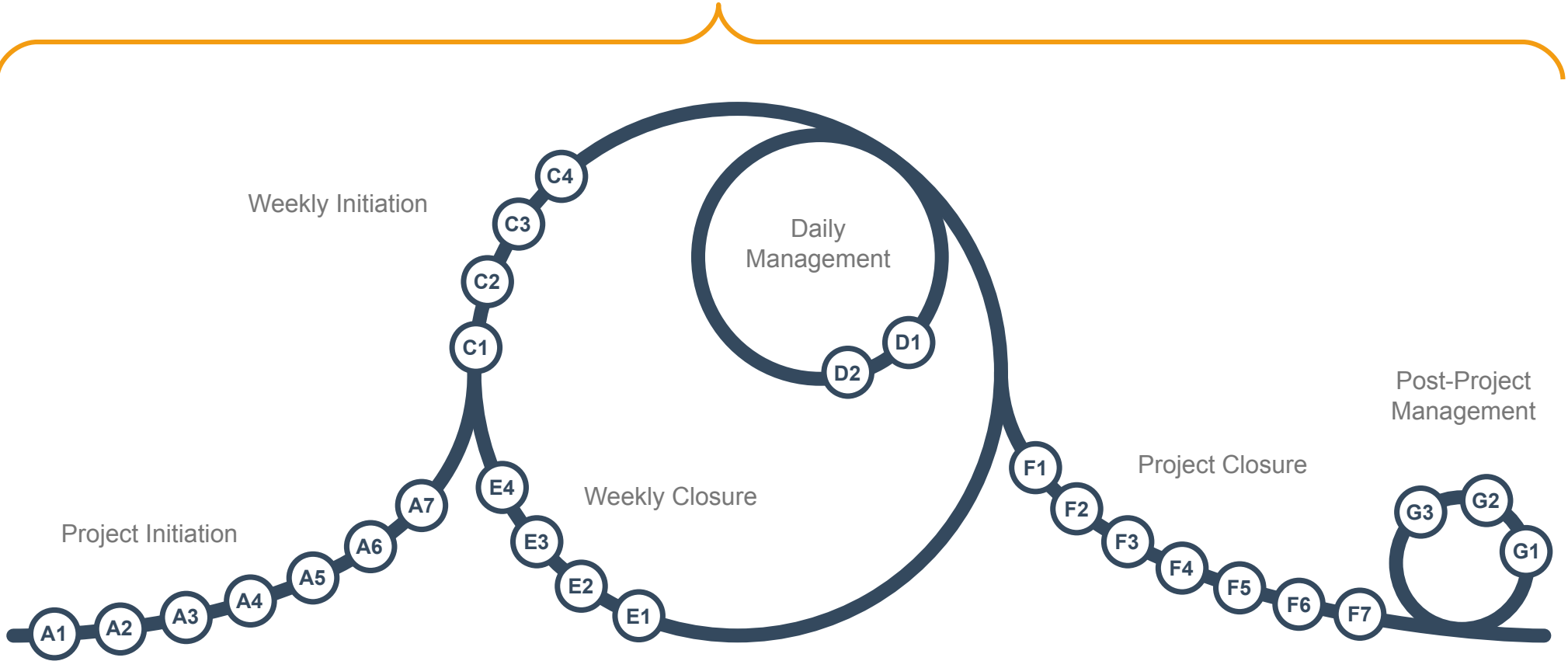
Post-Project Management

Project Initiation

Weekly Closure

Project Closure

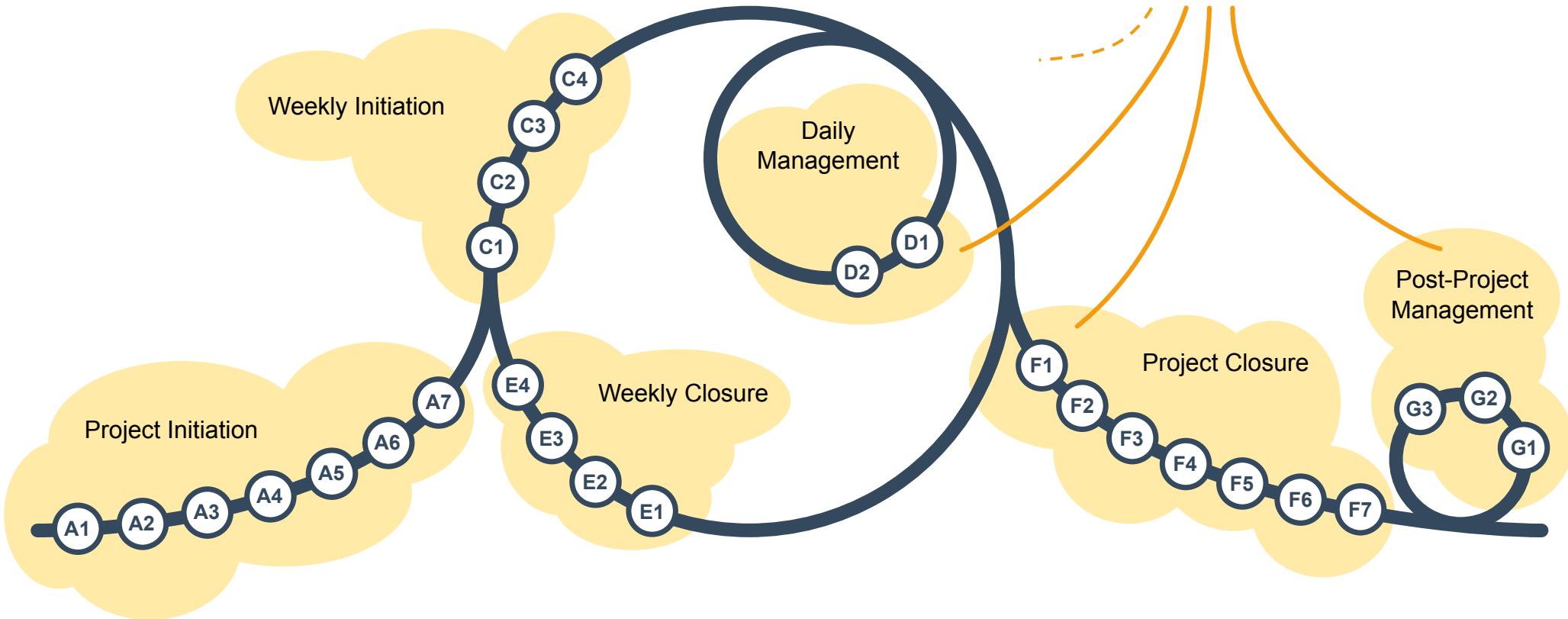
The Process

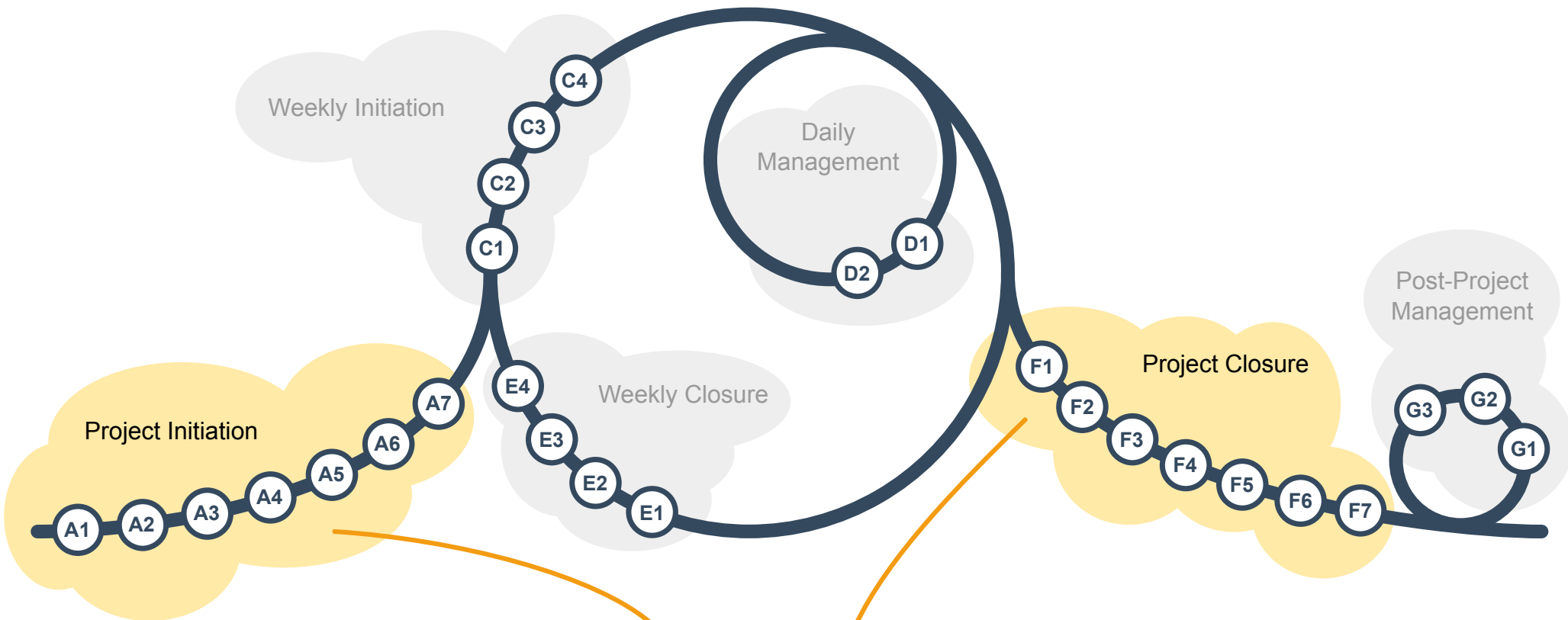




27 Management Activities

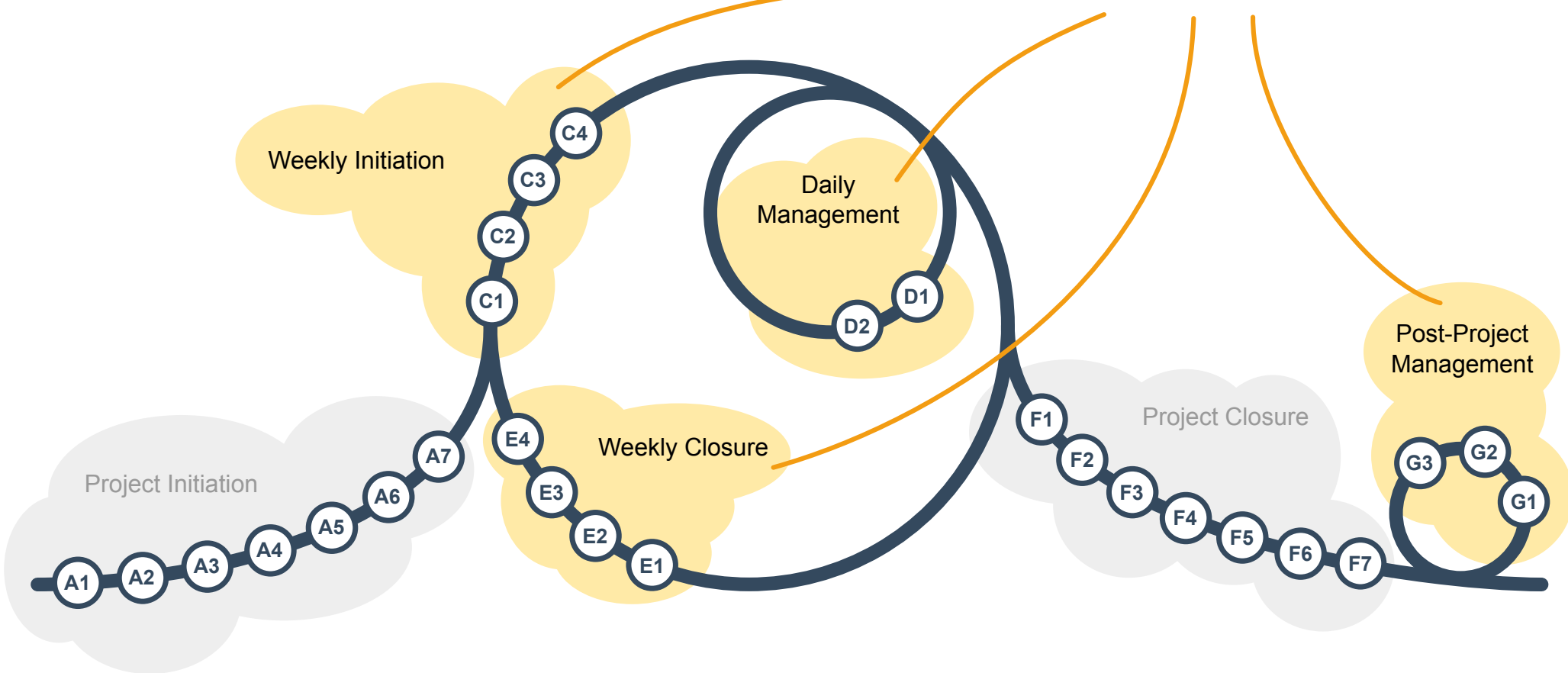
6 Activity Groups

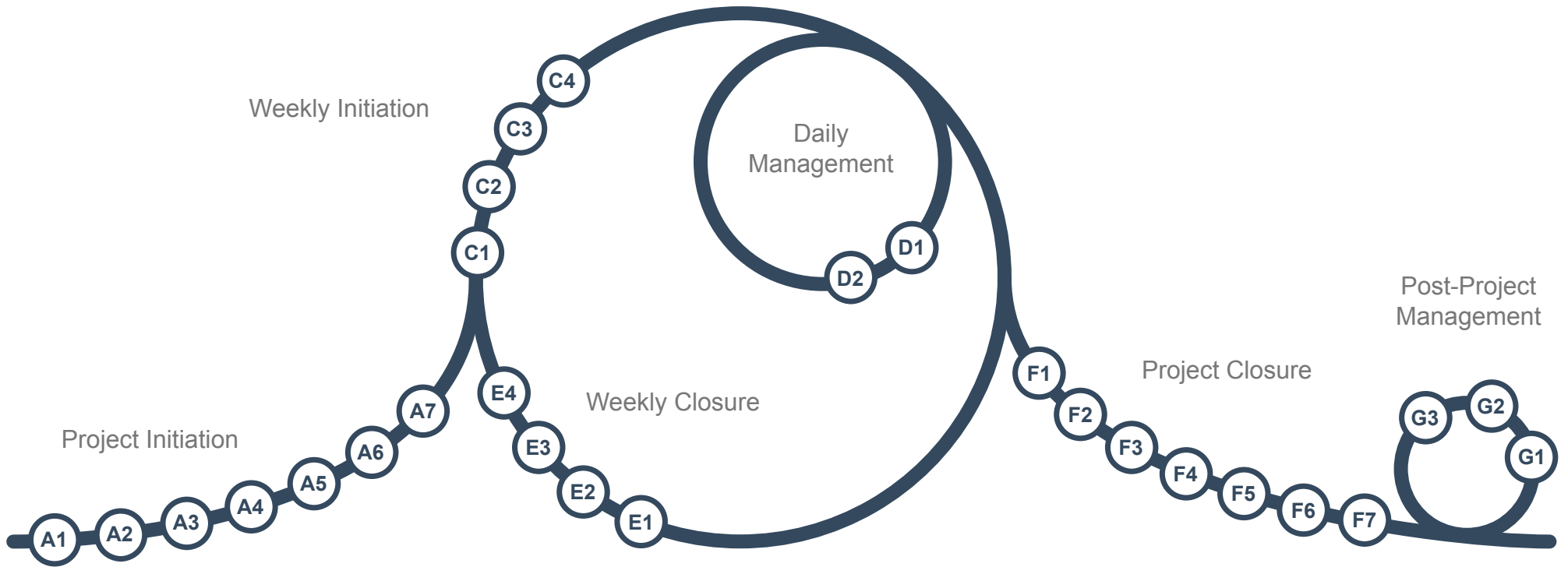




2 Linear Activity Groups

4 Cyclic Activity Groups





Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E2

E3

E4

E1

F1

F2

F3

F4

F5

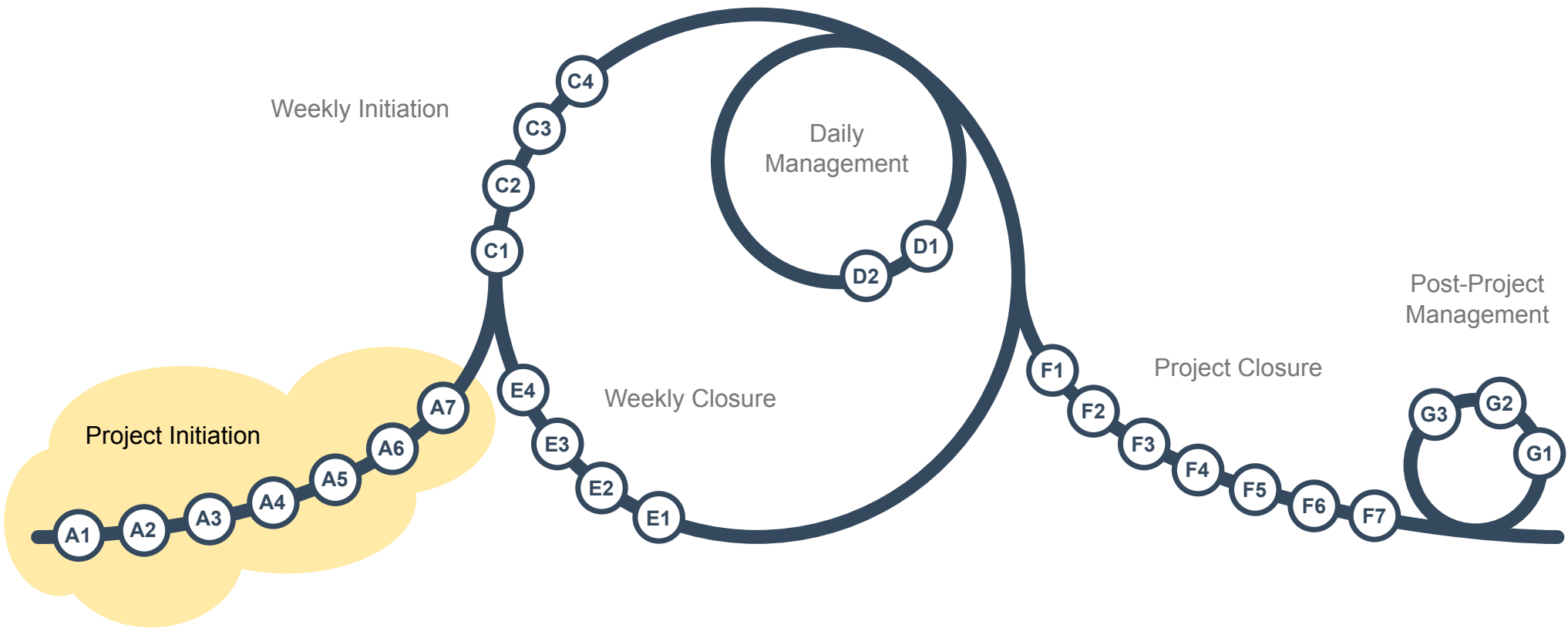
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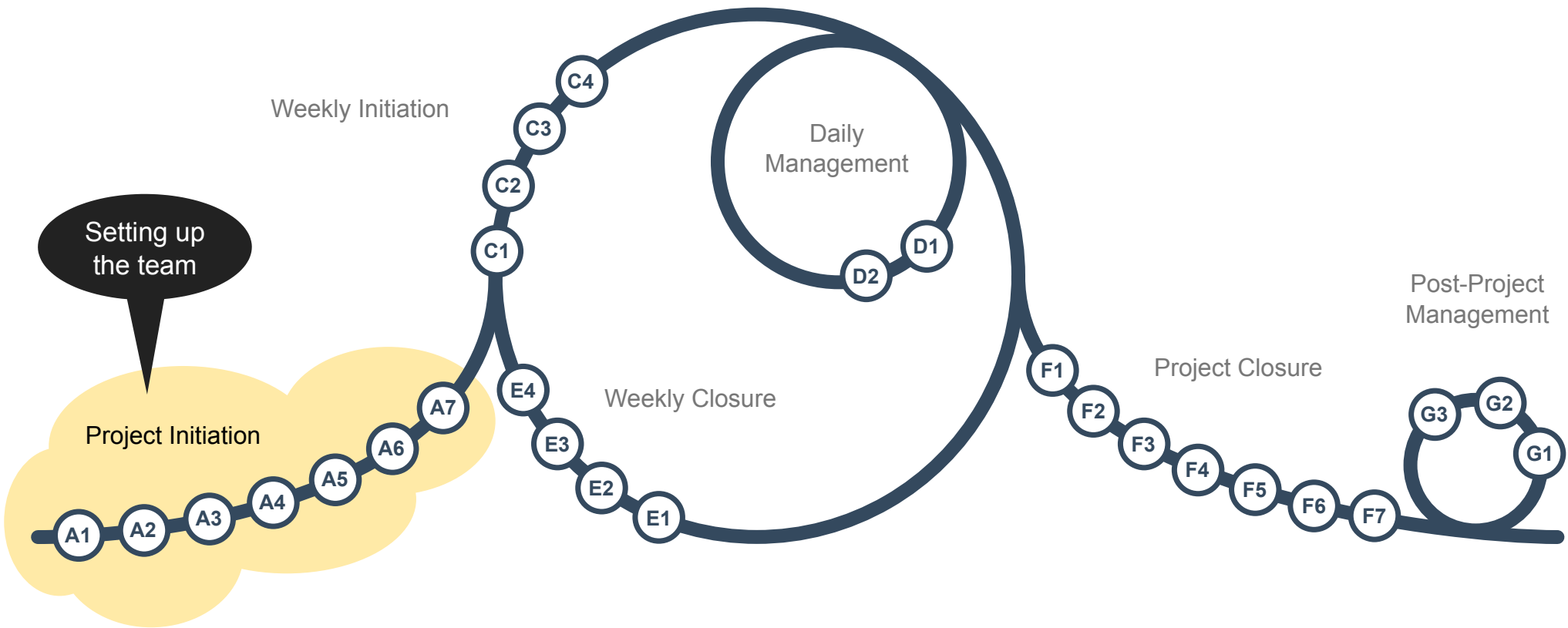
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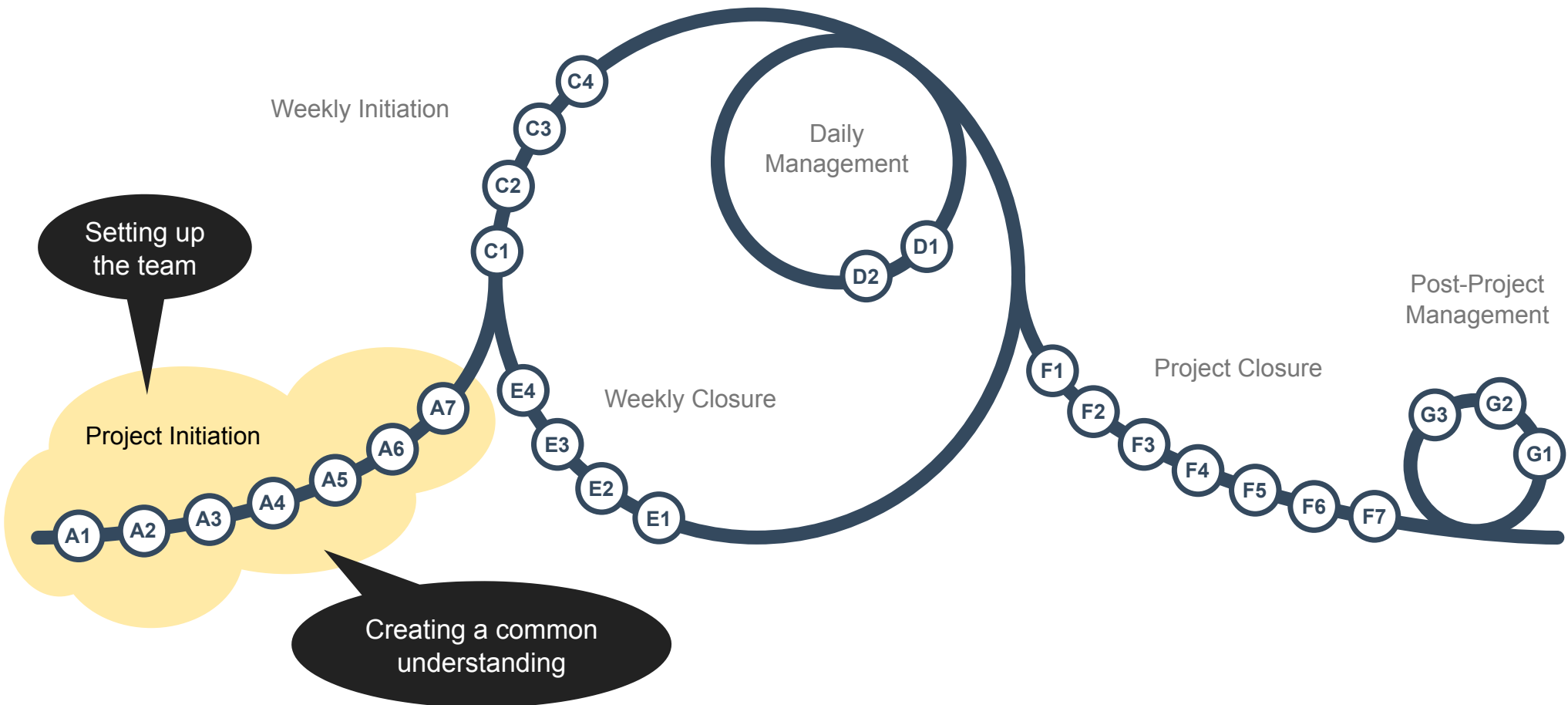
G3

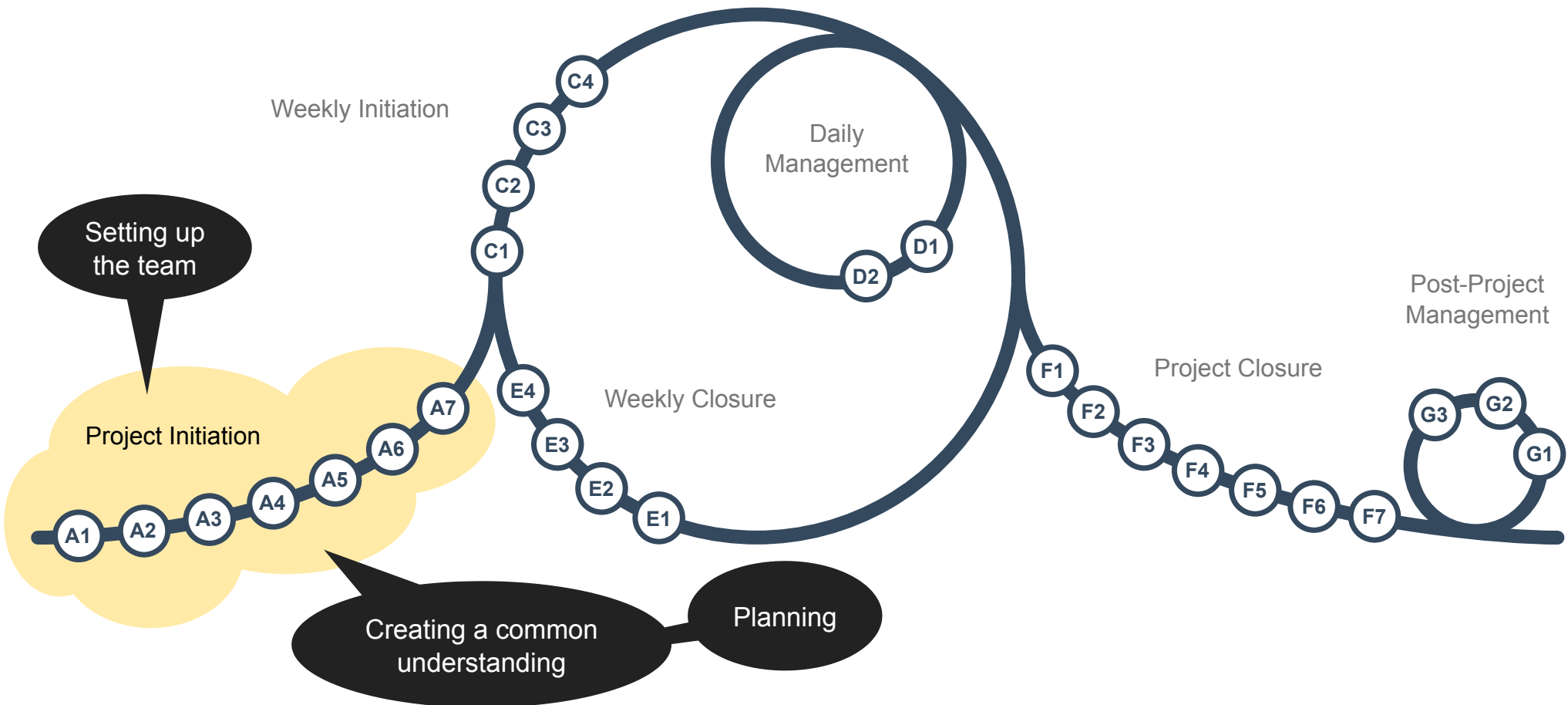
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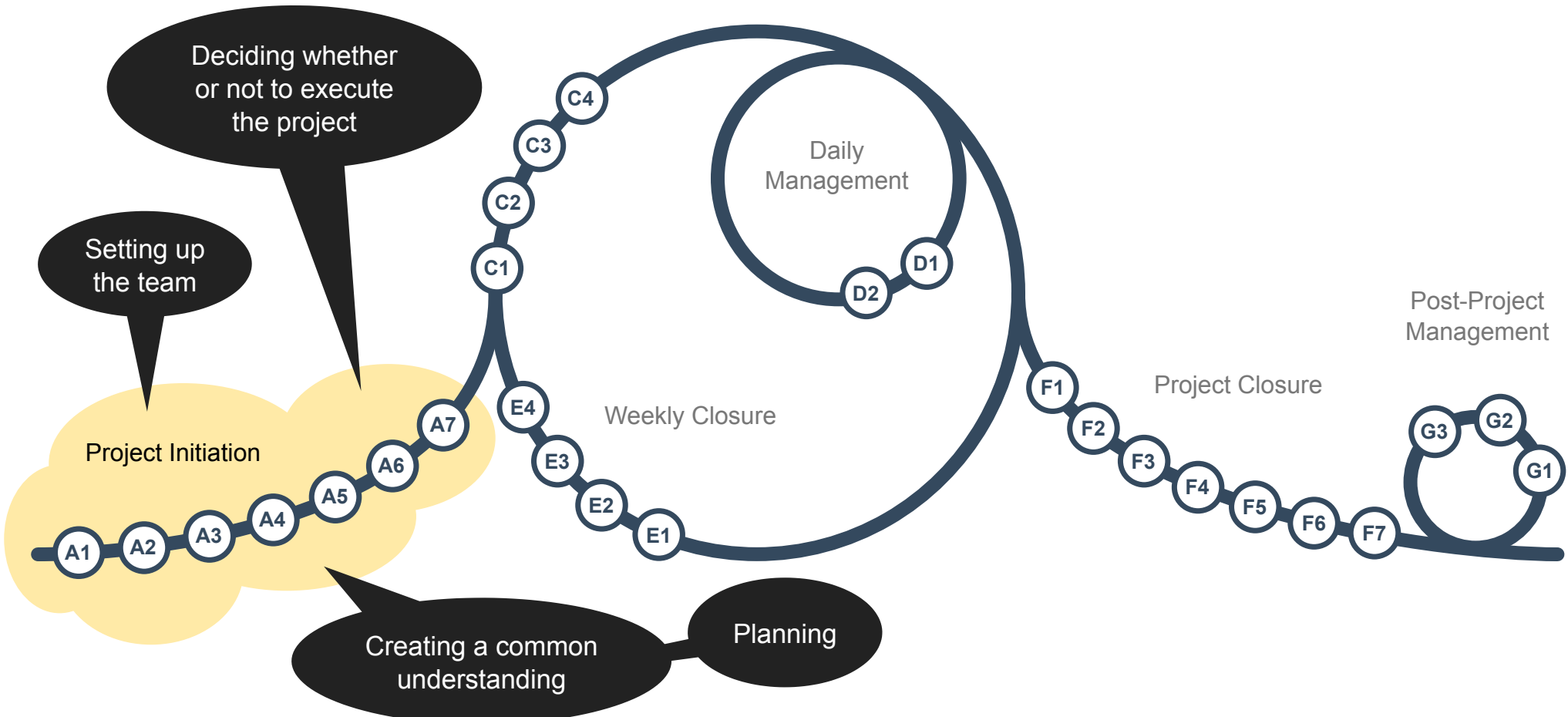
G1











Deciding whether or not to execute the project

Setting up the team

Project Initiation

Daily Management

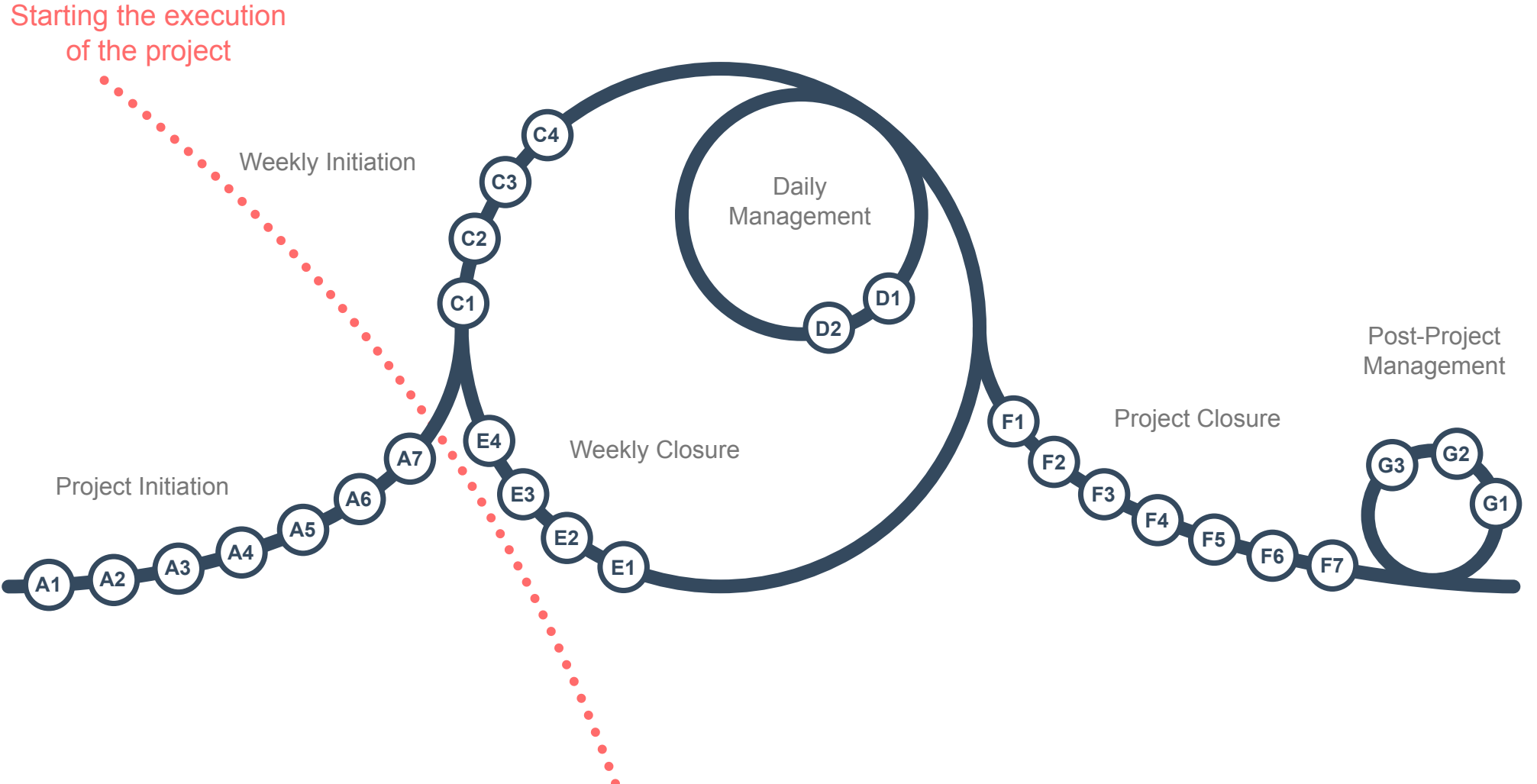
Post-Project Management

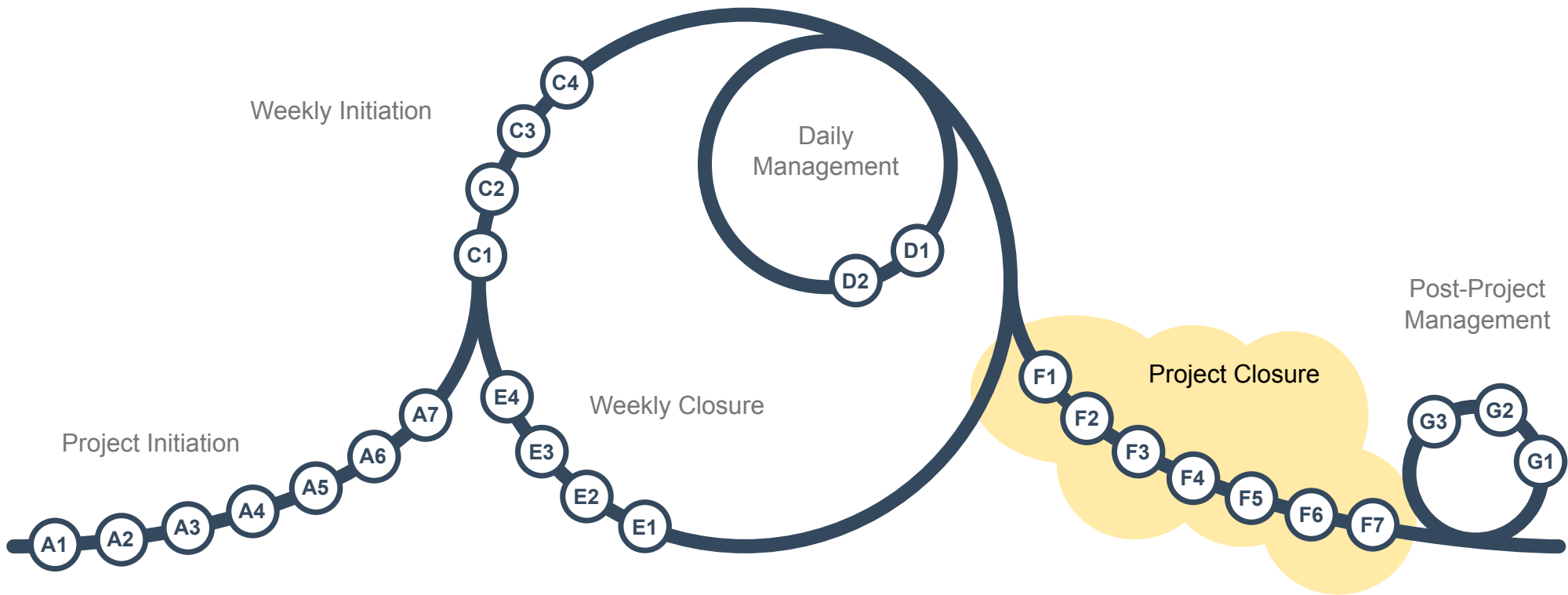
Project Closure

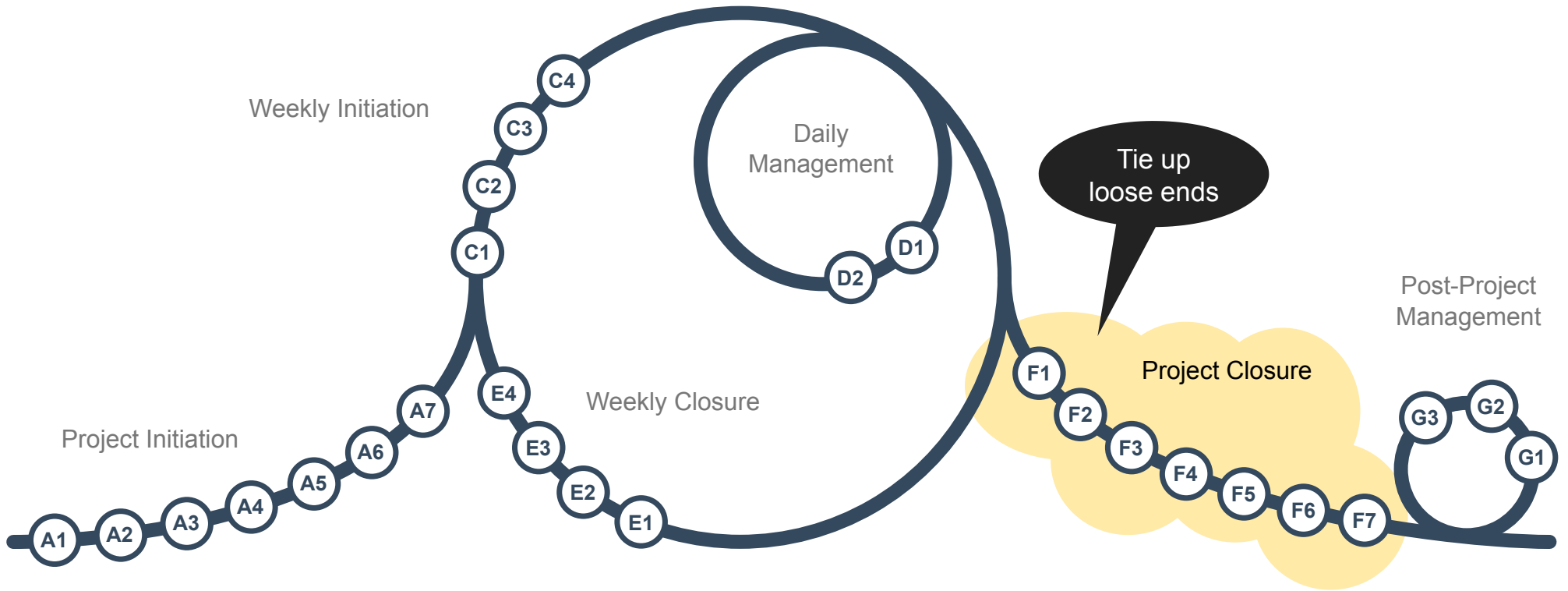
Weekly Closure

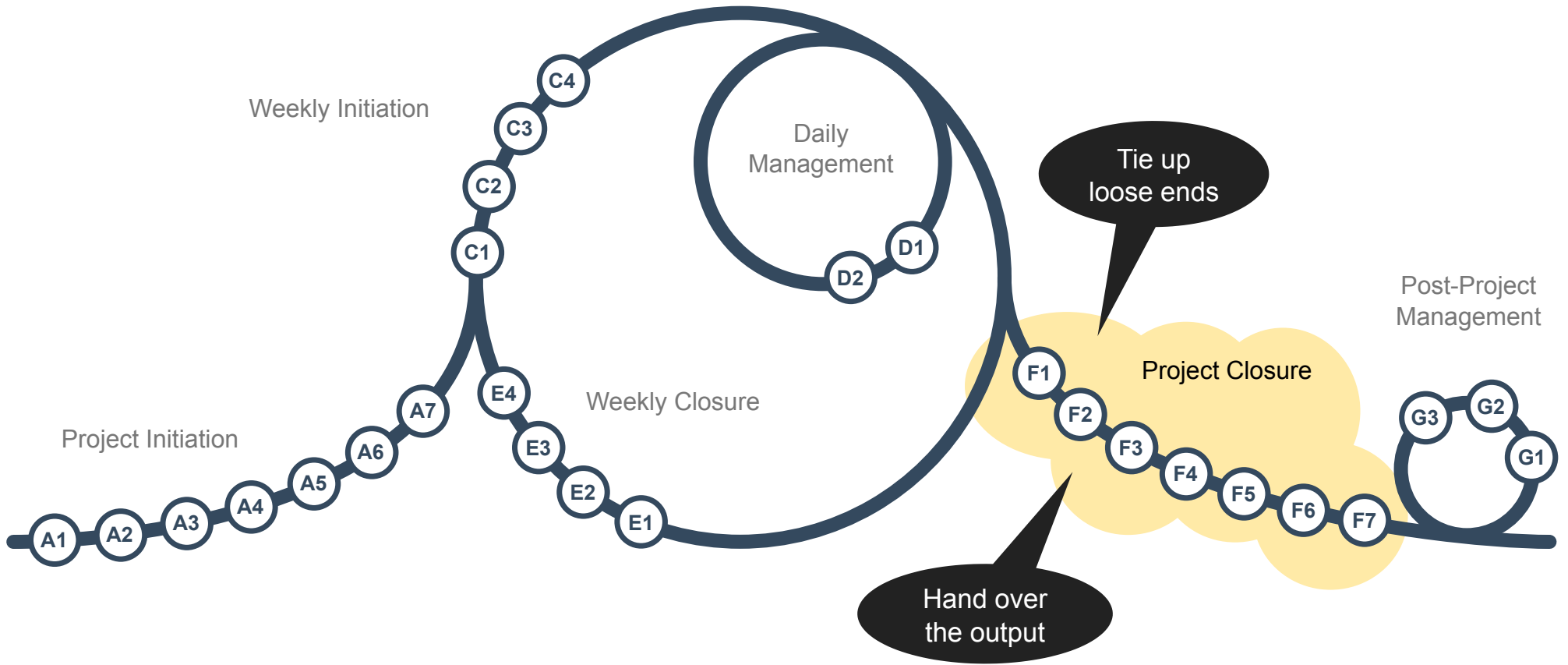
Creating a common understanding

Planning









Weekly Initiation

Daily Management

Tie up loose ends

Post-Project Management

Project Closure

Weekly Closure

Project Initiation

Hand over the output

A1

A2

A3

A4

A5

A6

A7

E4

E3

E2

E1

C1

C2

C3

C4

D2

D1

F1

F2

F3

F4

F5

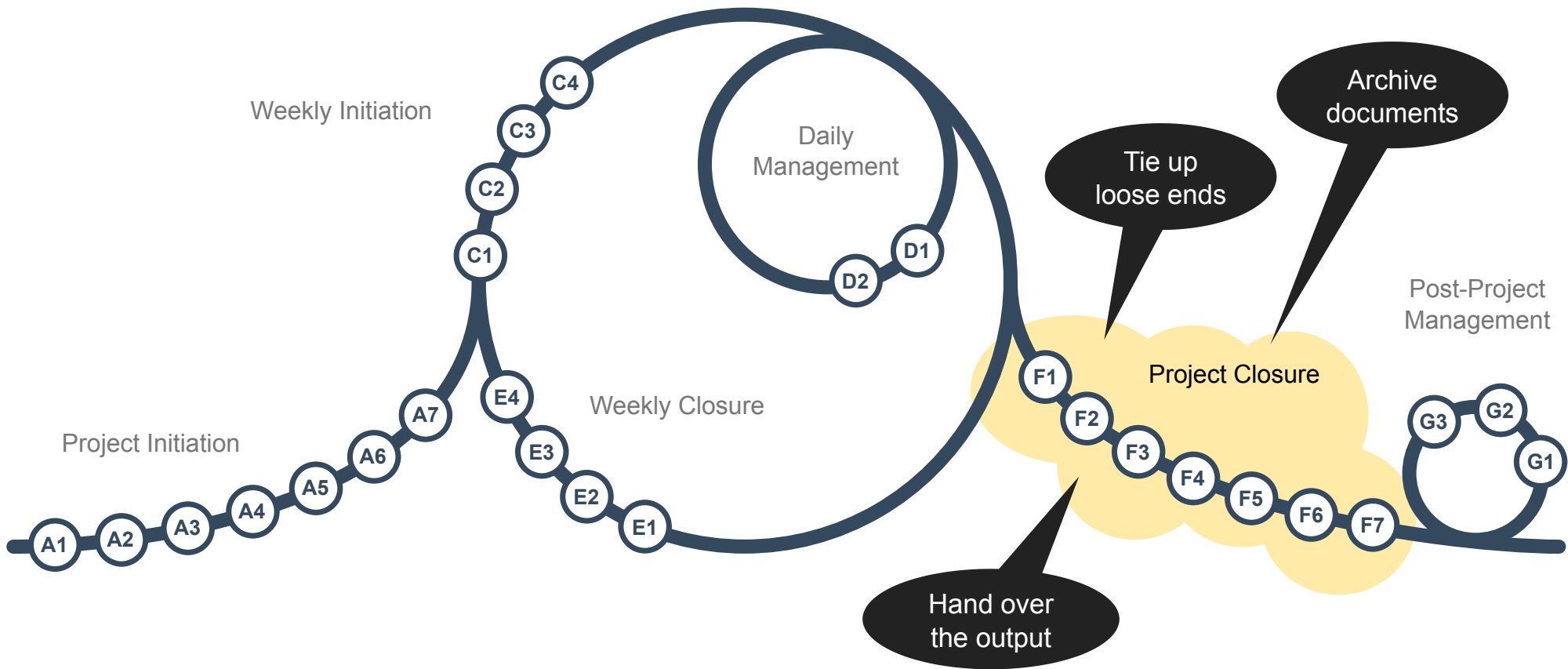
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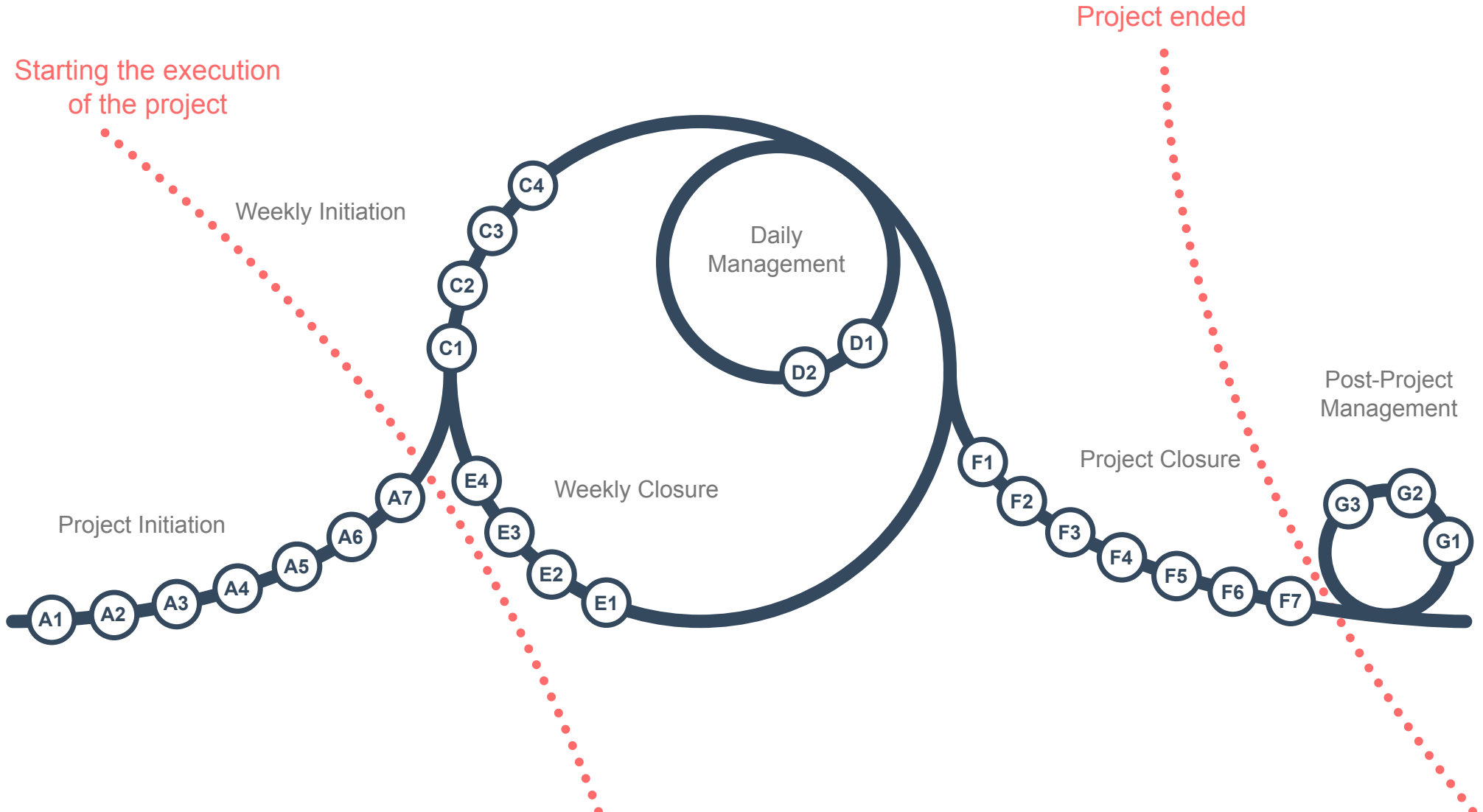
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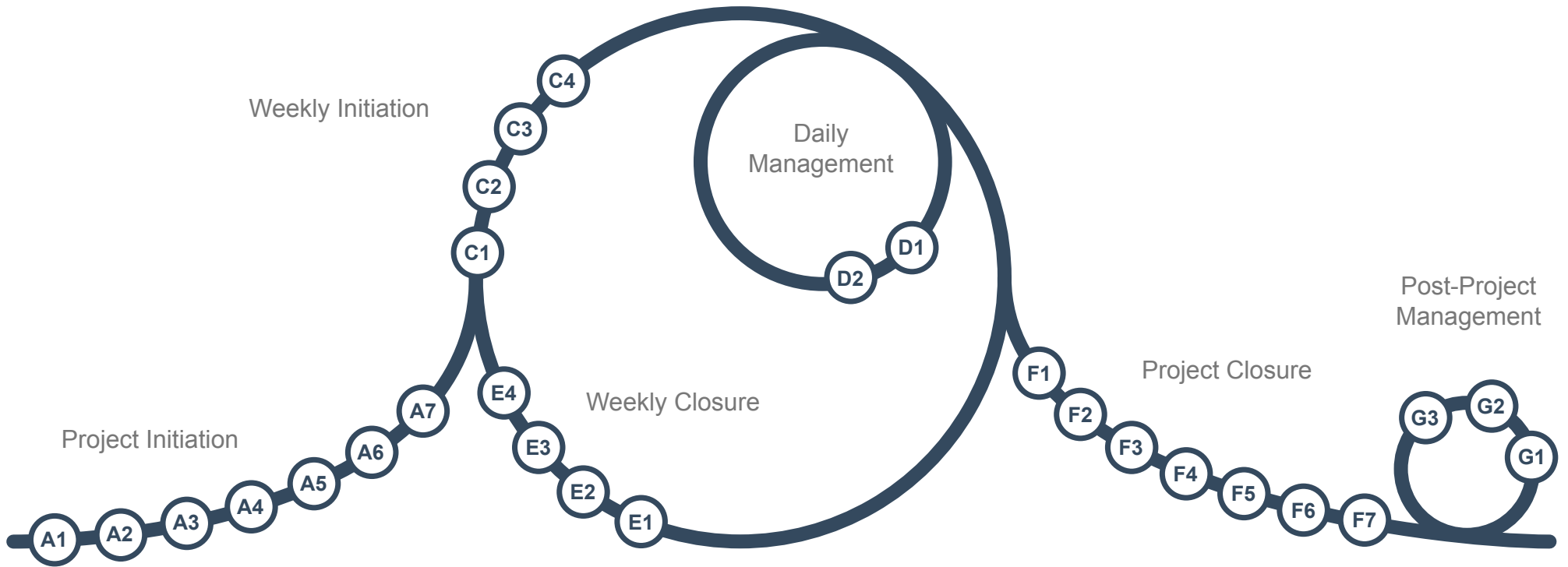
G3

G2

G1







Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E1

E2

E3

E4

F1

F2

F3

F4

F5

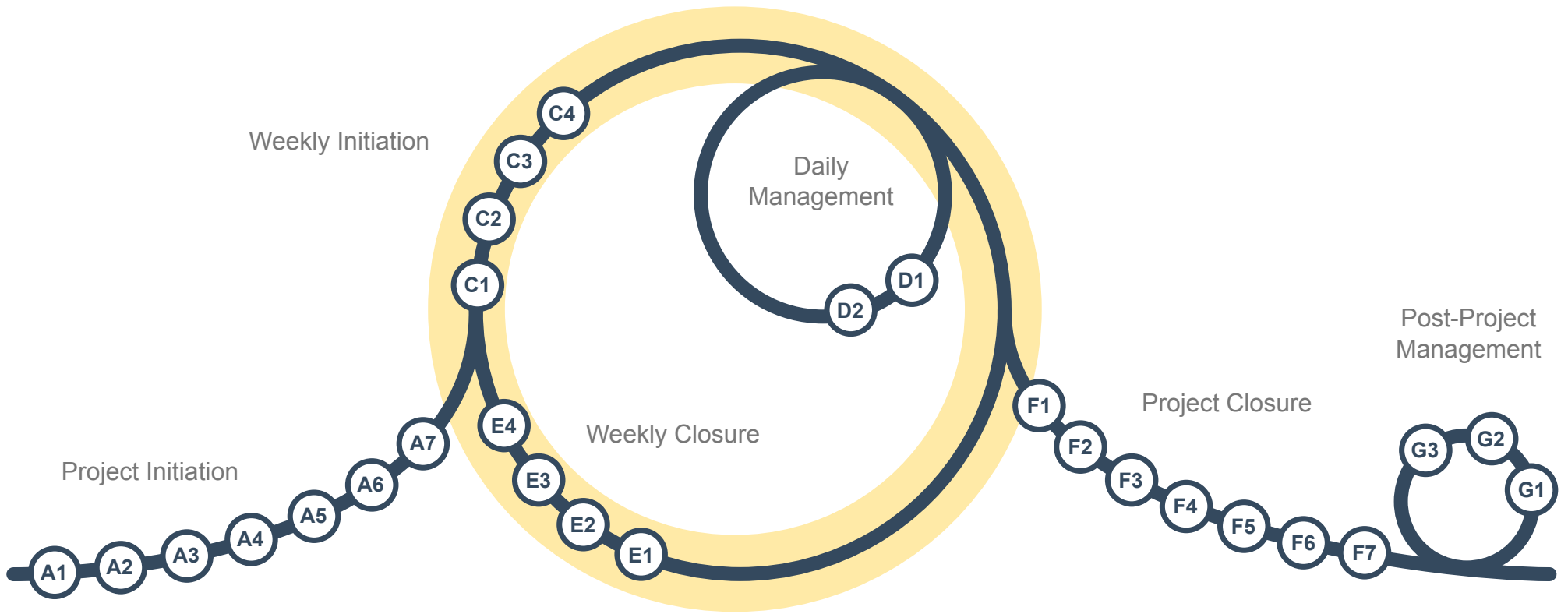
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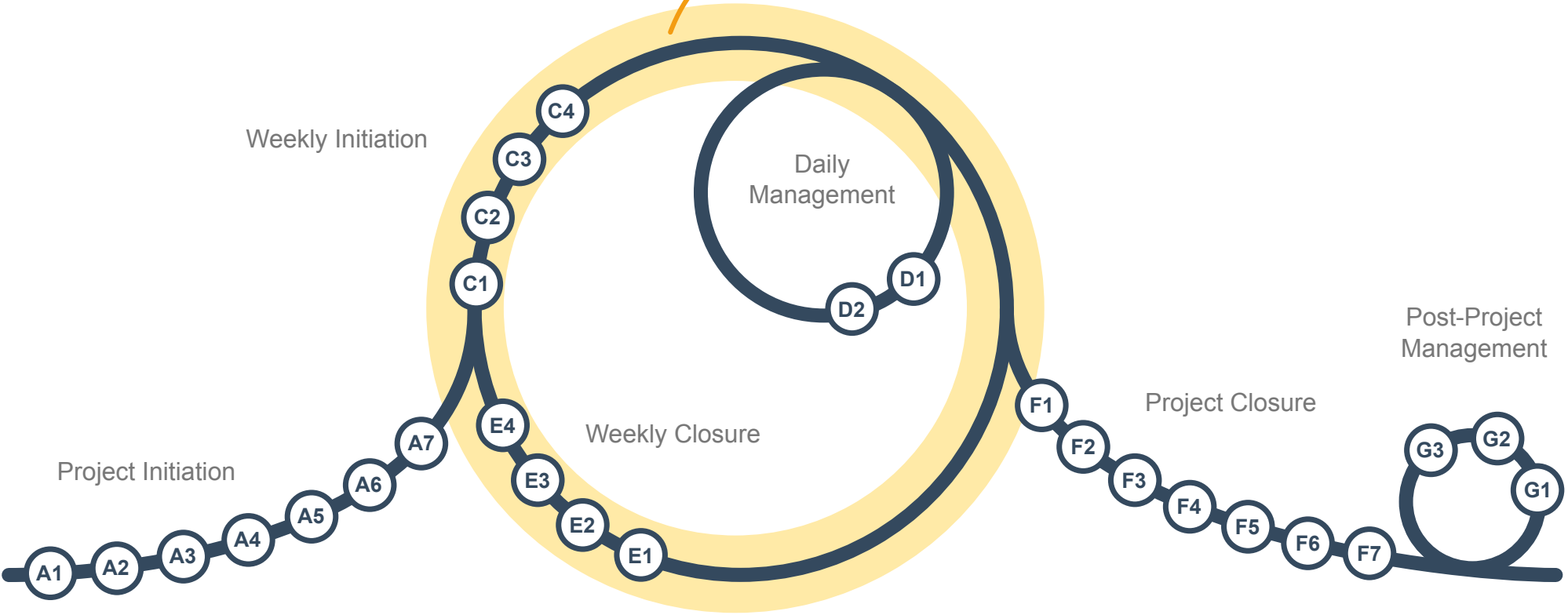
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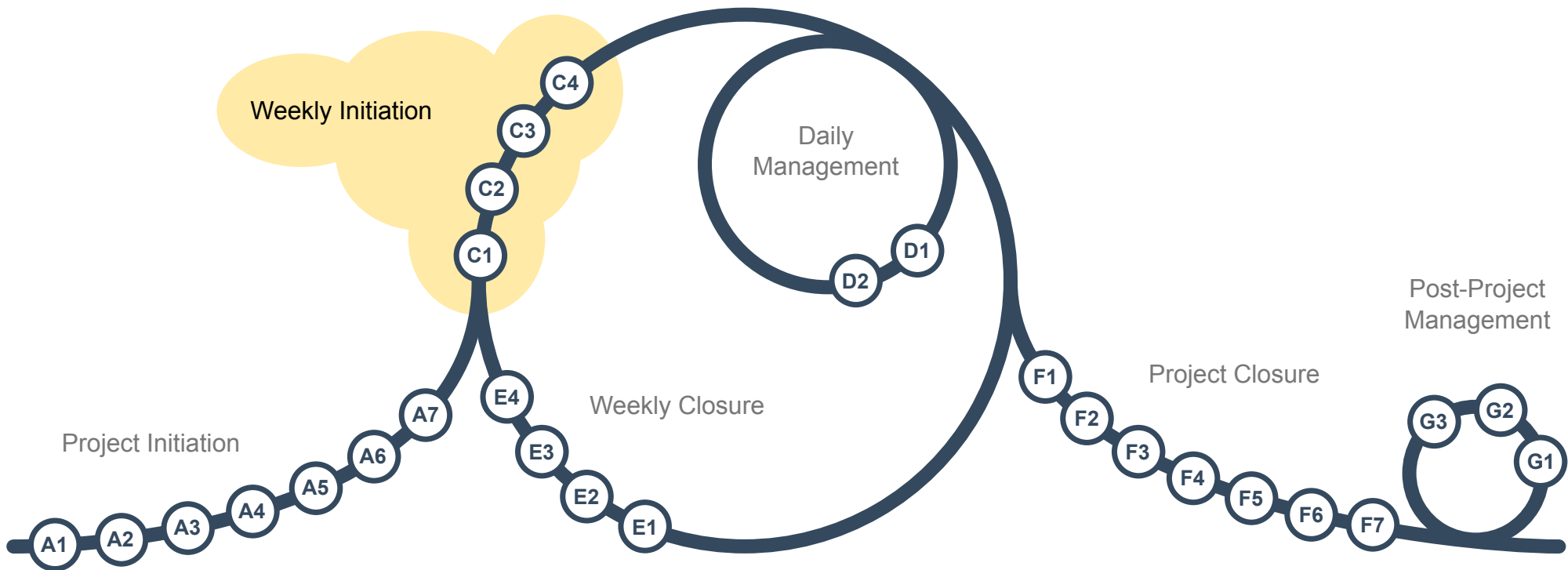
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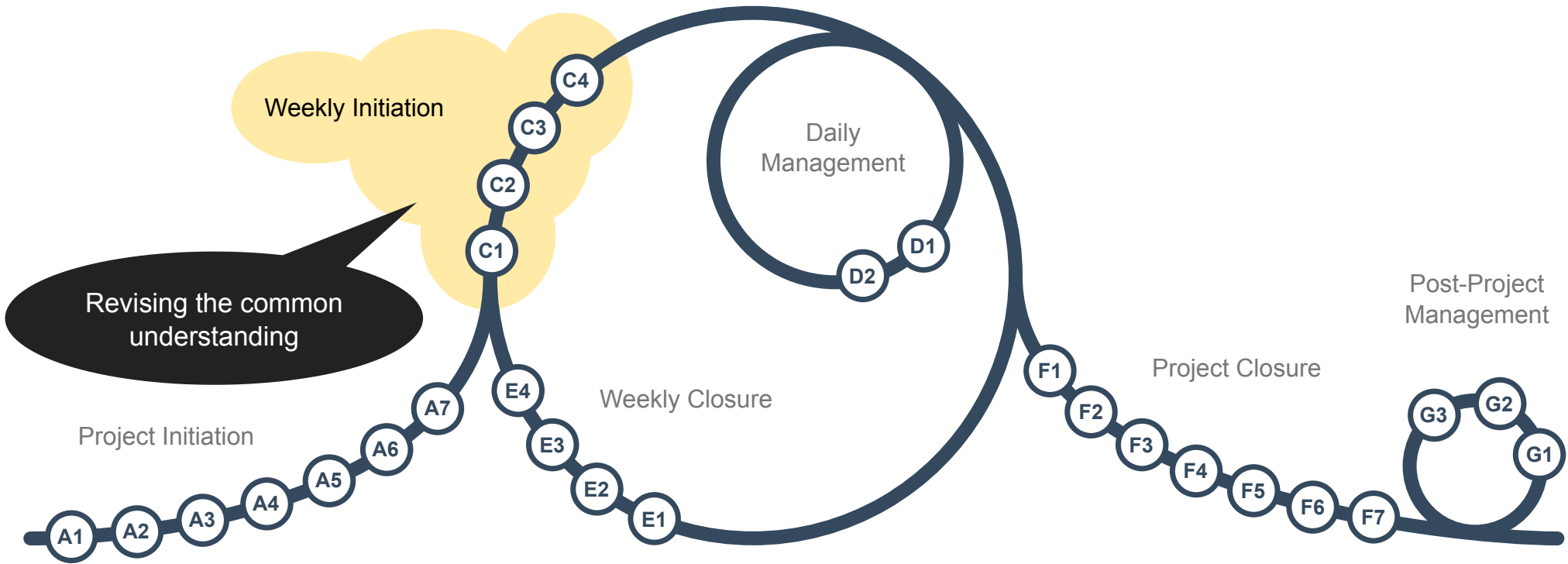
G1



Monthly for stretched micro-projects







Weekly Initiation

Daily Management

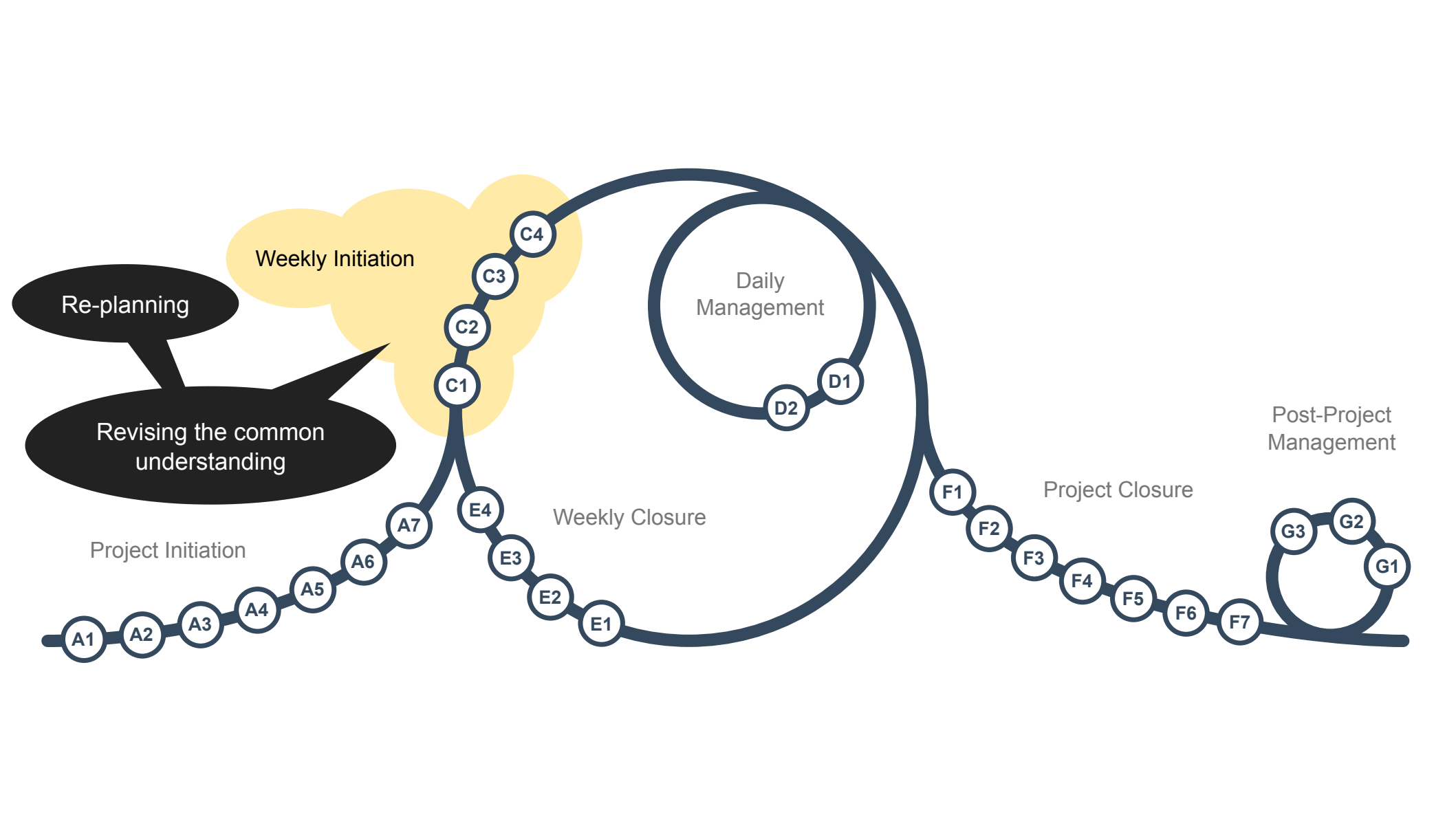
Revising the common understanding

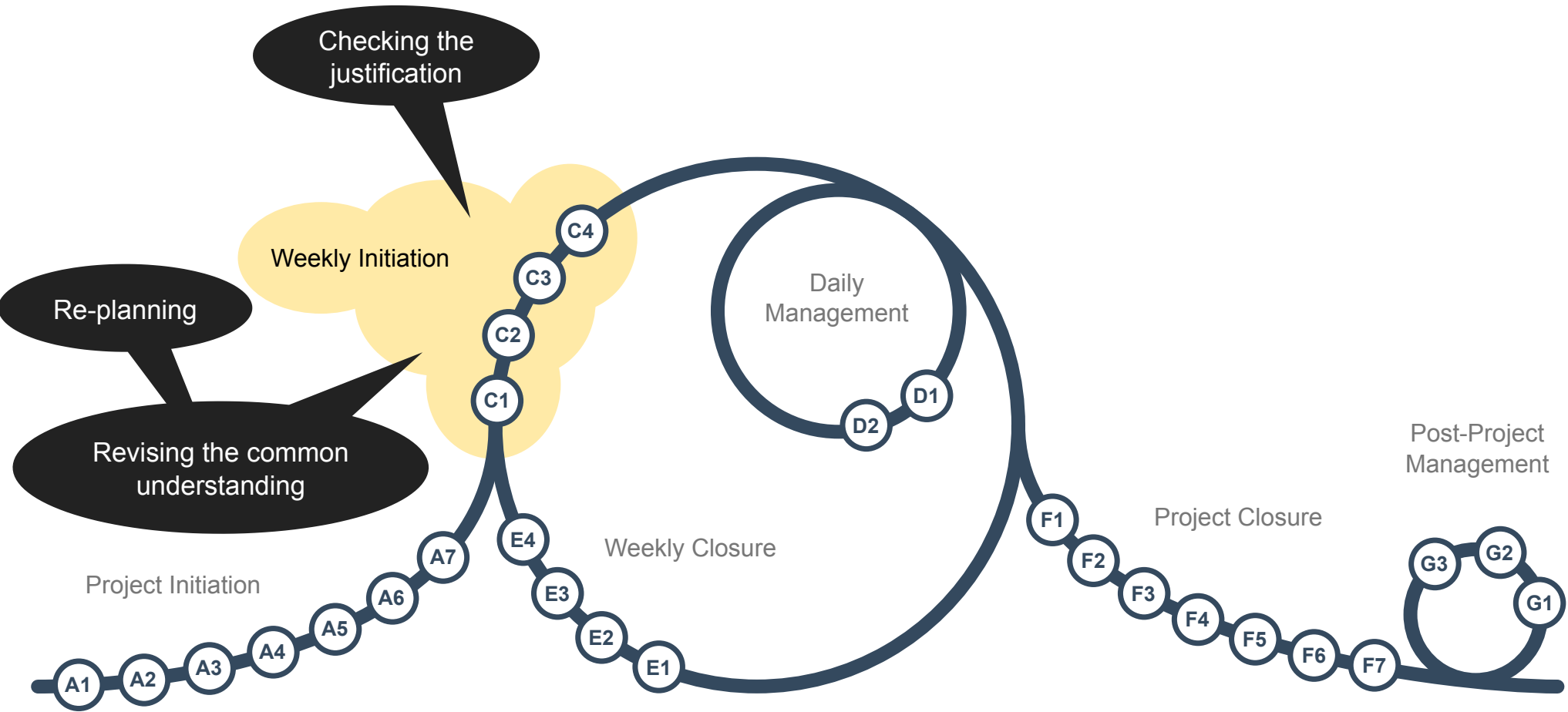
Project Initiation

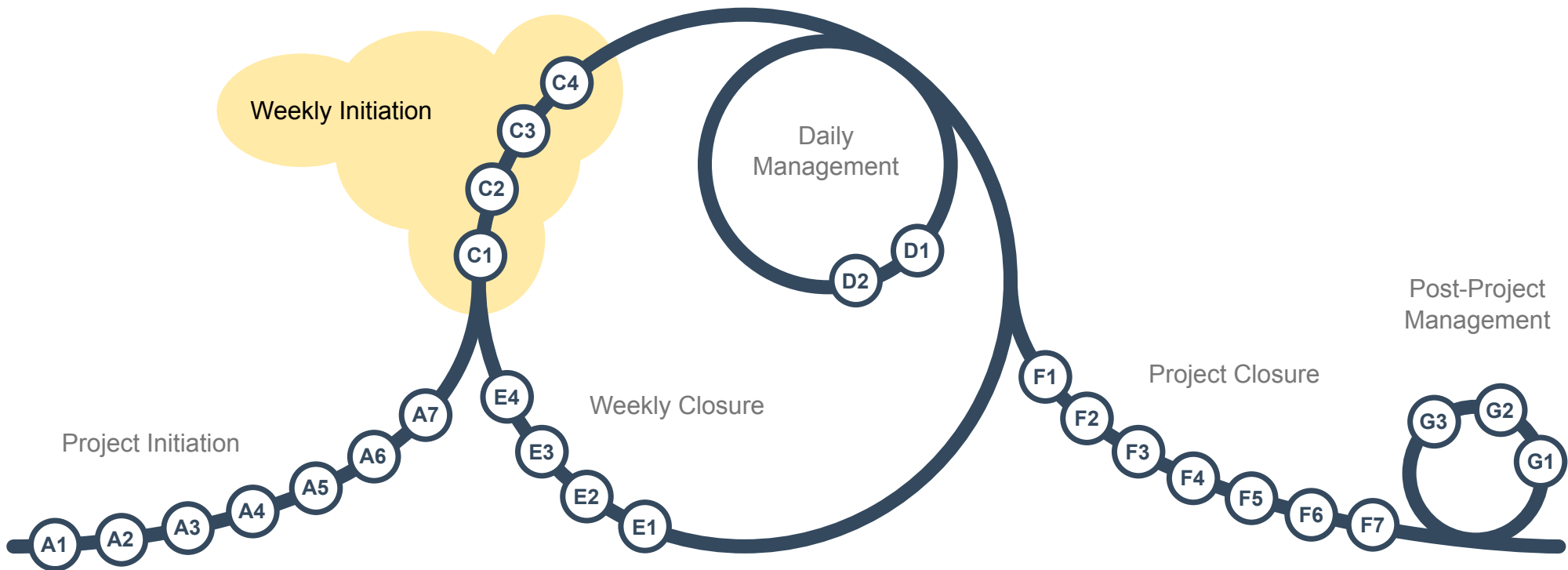
Weekly Closure

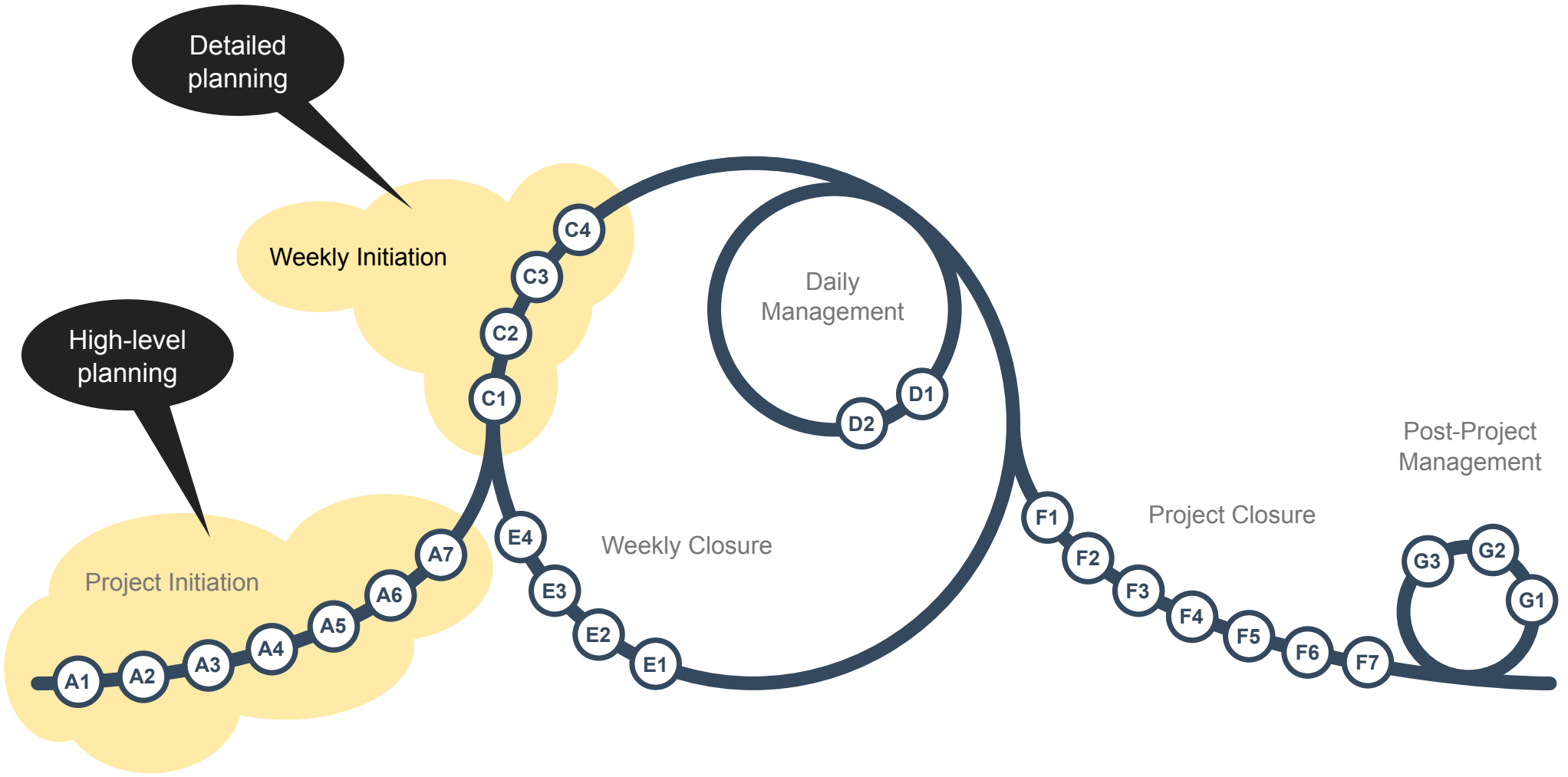
Project Closure

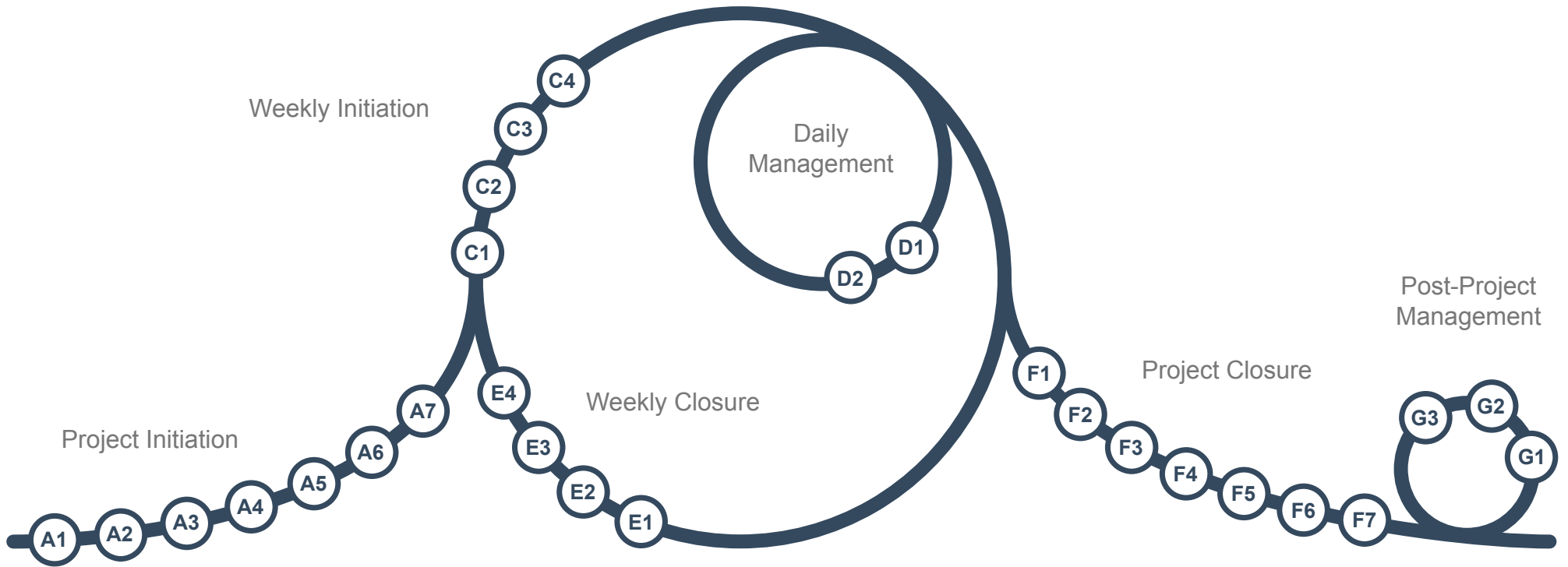
Post-Project Management











Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

E4

E3

E2

E1

D2

D1

F1

F2

F3

F4

F5

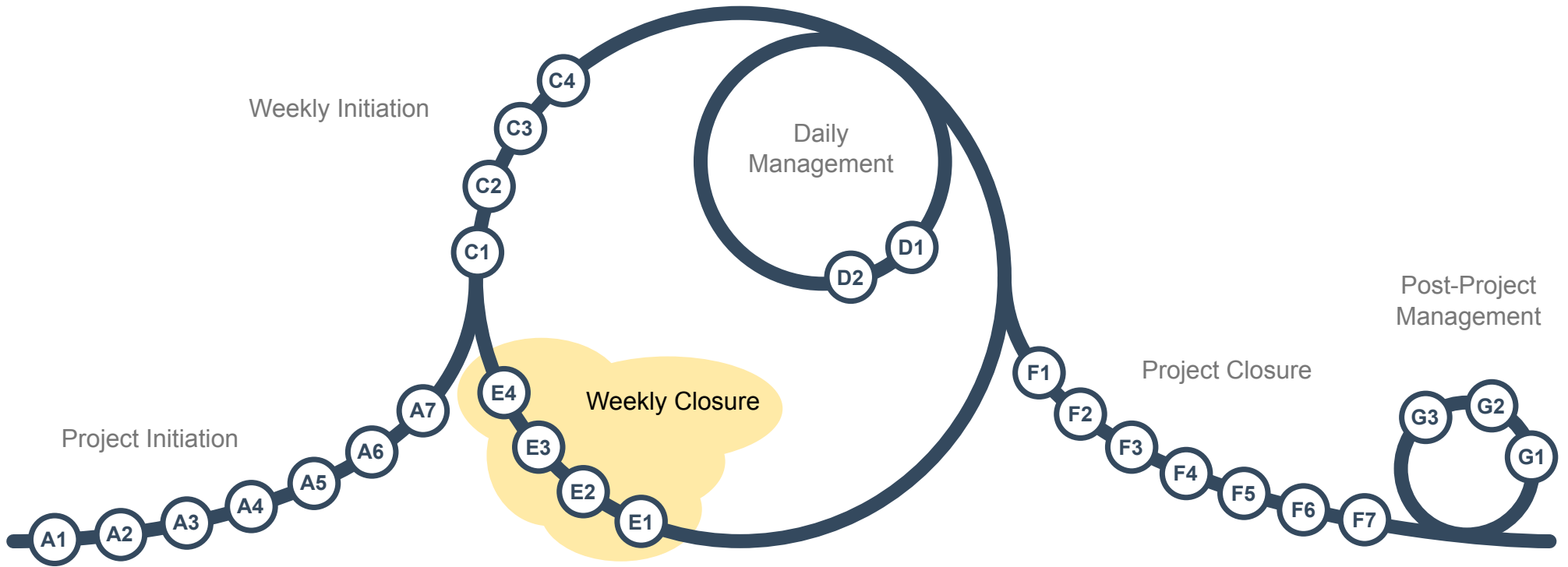
F6

F7

G3

G2

G1



Weekly Initiation

Daily Management

Post-Project Management

Project Initiation

Weekly Closure

Project Closure

A1

A2

A3

A4

A5

A6

A7

E4

E3

E2

E1

C1

C2

C3

C4

D2

D1

F1

F2

F3

F4

F5

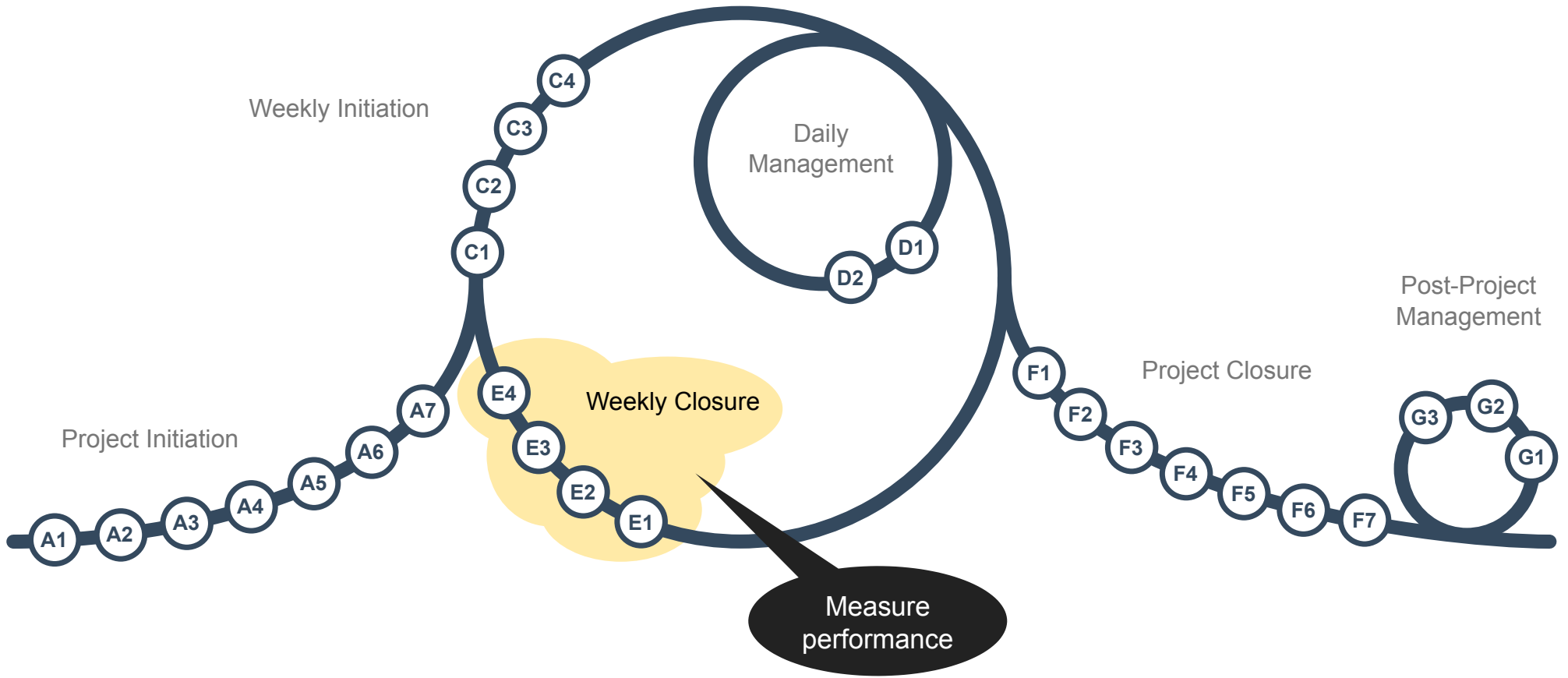
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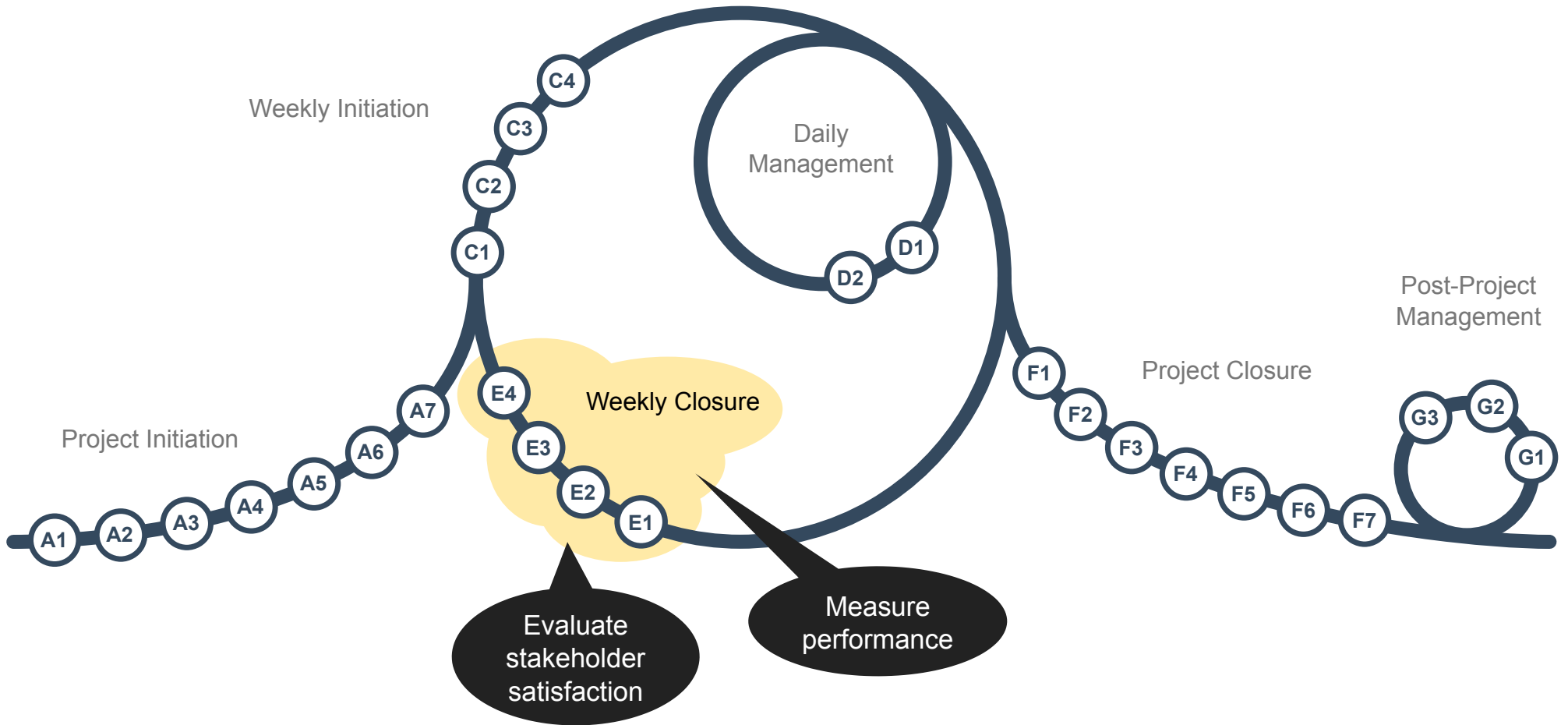
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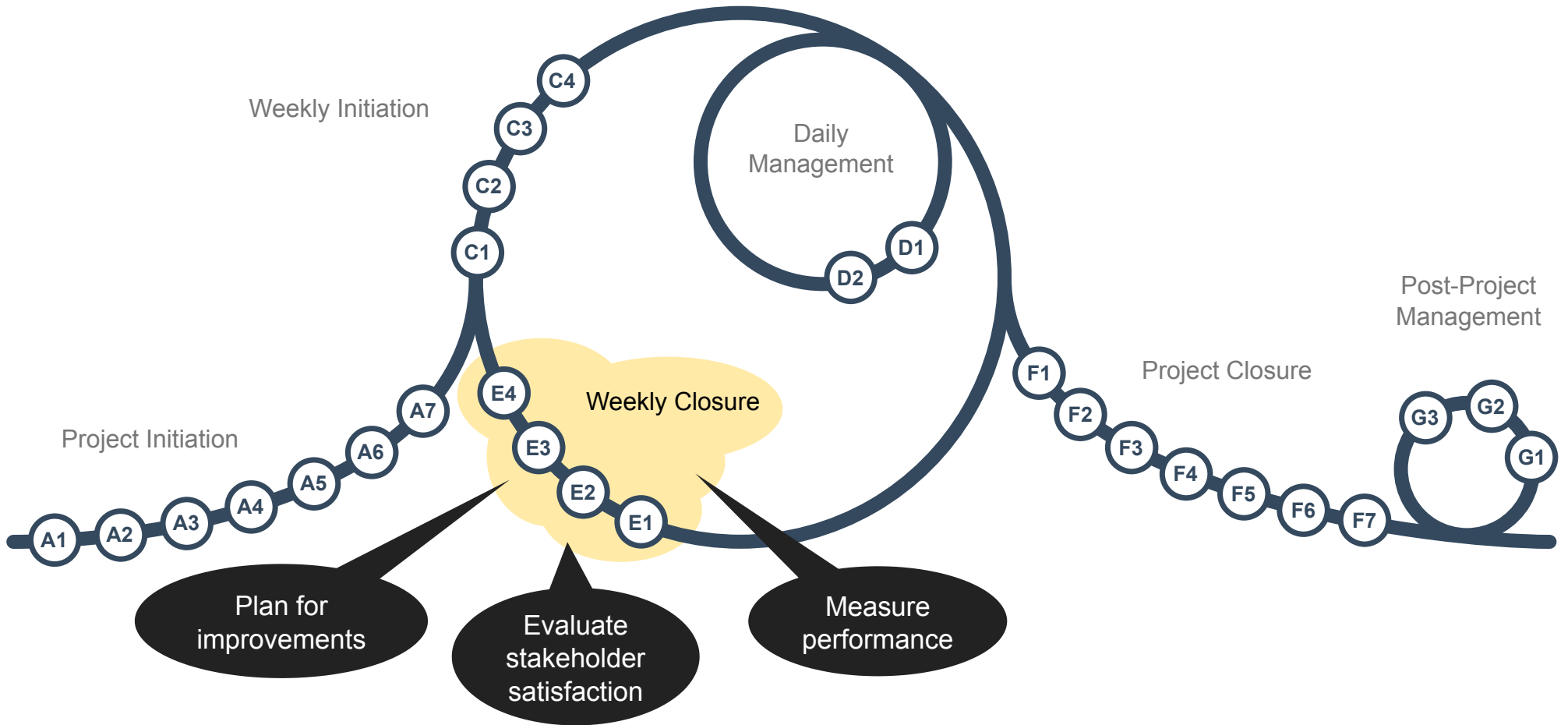
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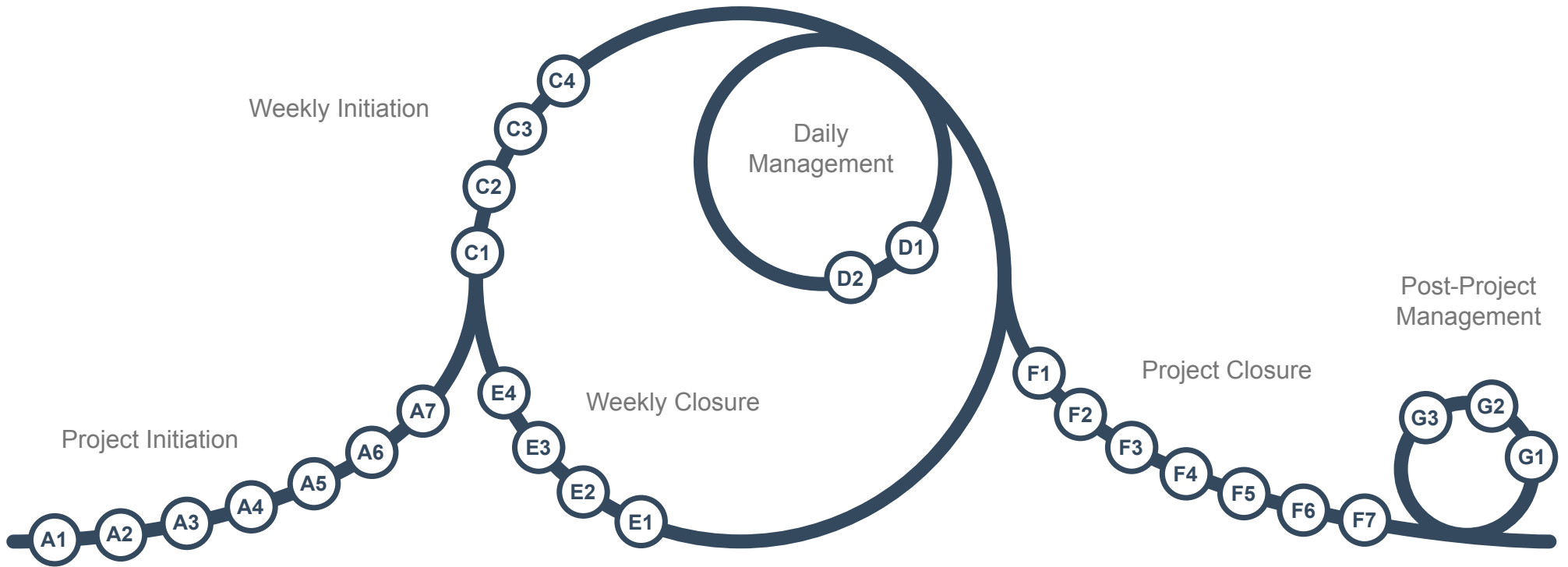
G2

G1









Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E2

E3

E4

E1

F1

F2

F3

F4

F5

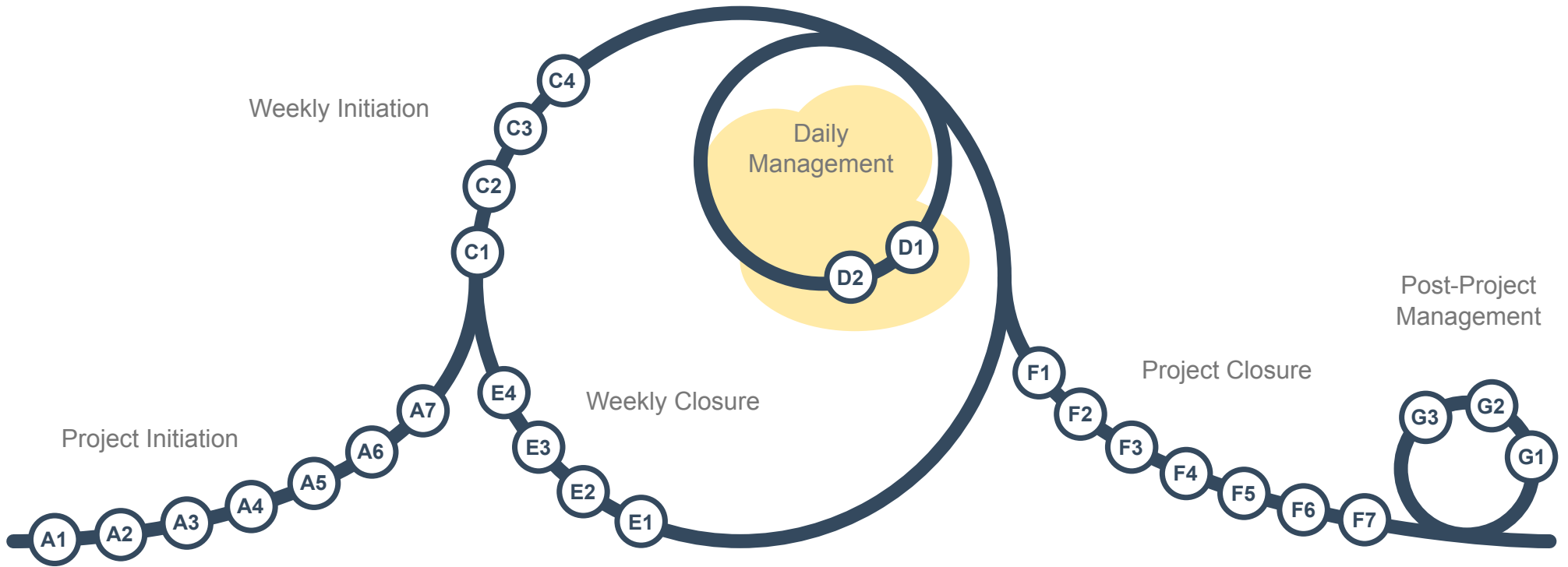
F6

F7

G3

G2

G1



Weekly Initiation

Daily Management

Post-Project Management

Project Initiation

Weekly Closure

Project Closure

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

E4

E3

E2

E1

D2

D1

F1

F2

F3

F4

F5

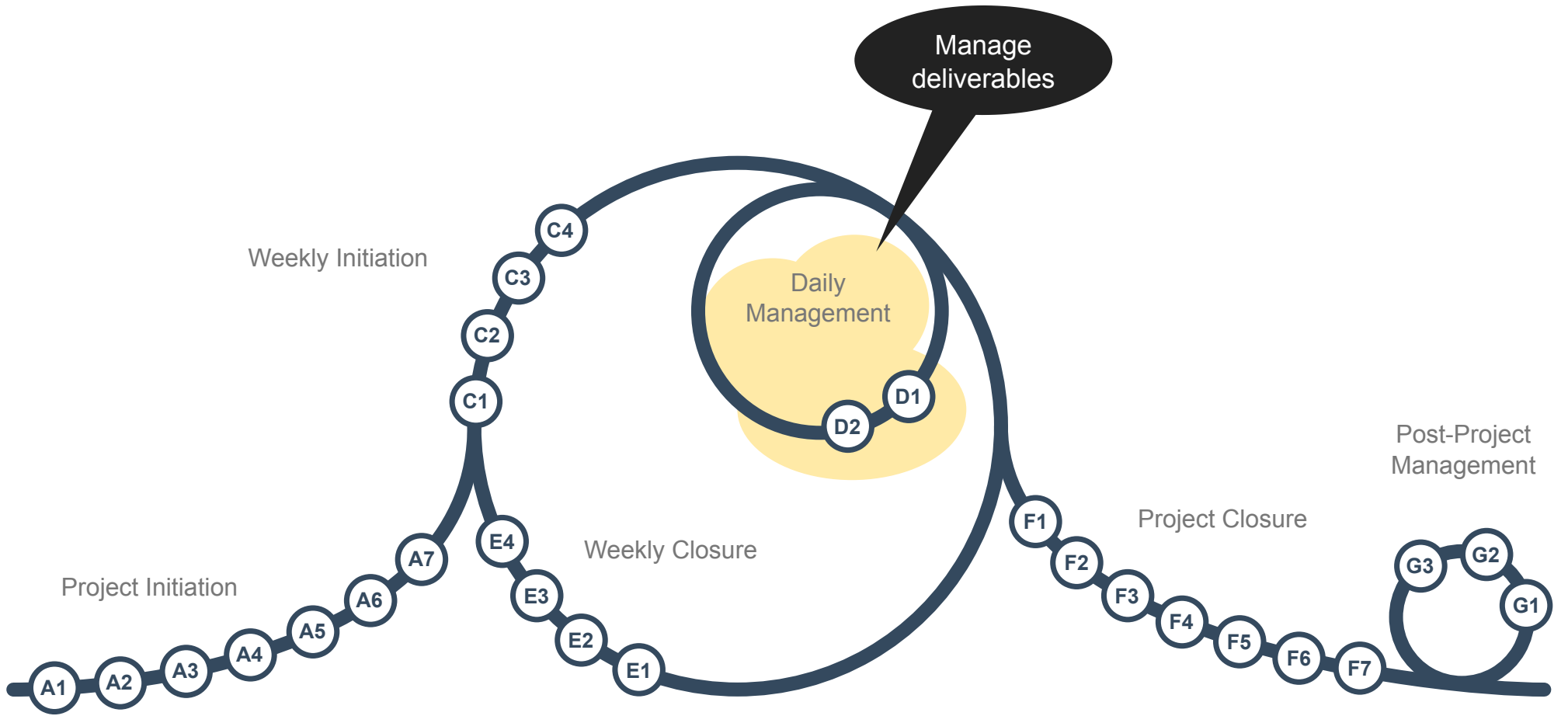
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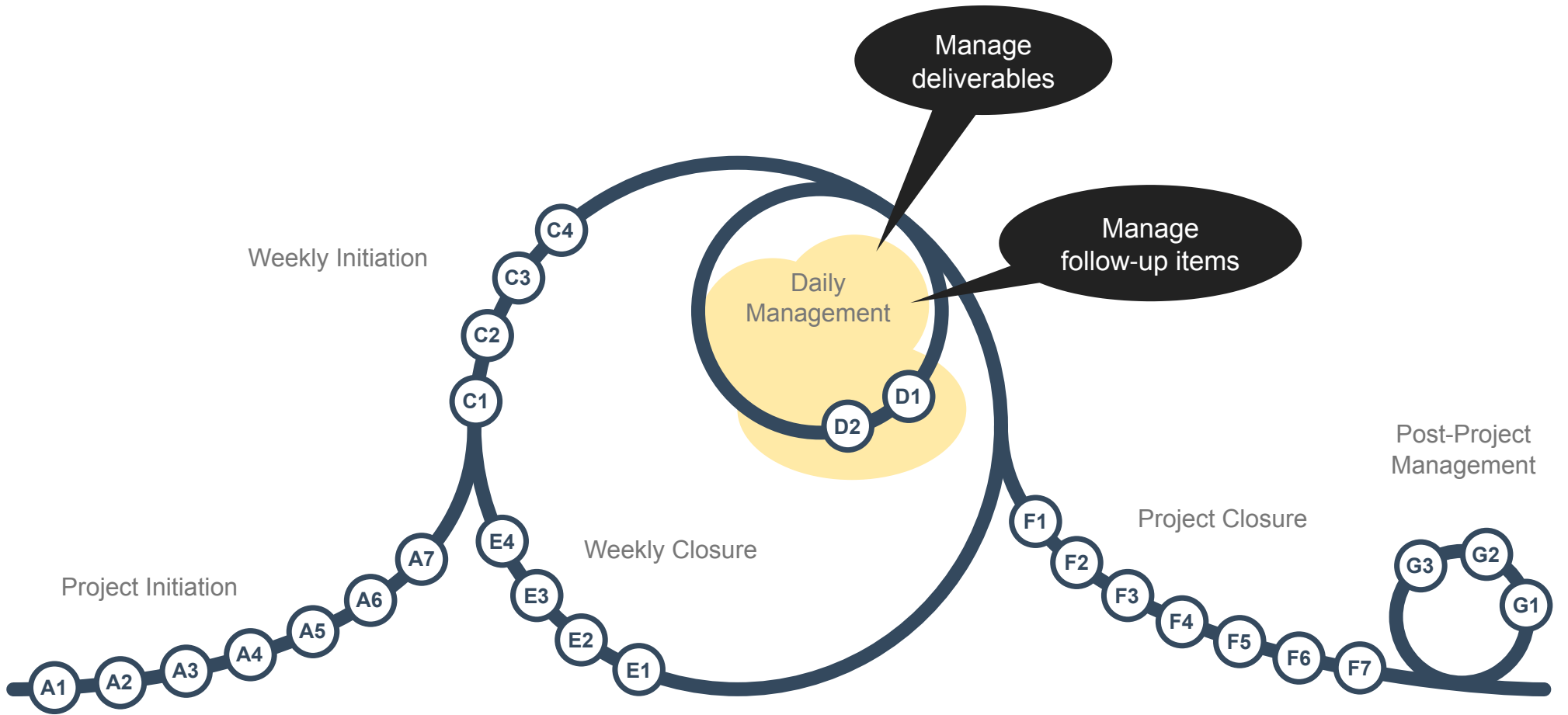
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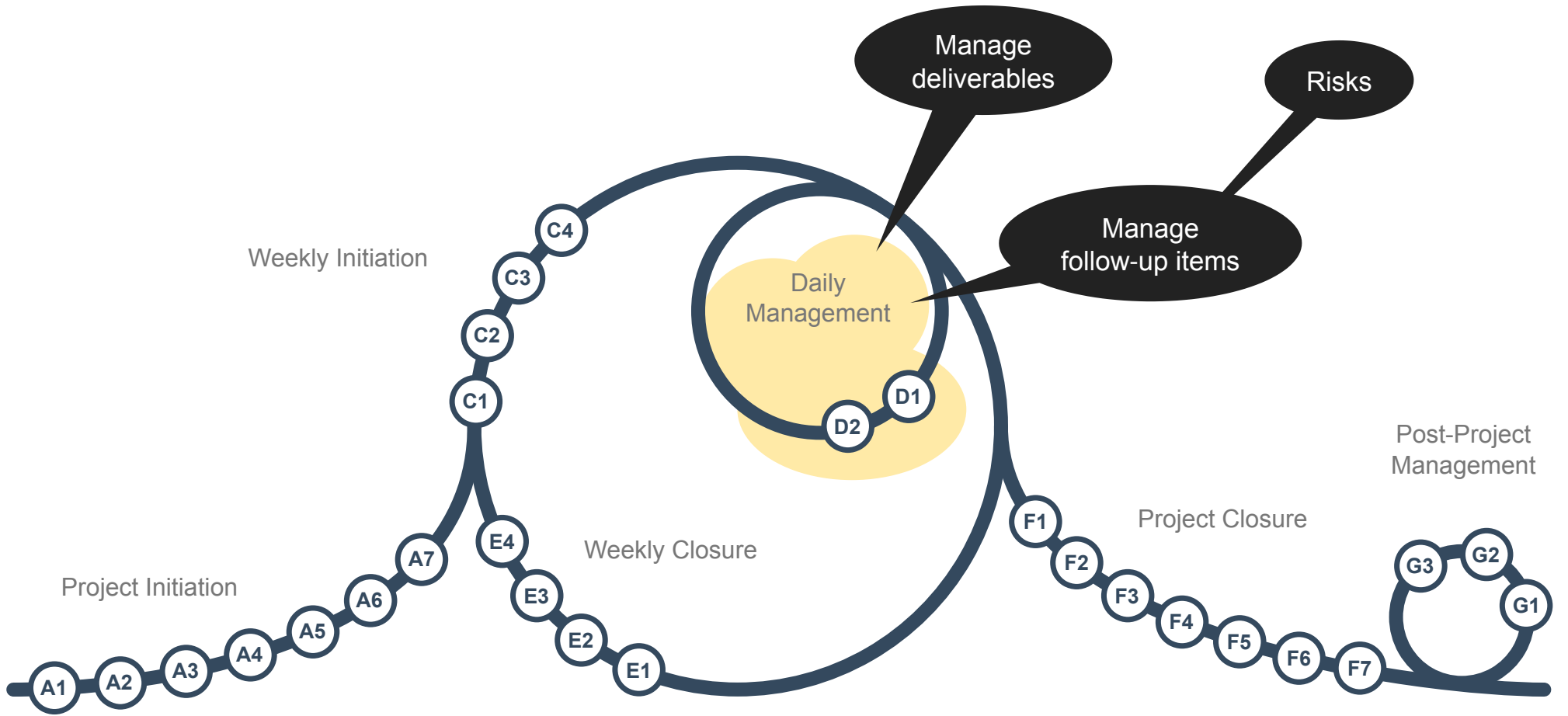
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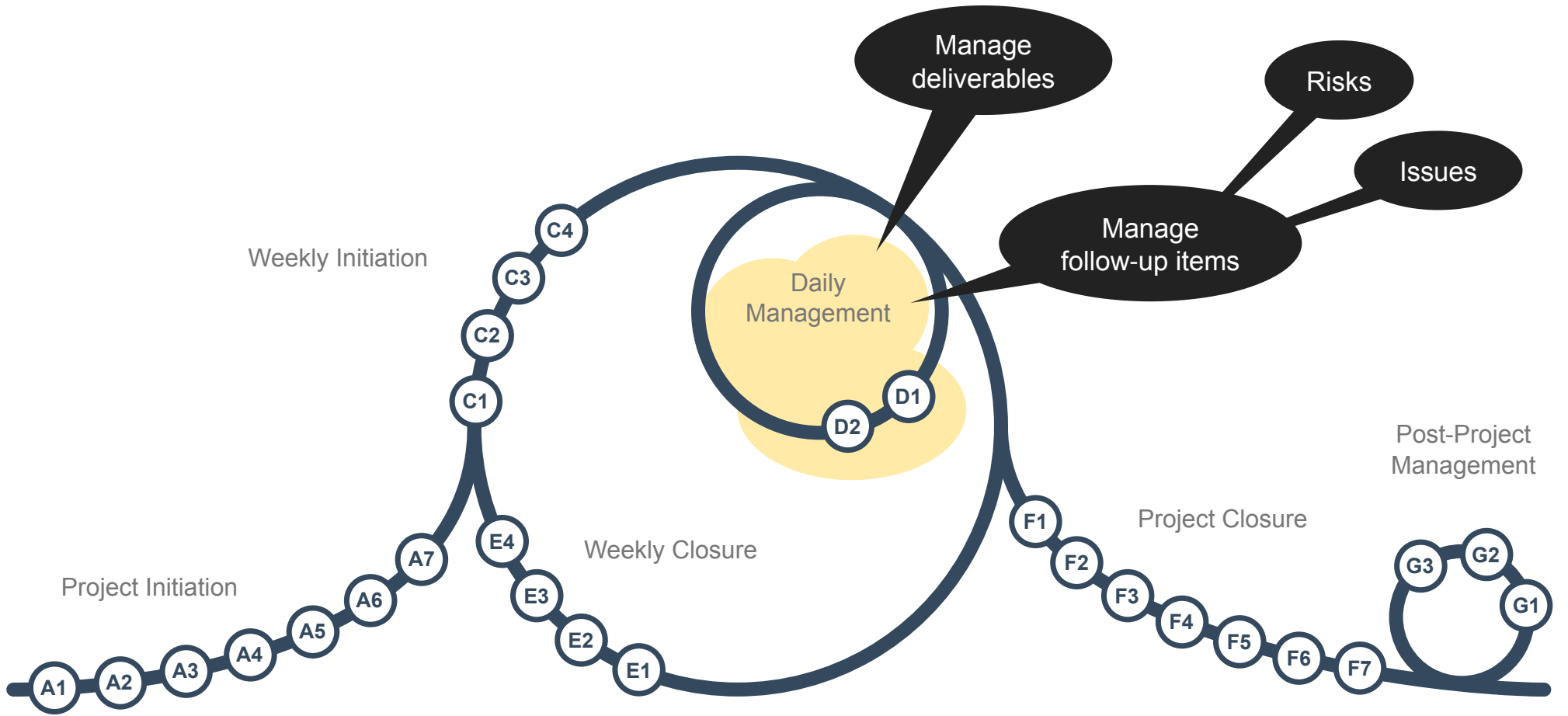
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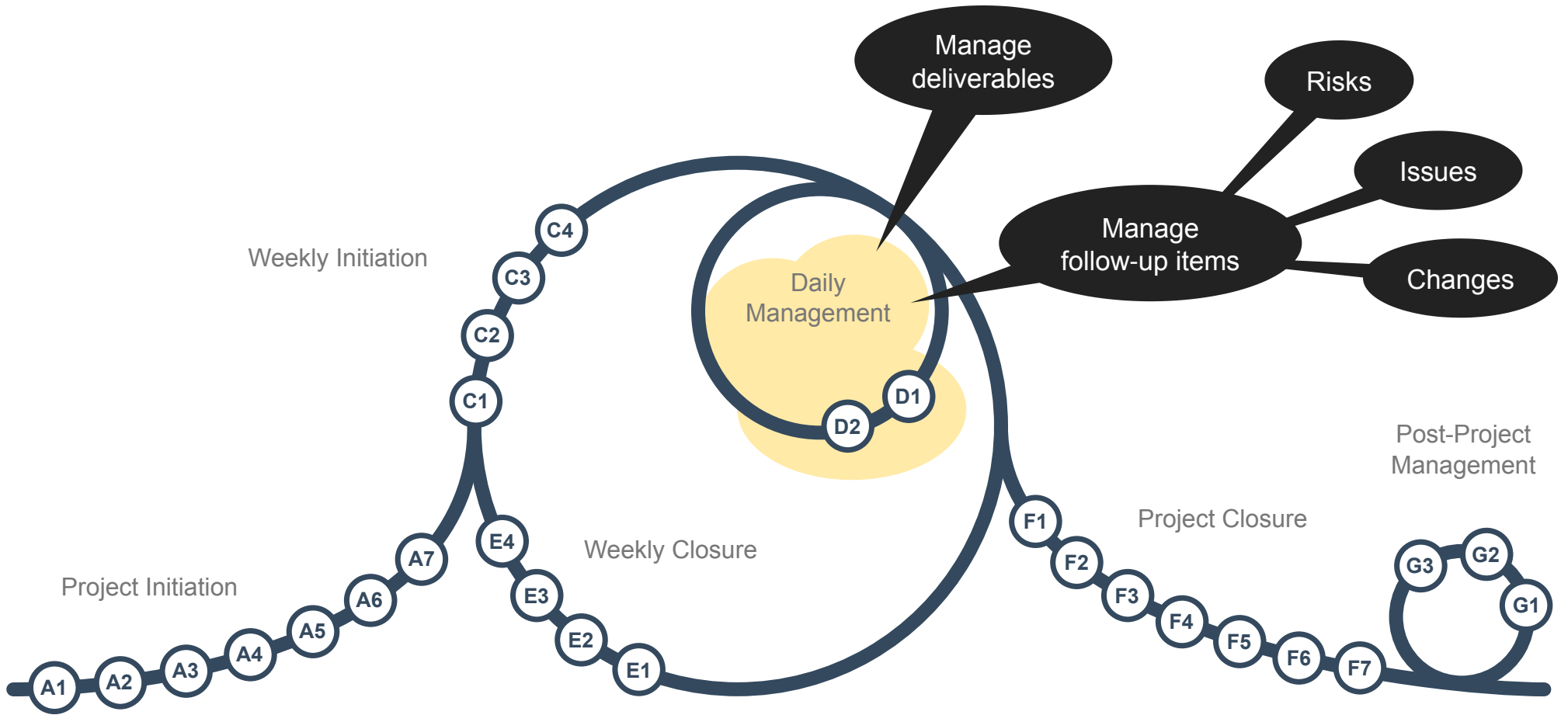
G1

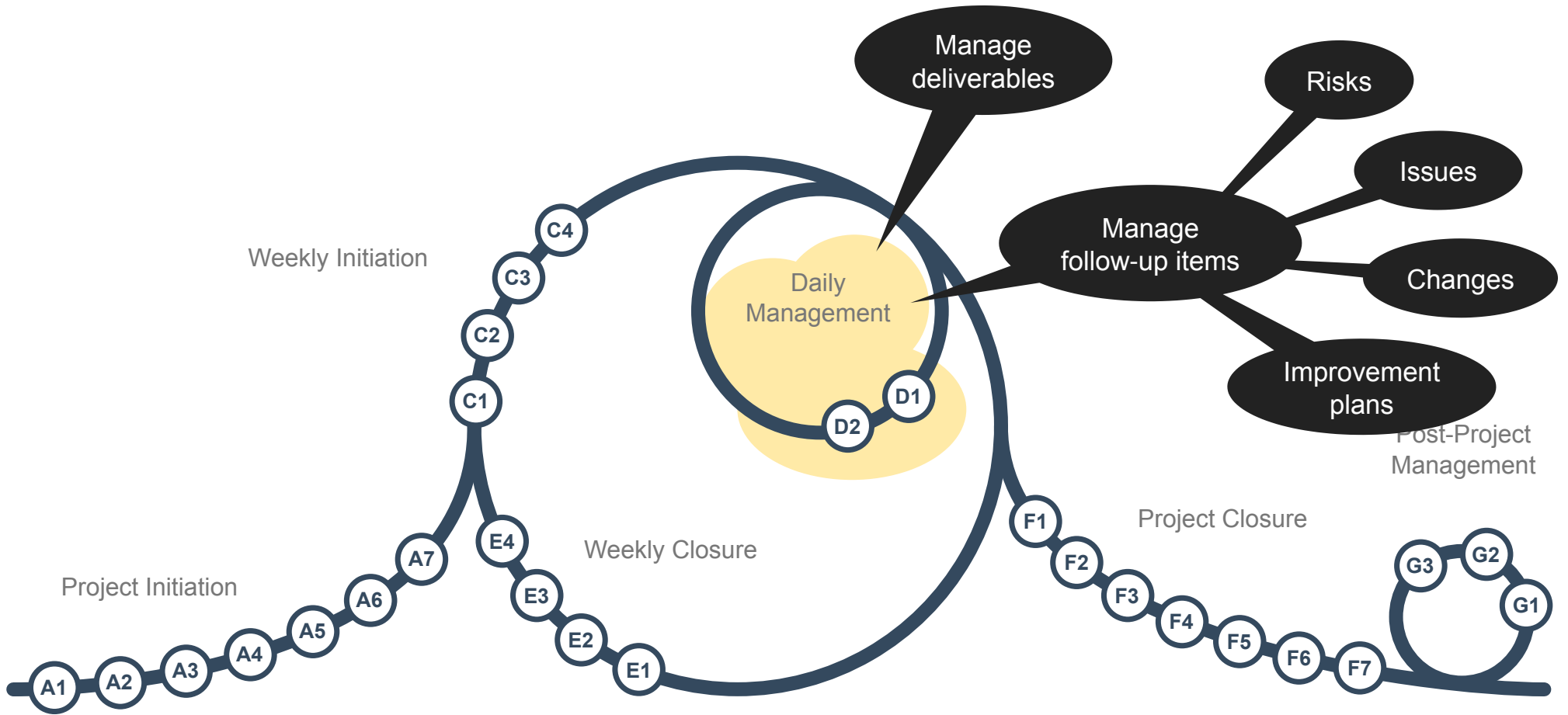


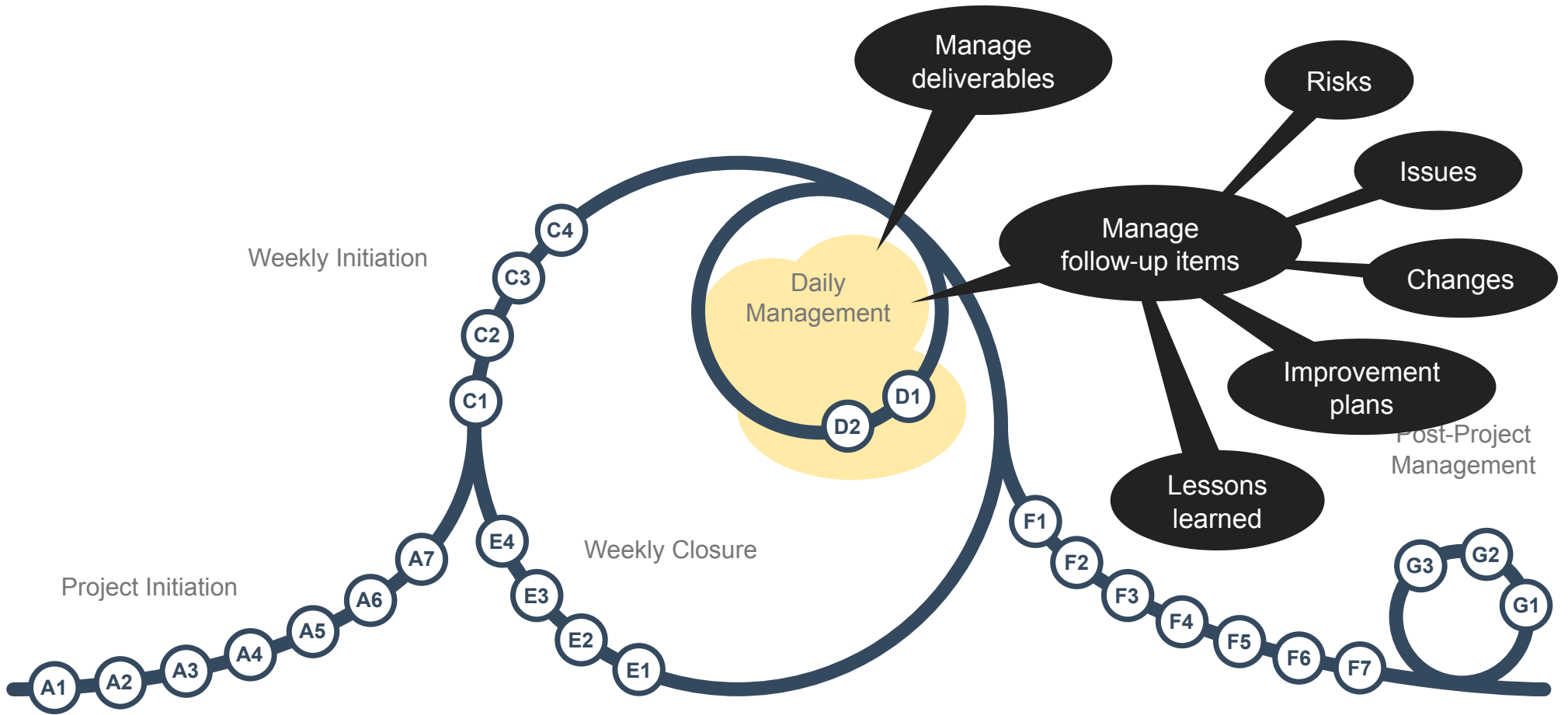


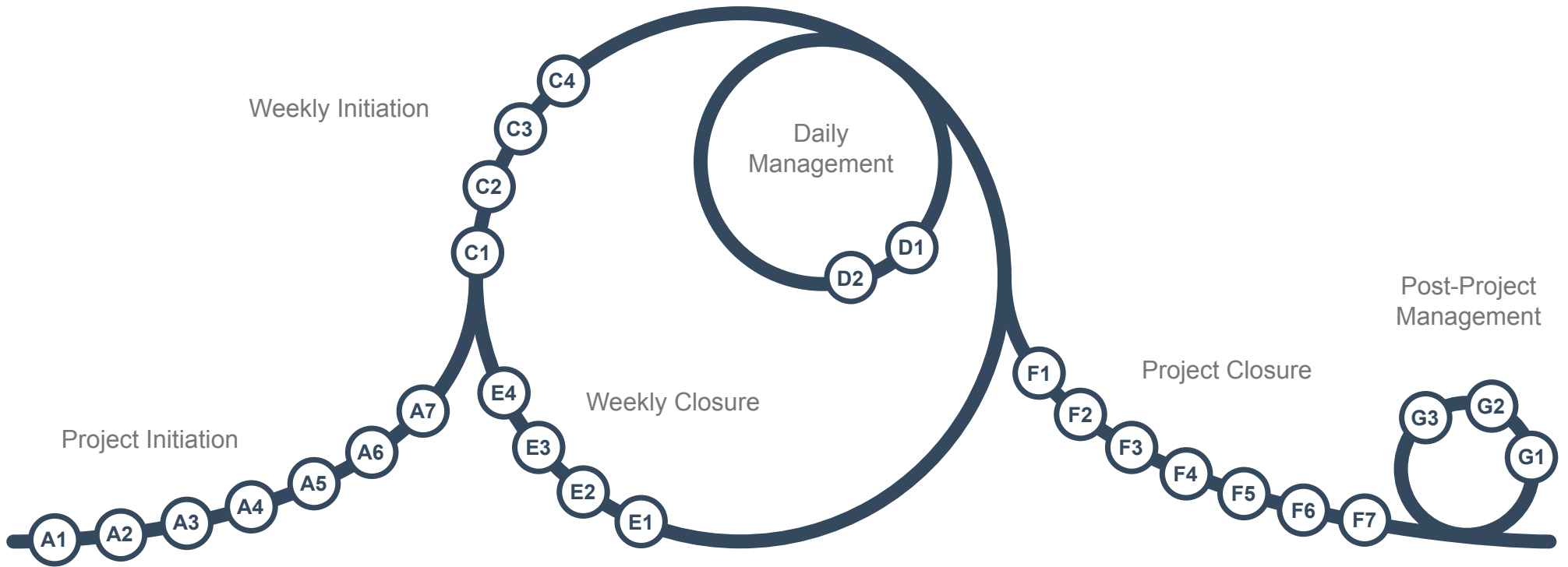












Weekly Initiation

Daily Management

Post-Project Management

Project Closure

Weekly Closure

Project Initiation

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E4

E3

E2

E1

F1

F2

F3

F4

F5

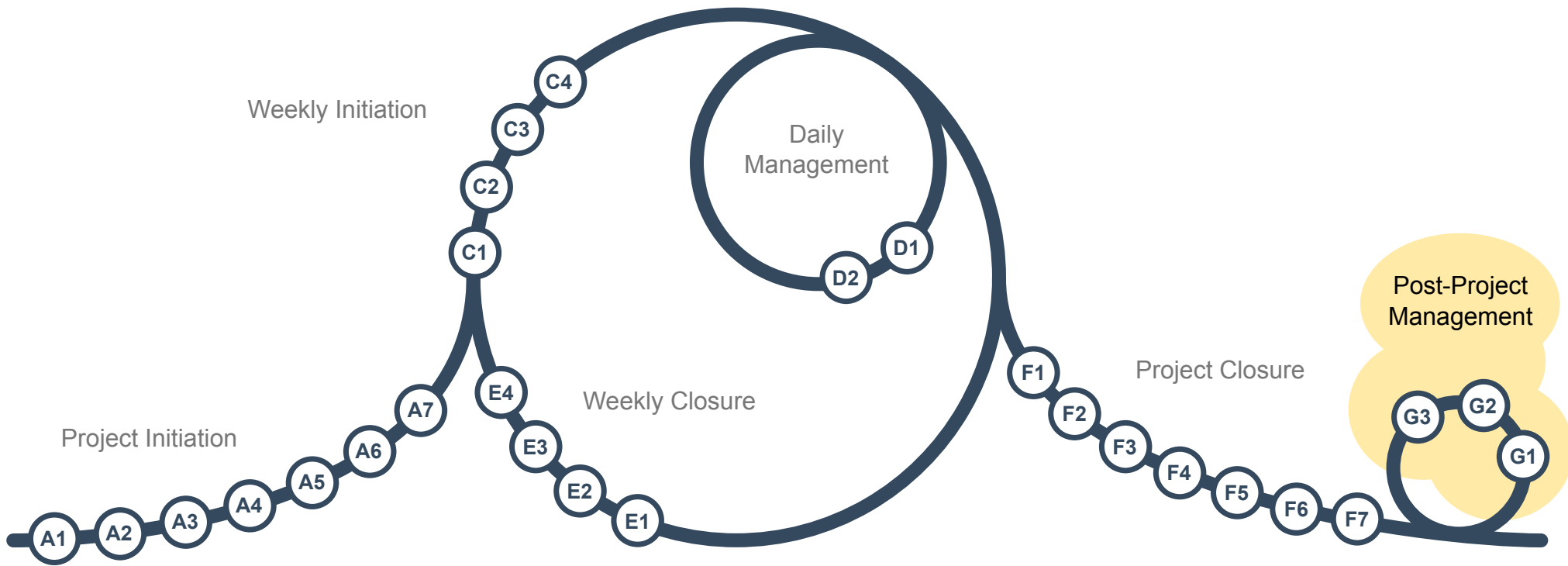
F6

F7

G3

G2

G1



Weekly Initiation

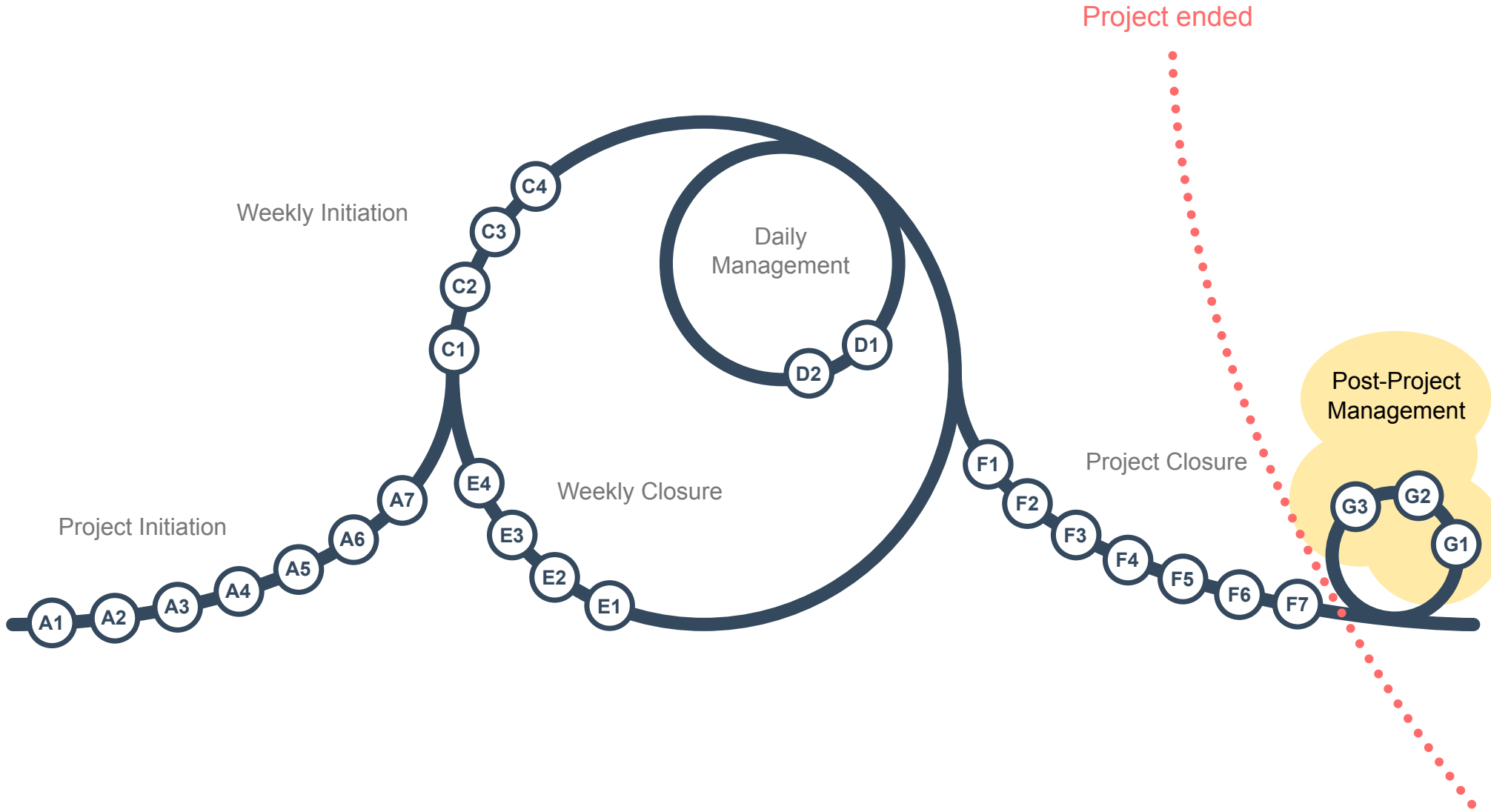
Daily Management

Post-Project Management

Project Initiation

Weekly Closure

Project Closure



Project ended

Weekly Initiation

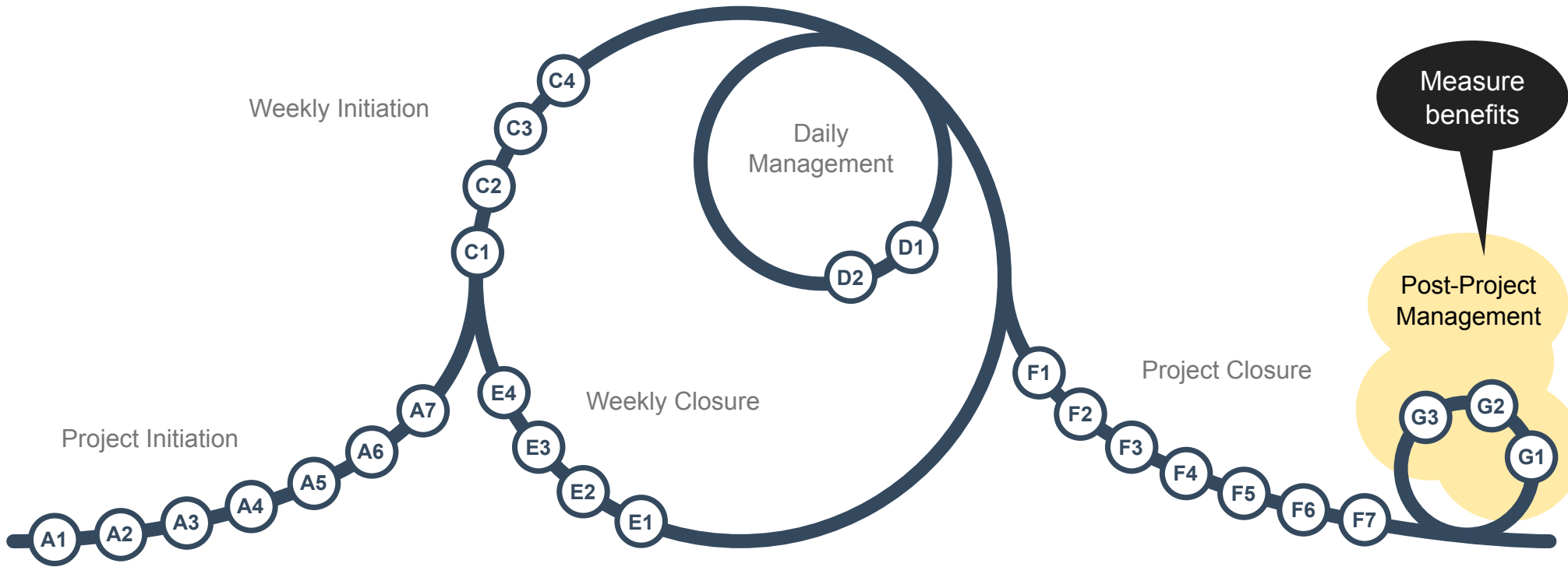
Daily Management

Weekly Closure

Project Initiation

Project Closure

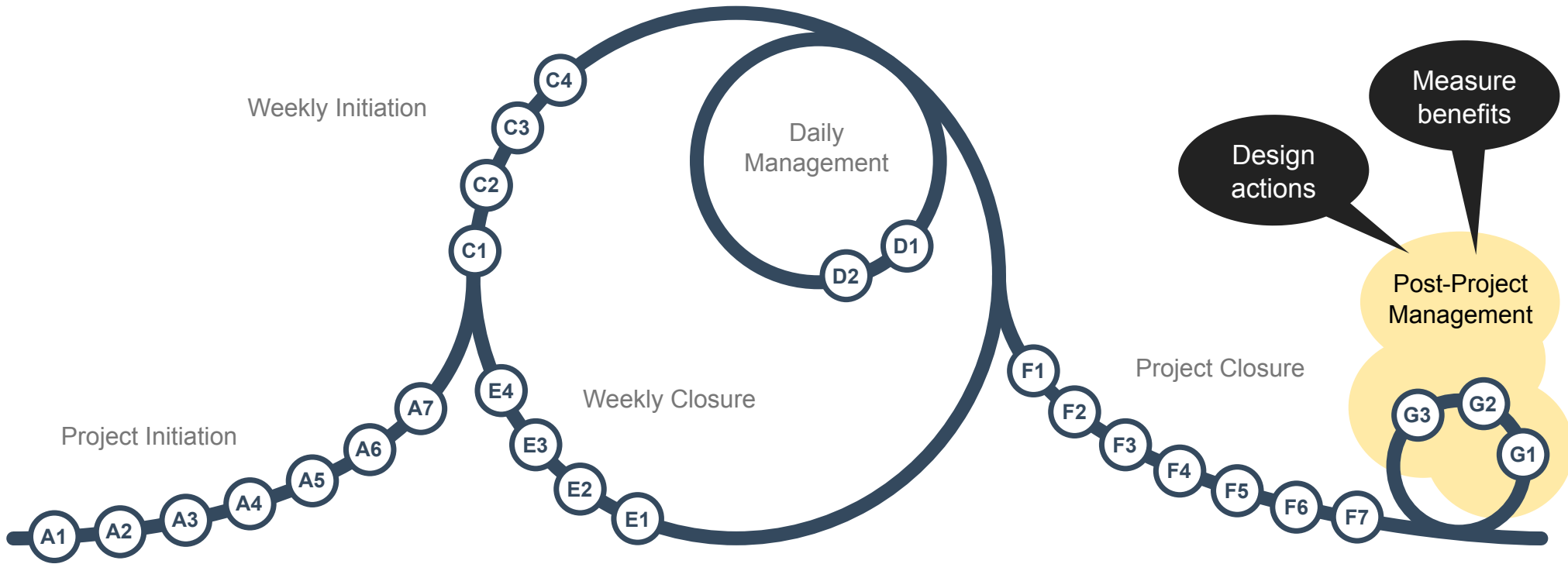
Post-Project Management



Measure benefits

Post-Project Management

G3 G2 G1



Weekly Initiation

Daily Management

Project Closure

Project Initiation

Weekly Closure

Post-Project Management

Design actions

Measure benefits

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E1

E2

E3

E4

F1

F2

F3

F4

F5

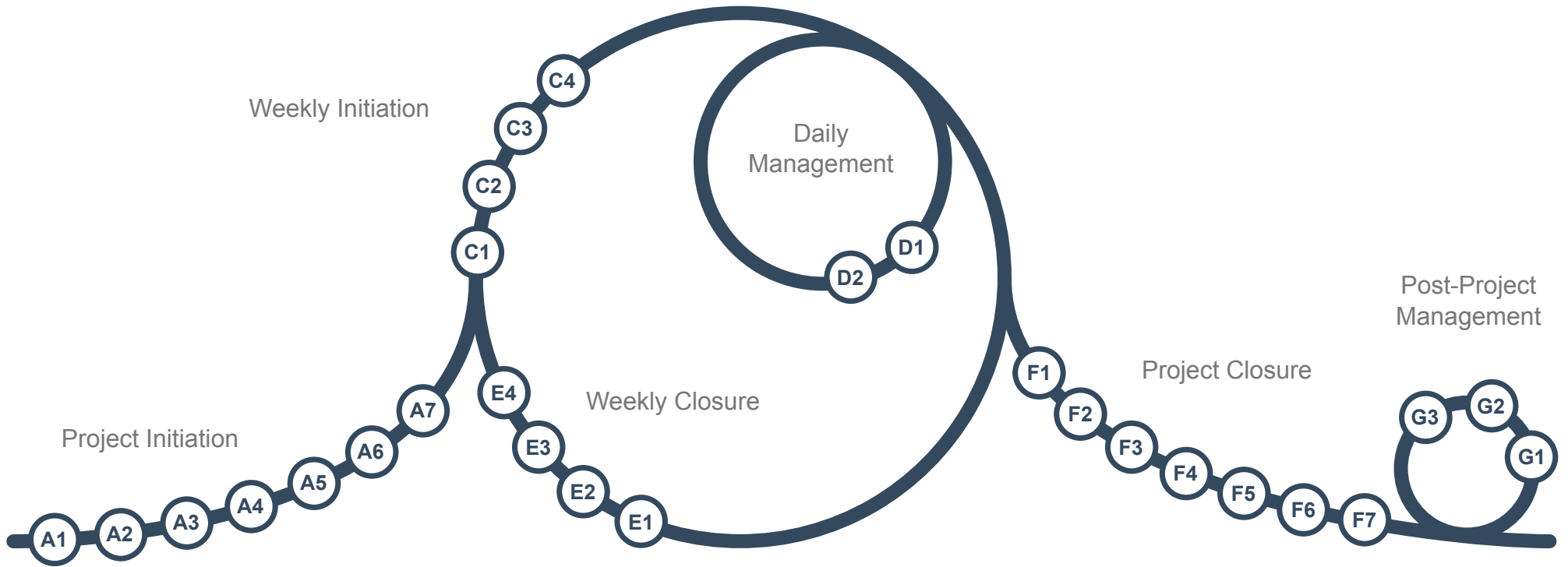
F6

F7

G3

G2

G1



Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E2

E3

E4

E1

F1

F2

F3

F4

F5

F6

F7

G3

G2

G1

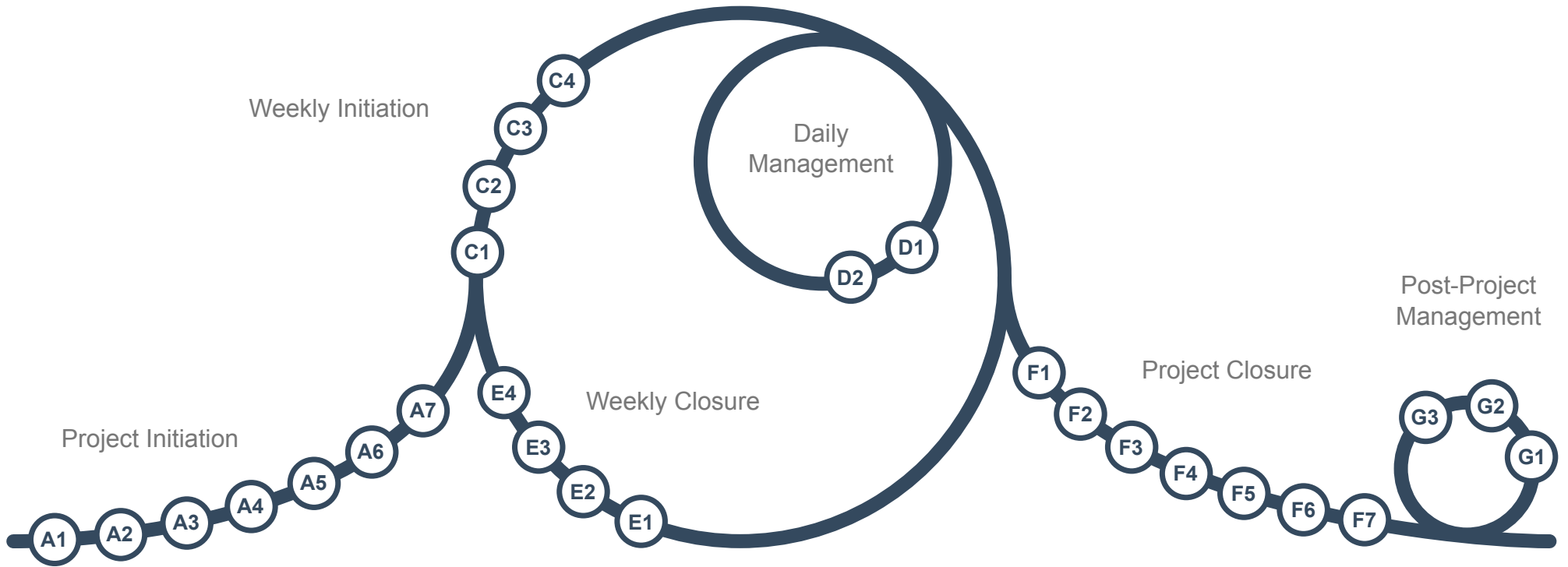
① High-level overview



② Full review

③ NUPP

④ Tailoring



Project Initiation

Weekly Initiation

Daily Management

Weekly Closure

Project Closure

Post-Project Management

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

D2

D1

E2

E3

E4

E1

F1

F2

F3

F4

F5

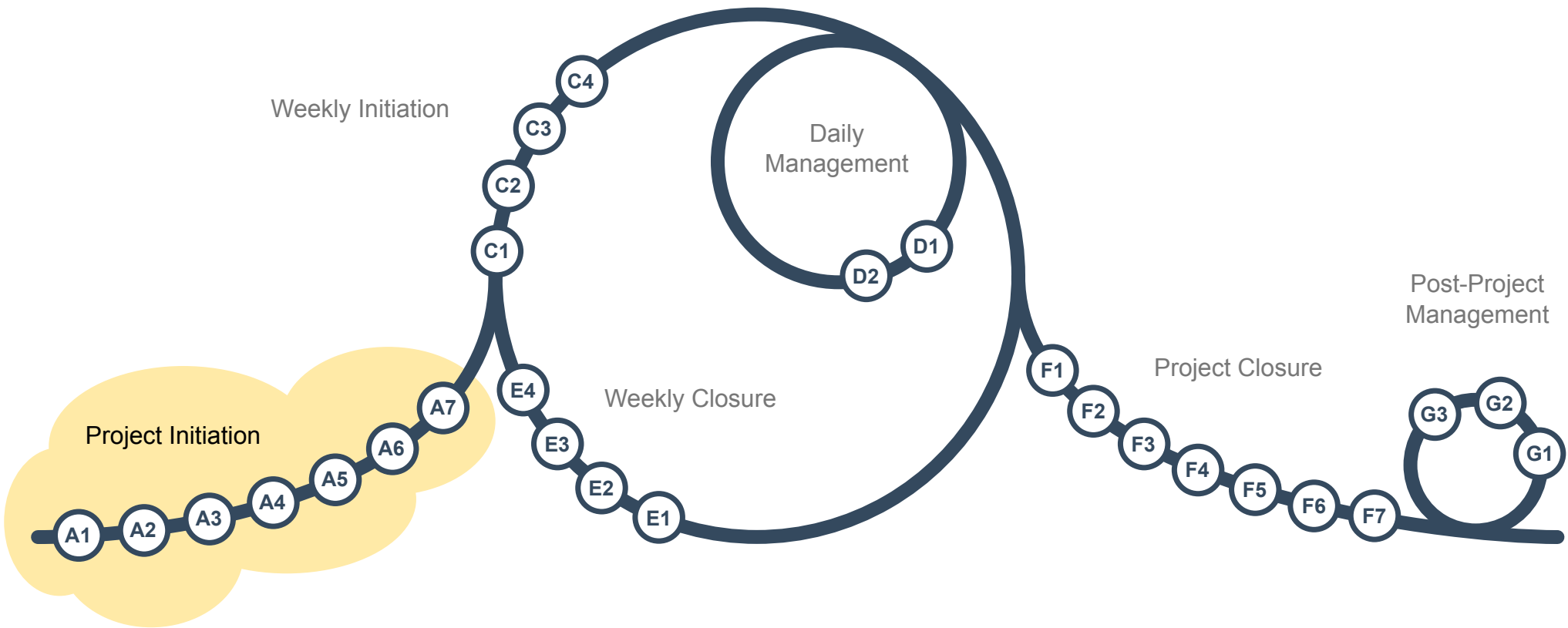
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F7

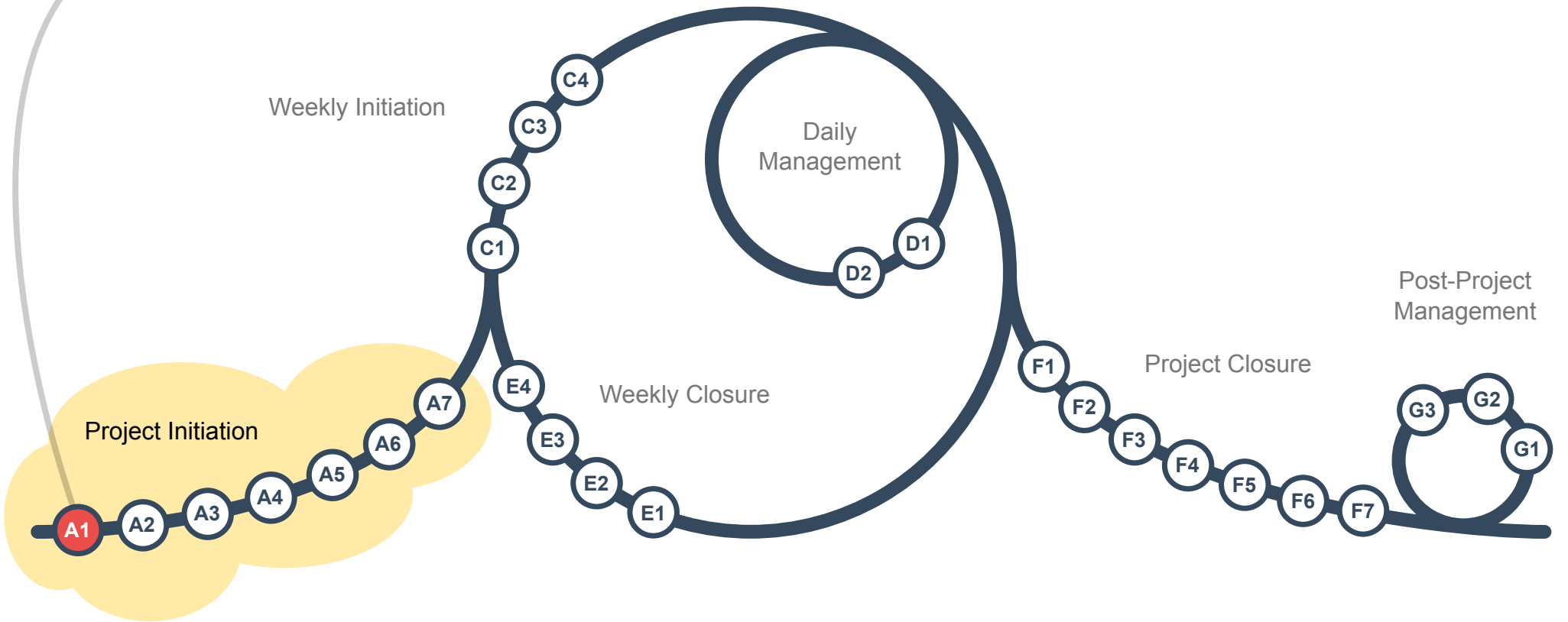
G3

G2

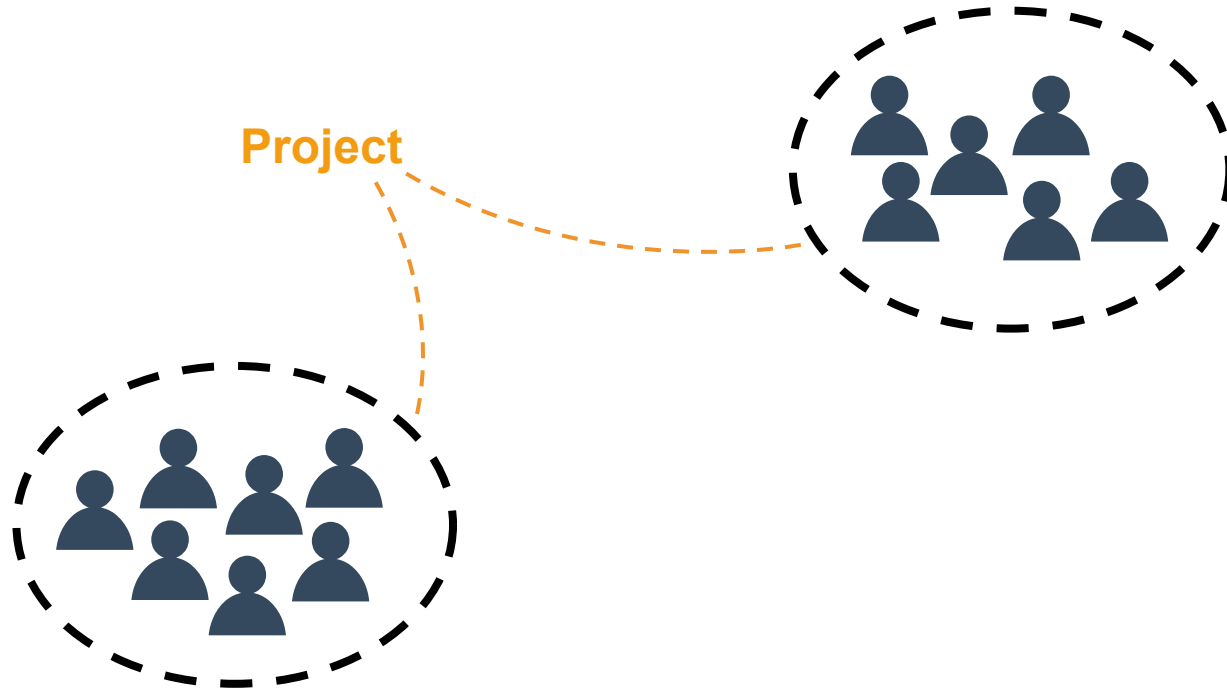
G1



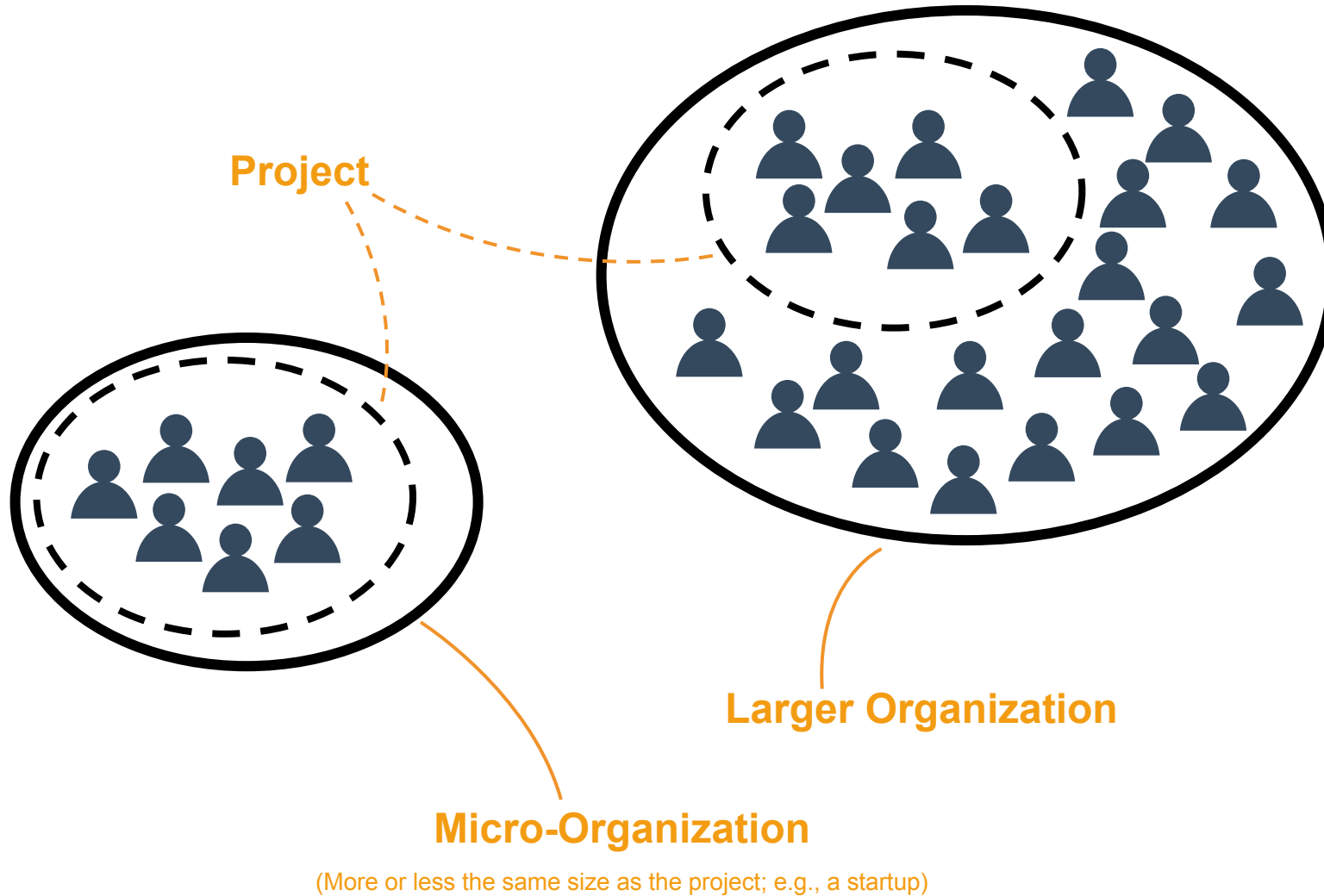
Identify the high-level decision maker(s)



A1 - Identify the high-level decision maker(s)



A1 - Identify the high-level decision maker(s)

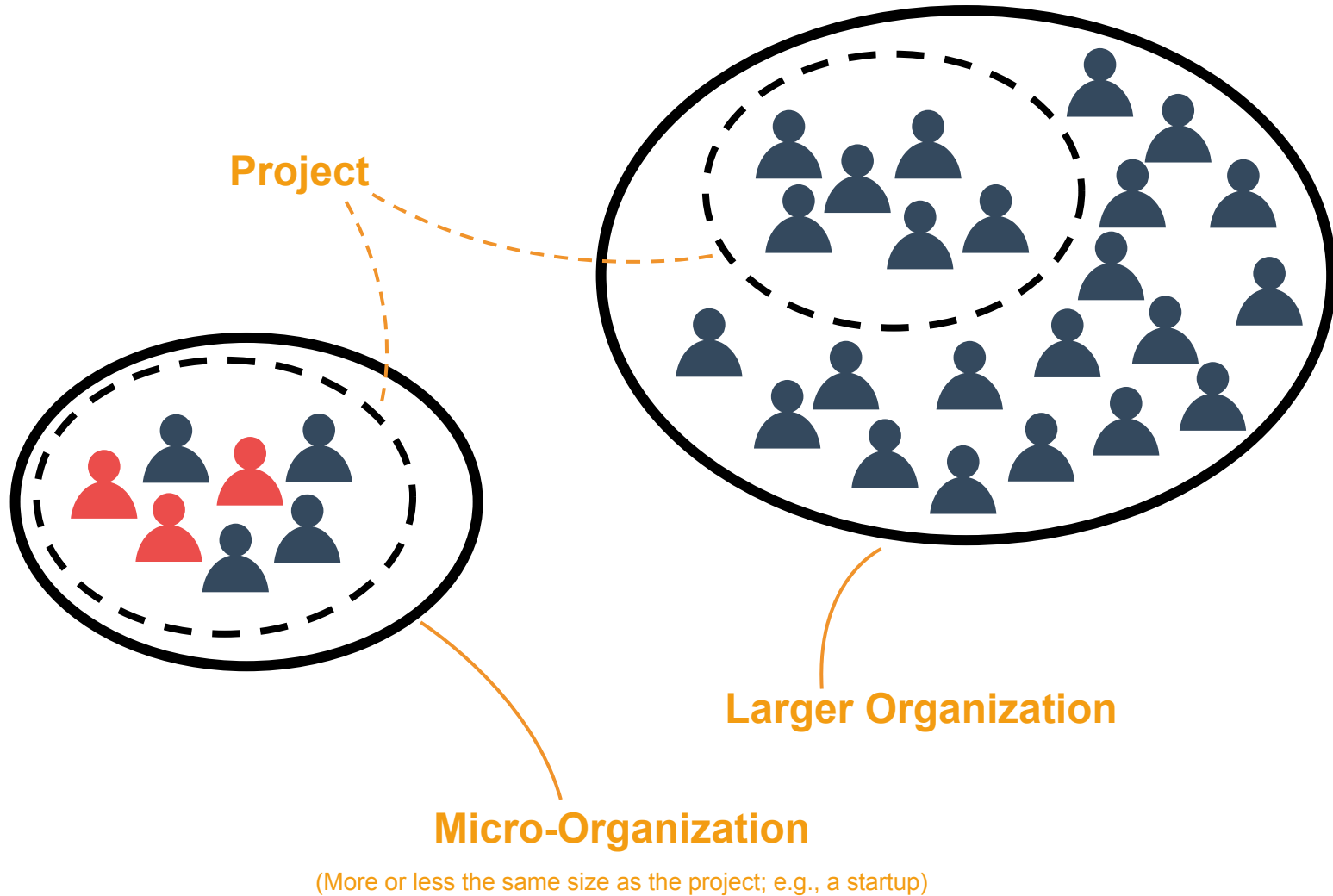


Micro-Organization

(More or less the same size as the project; e.g., a startup)

Larger Organization

A1 - Identify the high-level decision maker(s)



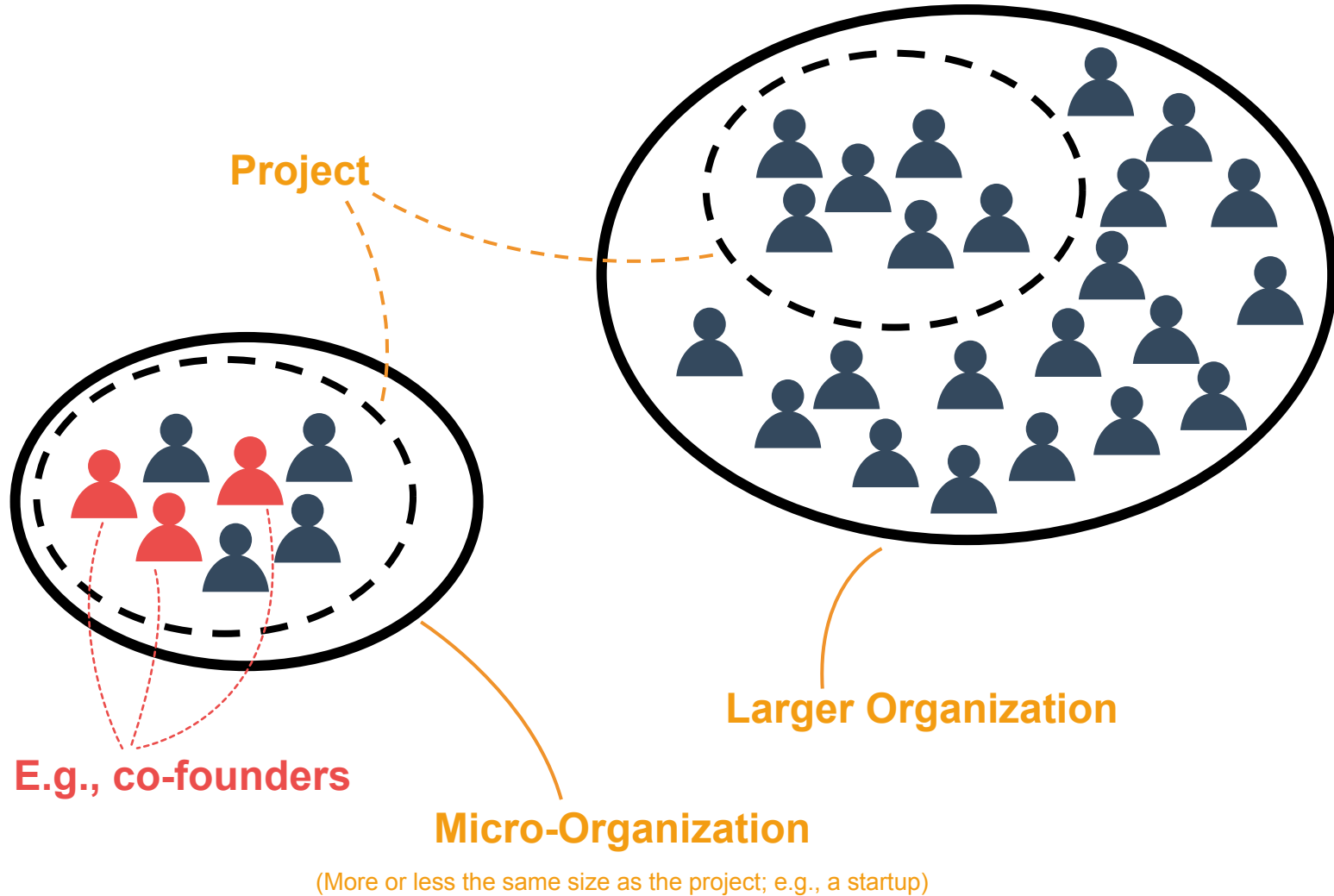
Project

Larger Organization

Micro-Organization

(More or less the same size as the project; e.g., a startup)

A1 - Identify the high-level decision maker(s)



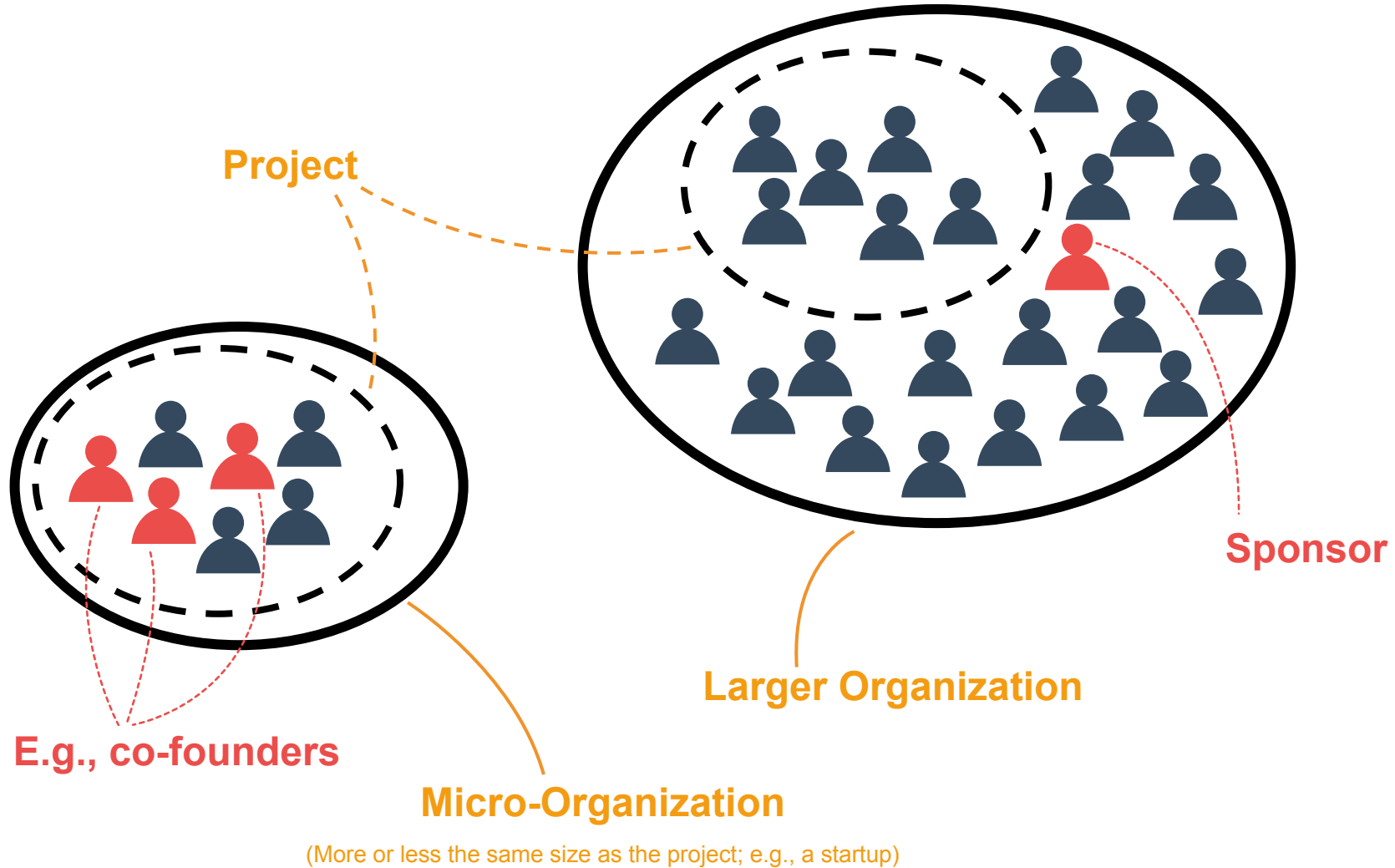
E.g., co-founders

Micro-Organization

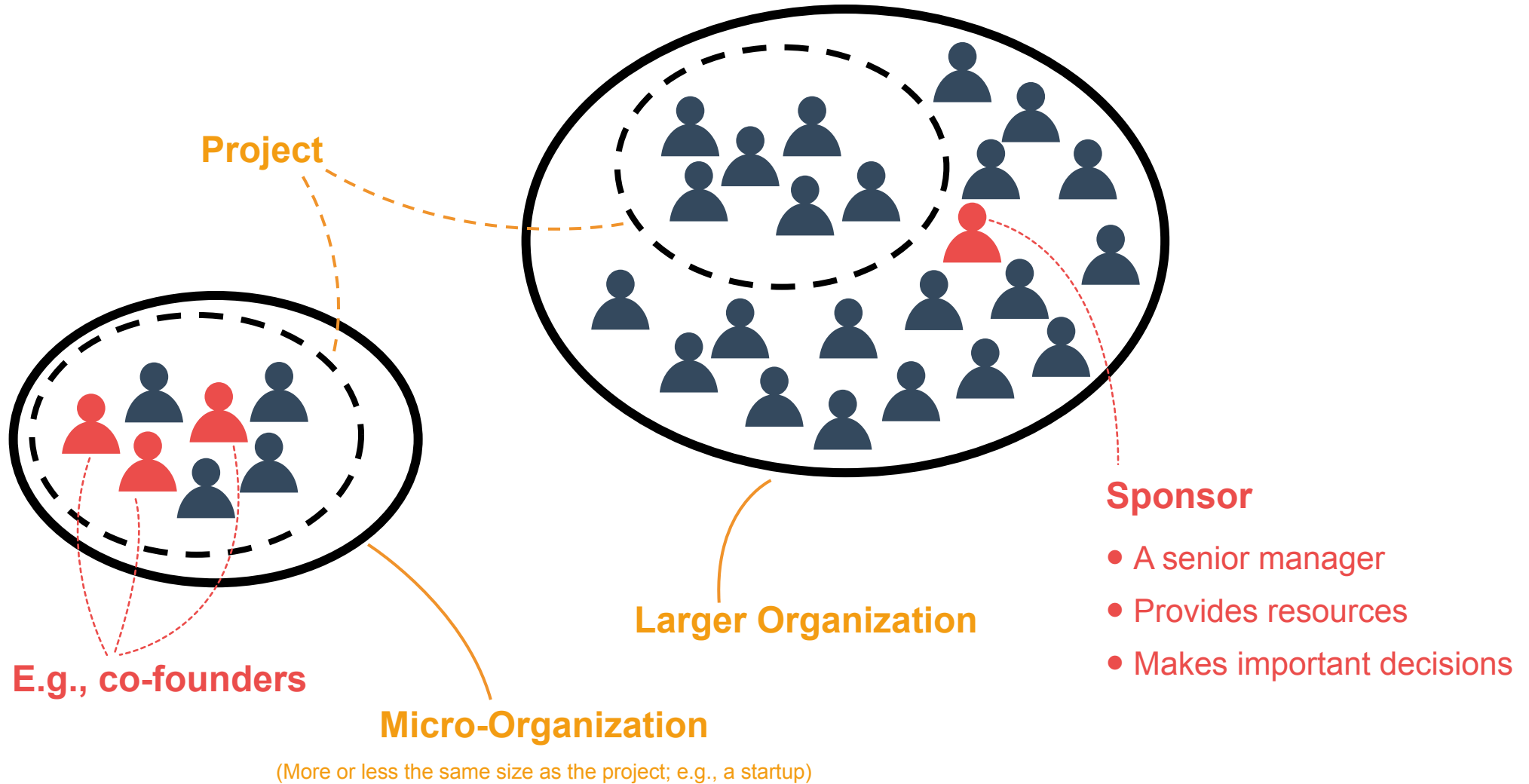
(More or less the same size as the project; e.g., a startup)

Larger Organization

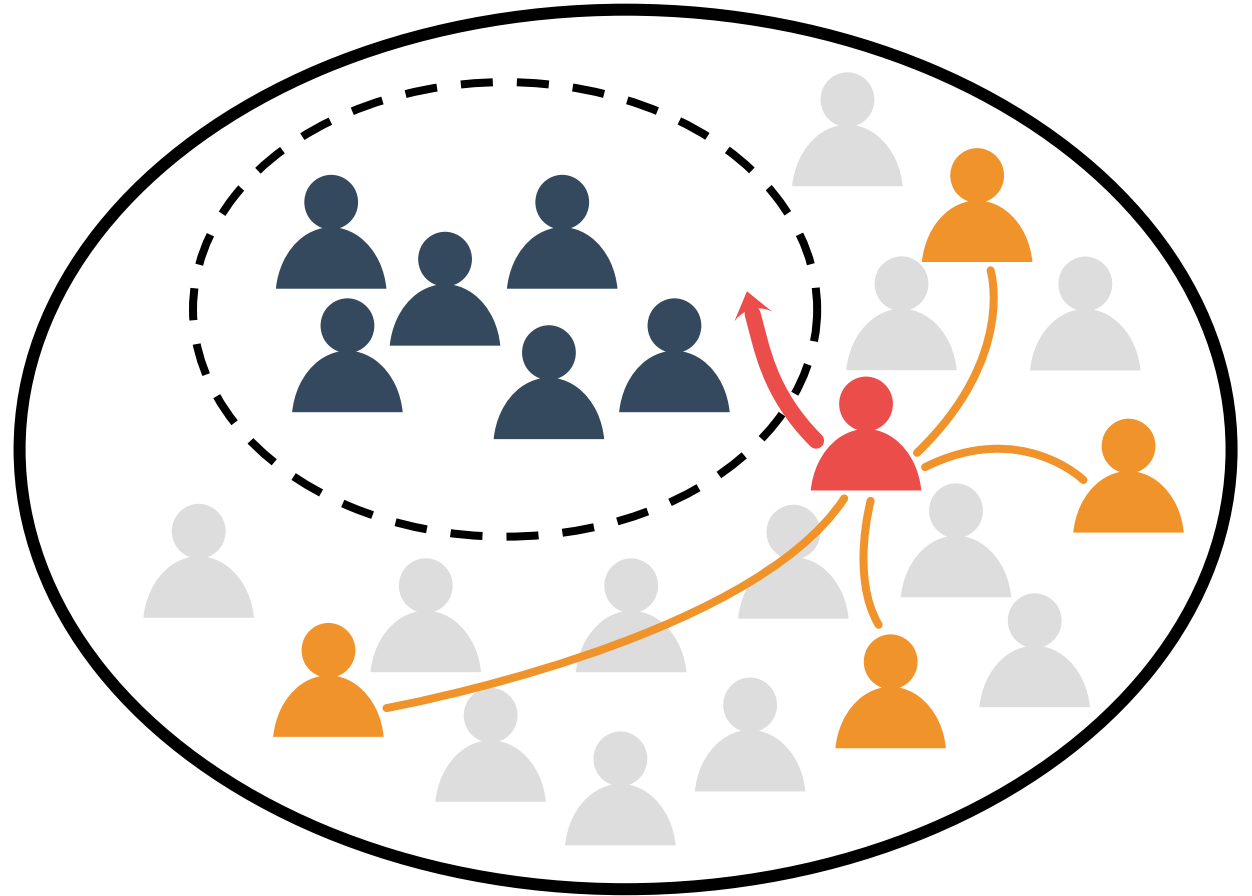
A1 - Identify the high-level decision maker(s)



A1 - Identify the high-level decision maker(s)



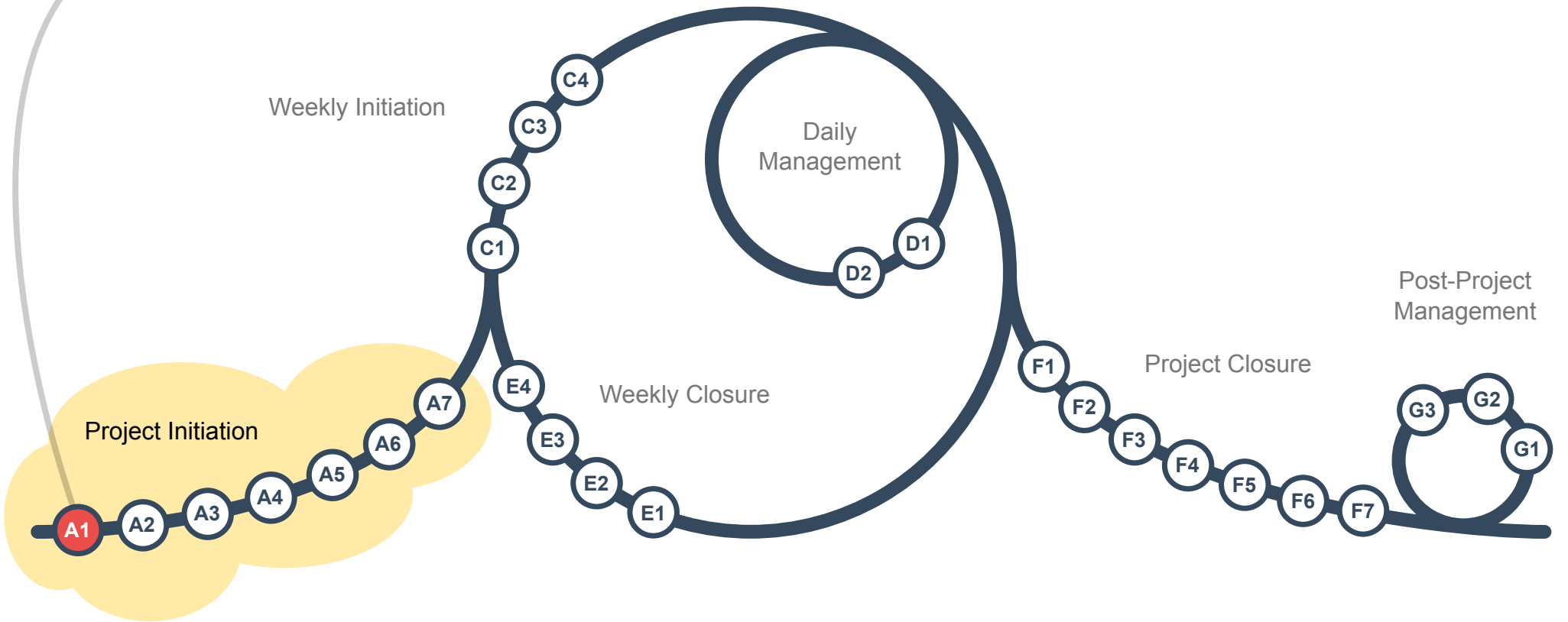
A1 - Identify the high-level decision maker(s)



For decisions,
the team is only in touch with the sponsor.

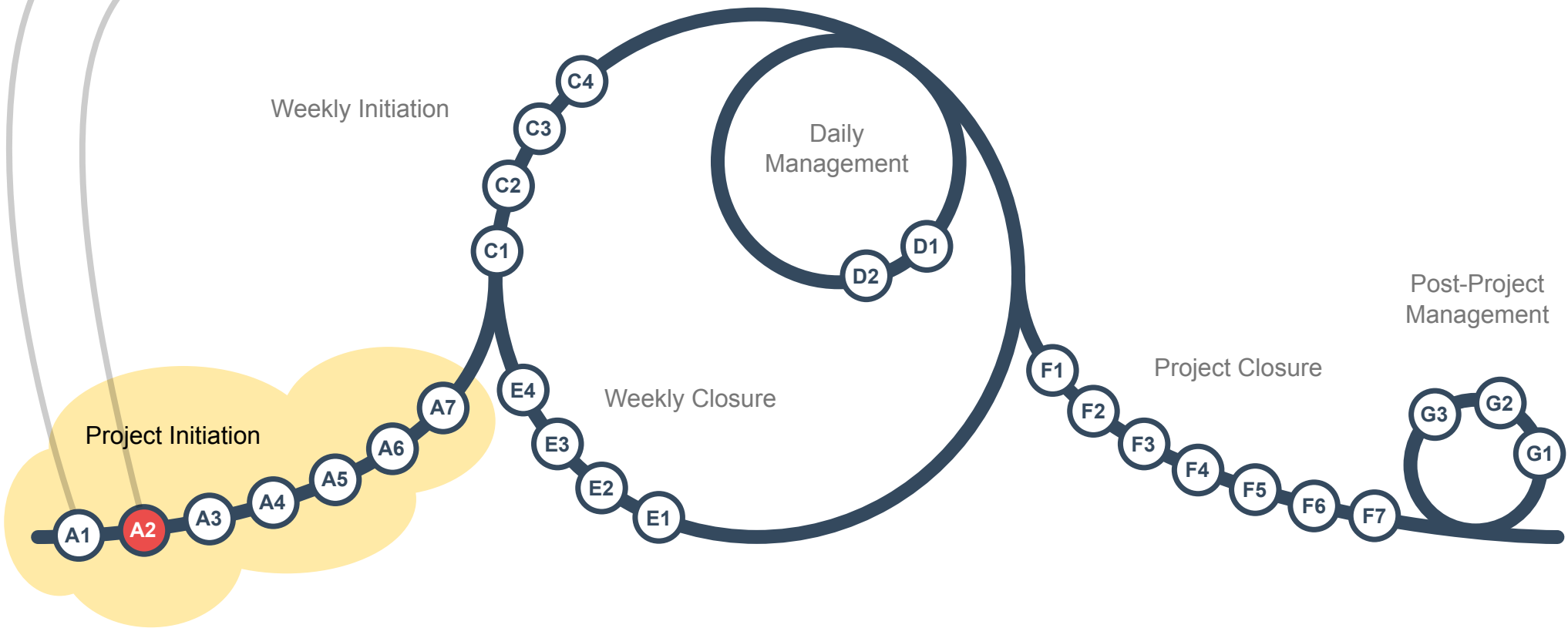
(If more people should to be involved, the sponsor will take care of that.)

Identify the high-level decision maker(s)

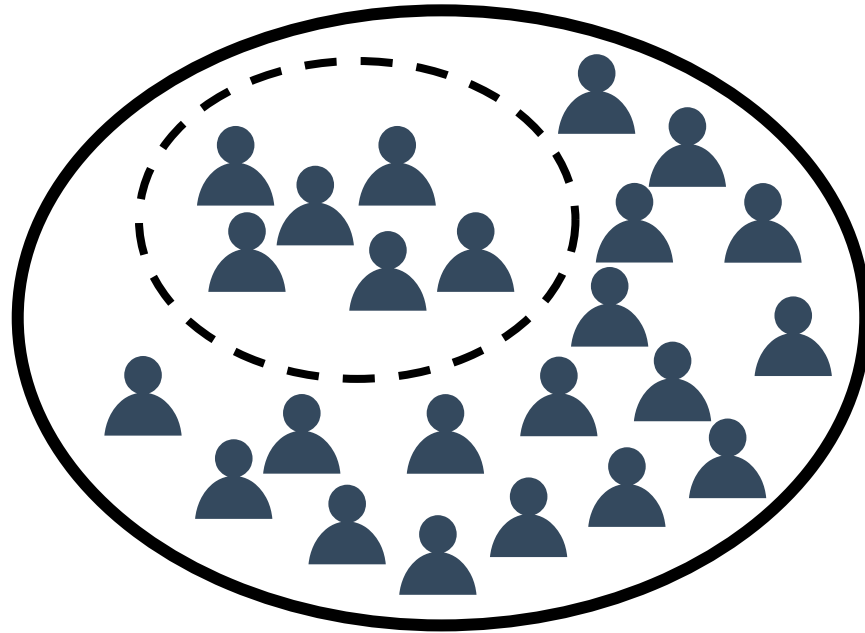


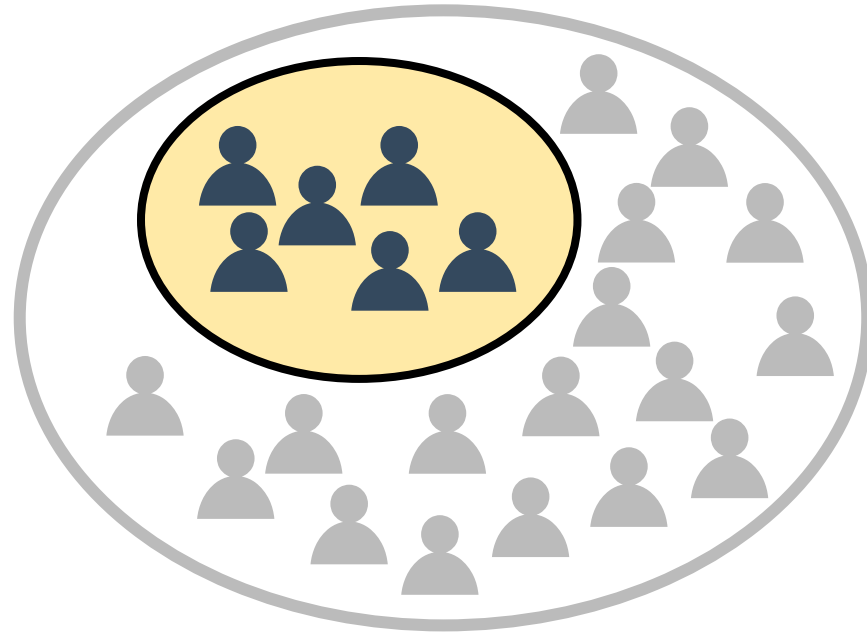
Identify the high-level decision maker(s)

Understand and distribute the hats



A2 - Understand and distribute the hats

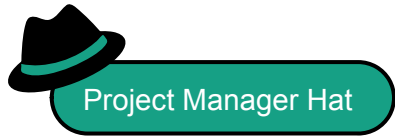
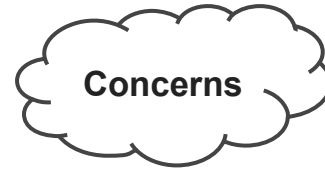




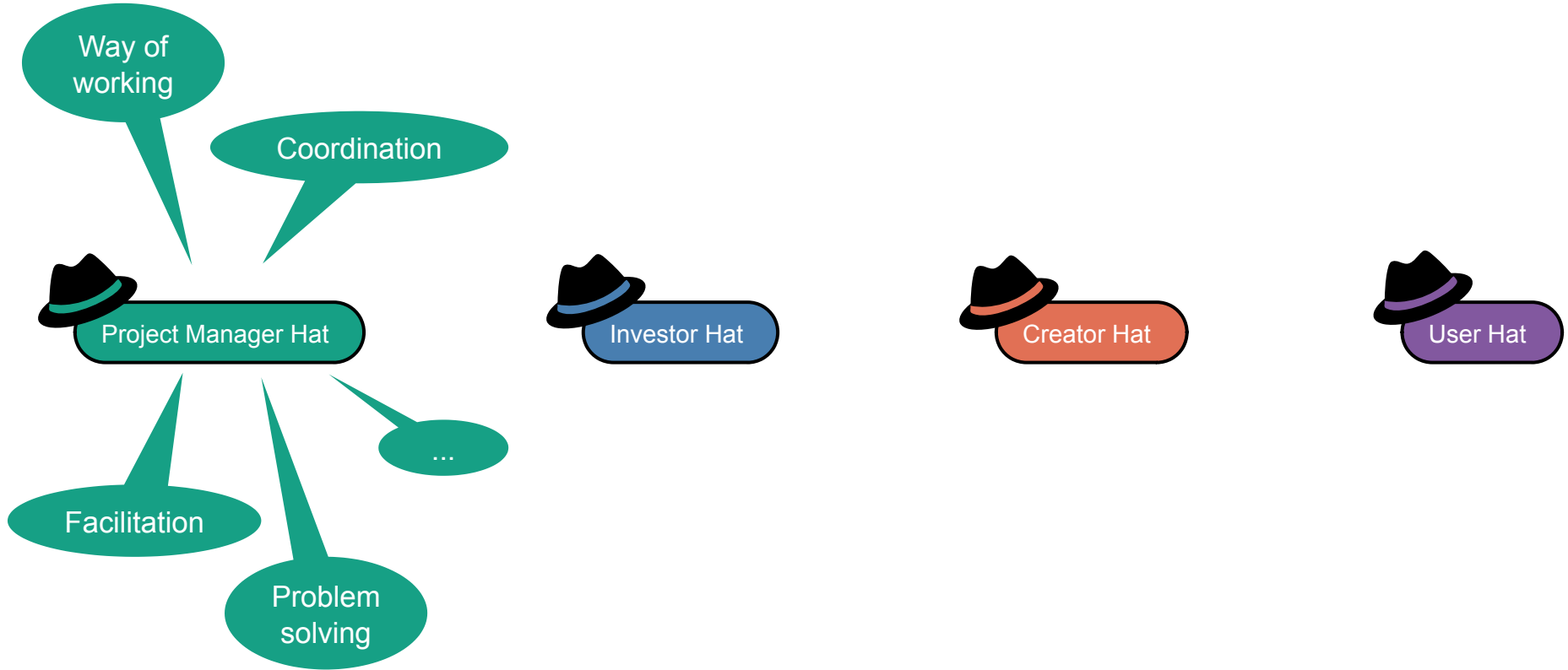
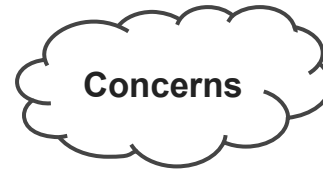
Team members should be officially appointed to the project.

(Instead of appointing tasks to departments)

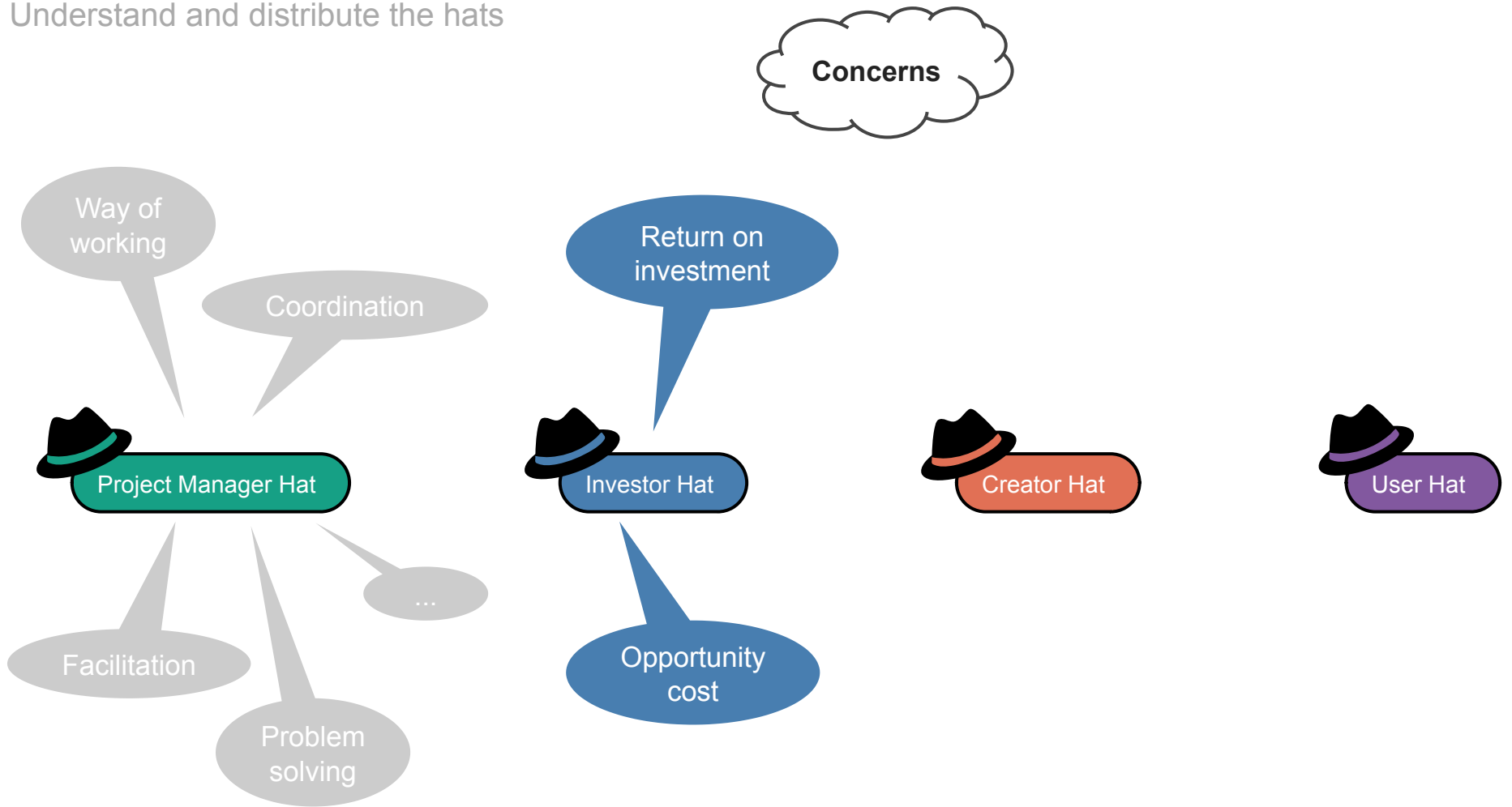
A2 - Understand and distribute the hats



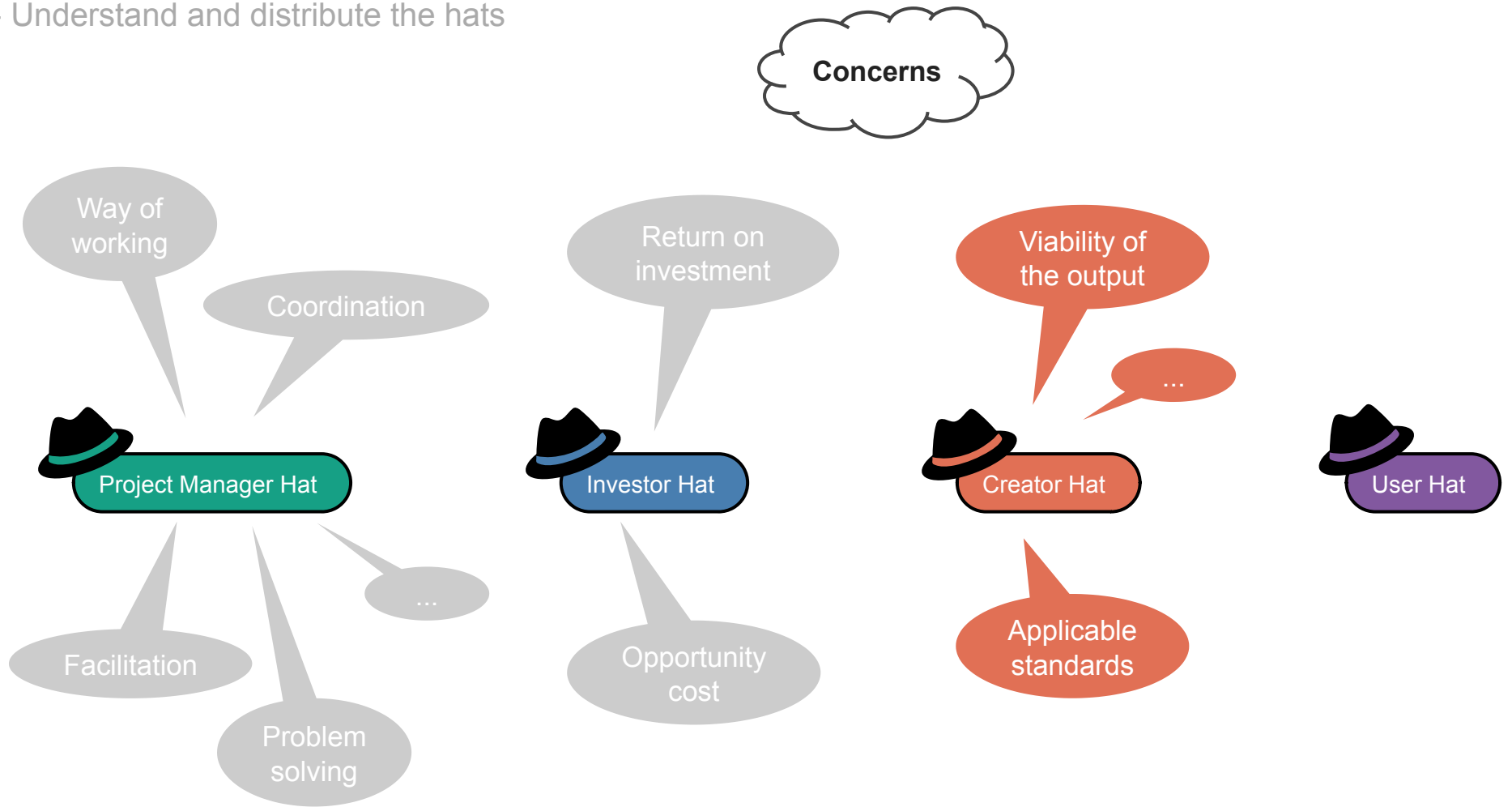
A2 - Understand and distribute the hats



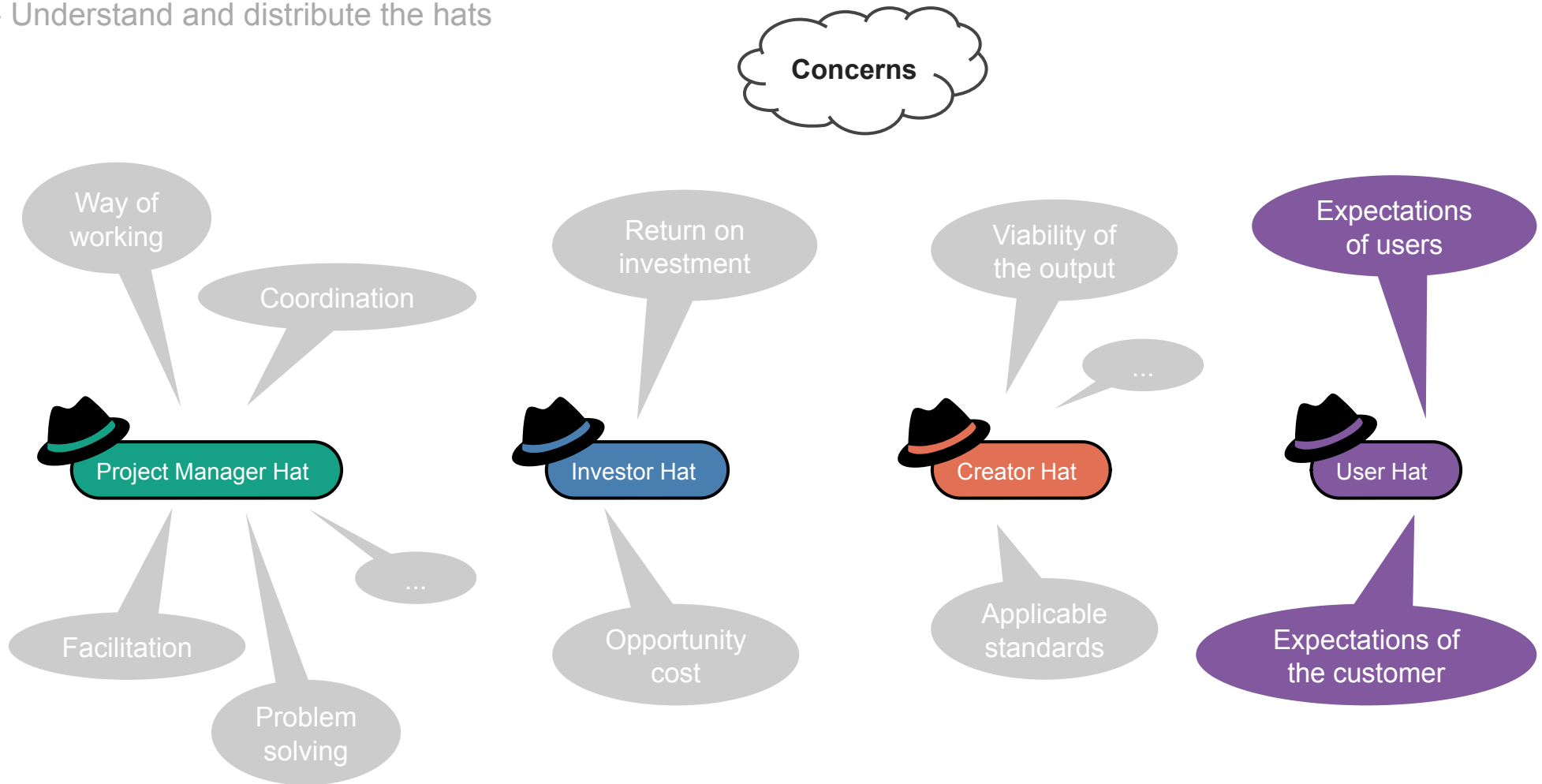
A2 - Understand and distribute the hats



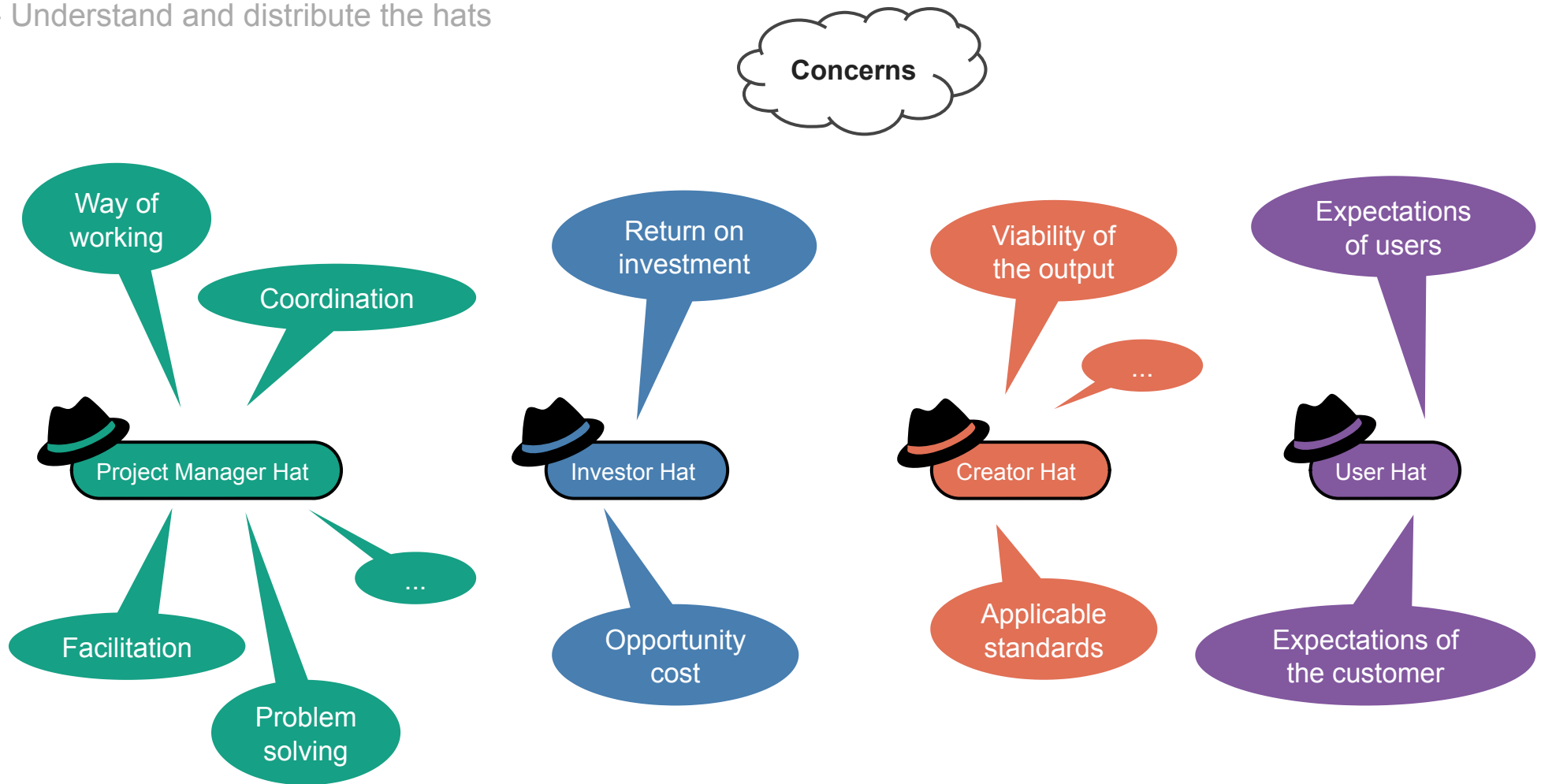
A2 - Understand and distribute the hats



A2 - Understand and distribute the hats



A2 - Understand and distribute the hats



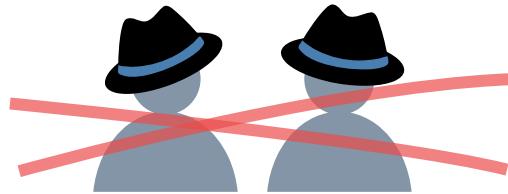
A2 - Understand and distribute the hats



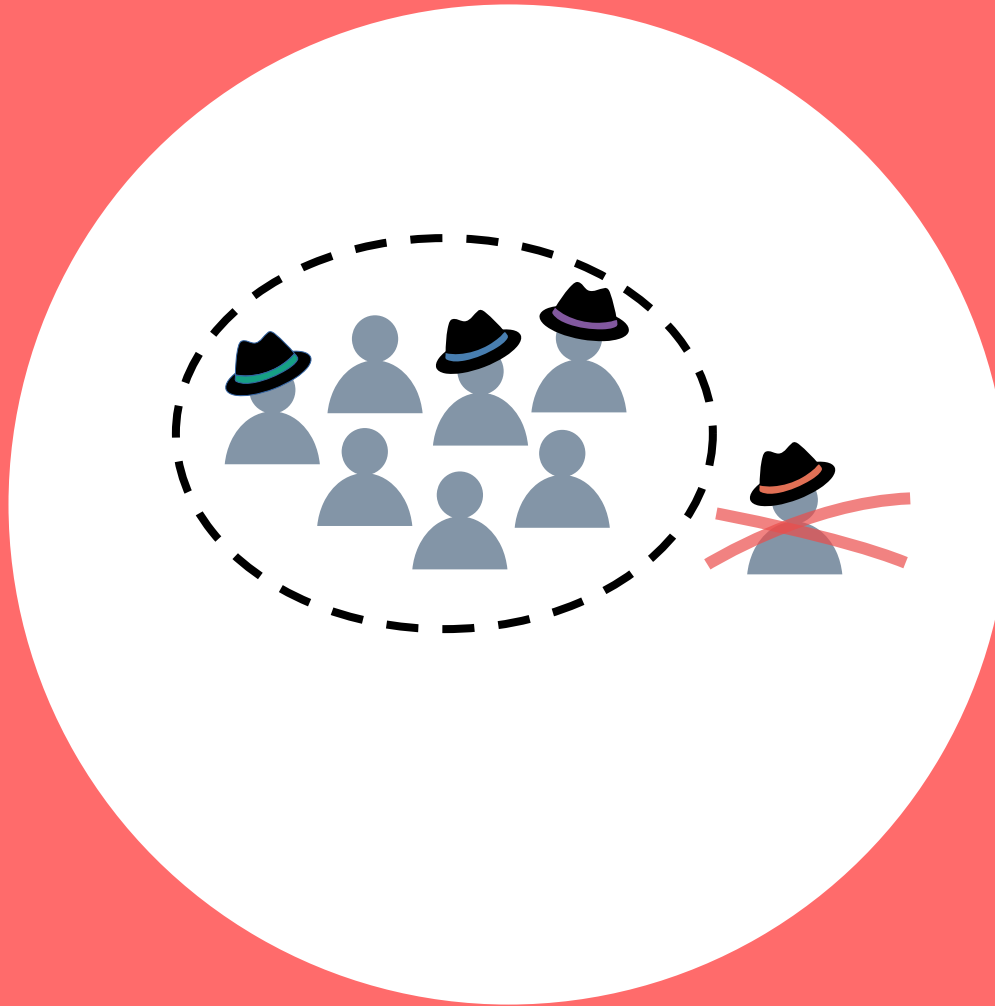
A2 - Understand and distribute the hats

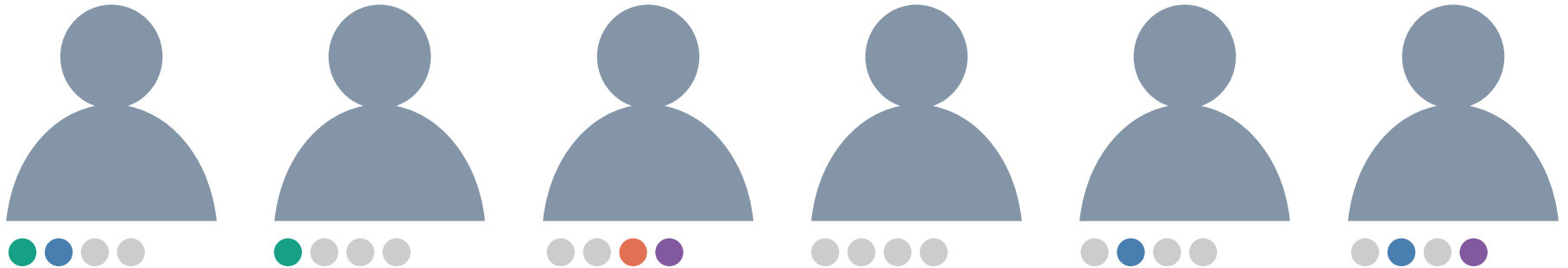


A2 - Understand and distribute the hats



A2 - Understand and distribute the hats

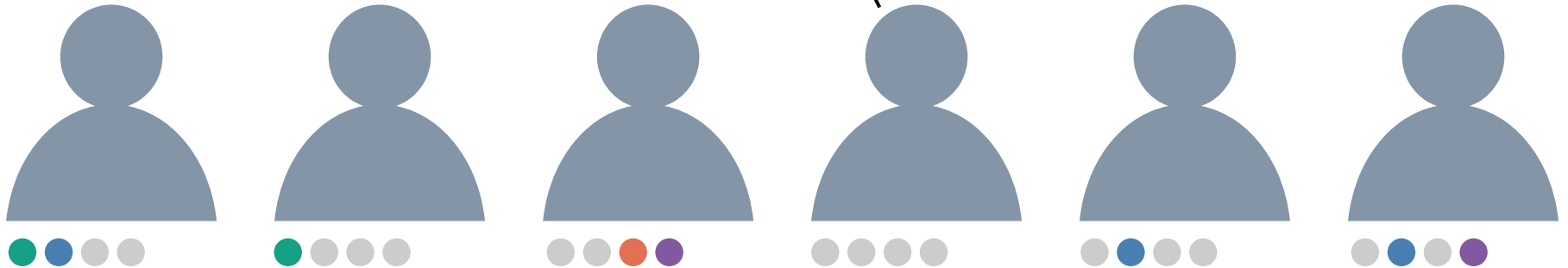




Who is capable of and willing to wear each of the hats?

A2 - Understand and distribute the hats

Some people don't want to or can't wear any hats, and that's fine.

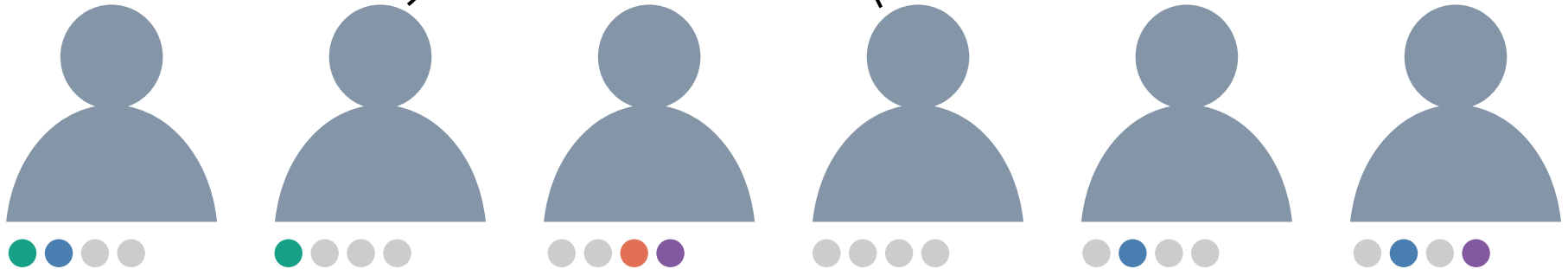


Who is capable of and willing to wear each of the hats?

A2 - Understand and distribute the hats

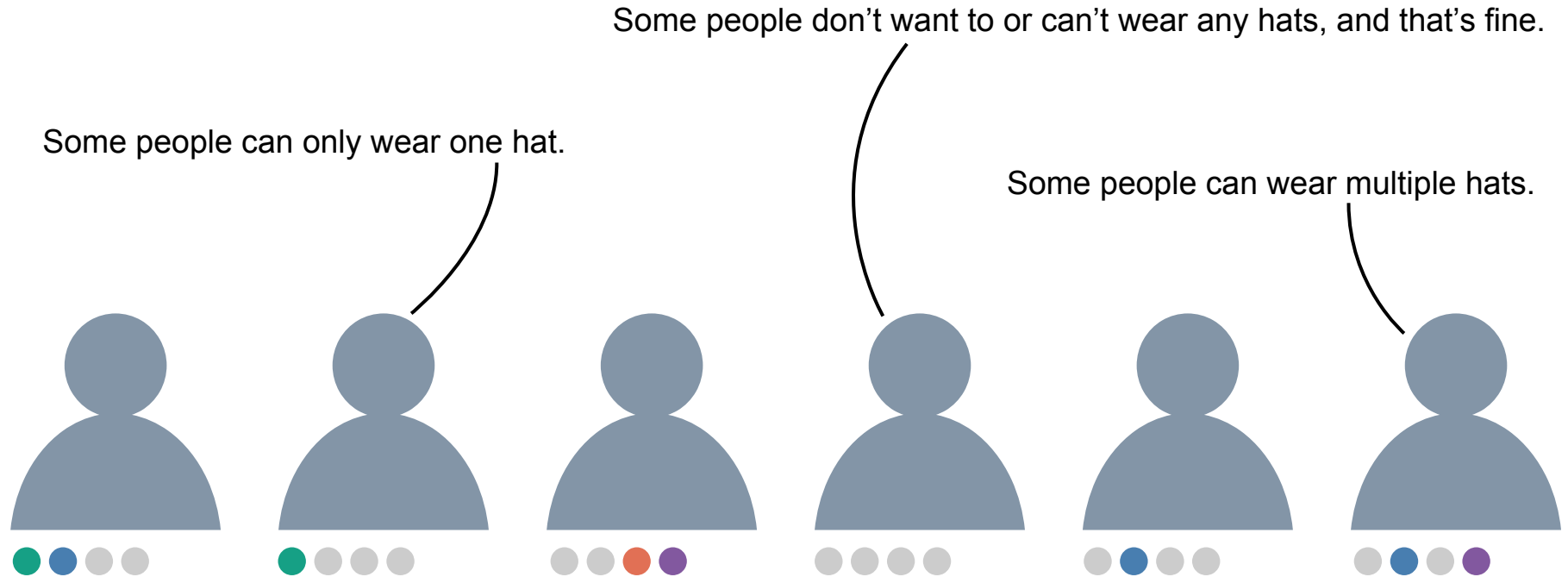
Some people don't want to or can't wear any hats, and that's fine.

Some people can only wear one hat.



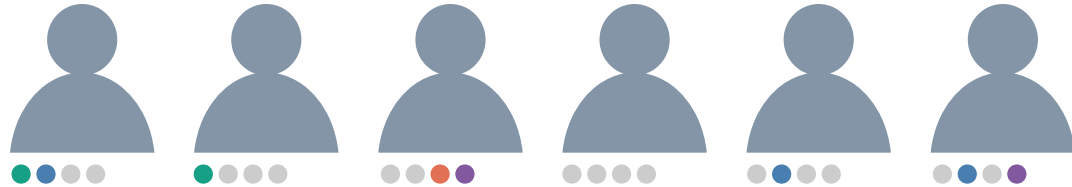
Who is capable of and willing to wear each of the hats?

A2 - Understand and distribute the hats



Who is capable of and willing to wear each of the hats?

A2 - Understand and distribute the hats



We prefer to swap hats frequently, if possible.

A2 - Understand and distribute the hats

Project Initiation



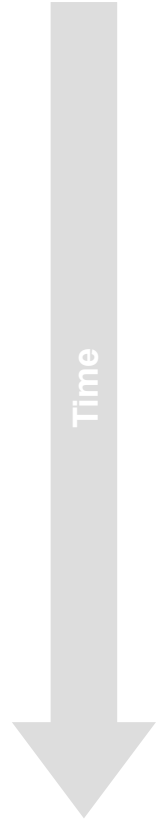
Cycle 1



Cycle 2



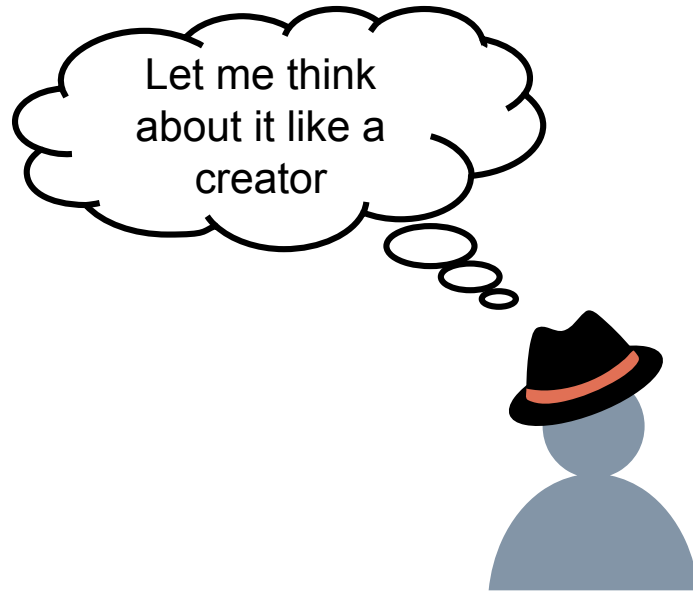
Time



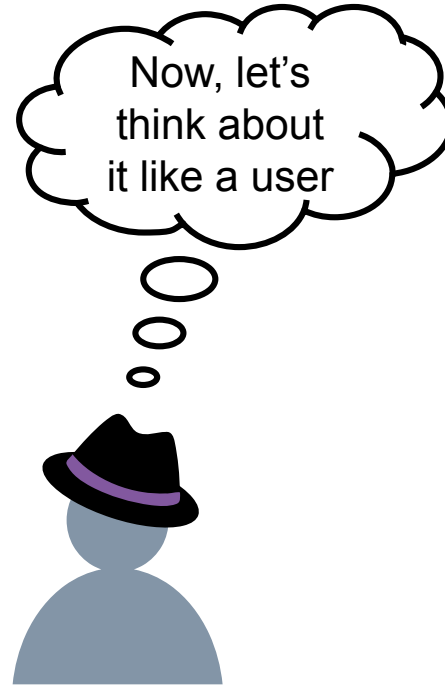
A2 - Understand and distribute the hats



In a single-person project, the person has to wear all the hats...



The single person should virtually switch hats all the time.



The single person should virtually switch hats all the time.



The single person should virtually switch hats all the time.



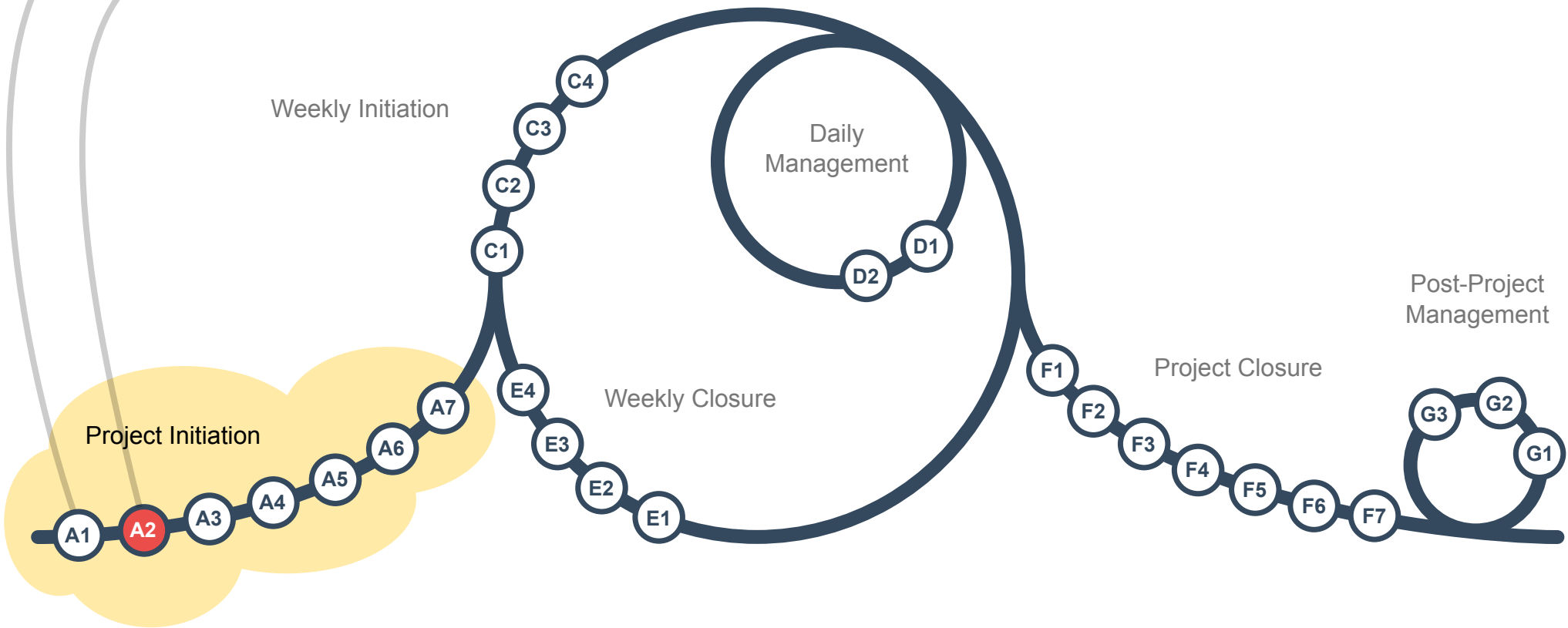
The single person should virtually switch hats all the time.

A2 - Understand and distribute the hats



Identify the high-level decision maker(s)

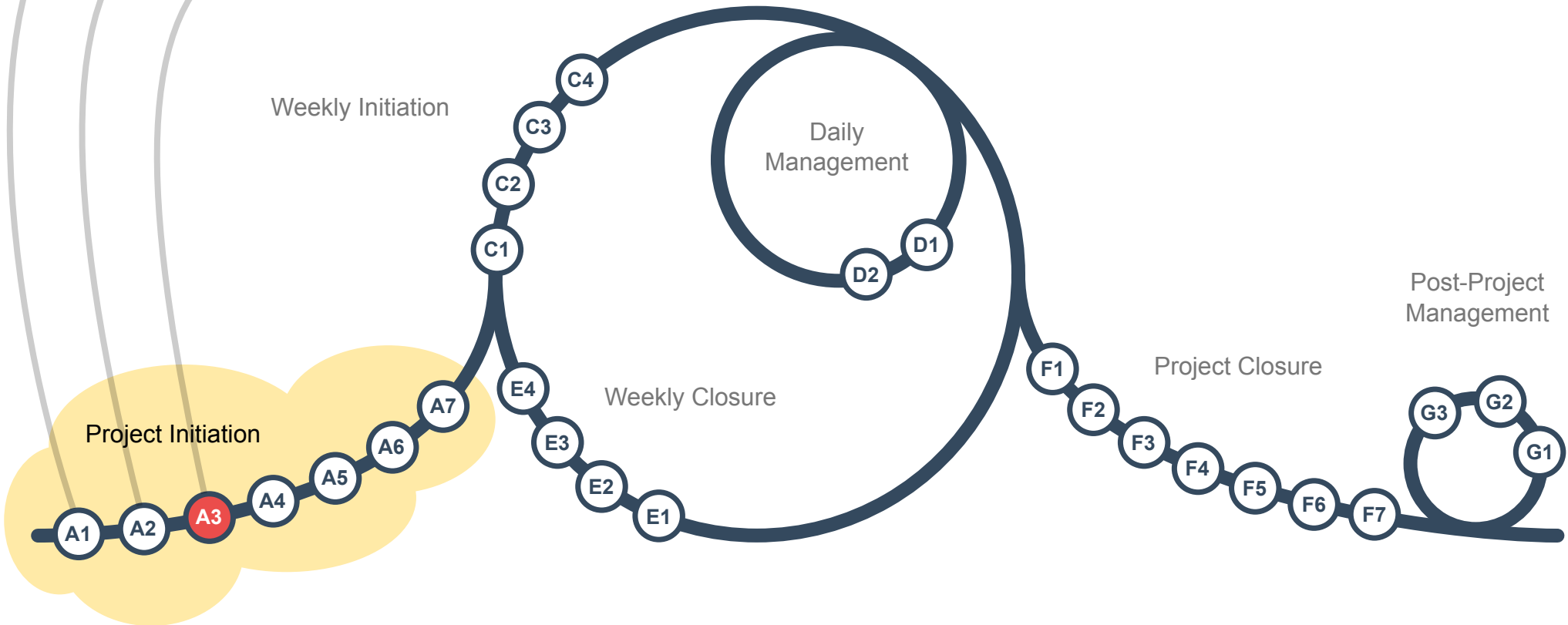
Understand and distribute the hats



Identify the high-level decision maker(s)

Understand and distribute the hats

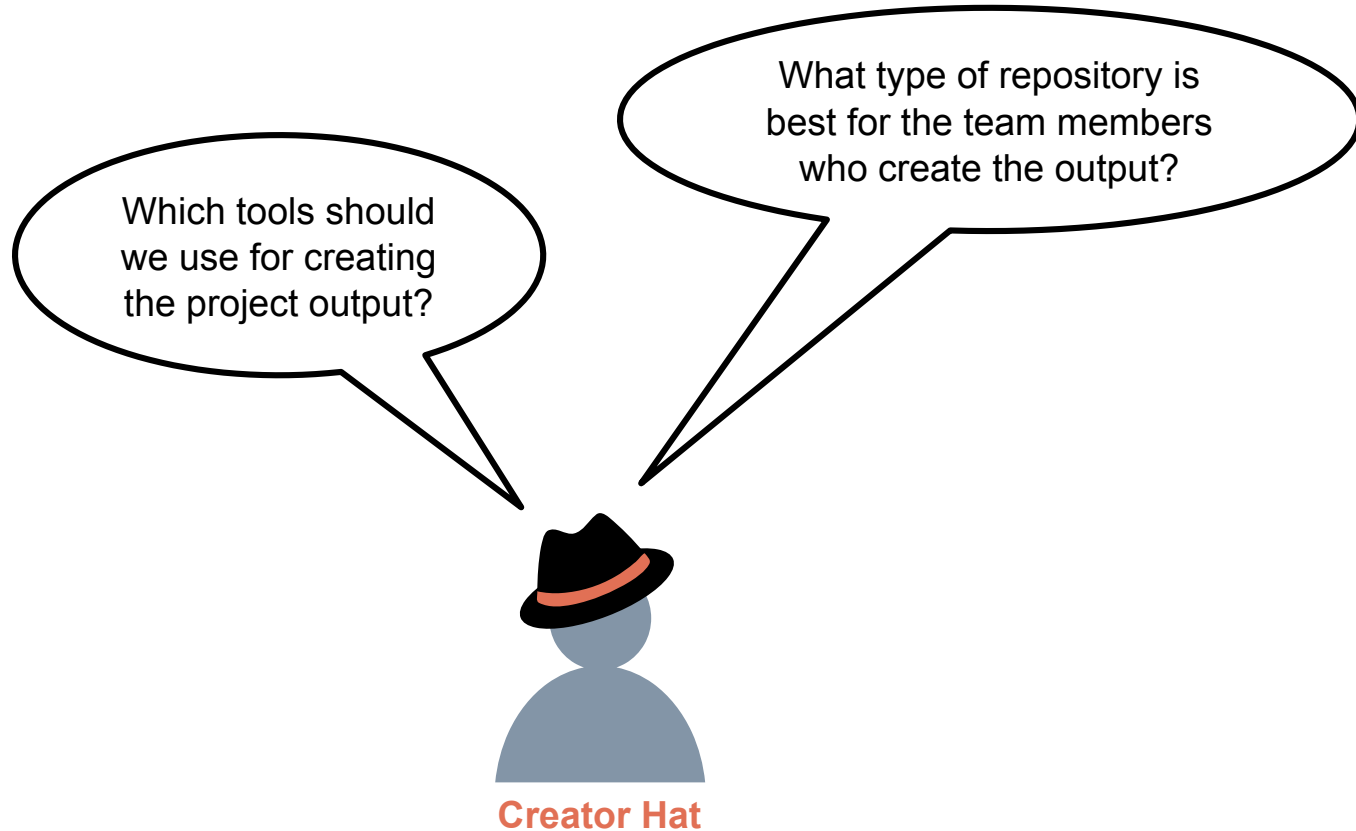
Select tools and create a project repository



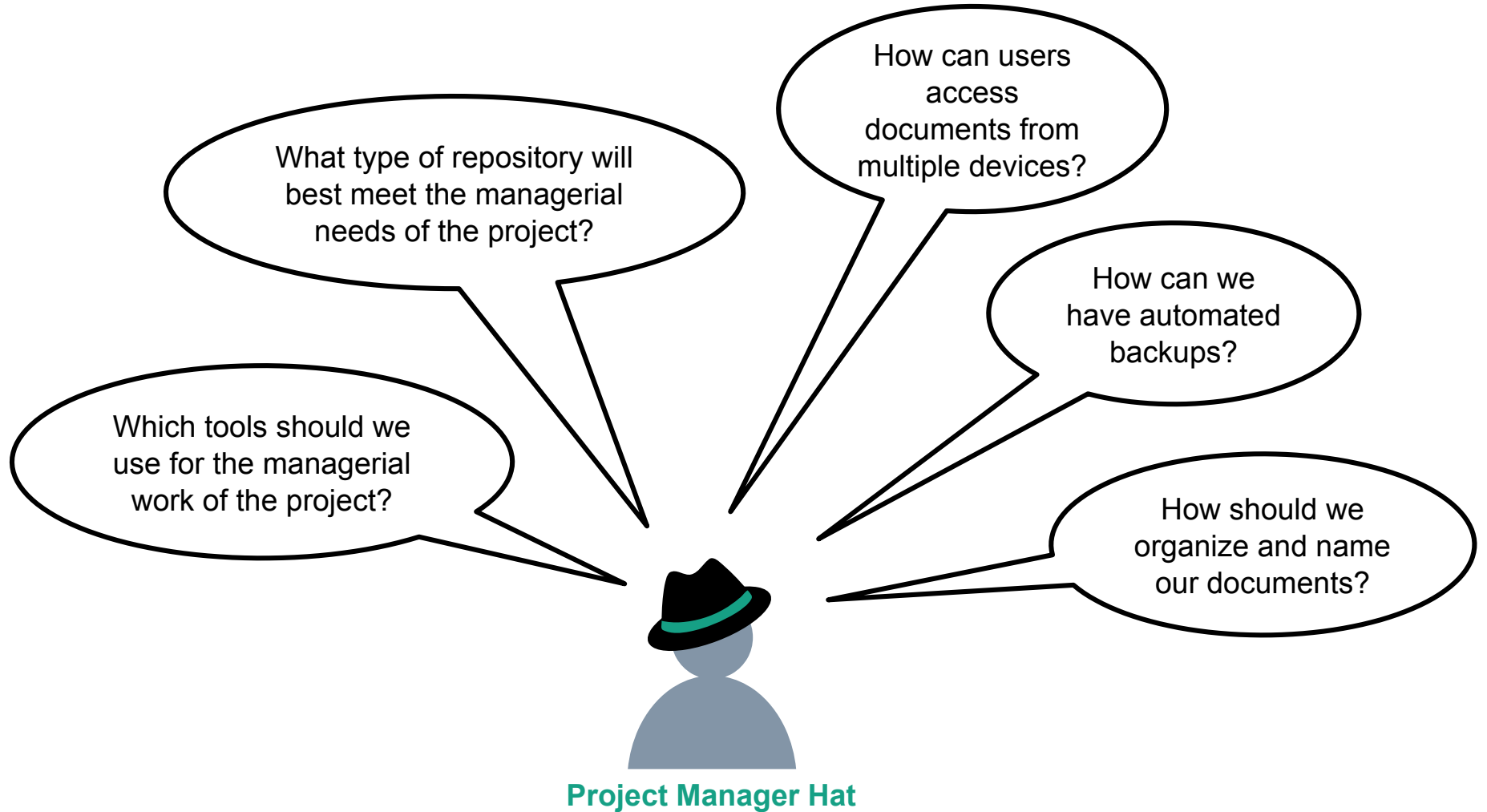
What concerns do you think each hat should have
in this management activity?



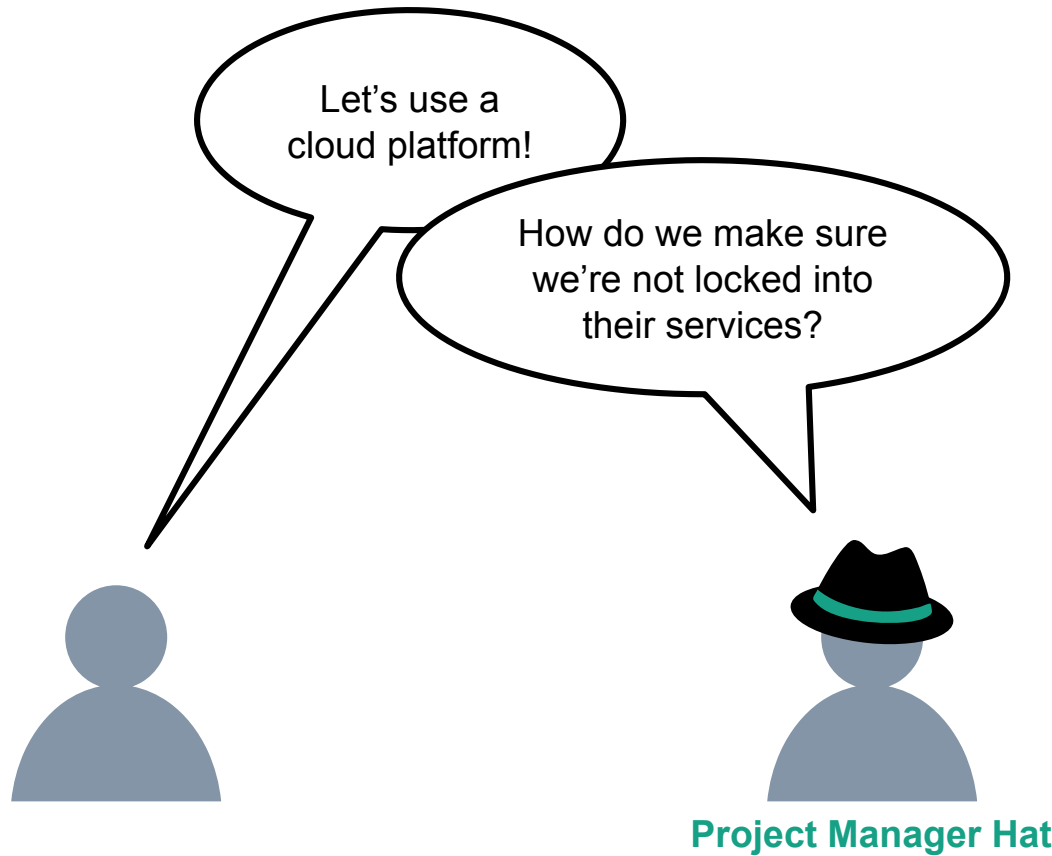
A3 - Select tools and create a project repository



A3 - Select tools and create a project repository



A3 - Select tools and create a project repository



A3 - Select tools and create a project repository



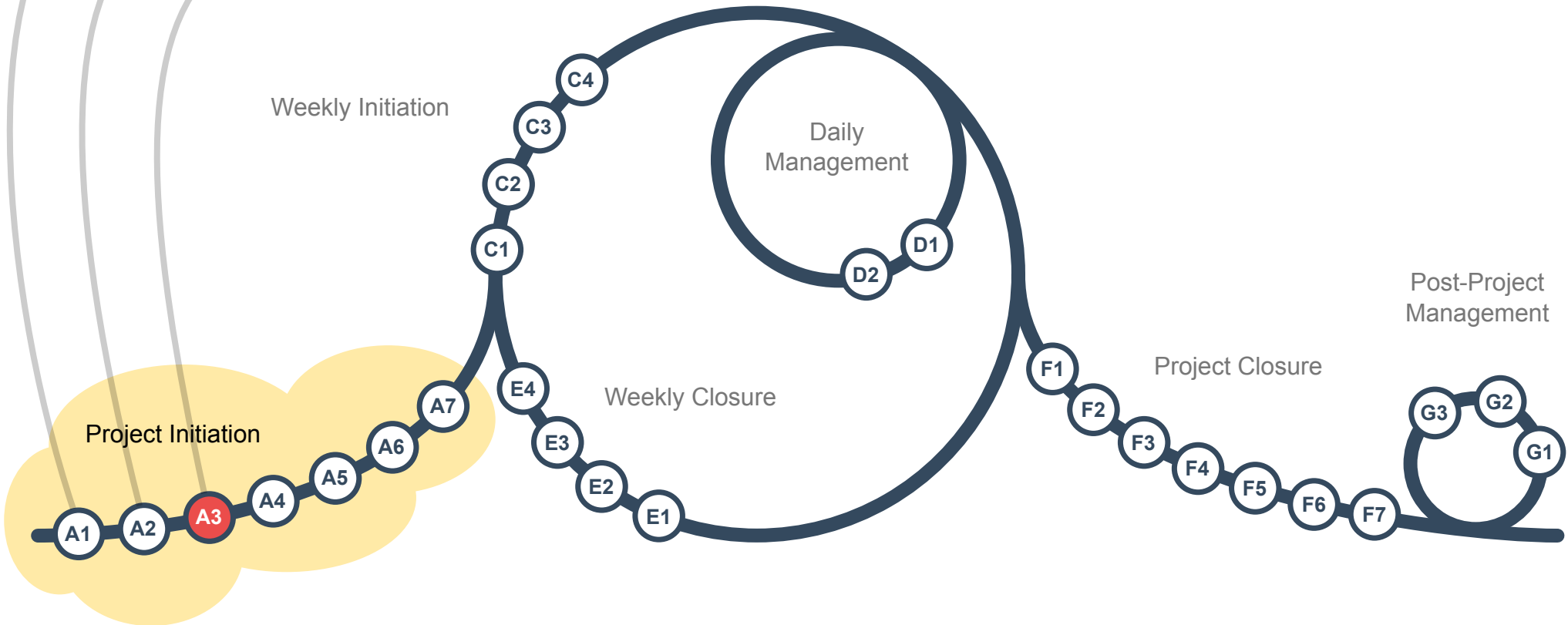
A3 - Select tools and create a project repository



Identify the high-level decision maker(s)

Understand and distribute the hats

Select tools and create a project repository

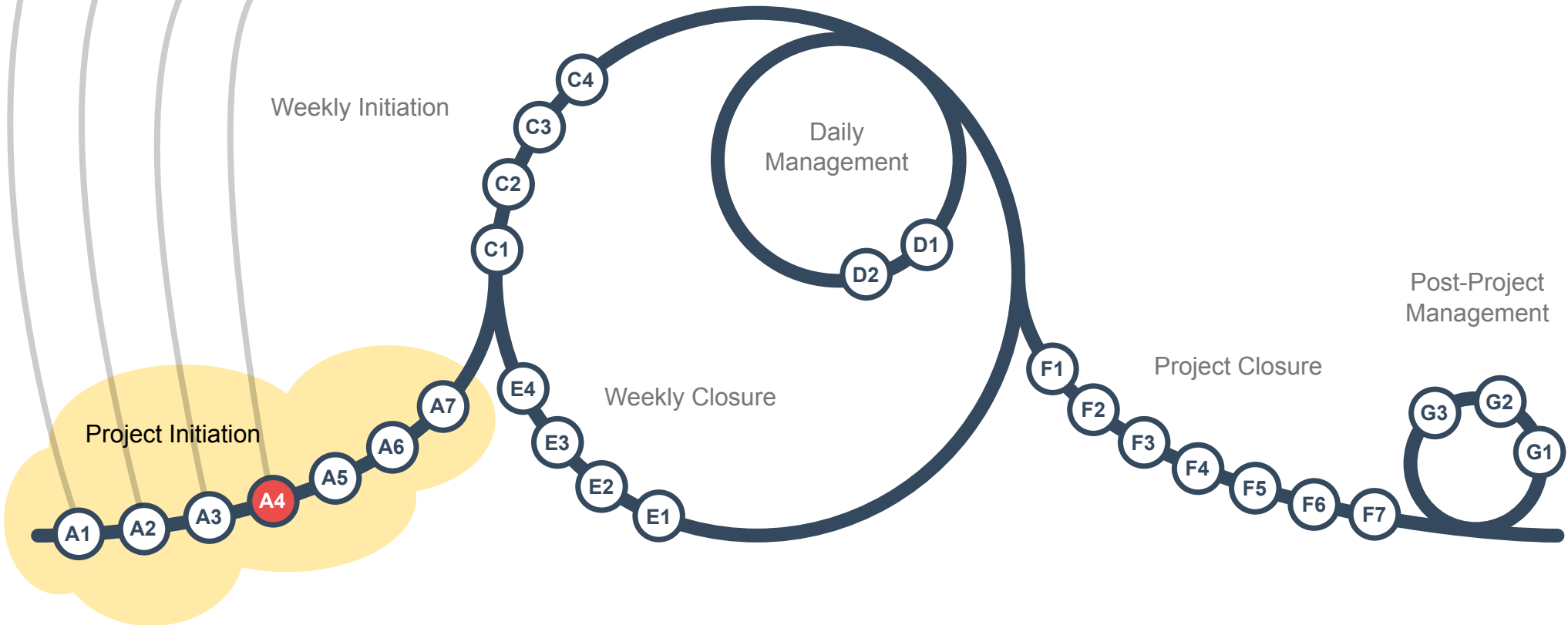


Identify the high-level decision maker(s)

Understand and distribute the hats

Select tools and create a project repository

Create a common understanding



Project Initiation

Weekly Initiation

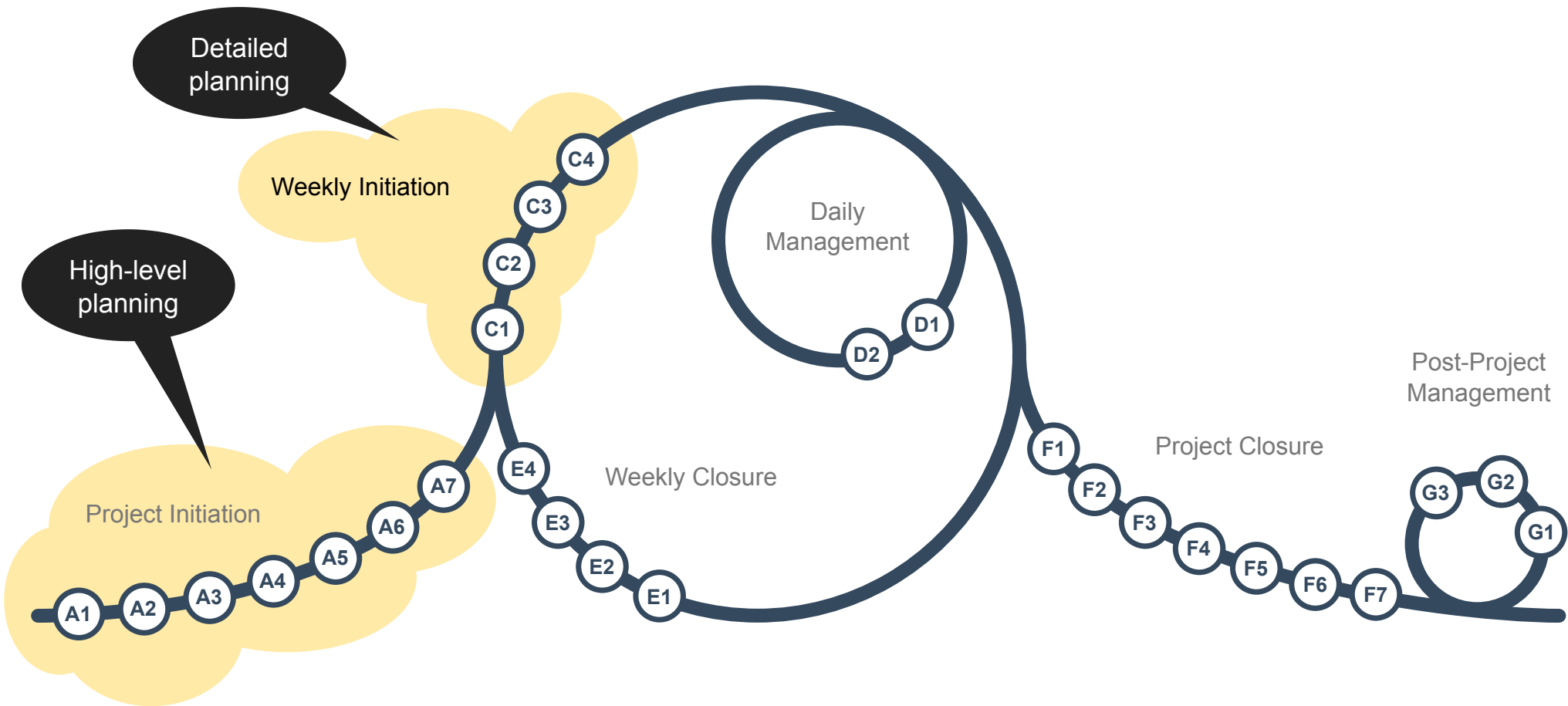
Daily Management

Weekly Closure

Project Closure

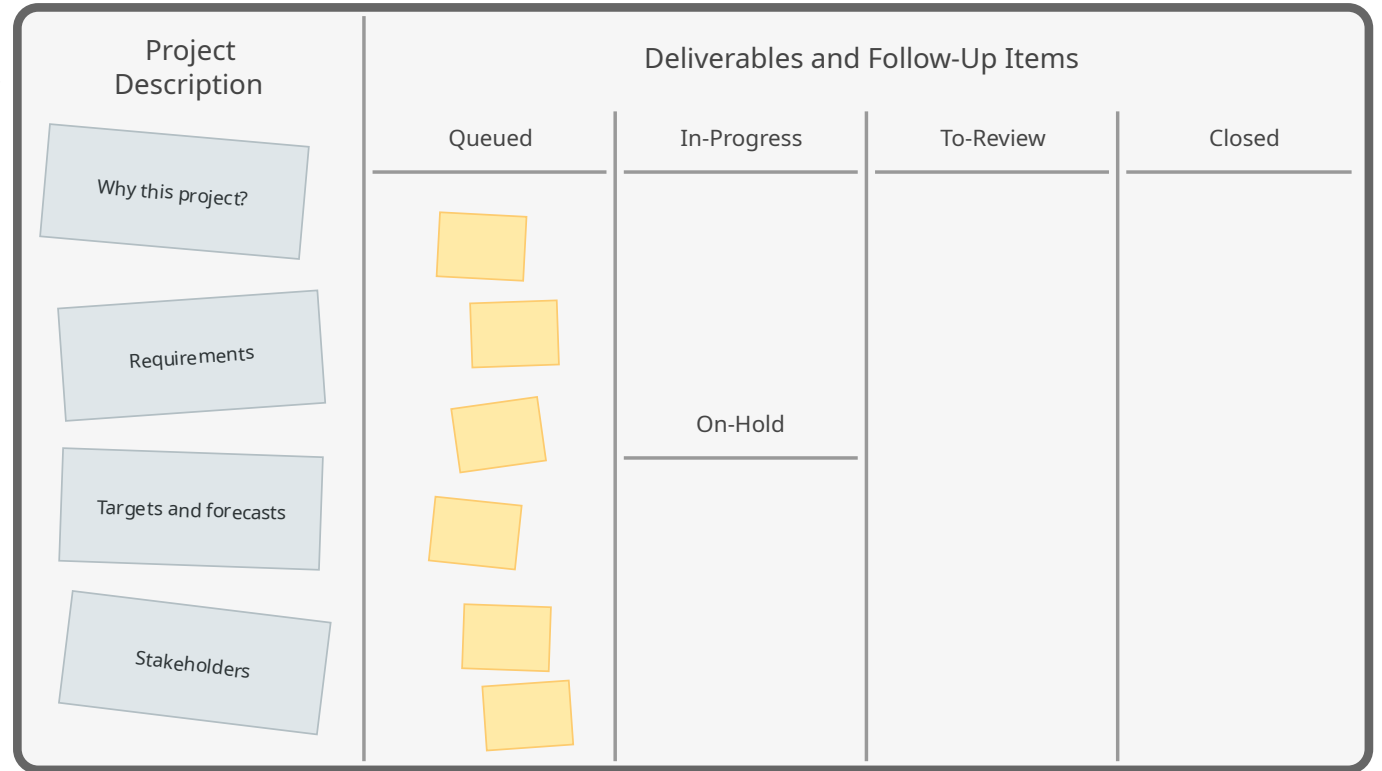
Post-Project Management

A4 - Create a common understanding

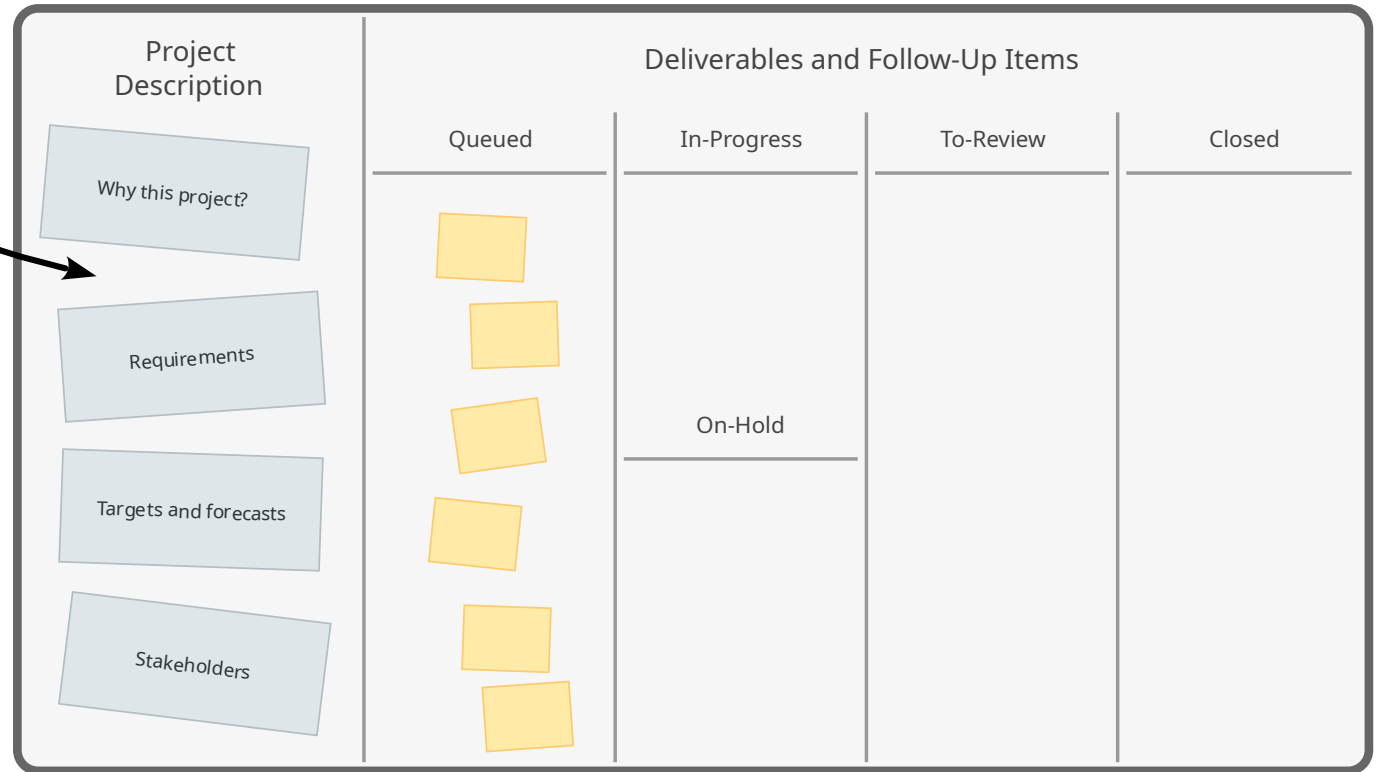


Integrated Project Board

A digital or physical board



Integrated Project Board



Meta-cards



Remain in the first column

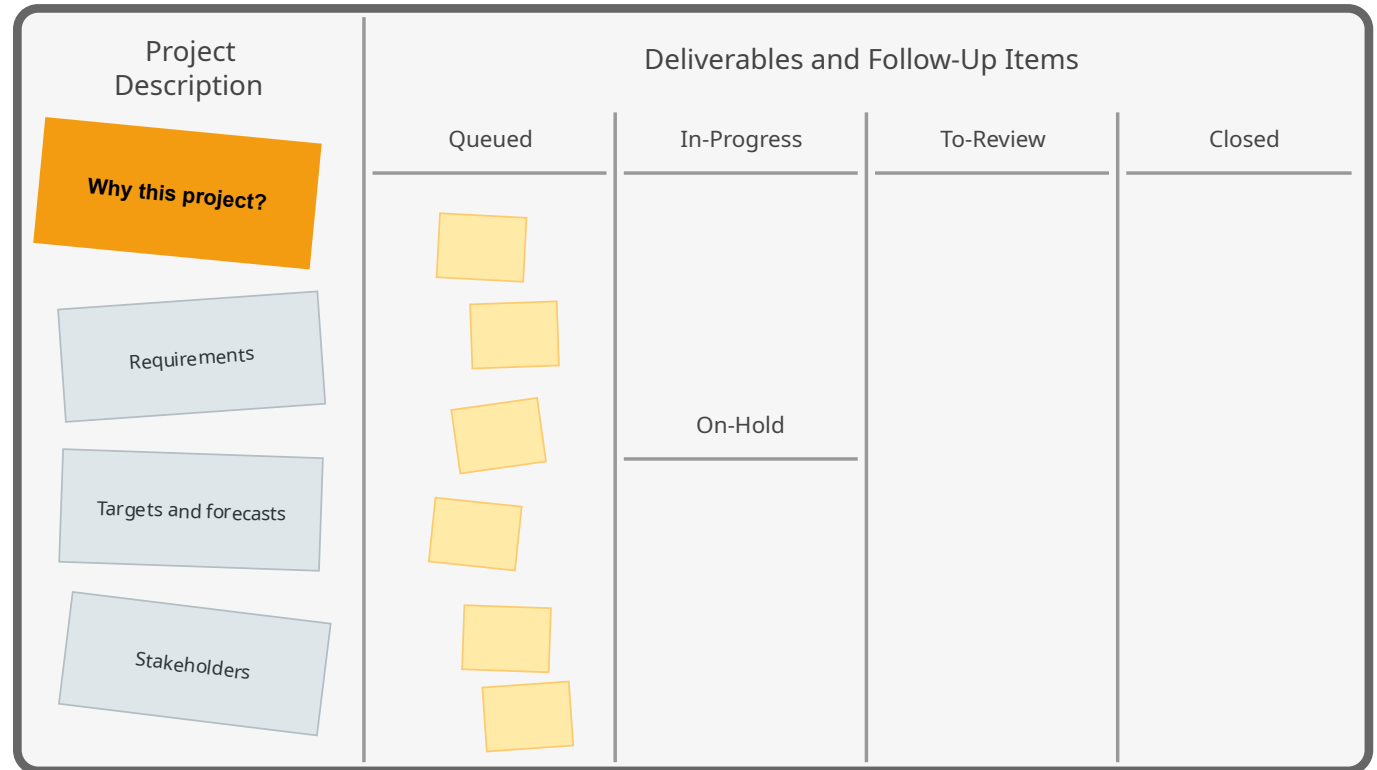
Updated during the project

Integrated Project Board

Why this project?

Example:

our website can gradually grown and has more elements than before, but still has the old structure that was suitable to a simple website, which makes it difficult for people to use it. By rebuilding the website and using a better structure, we can improve user interactions, and ultimately, sales.

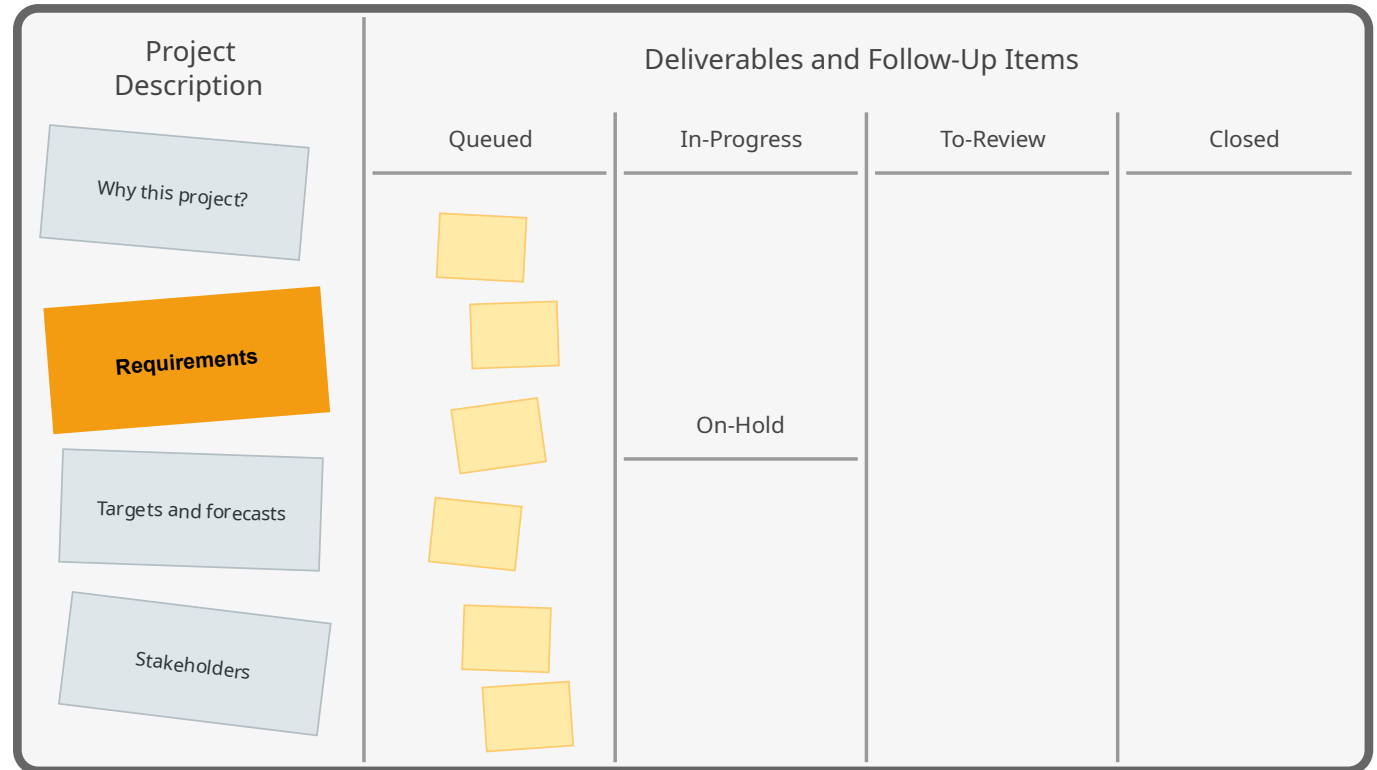


Integrated Project Board

Requirements

Example:

- It should be search engine optimized.
- It should be easy for all users to navigate.
- It should enable cross-sales.
- It should look premium.
- ...



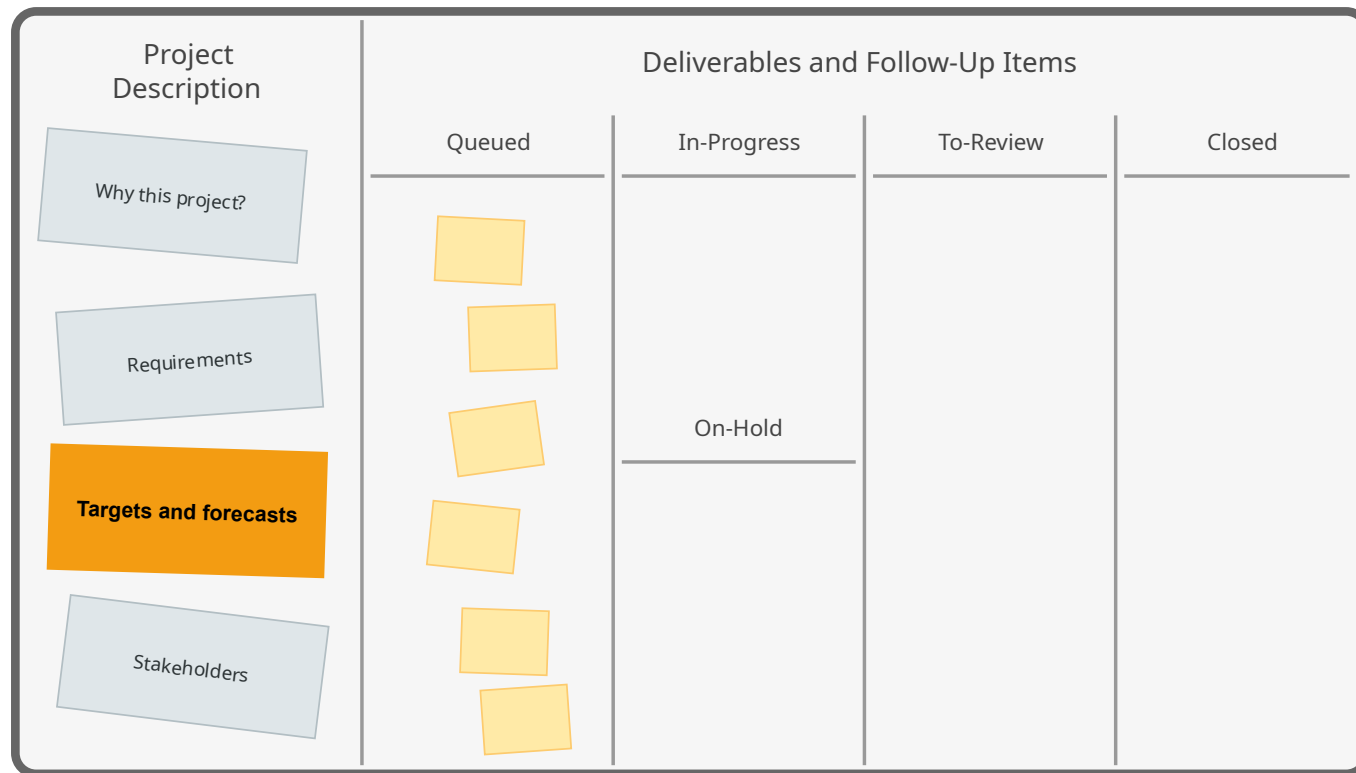
Integrated Project Board

Targets and forecasts

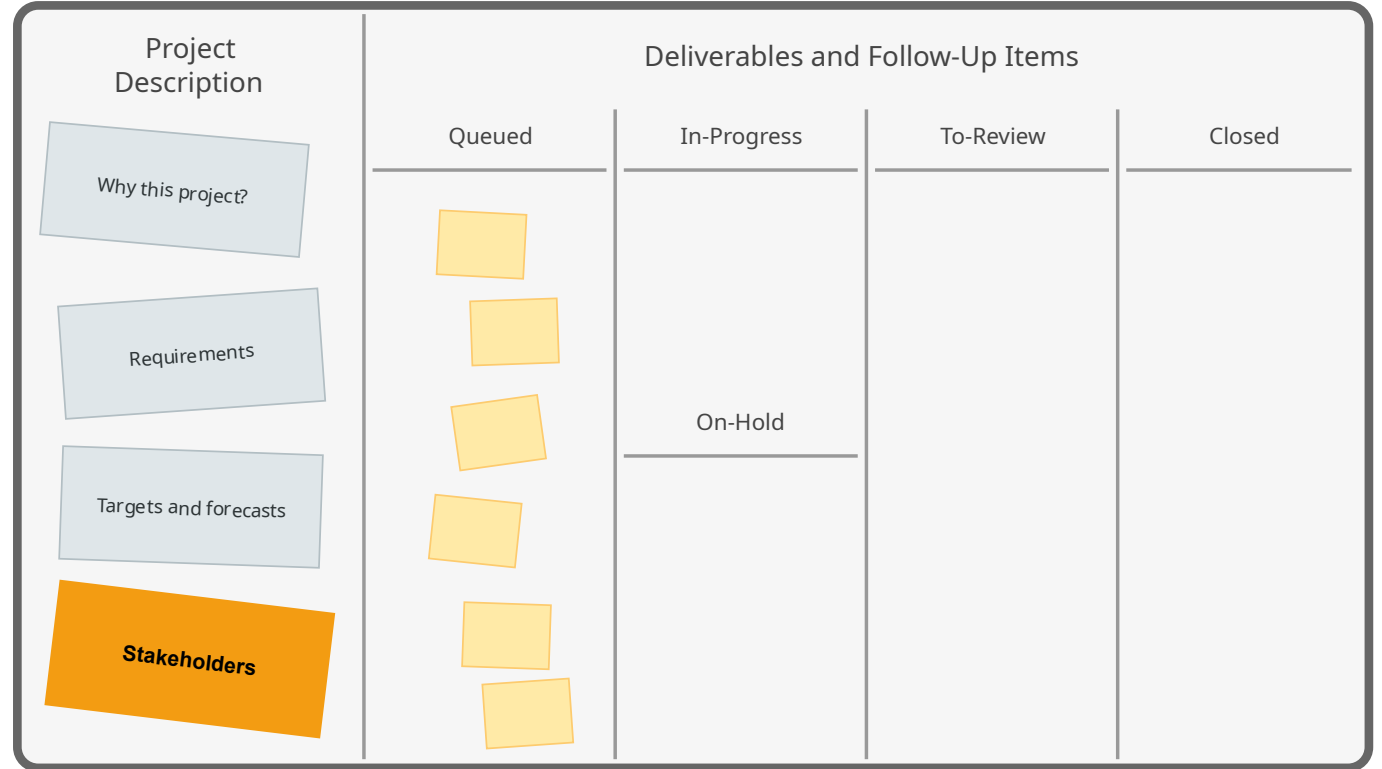
Example:

It should be finished before the New Year sales.

The work will be done by internal people, but we can spend up to €10k for graphic design and other outsourced aspects.



Integrated Project Board



Stakeholder:

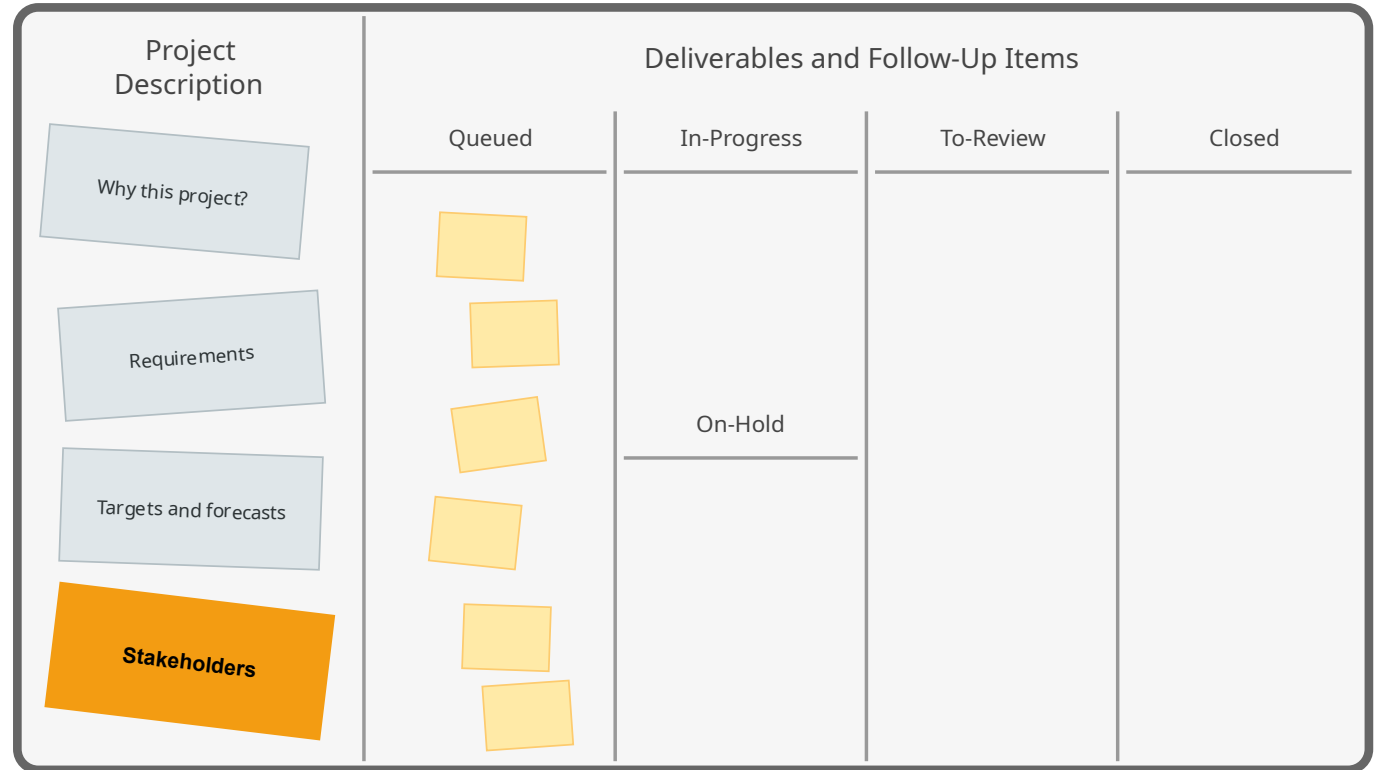
Anyone who has an interest in the project and can impact it.

Integrated Project Board

Stakeholders

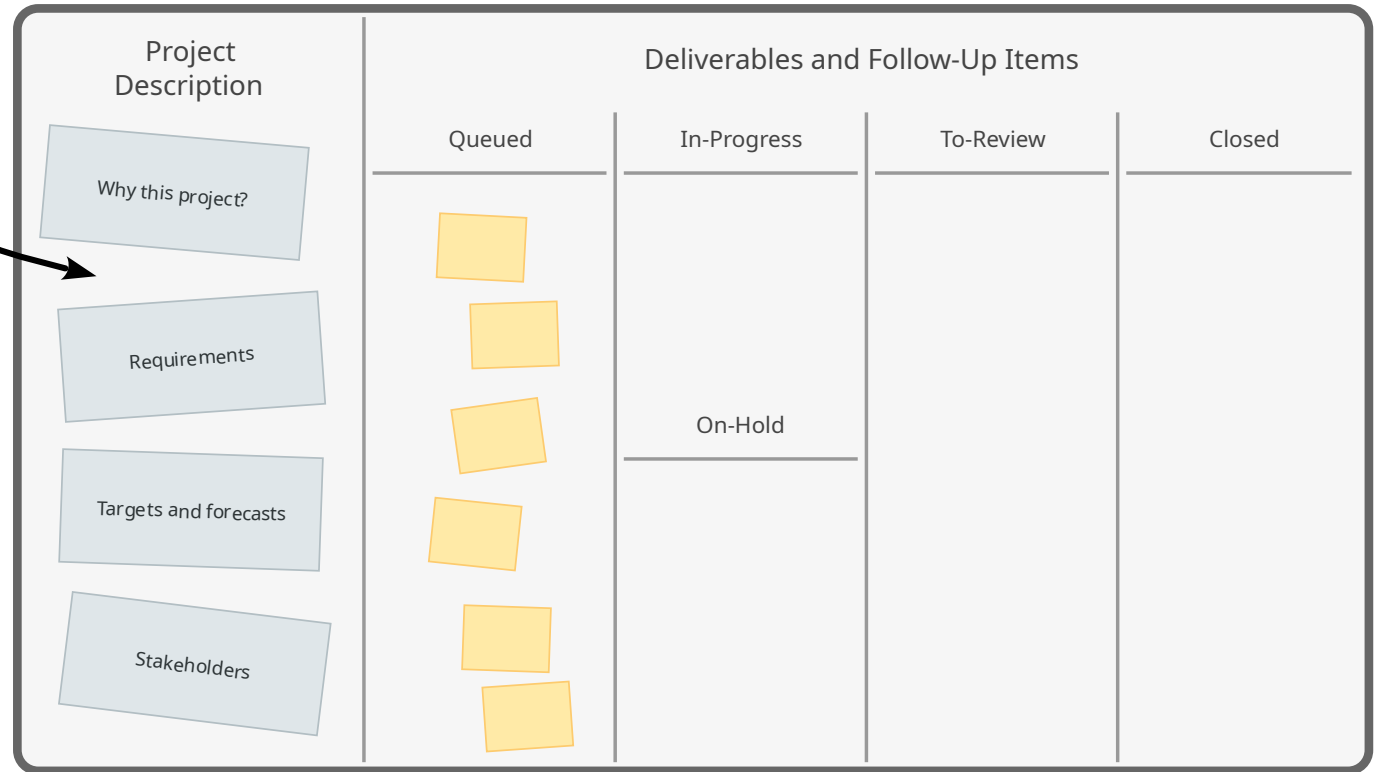
Example:

- Monet, the CEO
- Fede, the COO & sponsor
- Kyung, account manager
- Jehan, our biggest competitor
- Mirai, our main supplier
- GDPR authority
- Customer Protection Agency
- ...

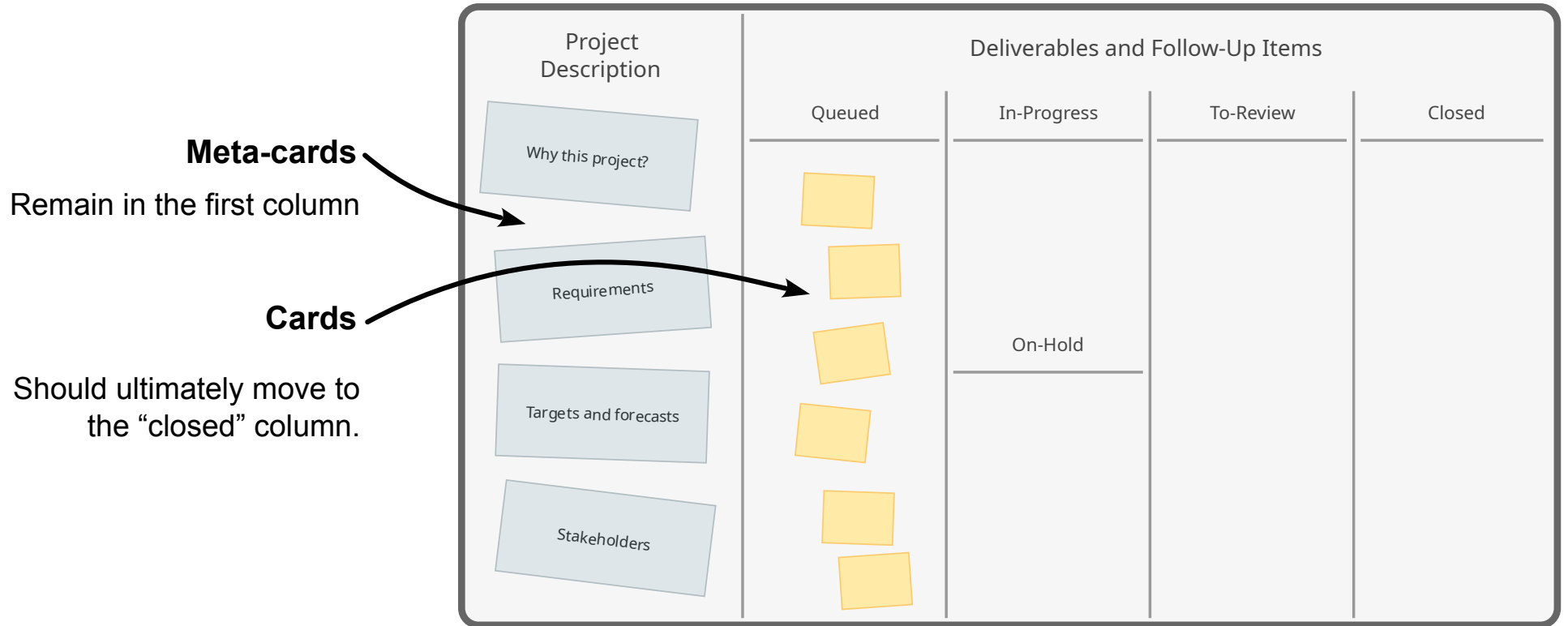


Integrated Project Board

Meta-cards



Integrated Project Board

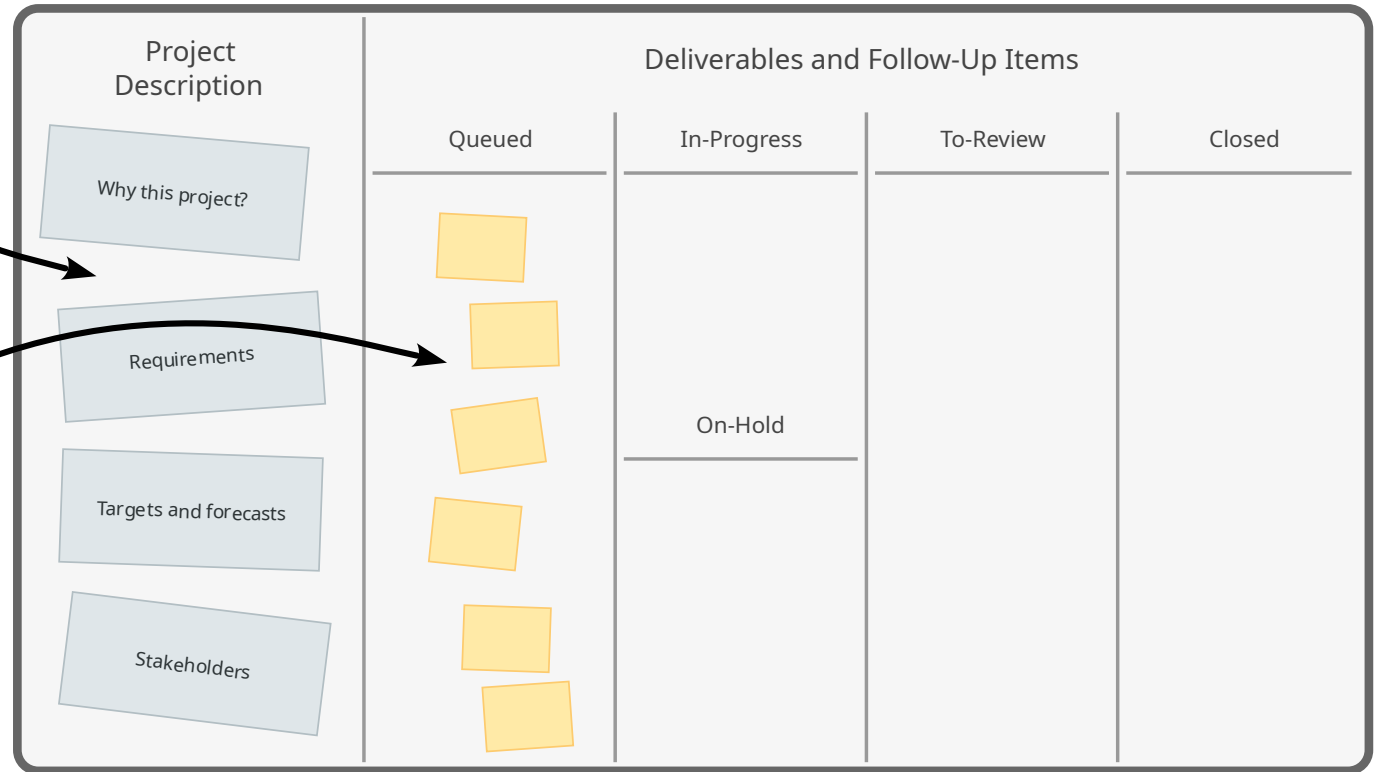


Integrated Project Board

Meta-cards

Cards

(Deliverables & follow-up items)



Integrated Project Board

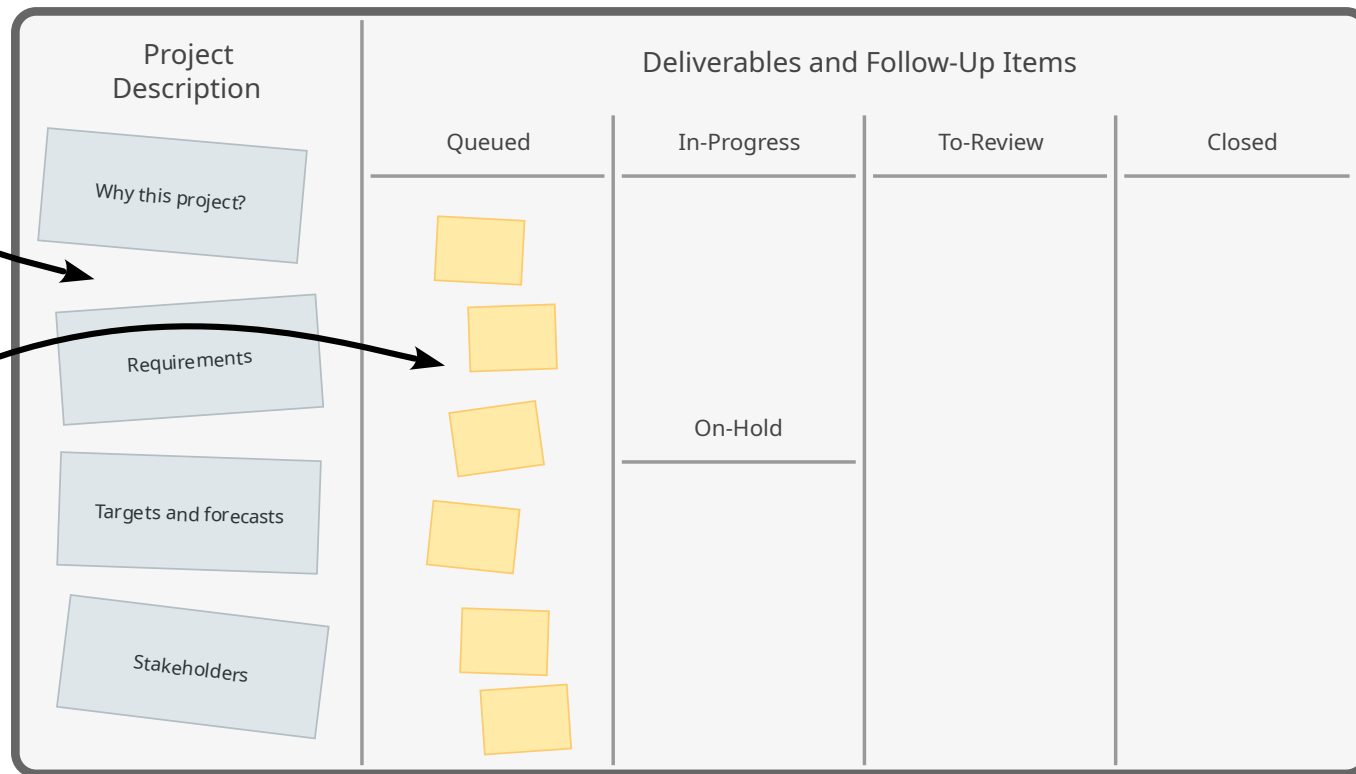
Meta-cards

Cards

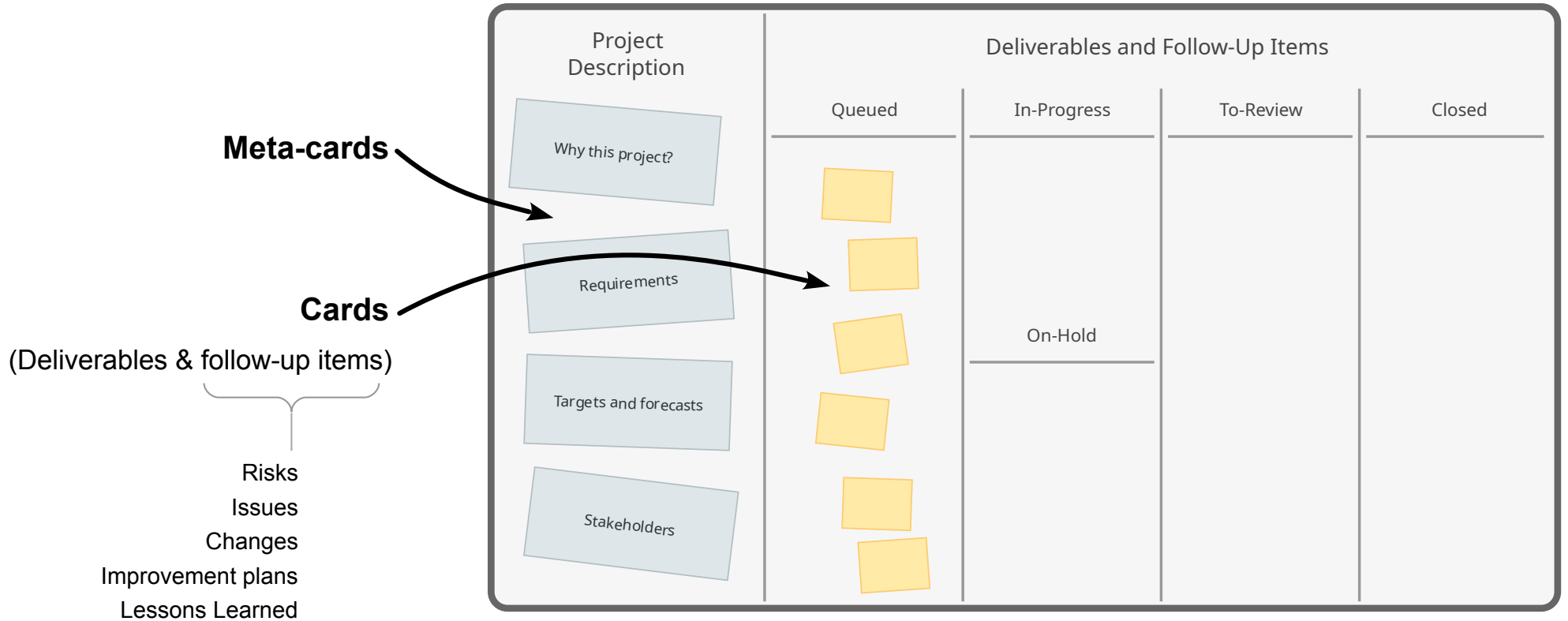
(Deliverables & follow-up items)

Deliverables examples:

- Payment gateways
- Discount coupons
- ...



Integrated Project Board



Integrated Project Board

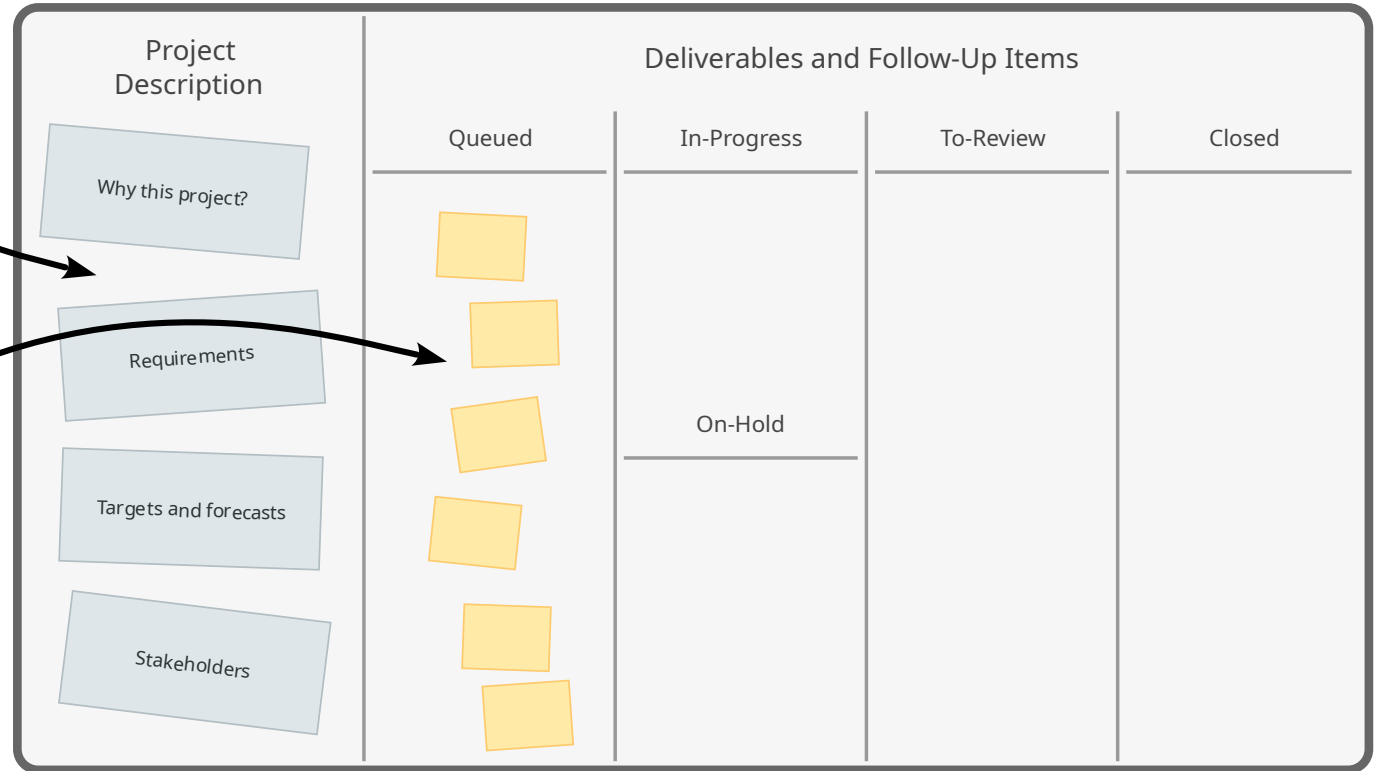
Meta-cards

Cards

(Deliverables & follow-up items)

Follow-up example:

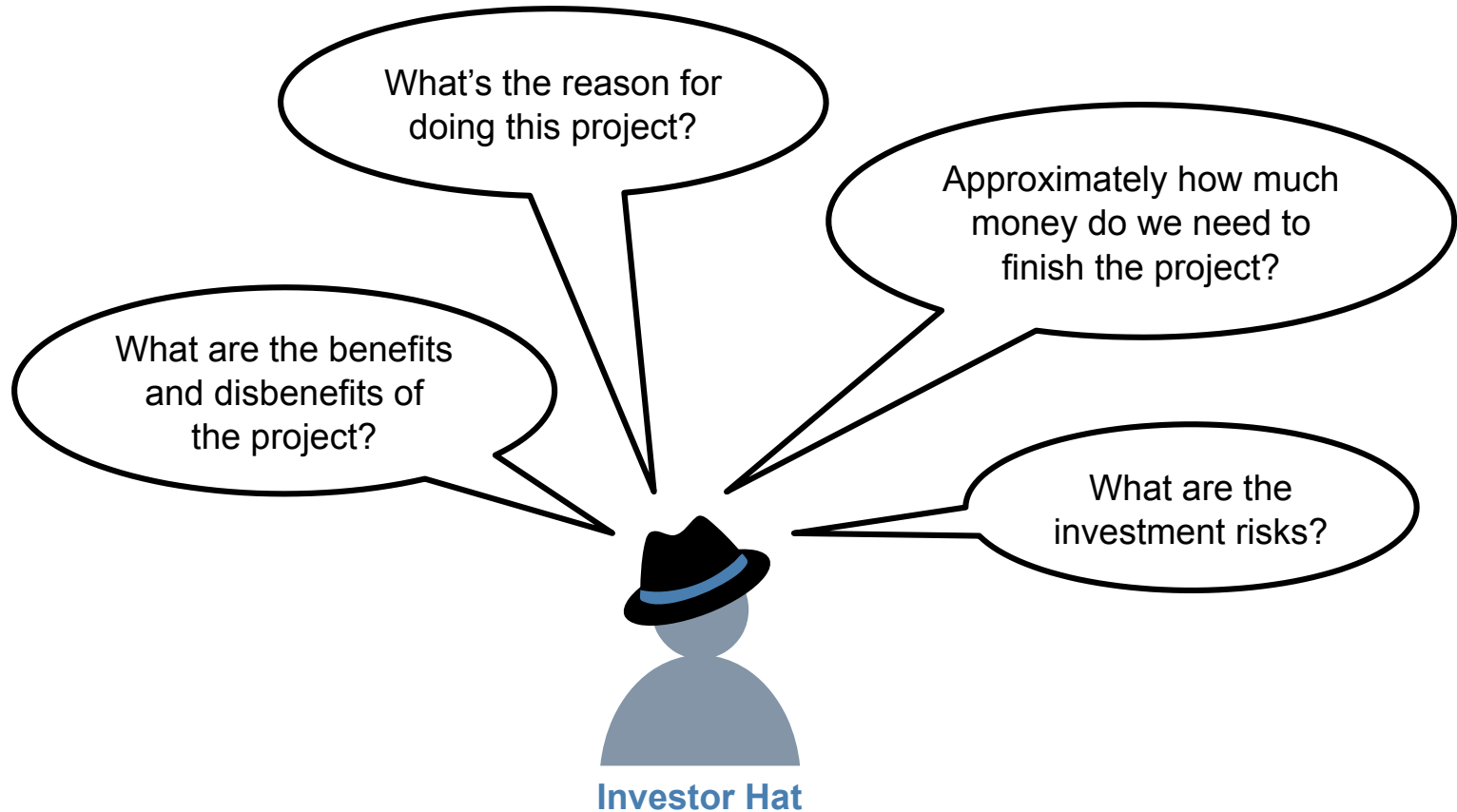
Some people may forget to enter their VAT number when placing their order and later ask for a correction.



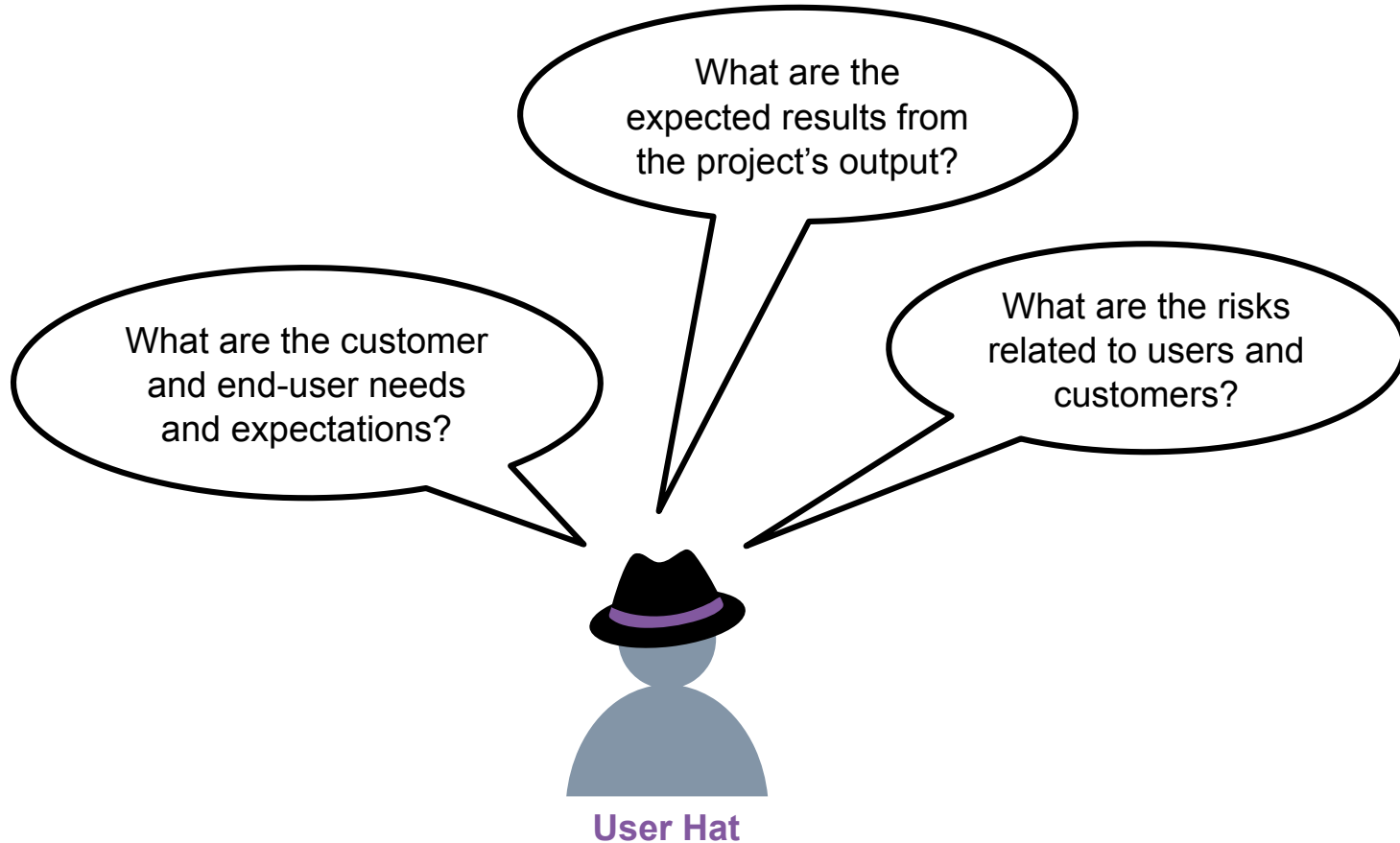
What concerns do you think each hat should have
in this management activity?



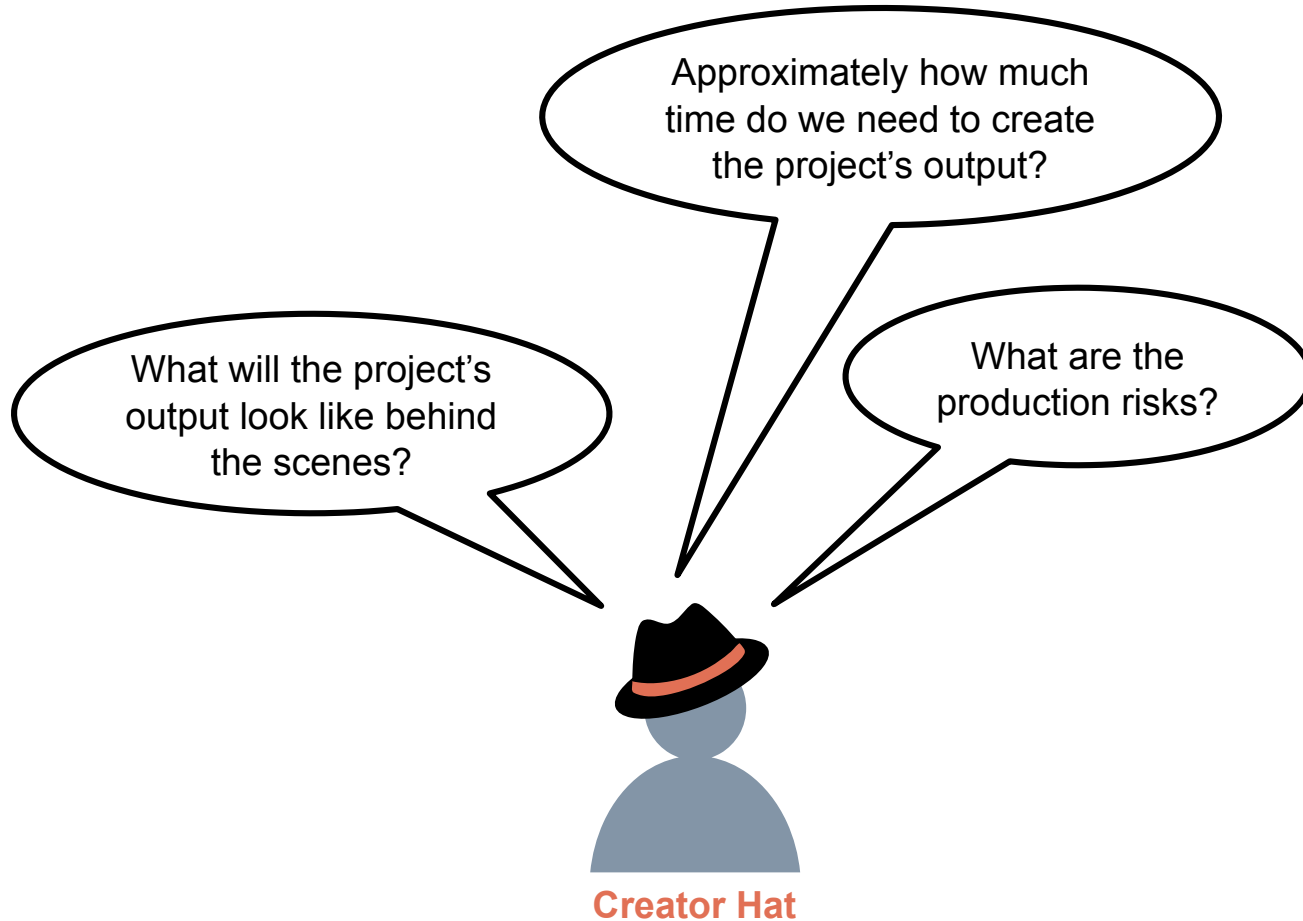
A4 - Create a common understanding



A4 - Create a common understanding



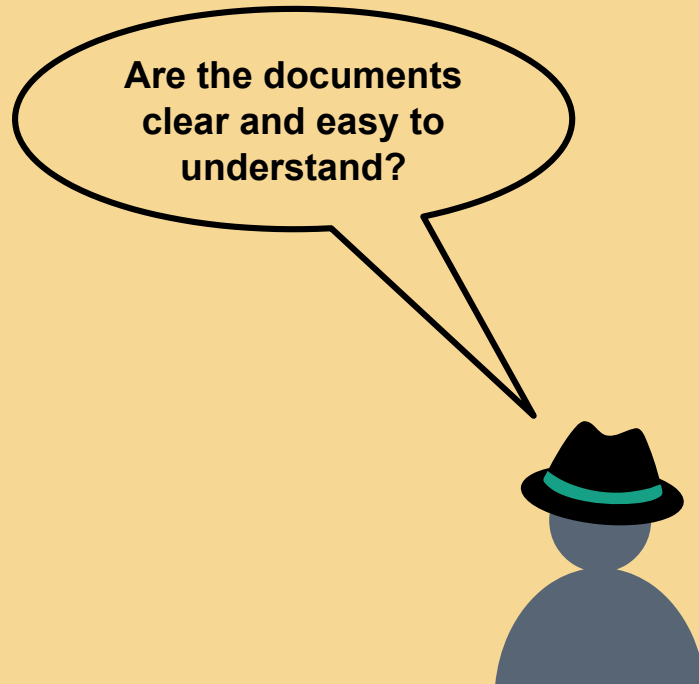
A4 - Create a common understanding



A4 - Create a common understanding



A4 - Create a common understanding



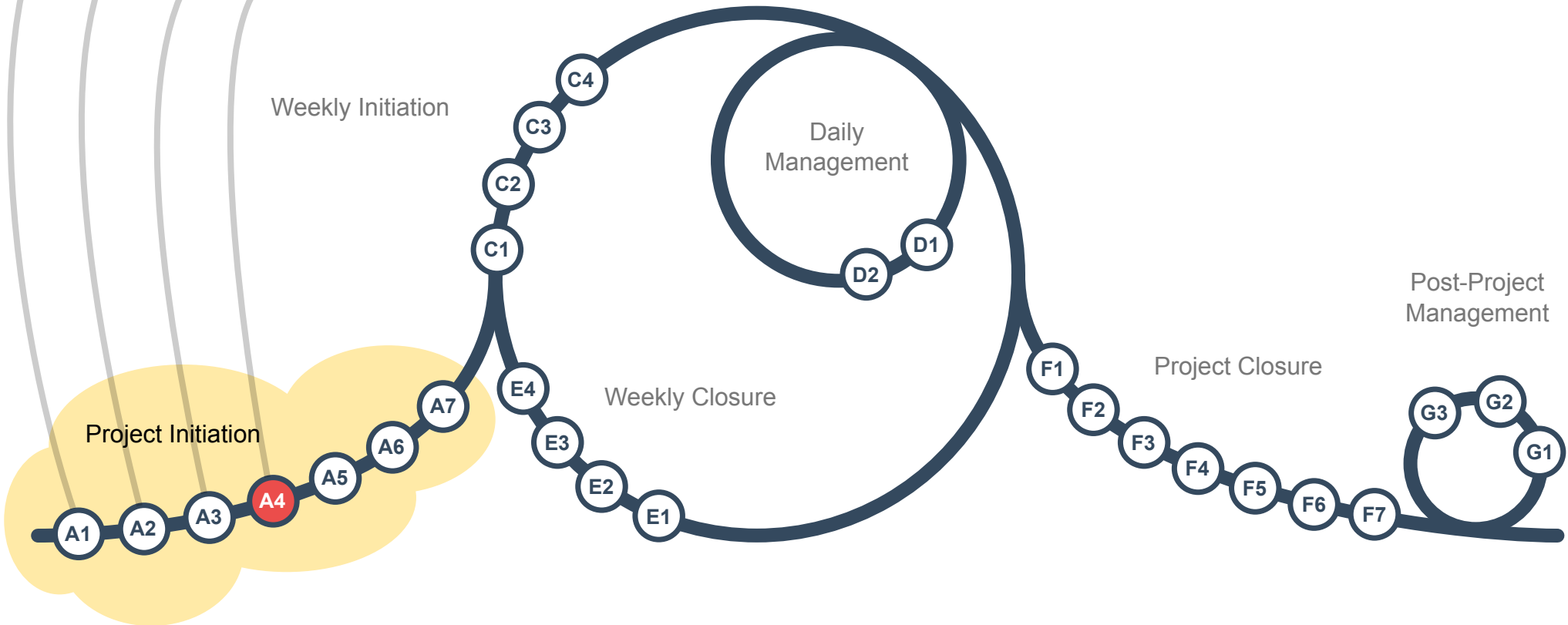
Project Manager Hat

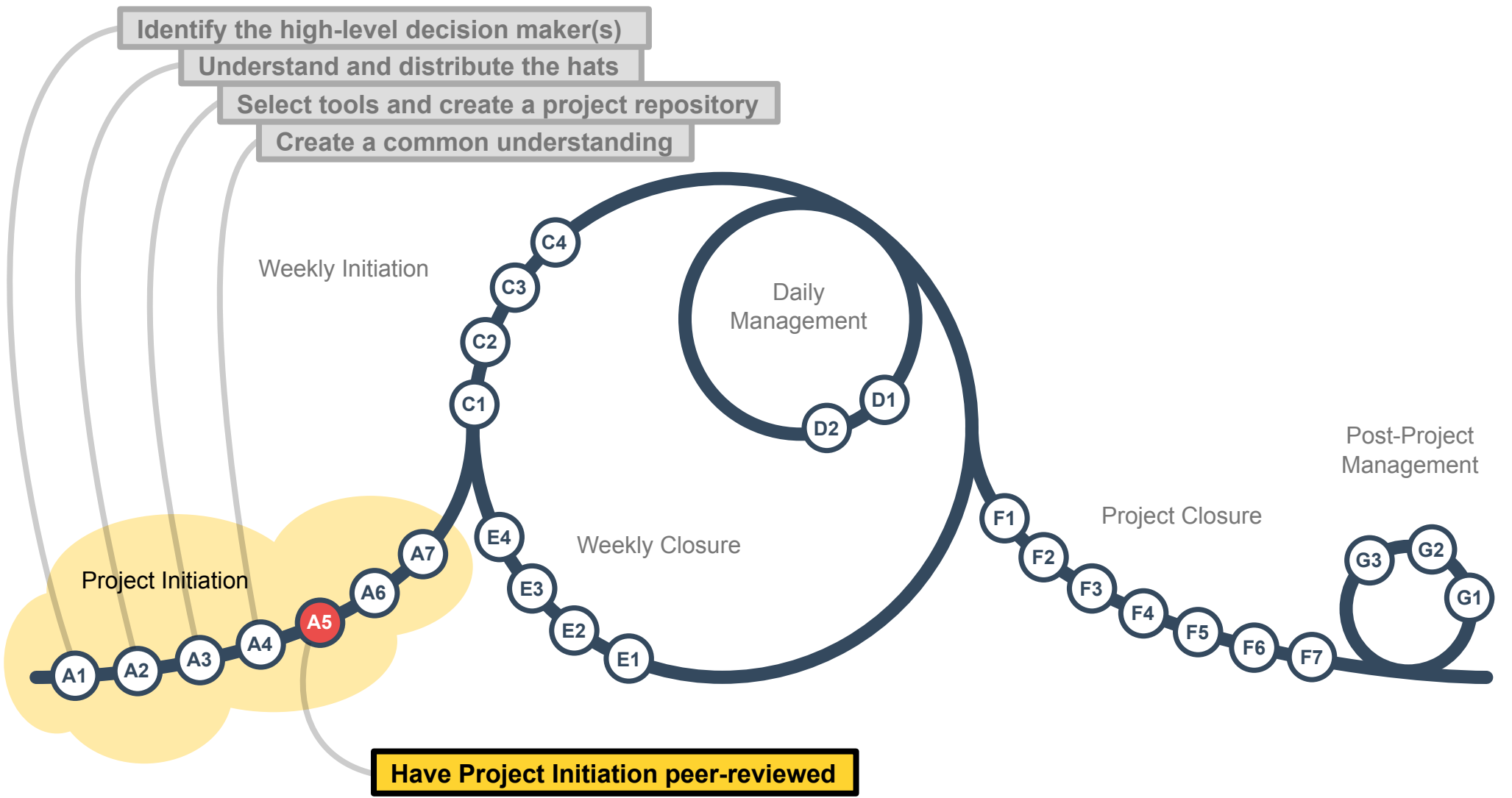
Identify the high-level decision maker(s)

Understand and distribute the hats

Select tools and create a project repository

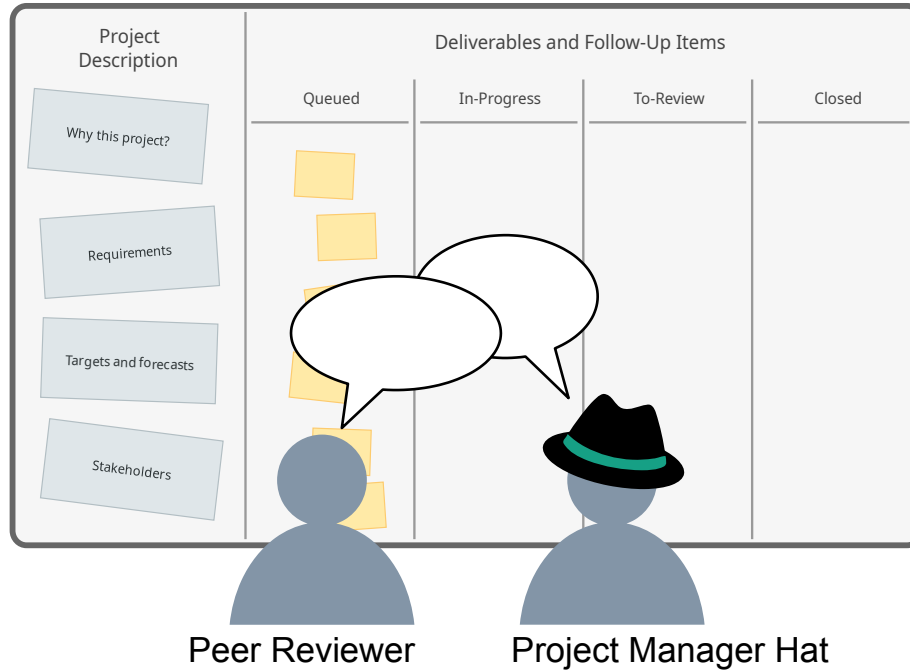
Create a common understanding



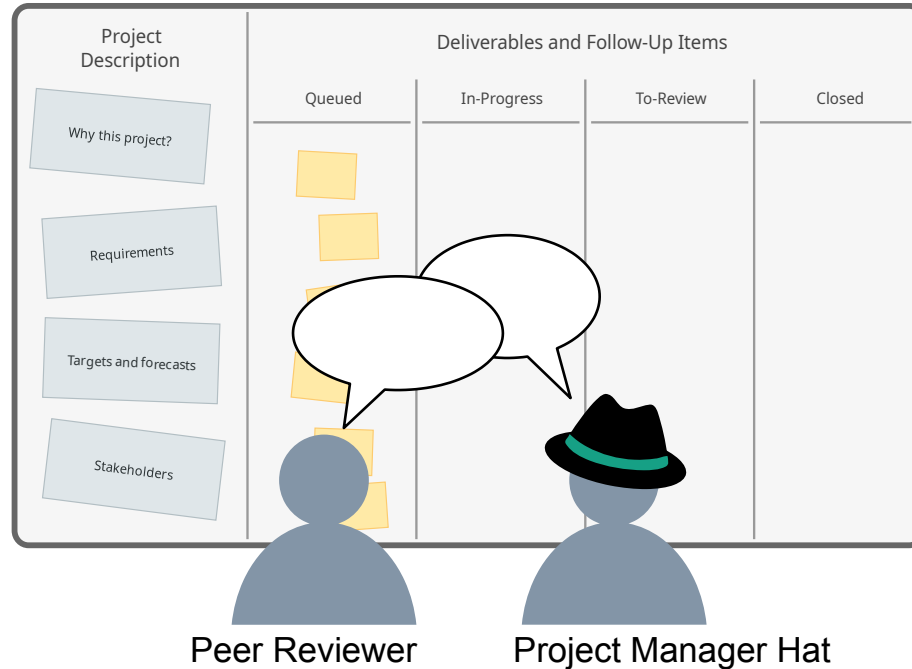


Have Project Initiation peer-reviewed

A5 - Have project initiation peer-reviewed

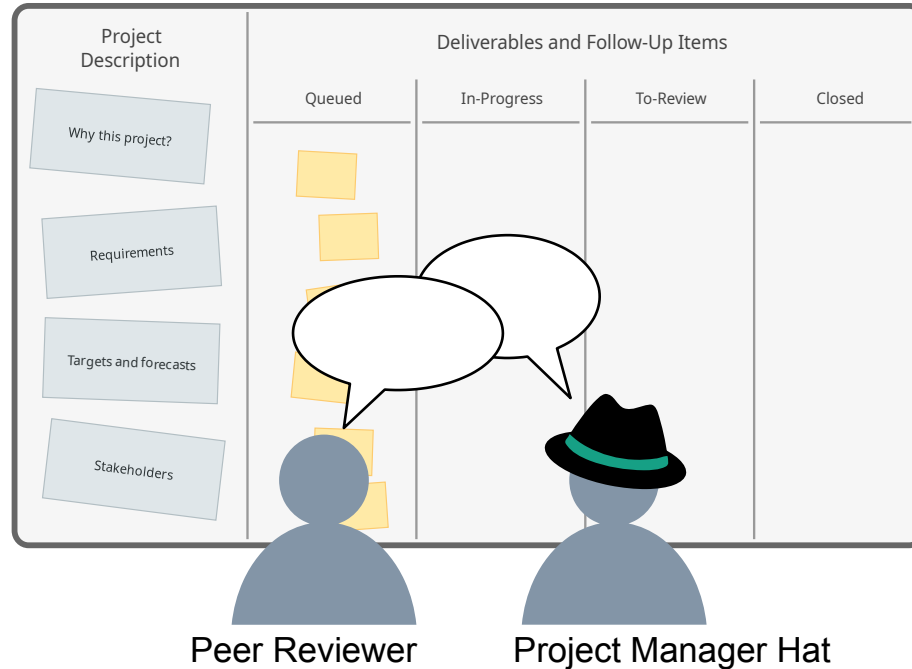


A5 - Have project initiation peer-reviewed



External to the project
Expert in project management
(A different person each time)

A5 - Have project initiation peer-reviewed

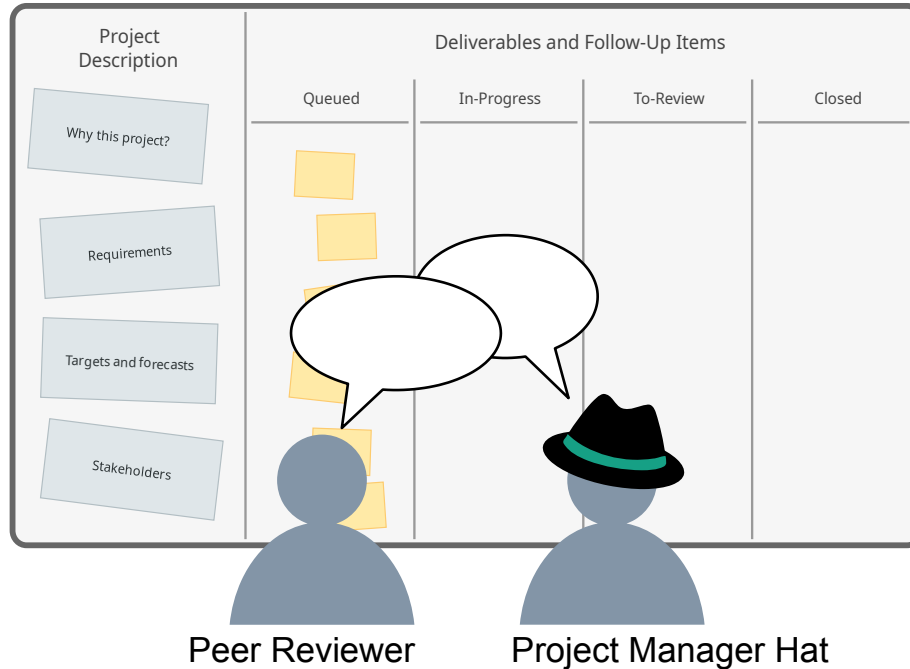


★ Helps find mistakes

★ Both learn from each other

External to the project
Expert in project management
(A different person each time)

A5 - Have project initiation peer-reviewed

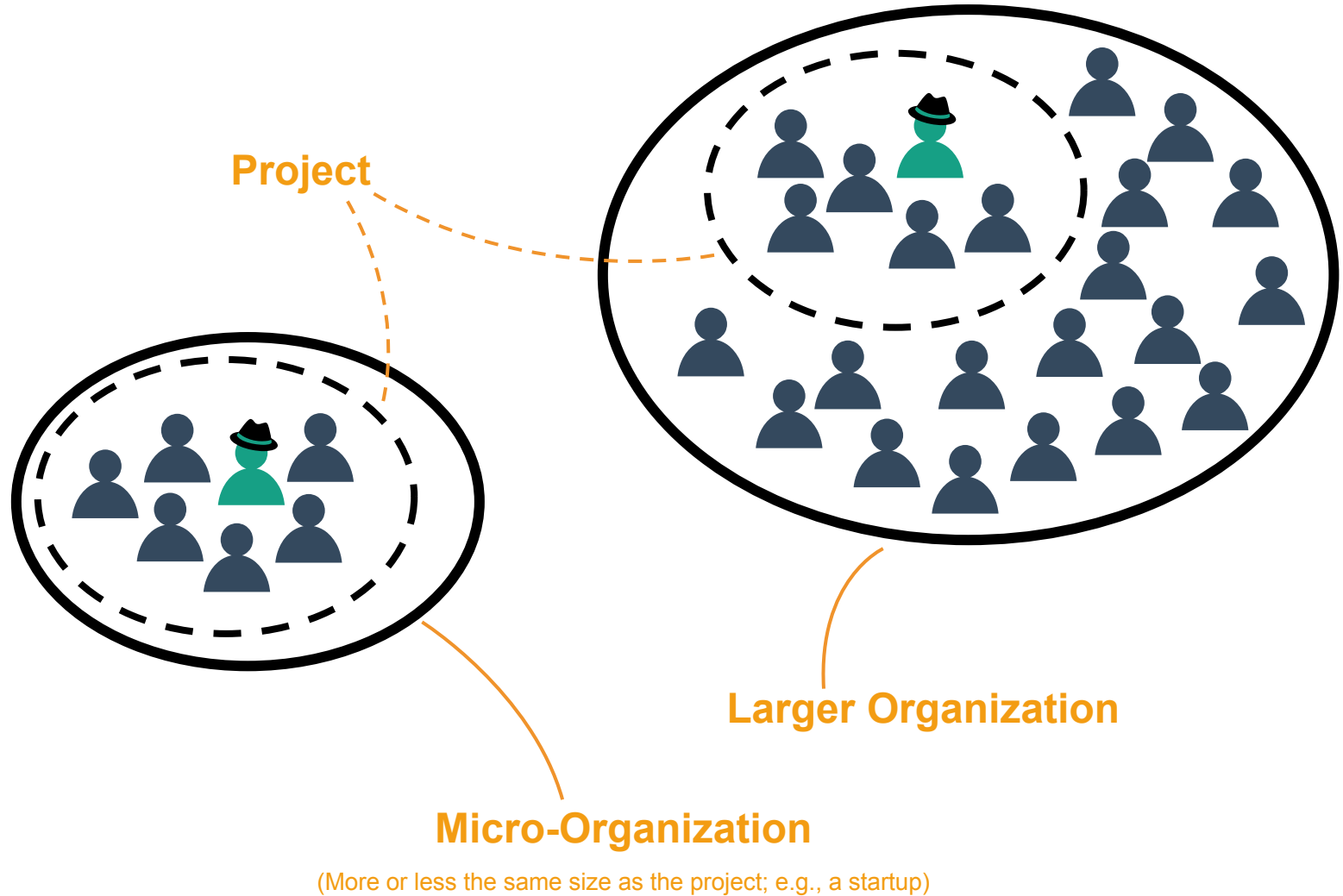


External to the project
Expert in project management
(A different person each time)

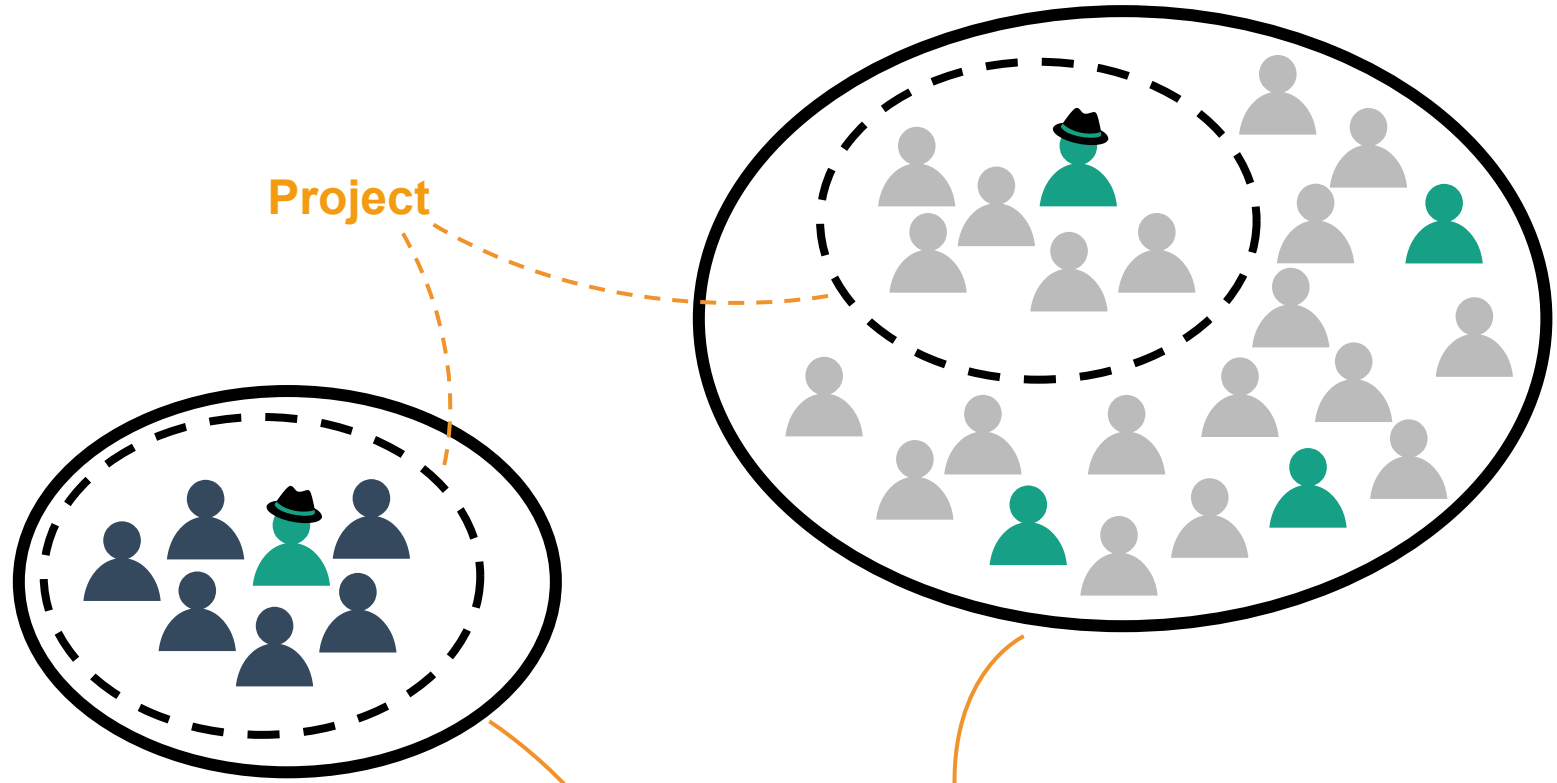
- ★ Helps find mistakes
- ★ Both learn from each other



A5 - Have project initiation peer-reviewed



A5 - Have project initiation peer-reviewed



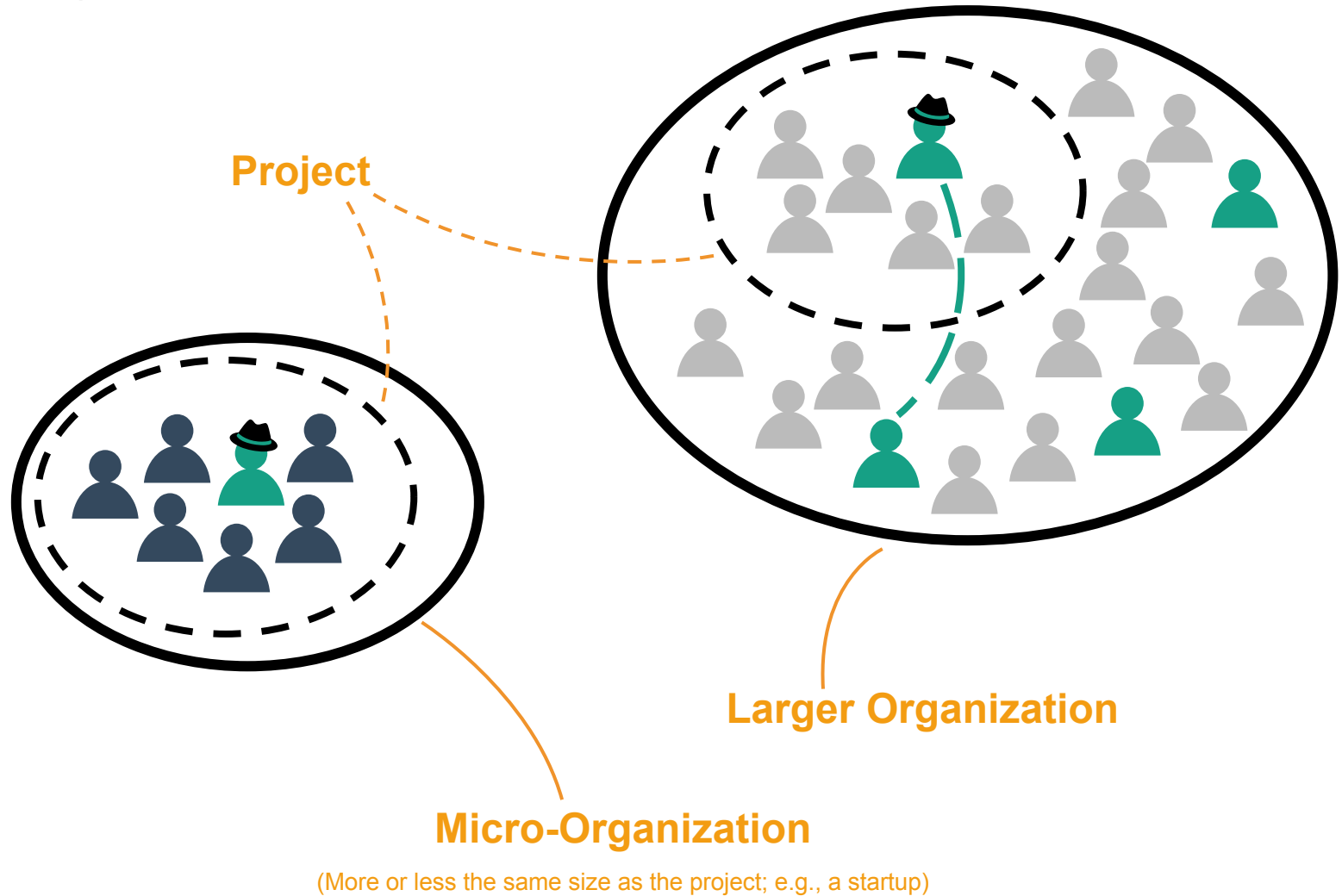
Project

Larger Organization

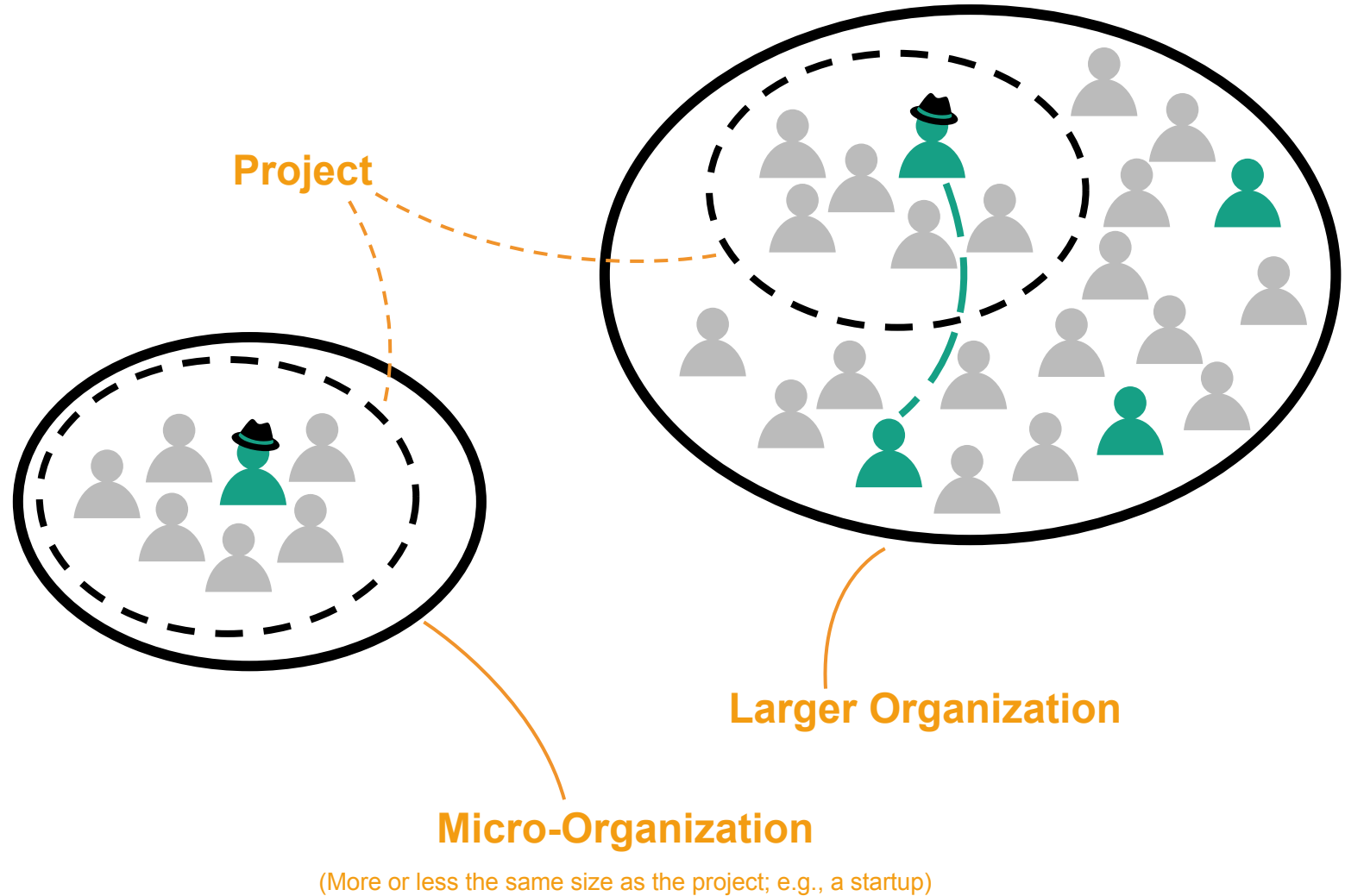
Micro-Organization

(More or less the same size as the project; e.g., a startup)

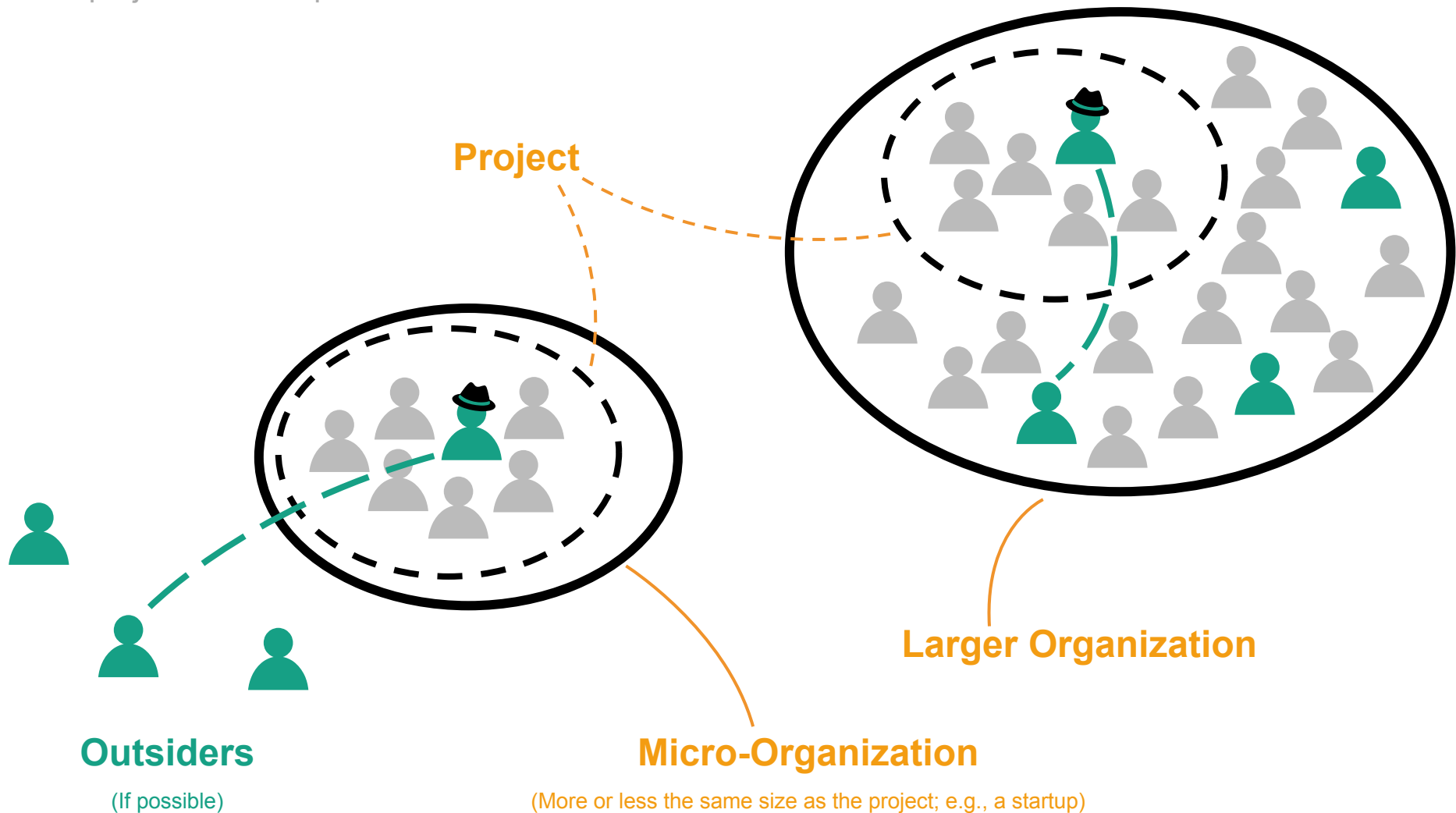
A5 - Have project initiation peer-reviewed



A5 - Have project initiation peer-reviewed



A5 - Have project initiation peer-reviewed



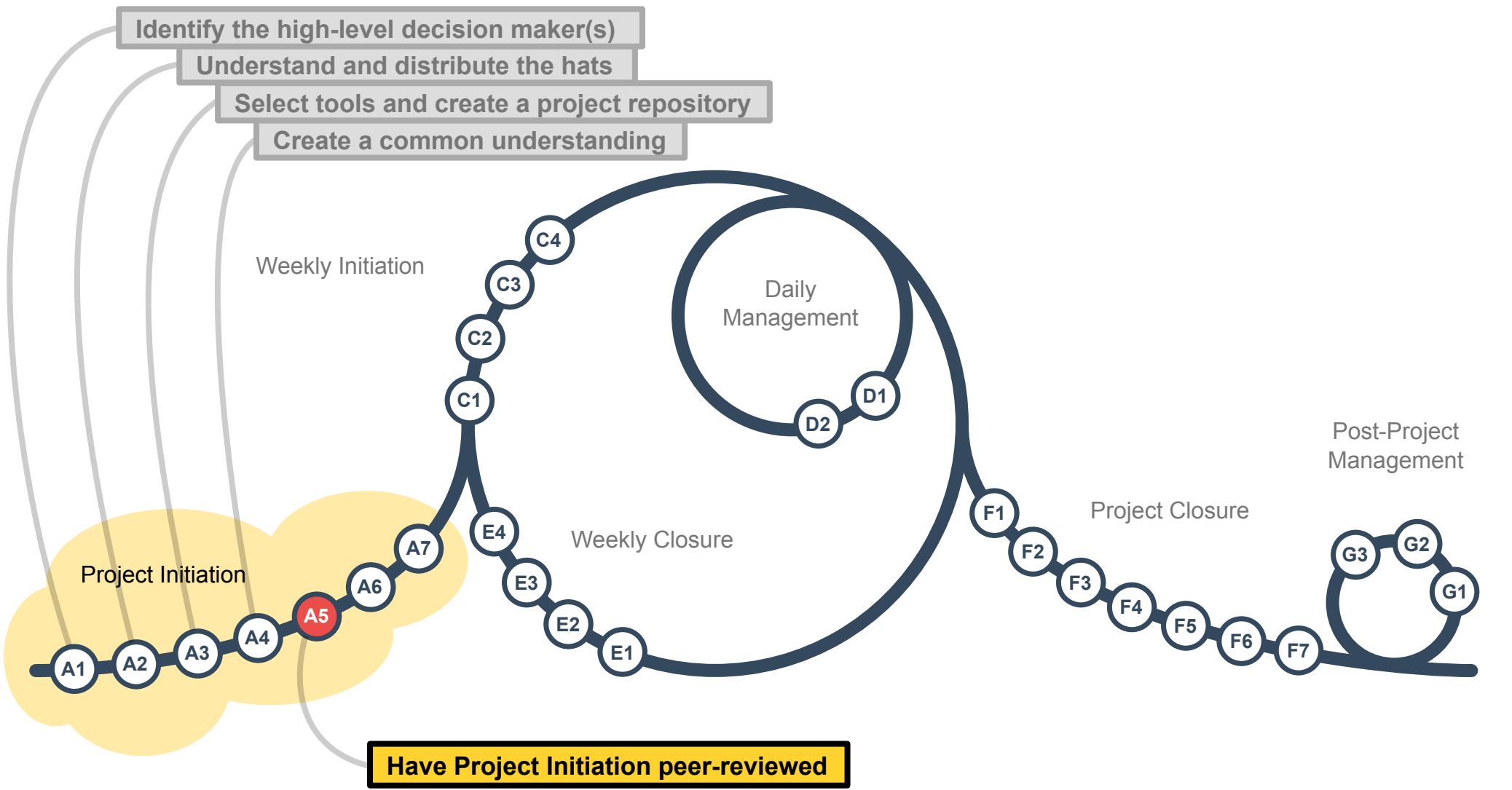
Identify the high-level decision maker(s)

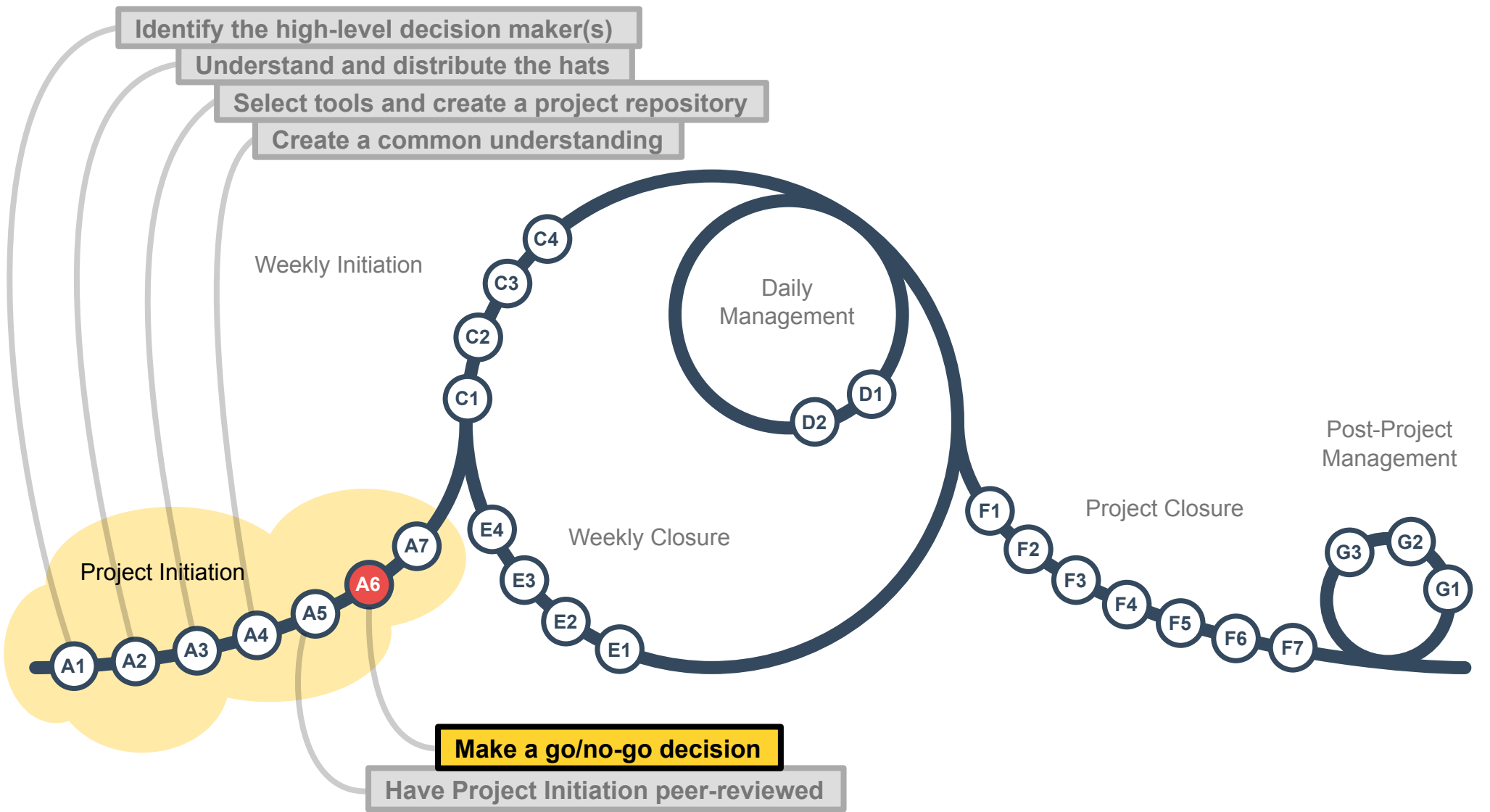
Understand and distribute the hats

Select tools and create a project repository

Create a common understanding

Have Project Initiation peer-reviewed





Identify the high-level decision maker(s)

Understand and distribute the hats

Select tools and create a project repository

Create a common understanding

Weekly Initiation

Daily Management

Post-Project Management

Project Closure

Project Initiation

Weekly Closure

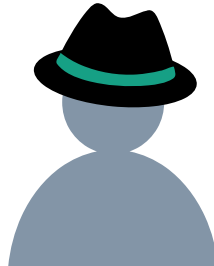
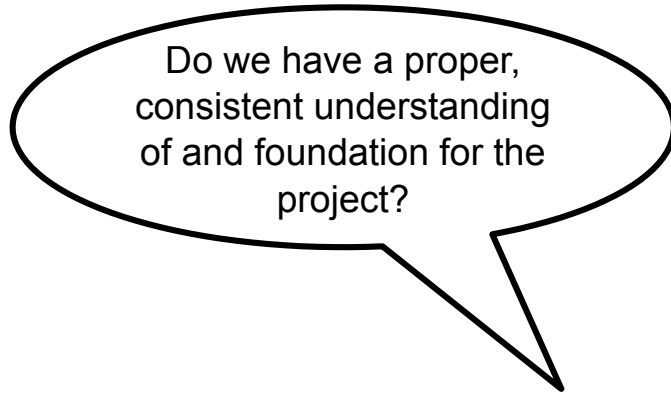
Make a go/no-go decision

Have Project Initiation peer-reviewed

What concerns do you think each hat should have
in this management activity?



A6 - Make a go/no-go decision

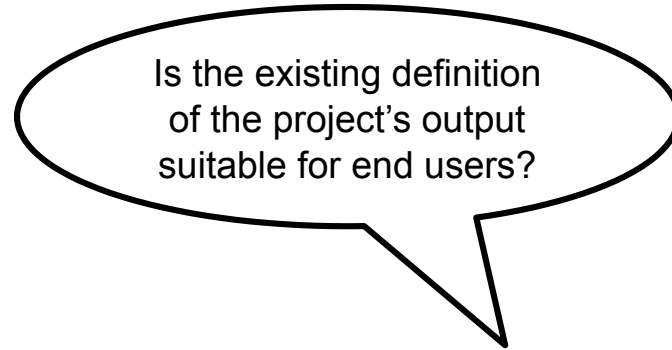


Project Manager Hat

A6 - Make a go/no-go decision

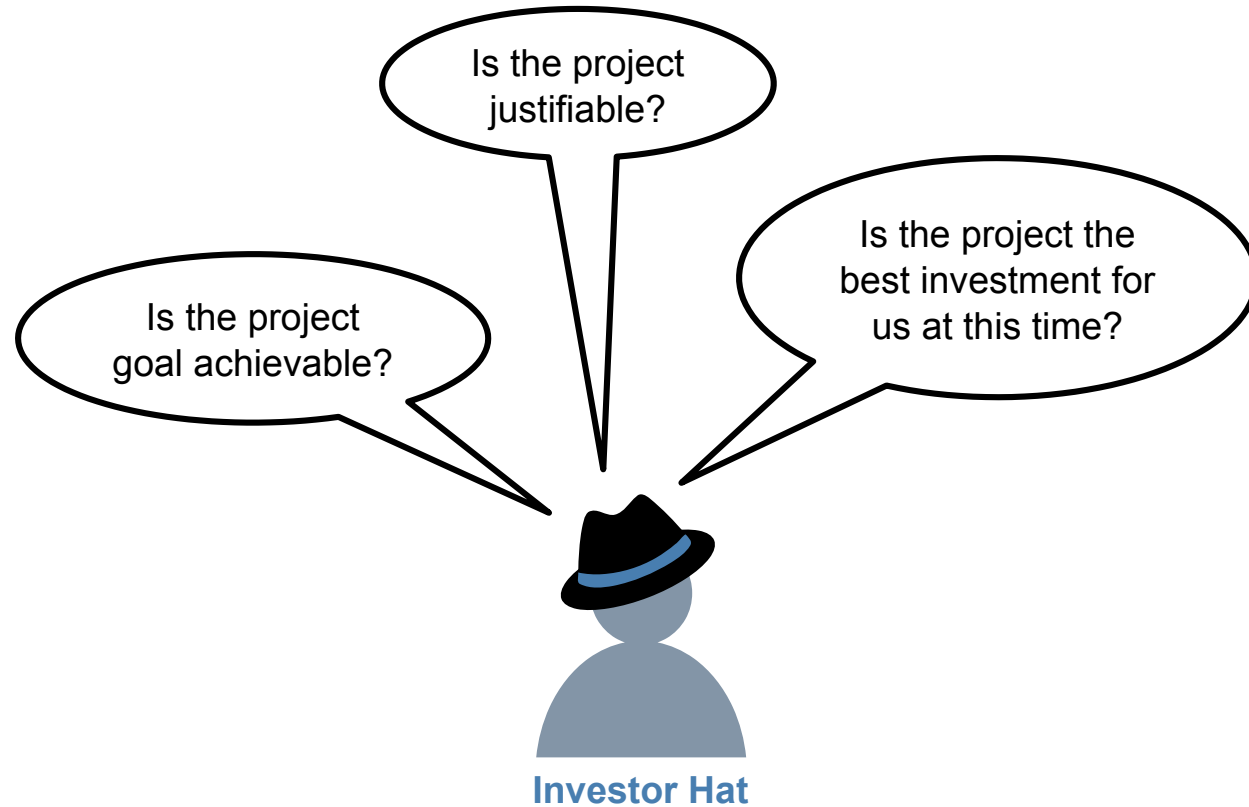


A6 - Make a go/no-go decision

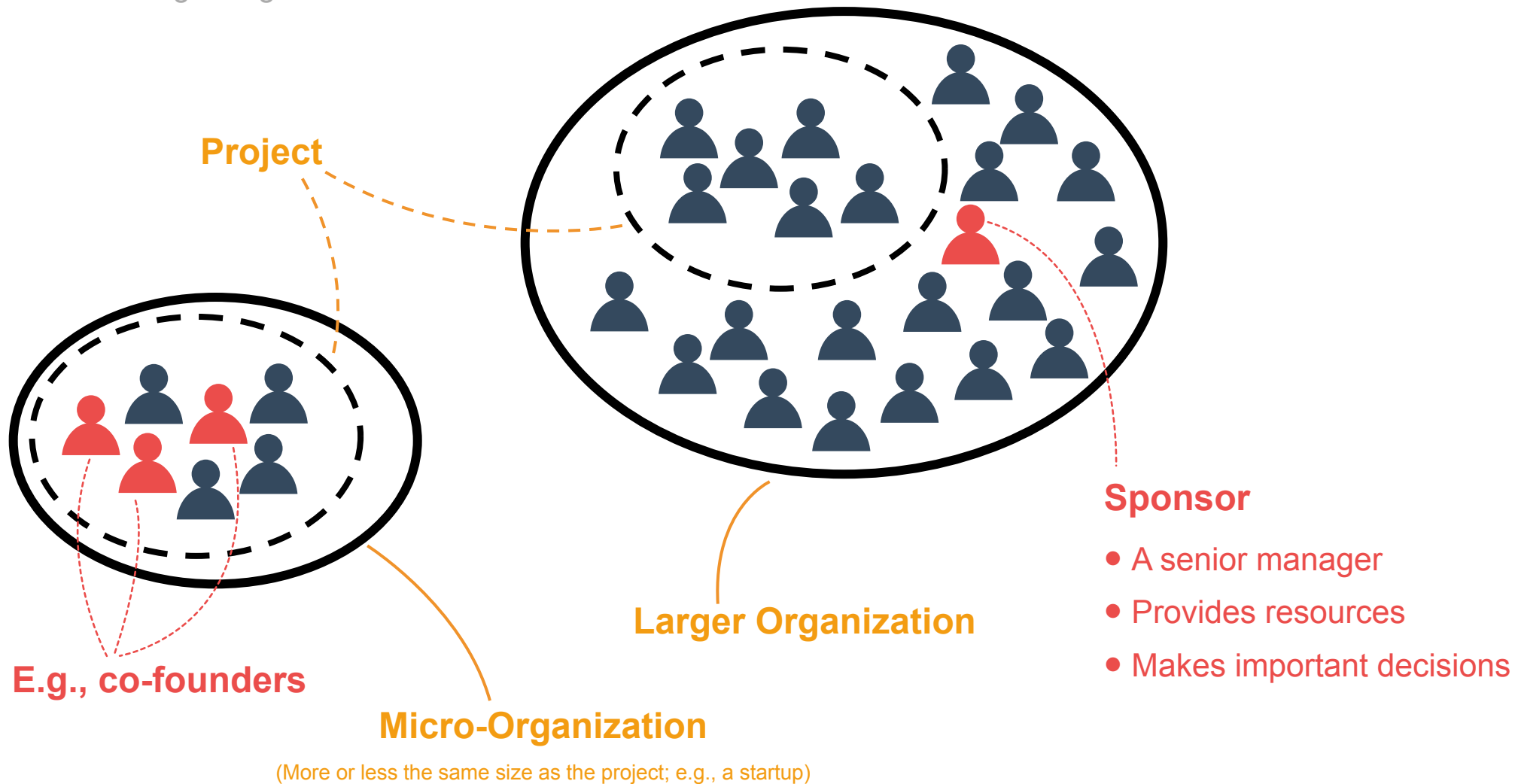


User Hat

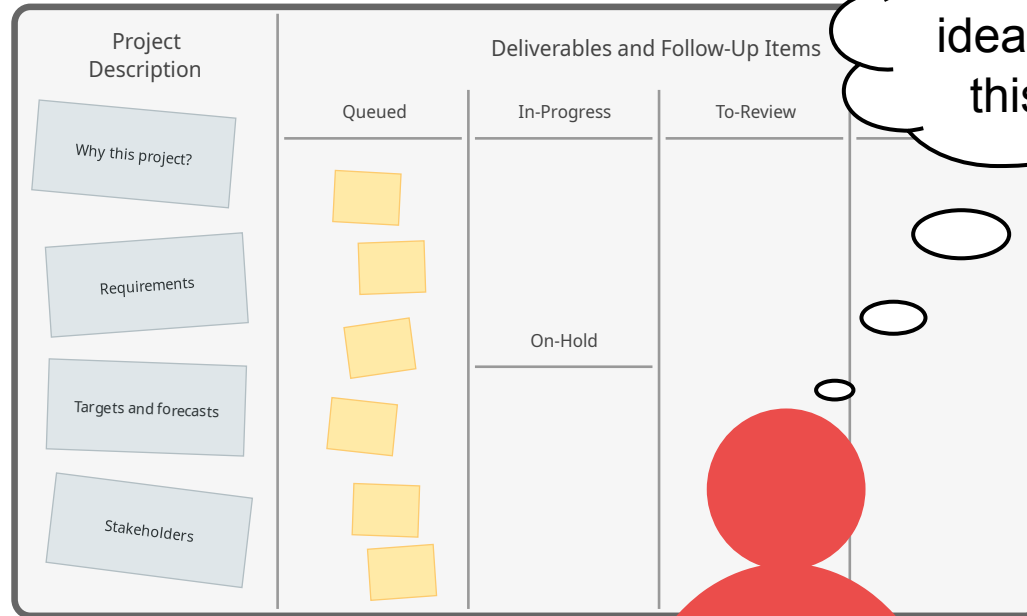
A6 - Make a go/no-go decision



A6 - Make a go/no-go decision



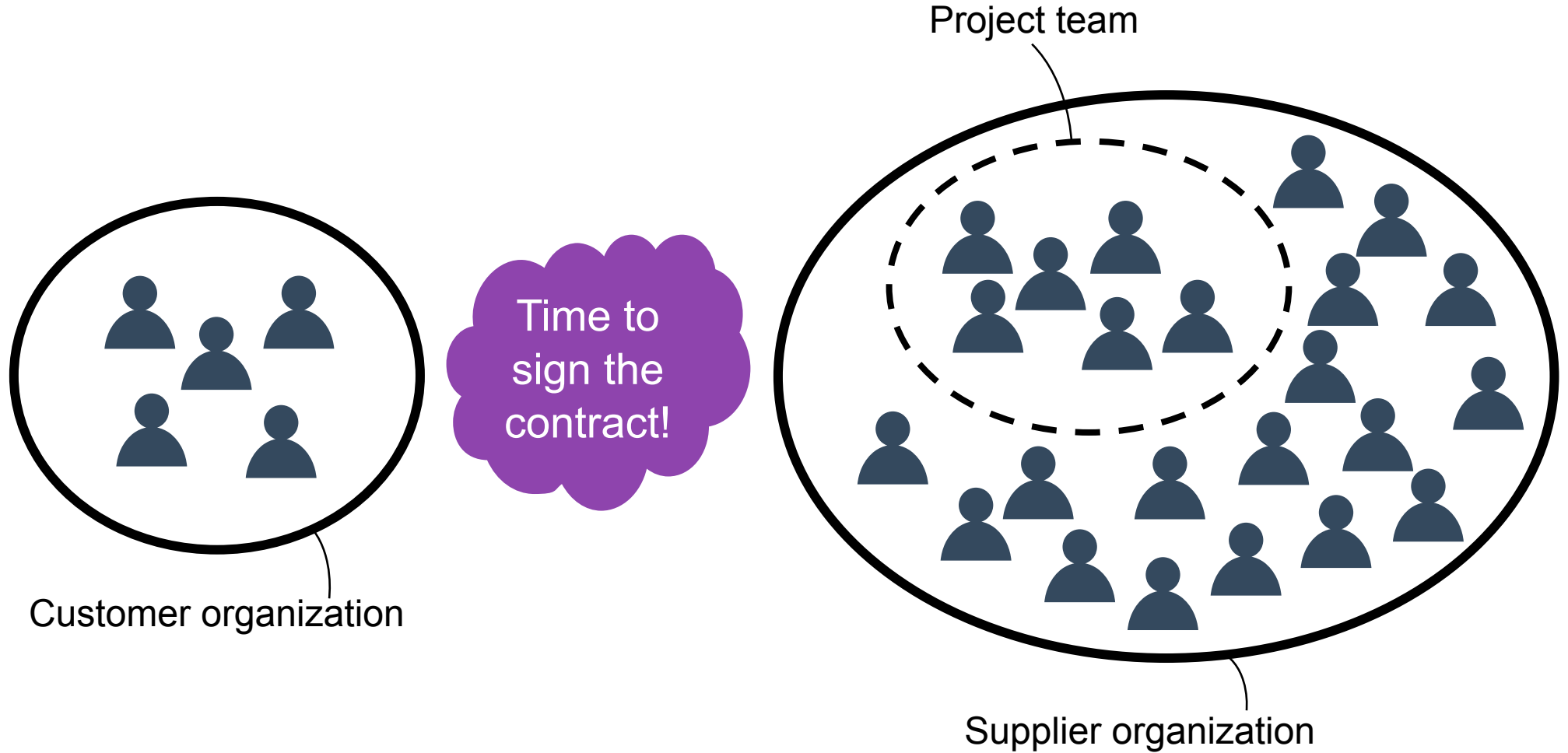
Integrated Project Board

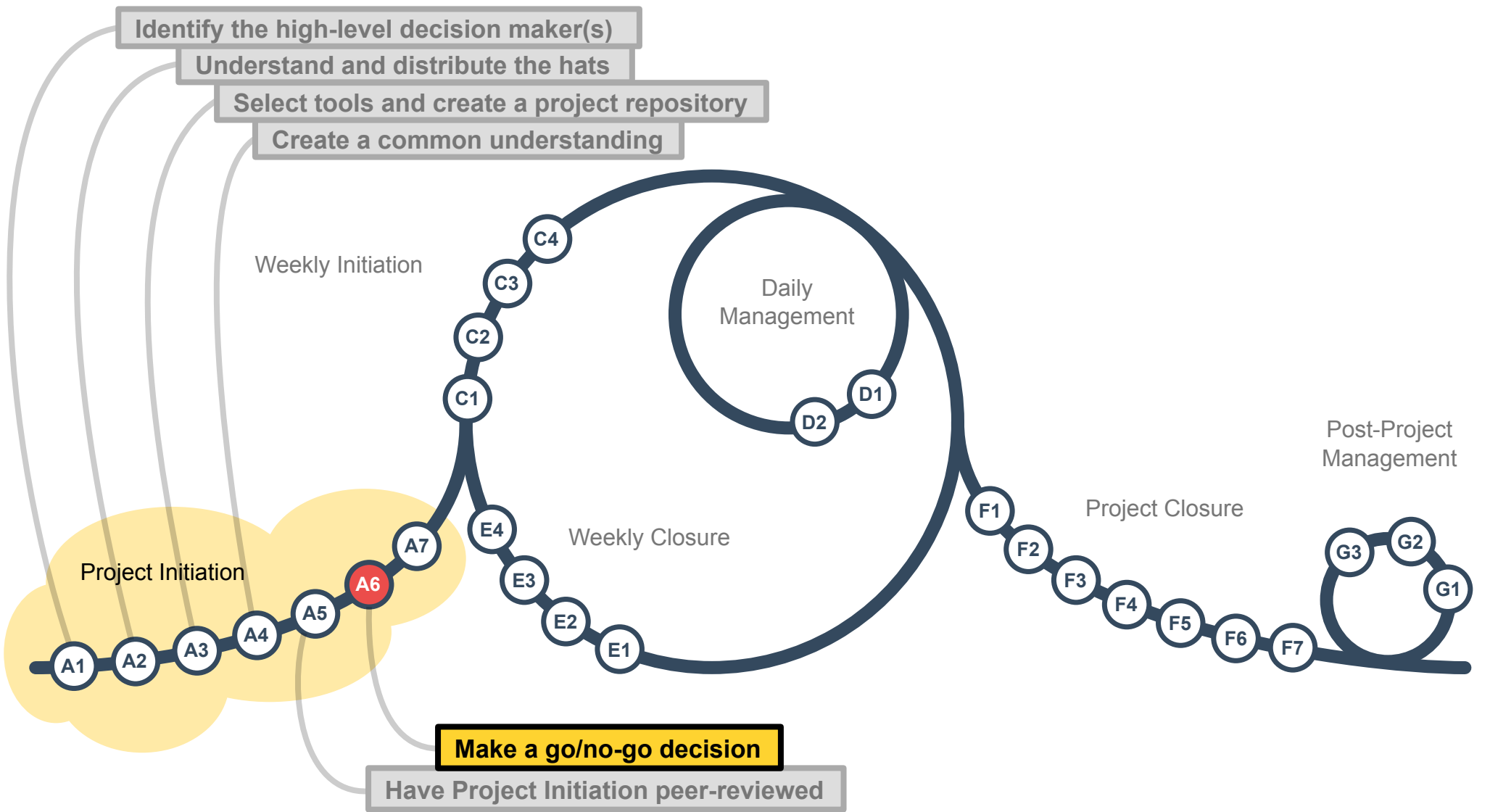


Is it a good idea to execute this project?

The high-level decision maker(s)
(e.g., the Sponsor)

A6 - Make a go/no-go decision





Identify the high-level decision maker(s)

Understand and distribute the hats

Select tools and create a project repository

Create a common understanding

Weekly Initiation

Daily Management

Post-Project Management

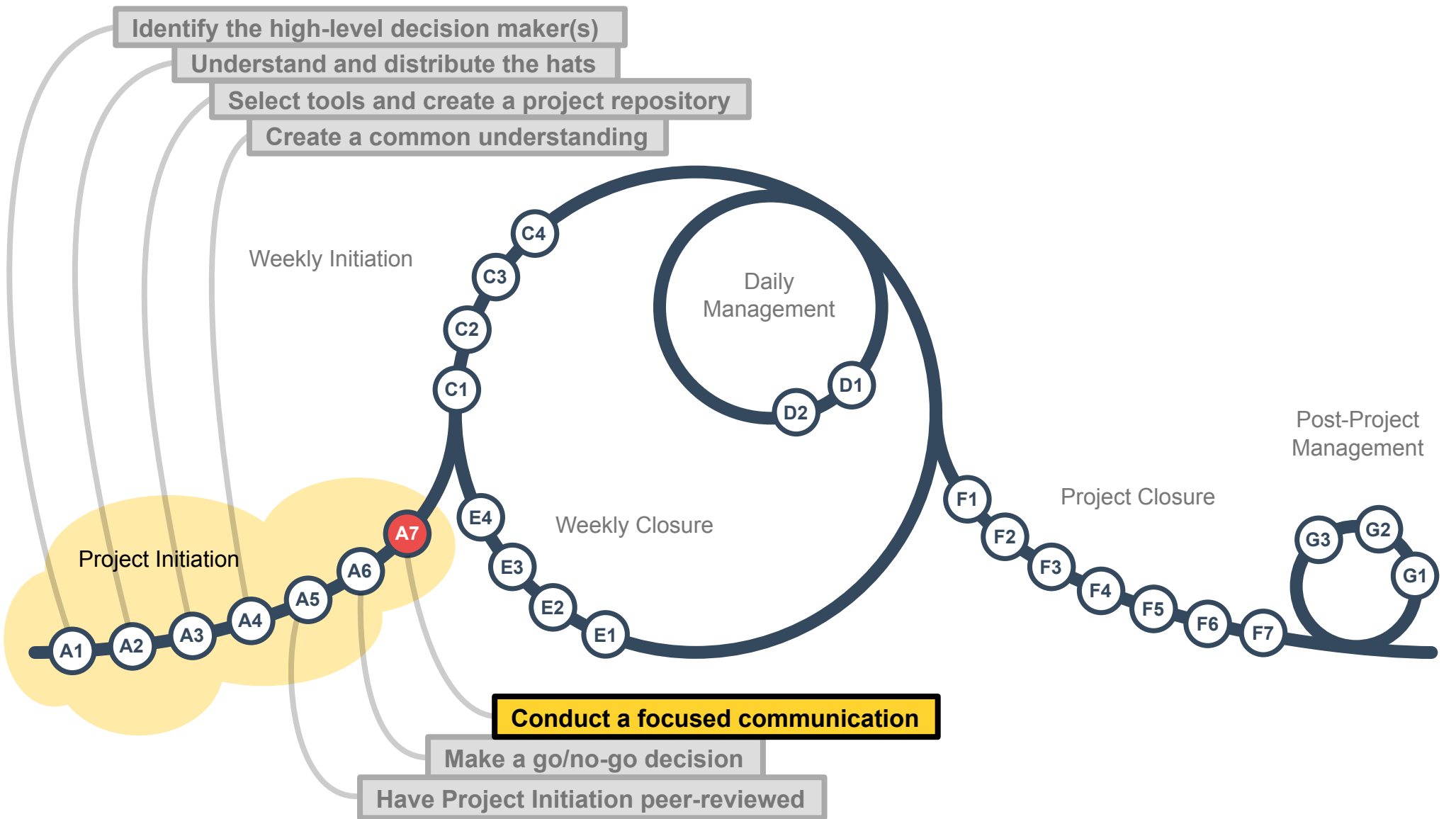
Project Closure

Project Initiation

Weekly Closure

Make a go/no-go decision

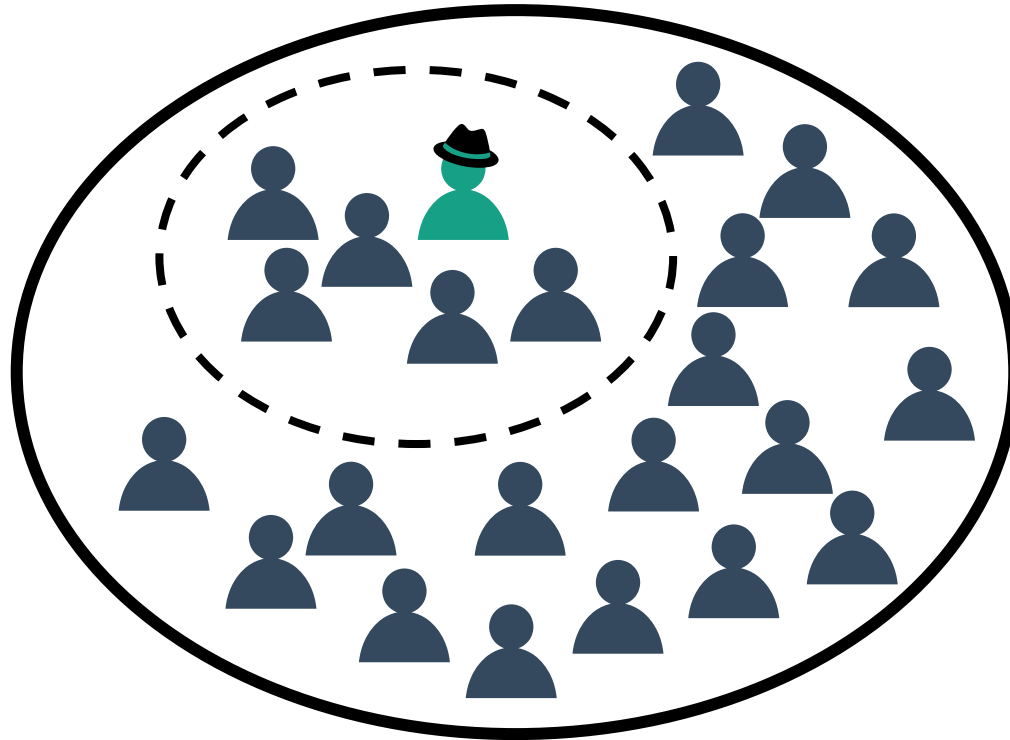
Have Project Initiation peer-reviewed



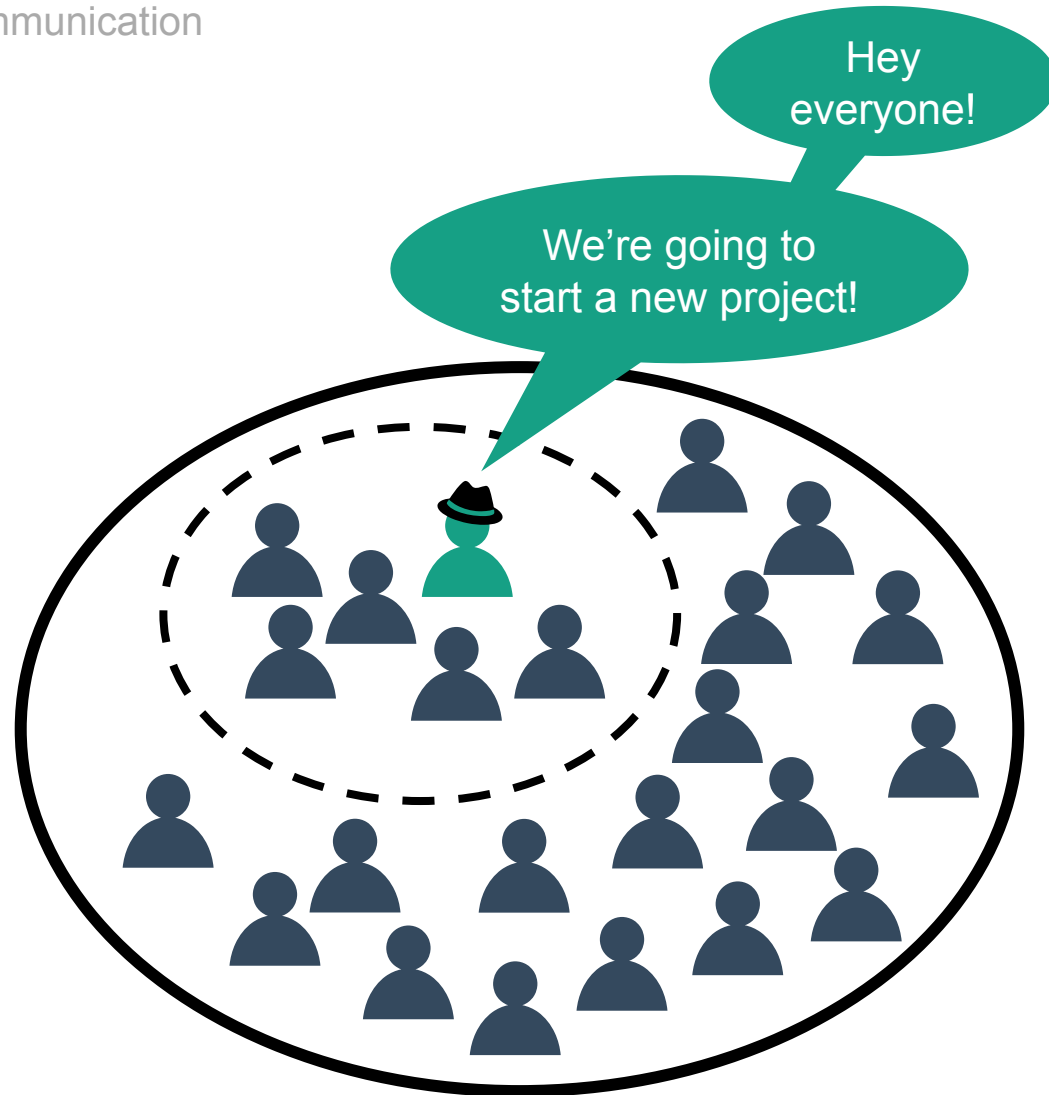
What are the advantages of informing everyone in the organization that we're going to start working on a new project?



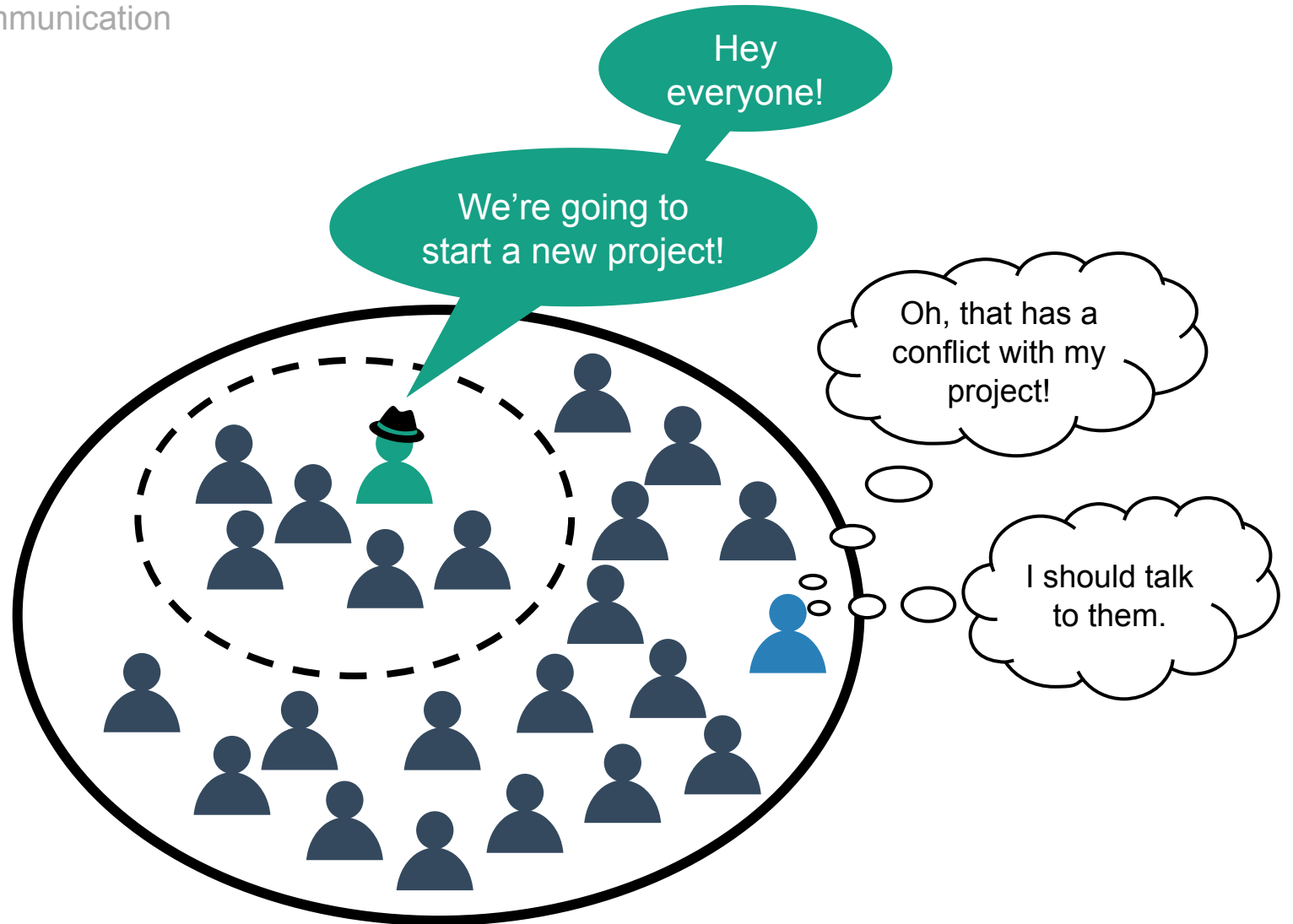
A7 - Conduct a focused communication



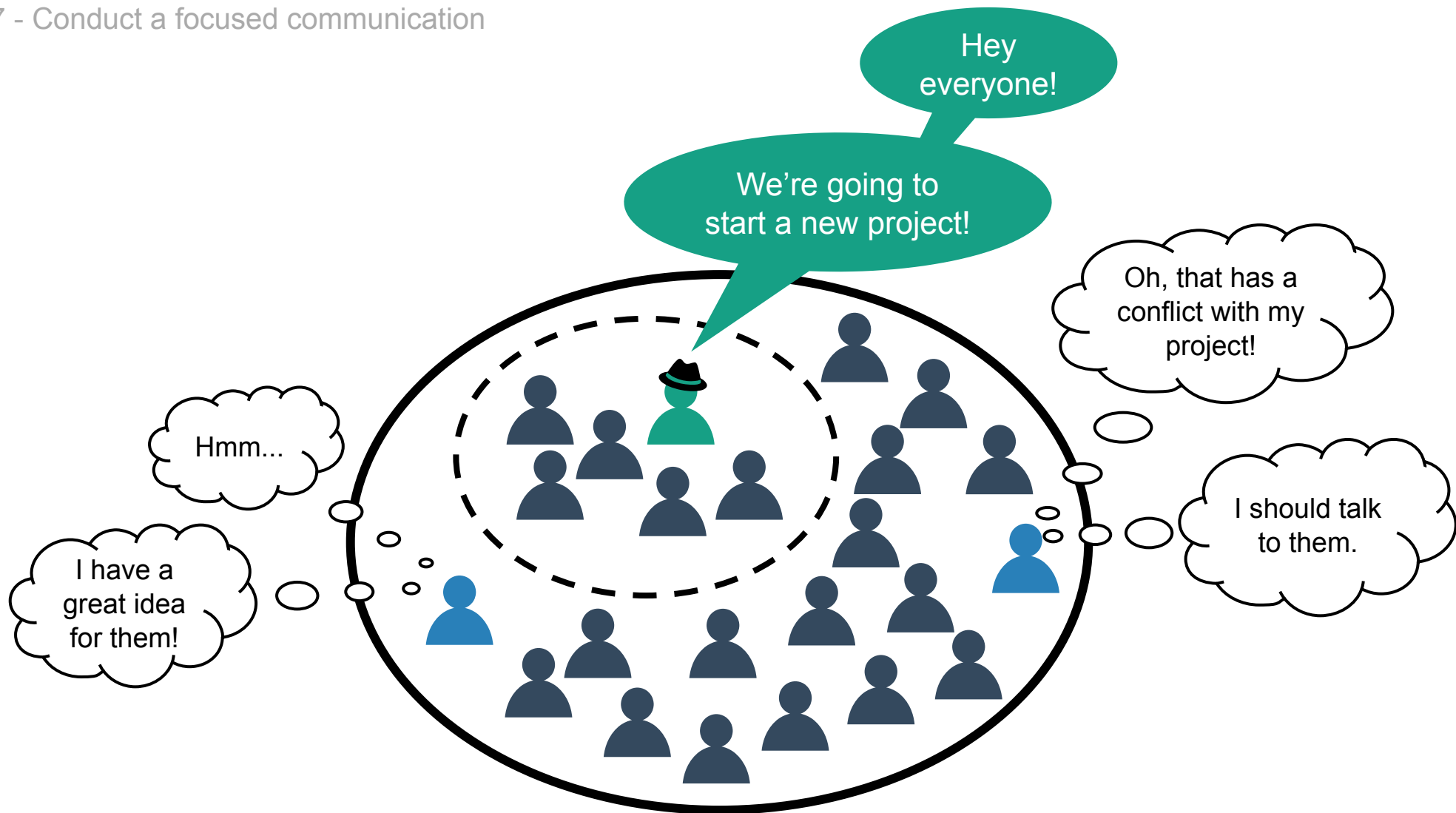
A7 - Conduct a focused communication

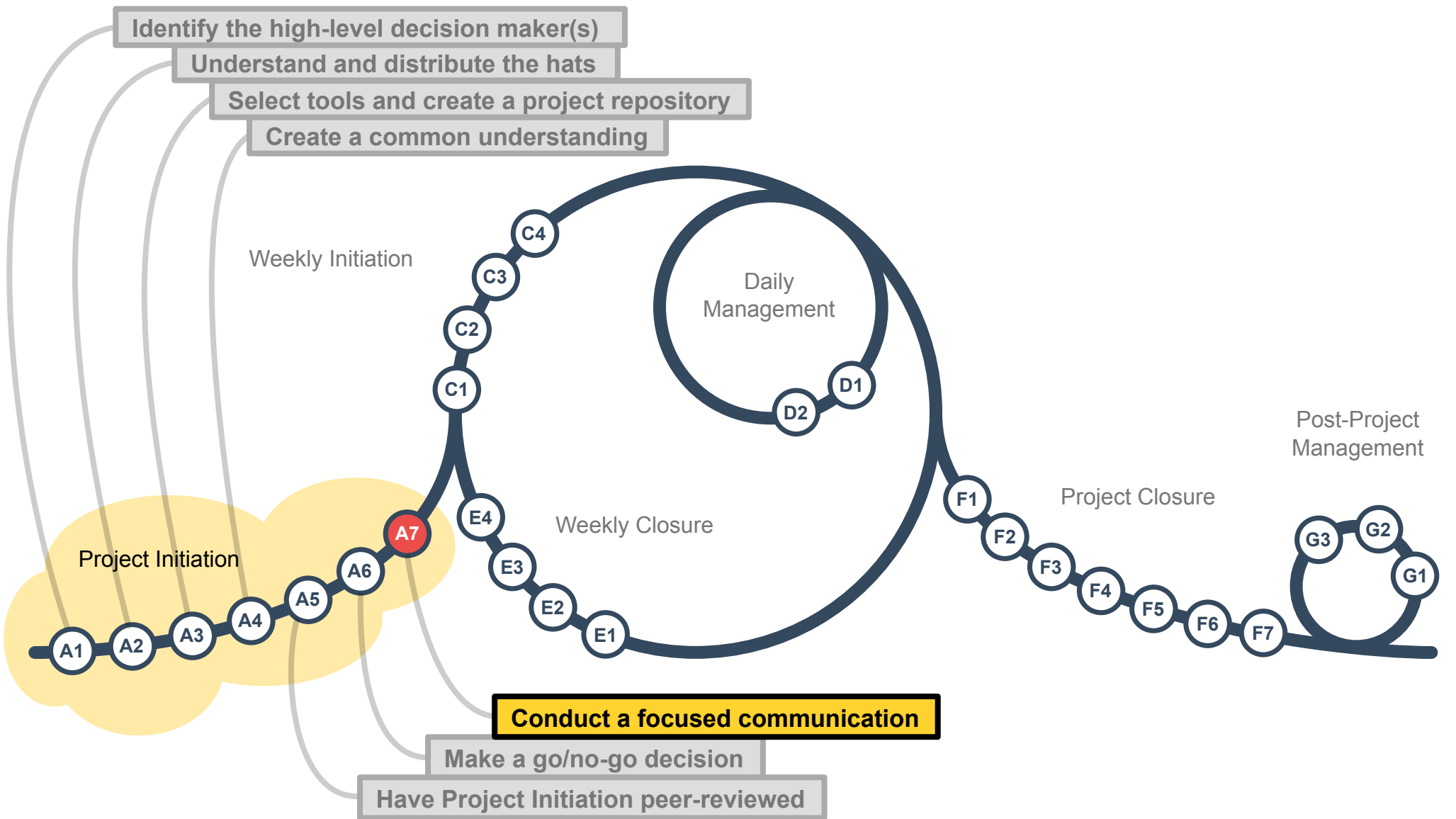


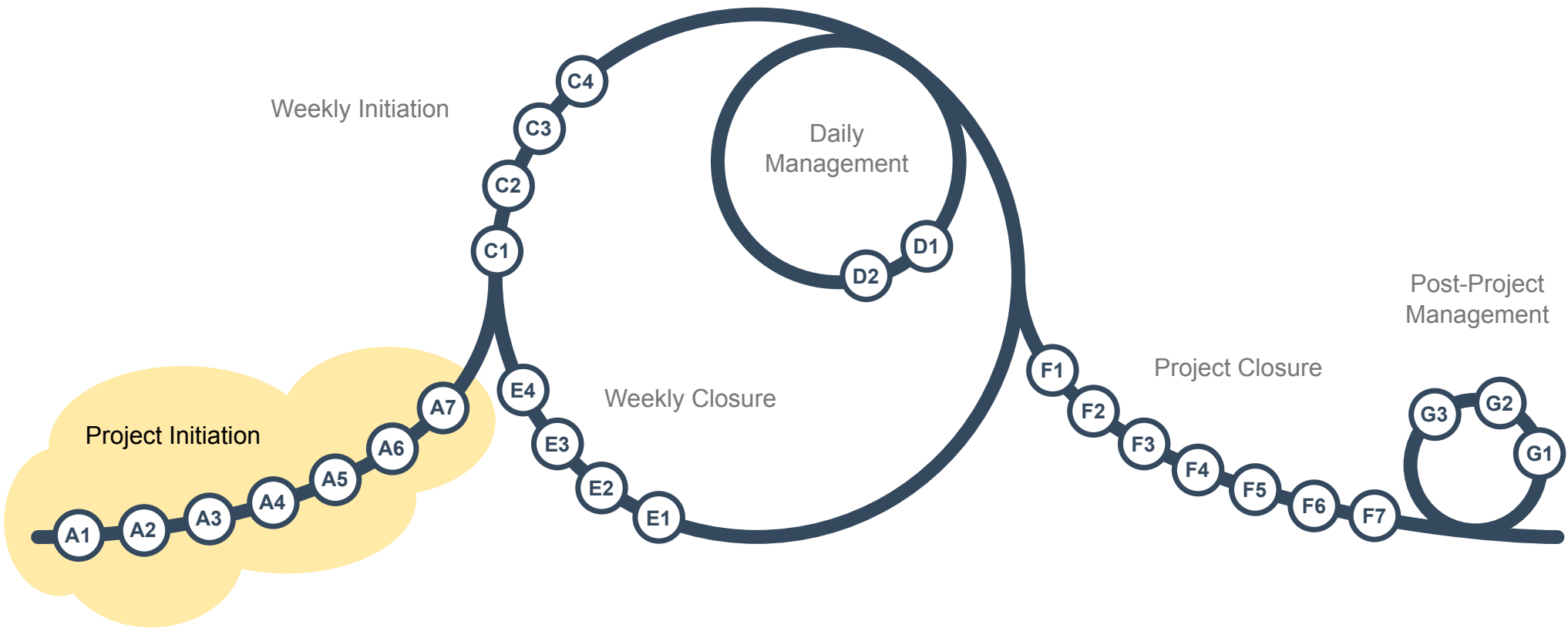
A7 - Conduct a focused communication

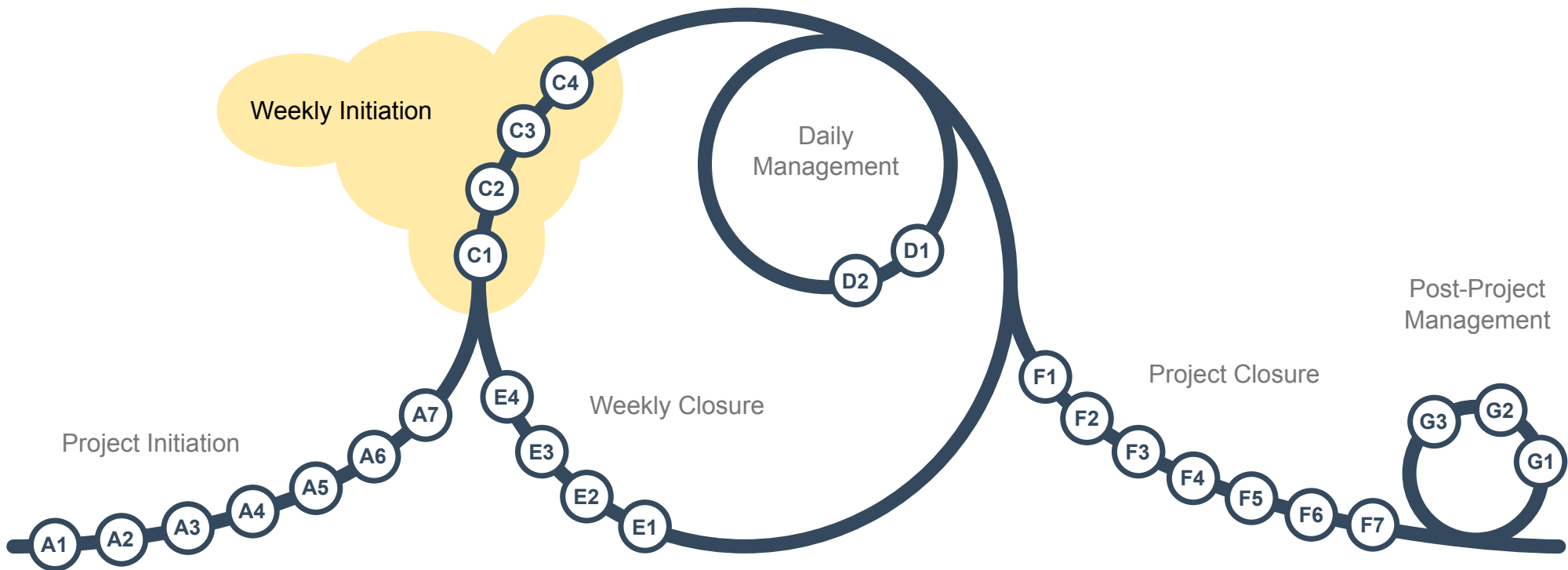


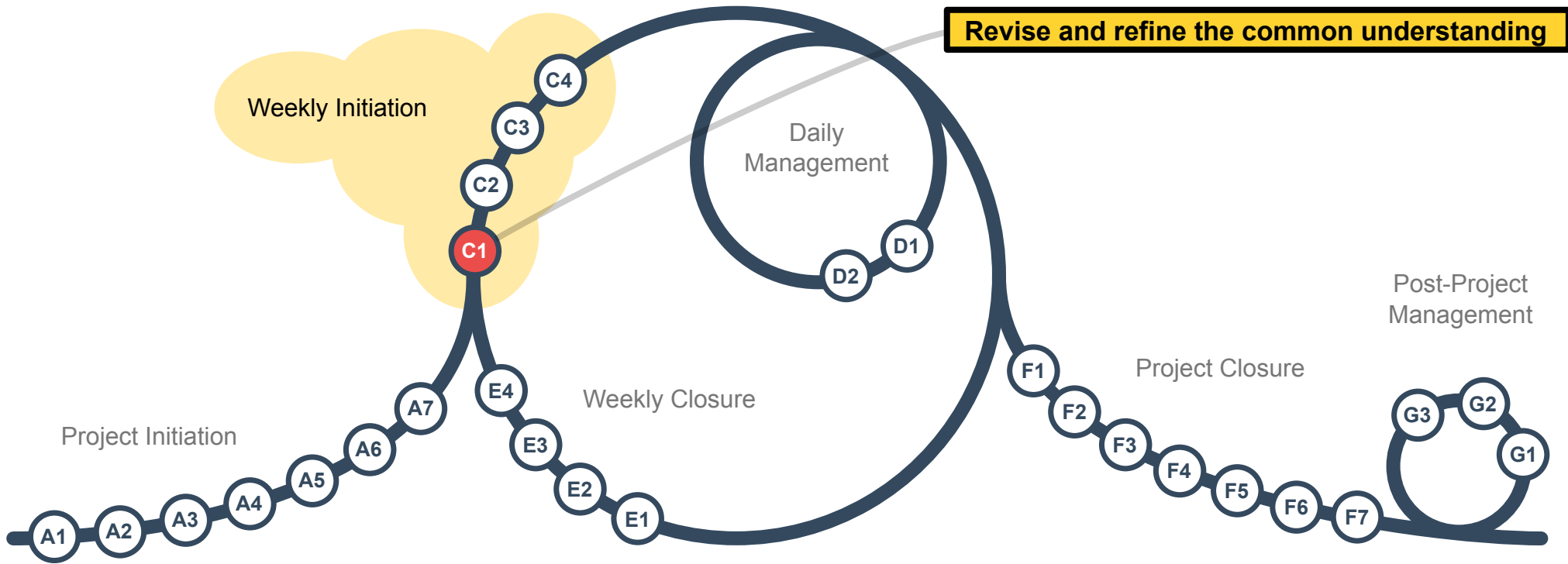
A7 - Conduct a focused communication











Revise and refine the common understanding

Weekly Initiation

Daily Management

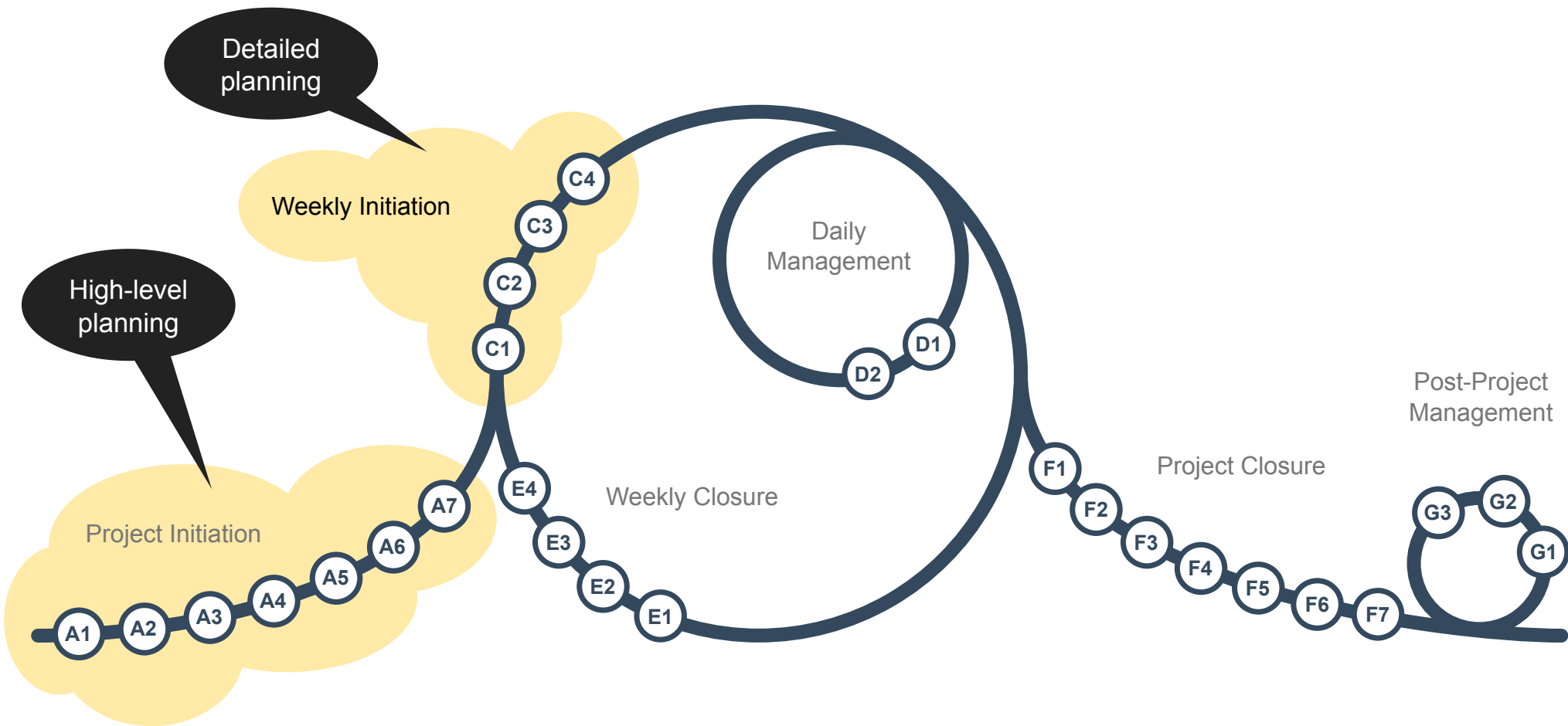
Weekly Closure

Project Initiation

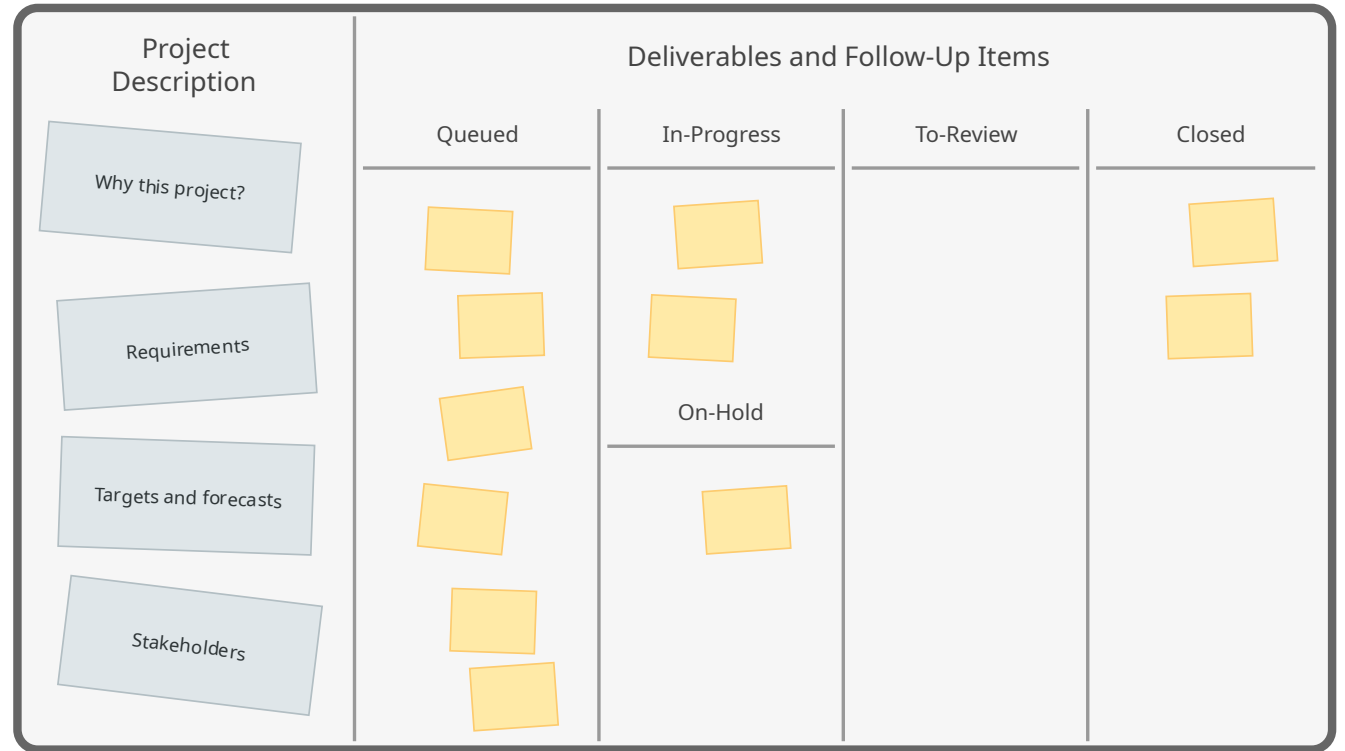
Project Closure

Post-Project Management

C1 - Revise and refine the common understanding

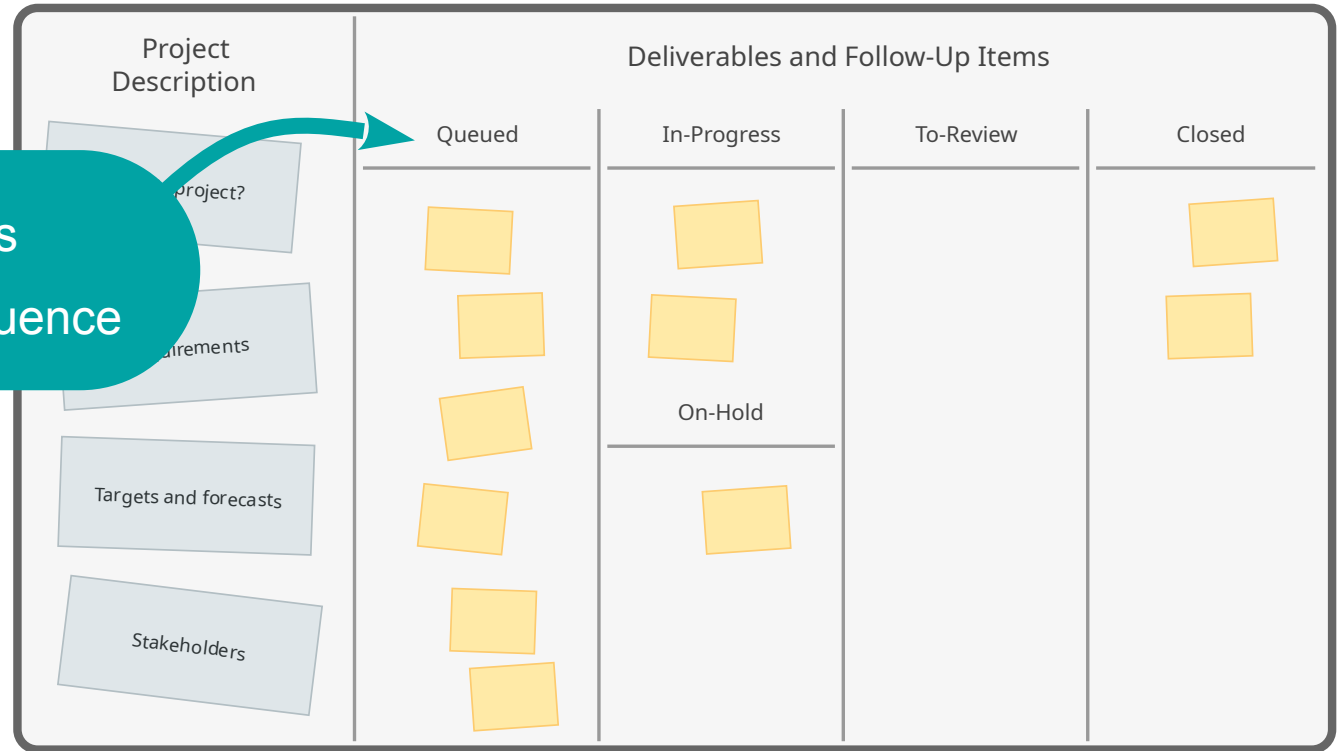


Integrated Project Board

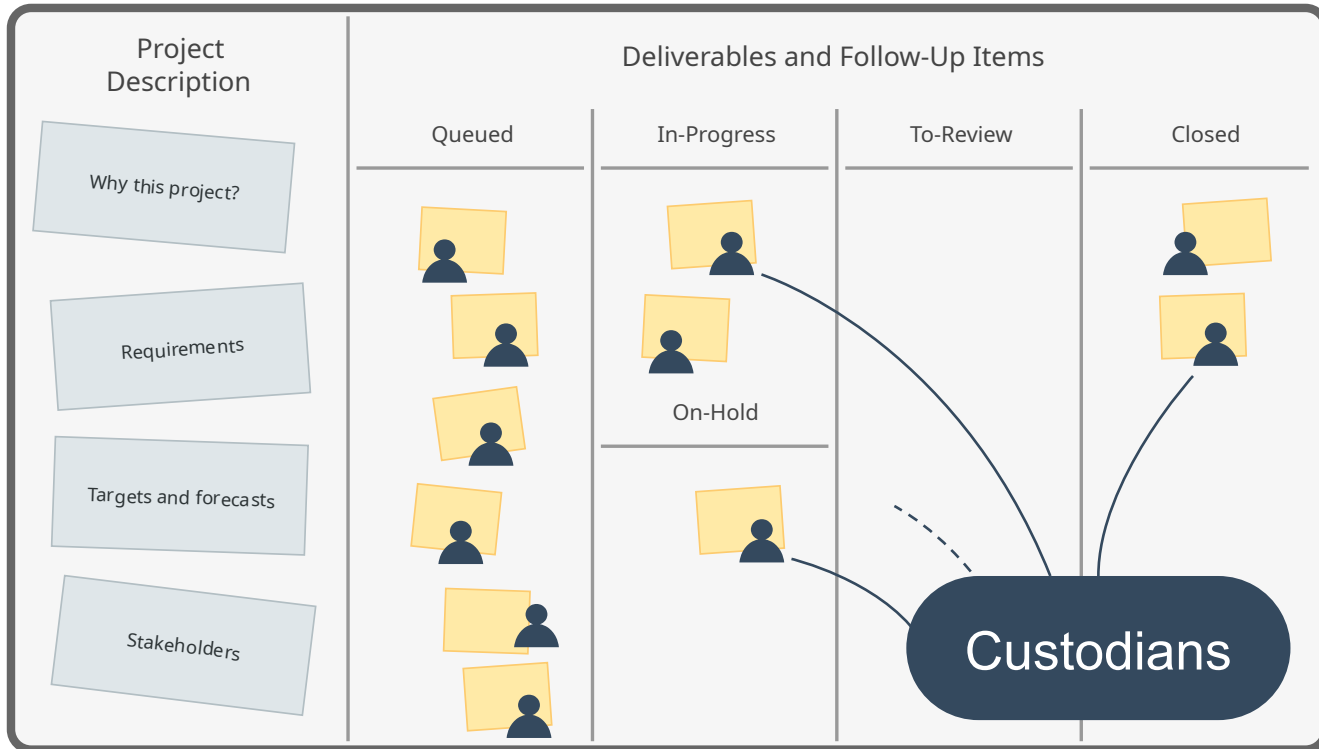


Integrated Project Board

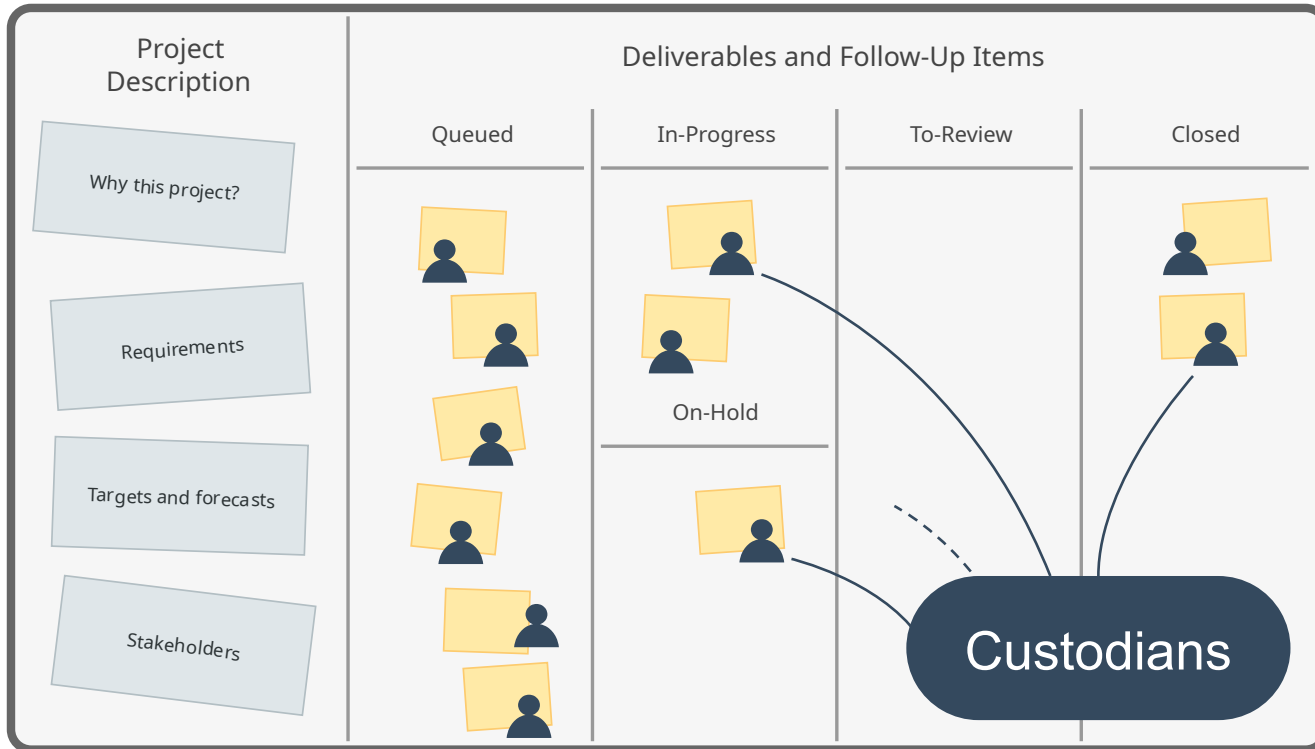
- 1 Adding new cards
- 2 Revising the sequence



Integrated Project Board



Integrated Project Board

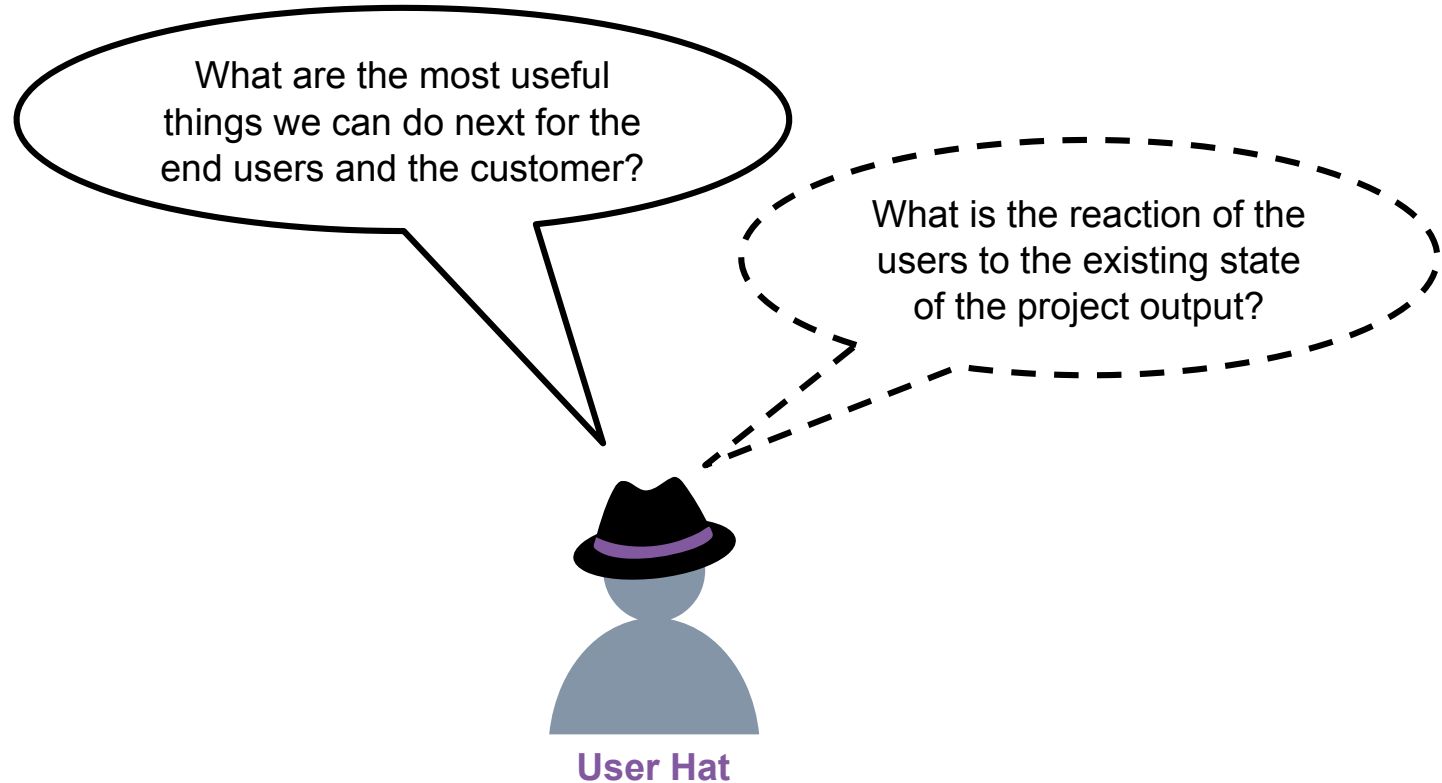


- Adding comments
- Updating status
- Following up

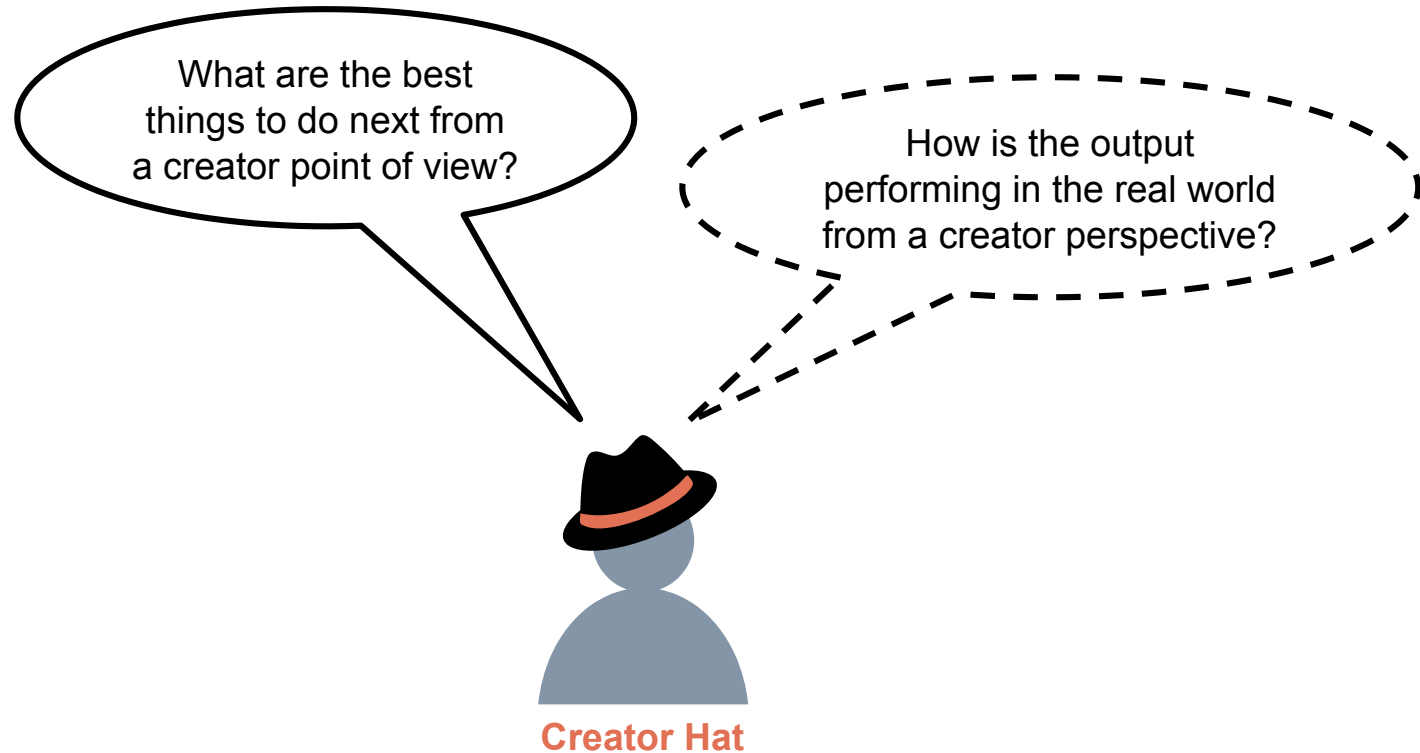
What concerns do you think each hat should have
in this management activity?



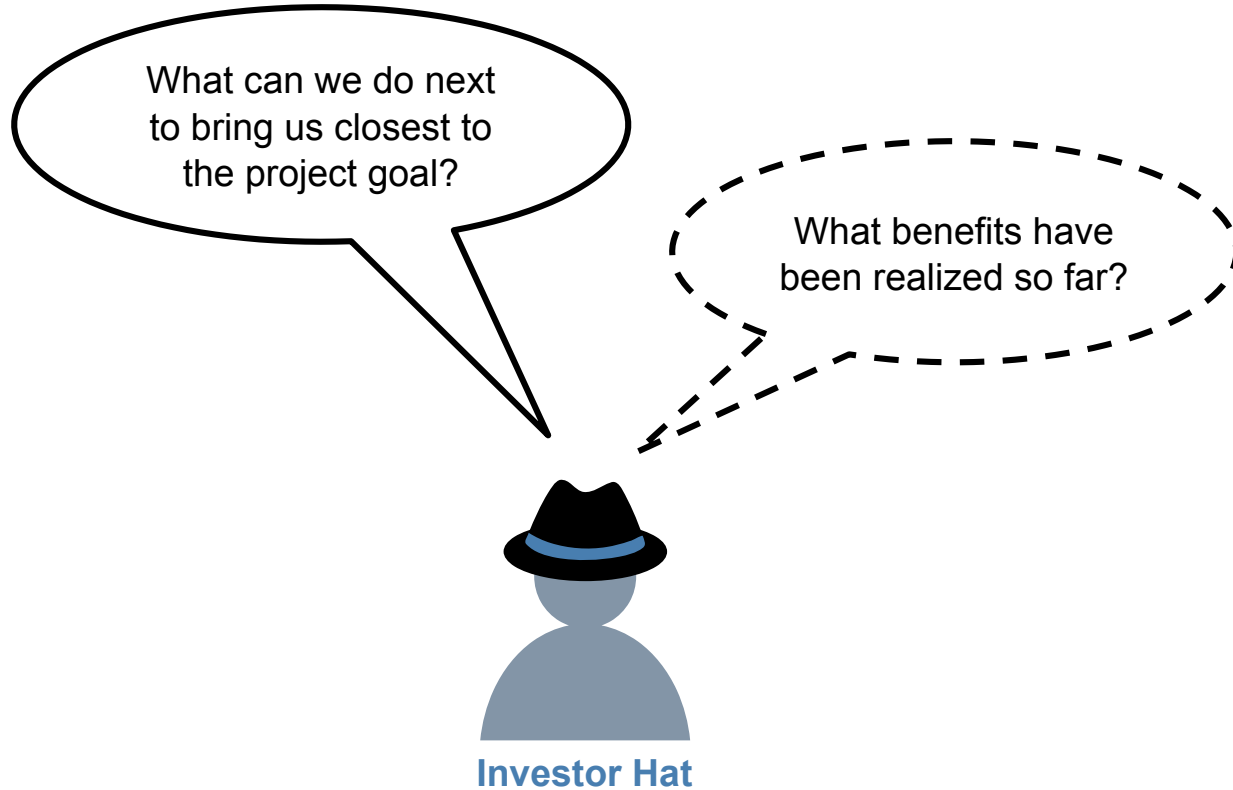
C1 - Revise and refine the common understanding



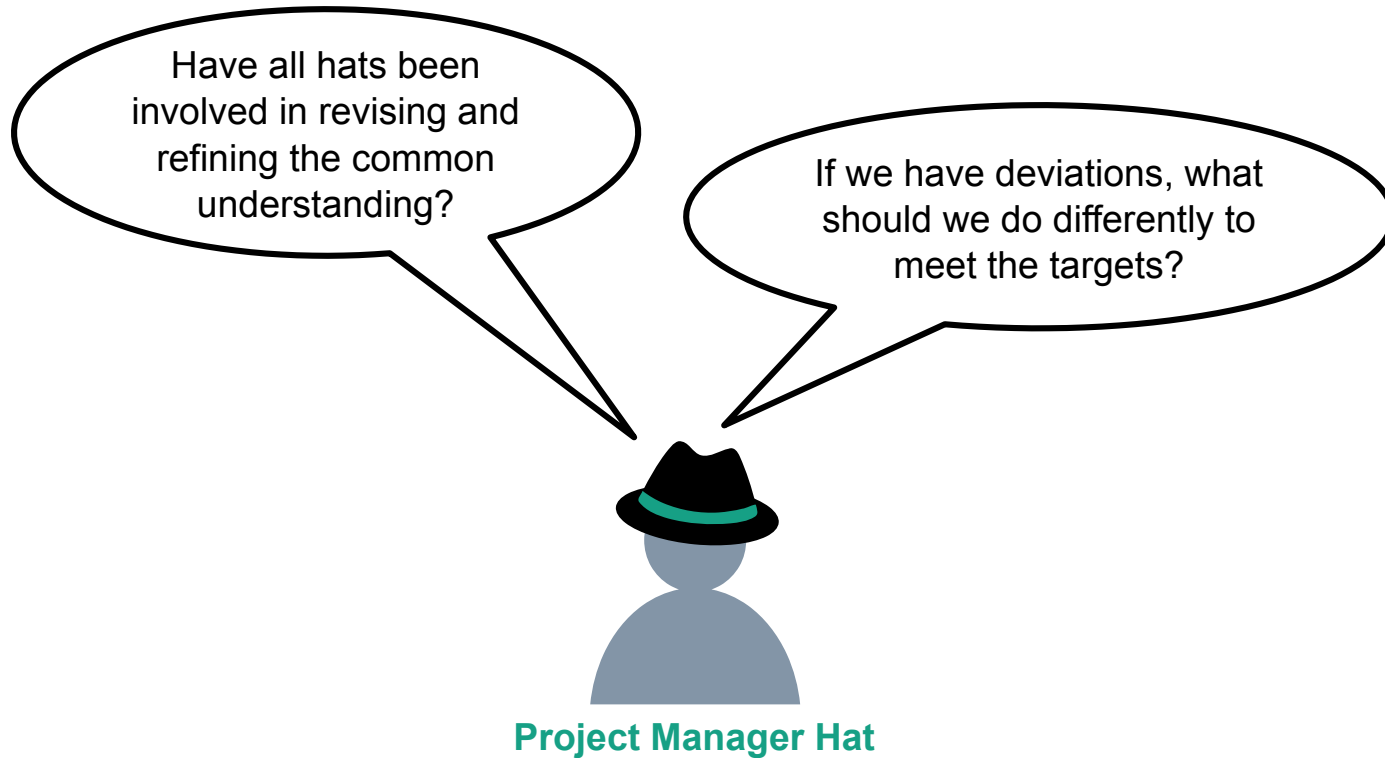
C1 - Revise and refine the common understanding



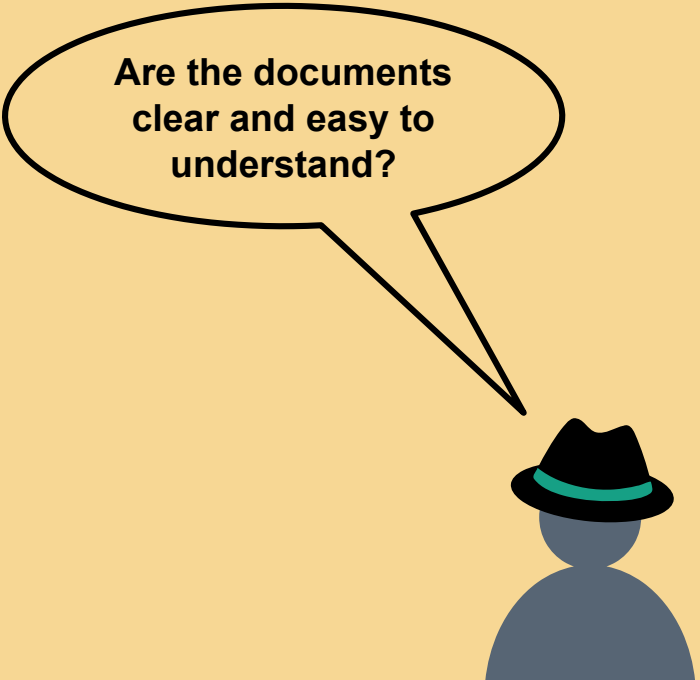
C1 - Revise and refine the common understanding



C1 - Revise and refine the common understanding

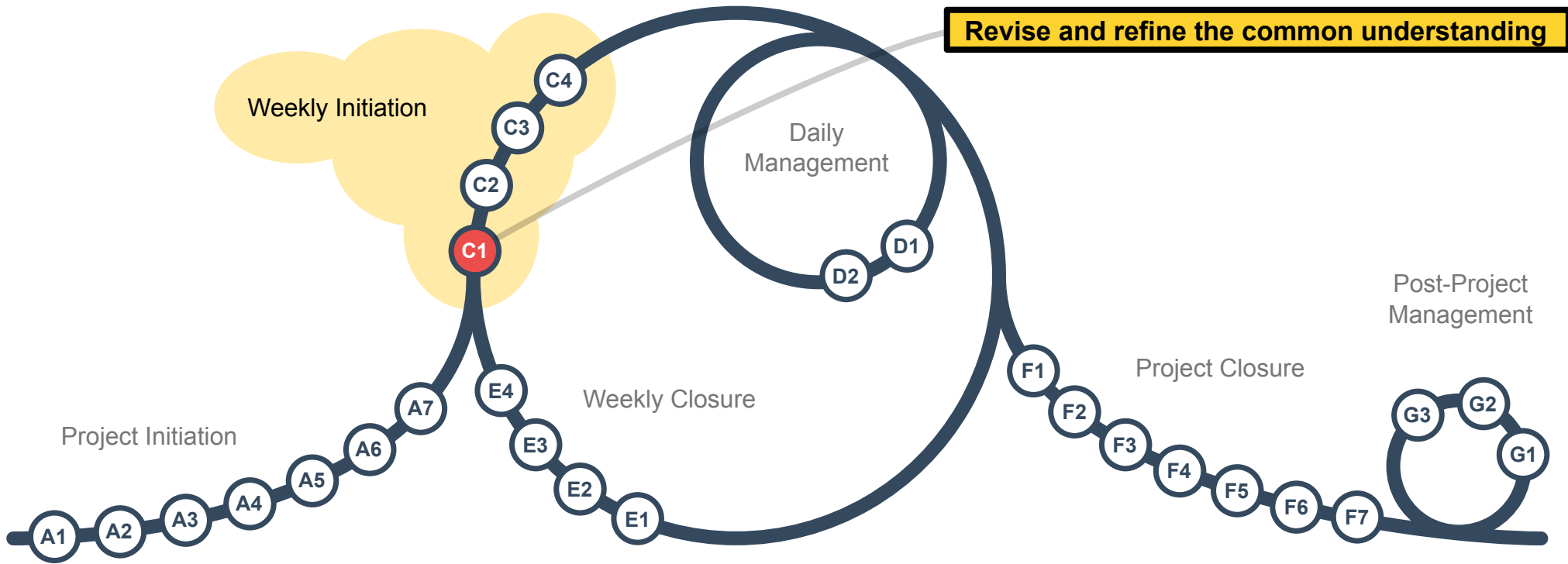


C1 - Revise and refine the common understanding



**Are the documents
clear and easy to
understand?**

Project Manager Hat



Revise and refine the common understanding

Weekly Initiation

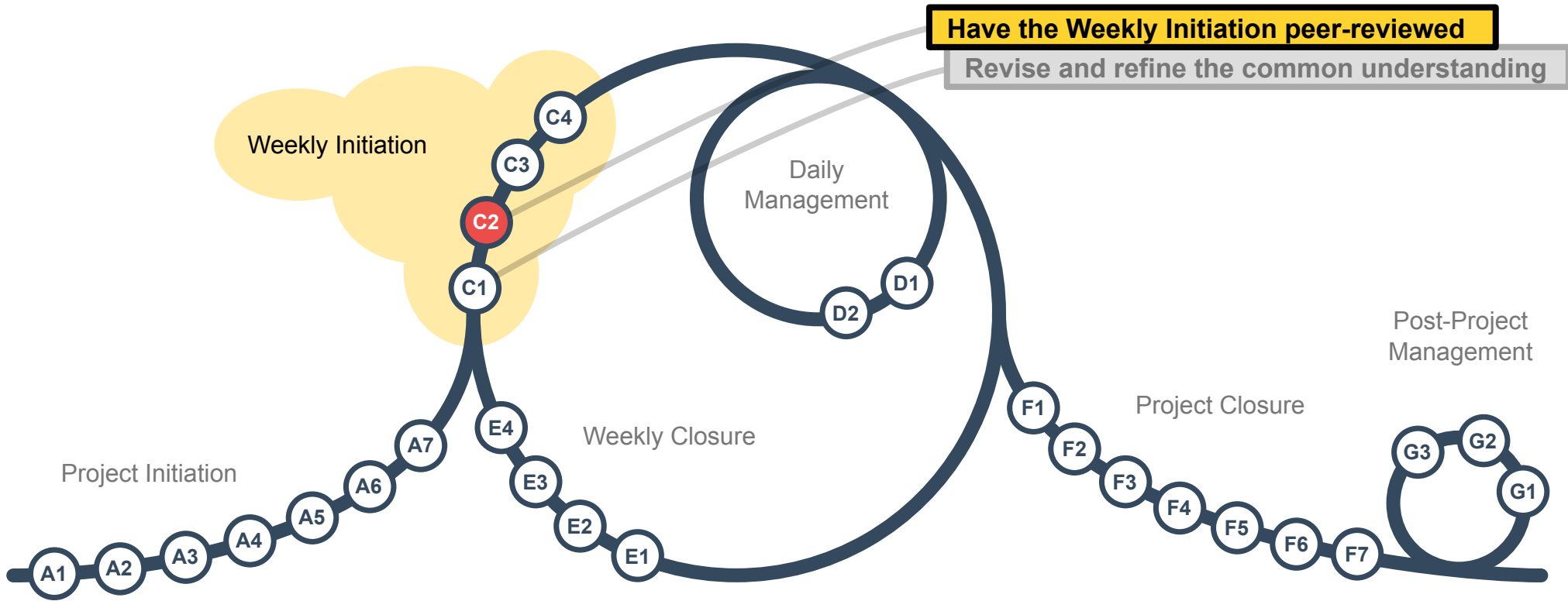
Daily Management

Project Initiation

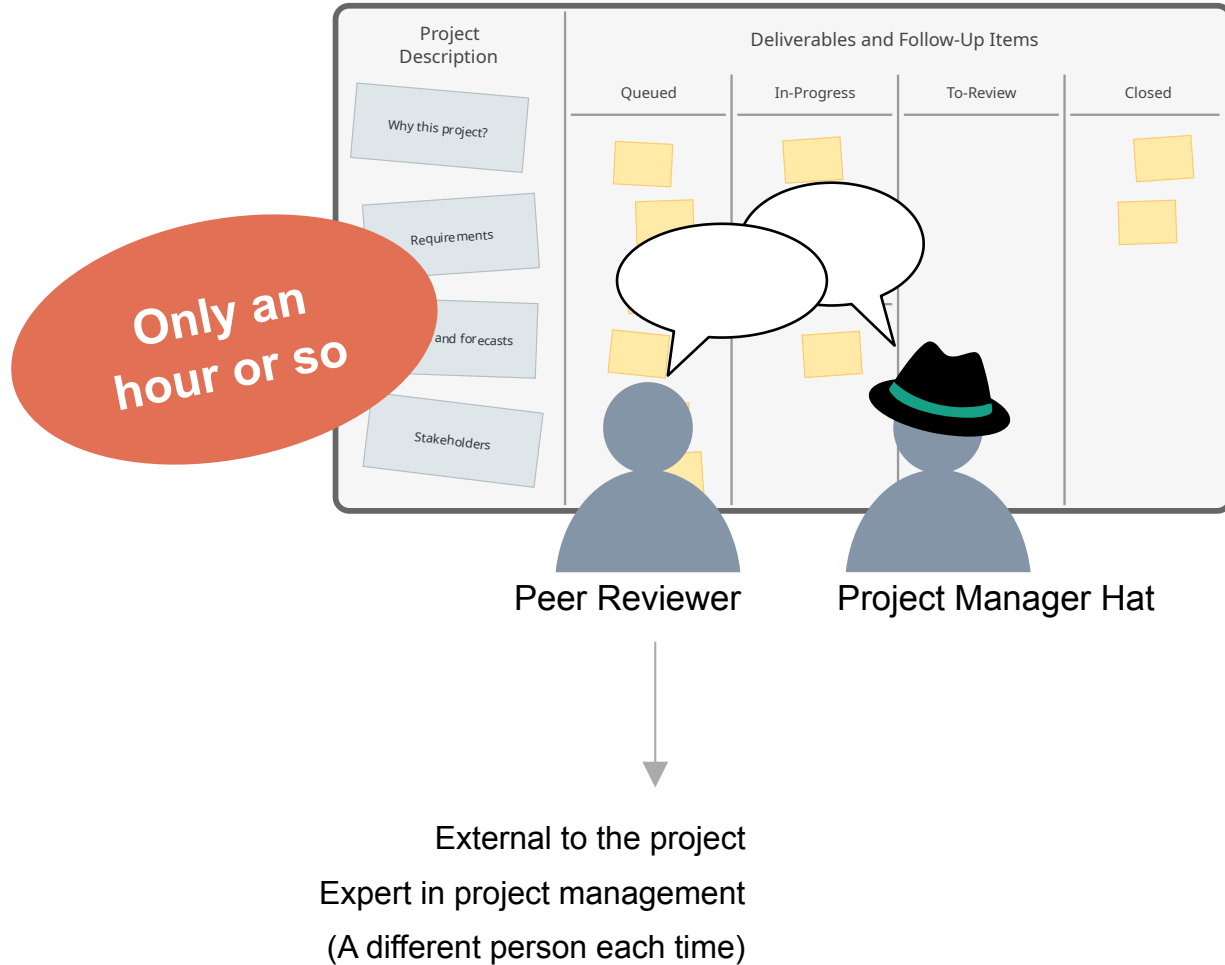
Weekly Closure

Project Closure

Post-Project Management



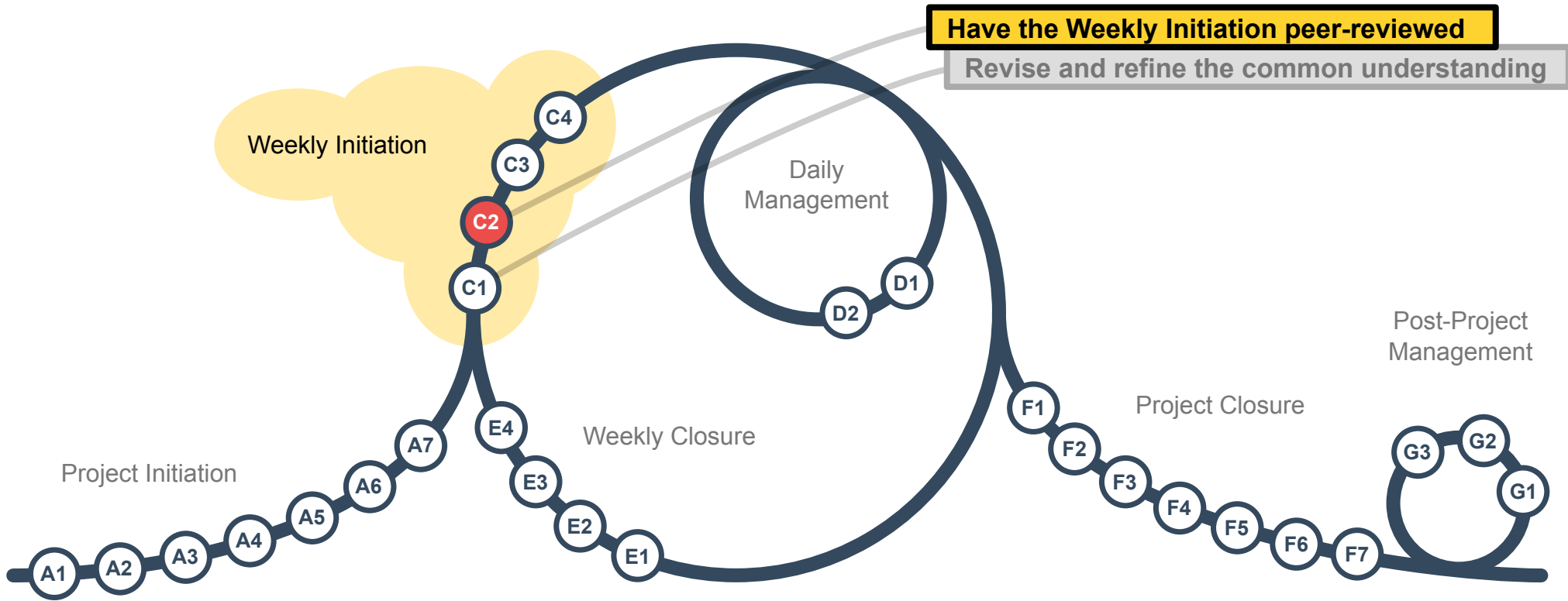
C2 - Have the Weekly Initiation peer-reviewed

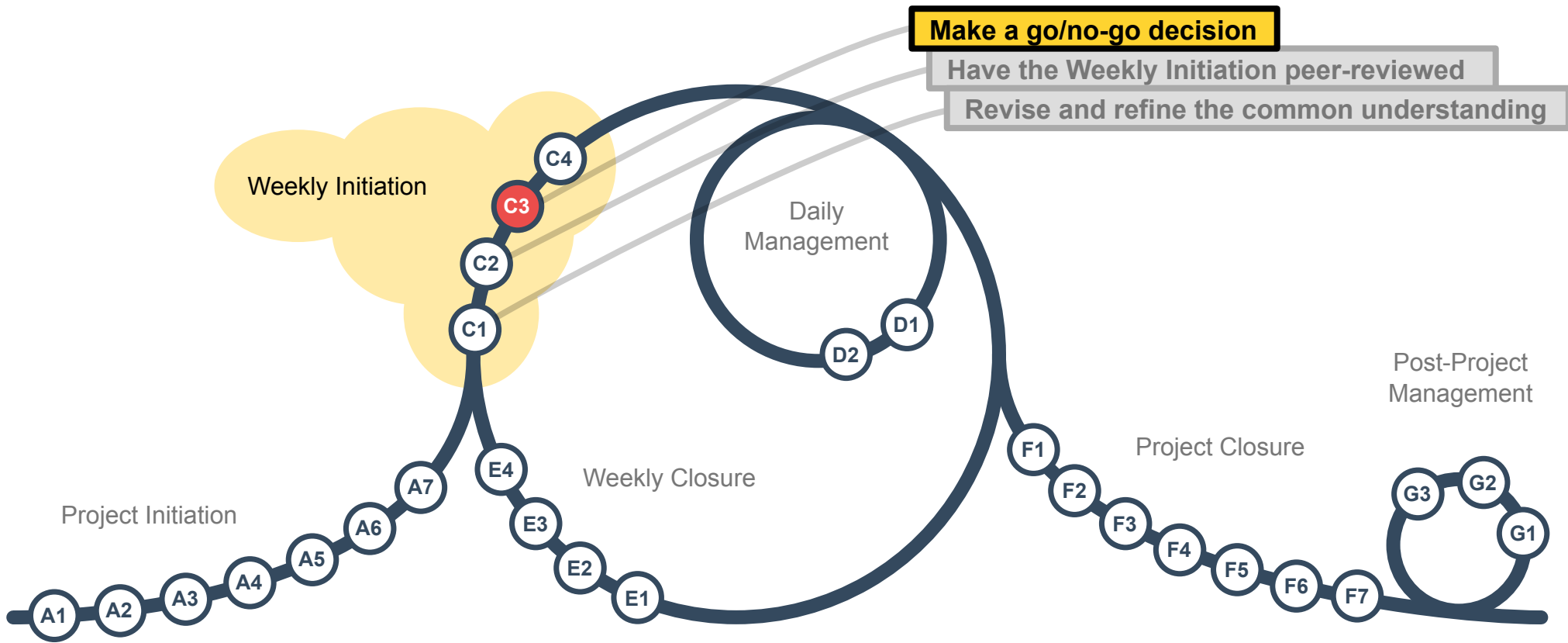


- ★ Helps find mistakes
- ★ Both learn from each other



Do other hats need peer-reviews as well?





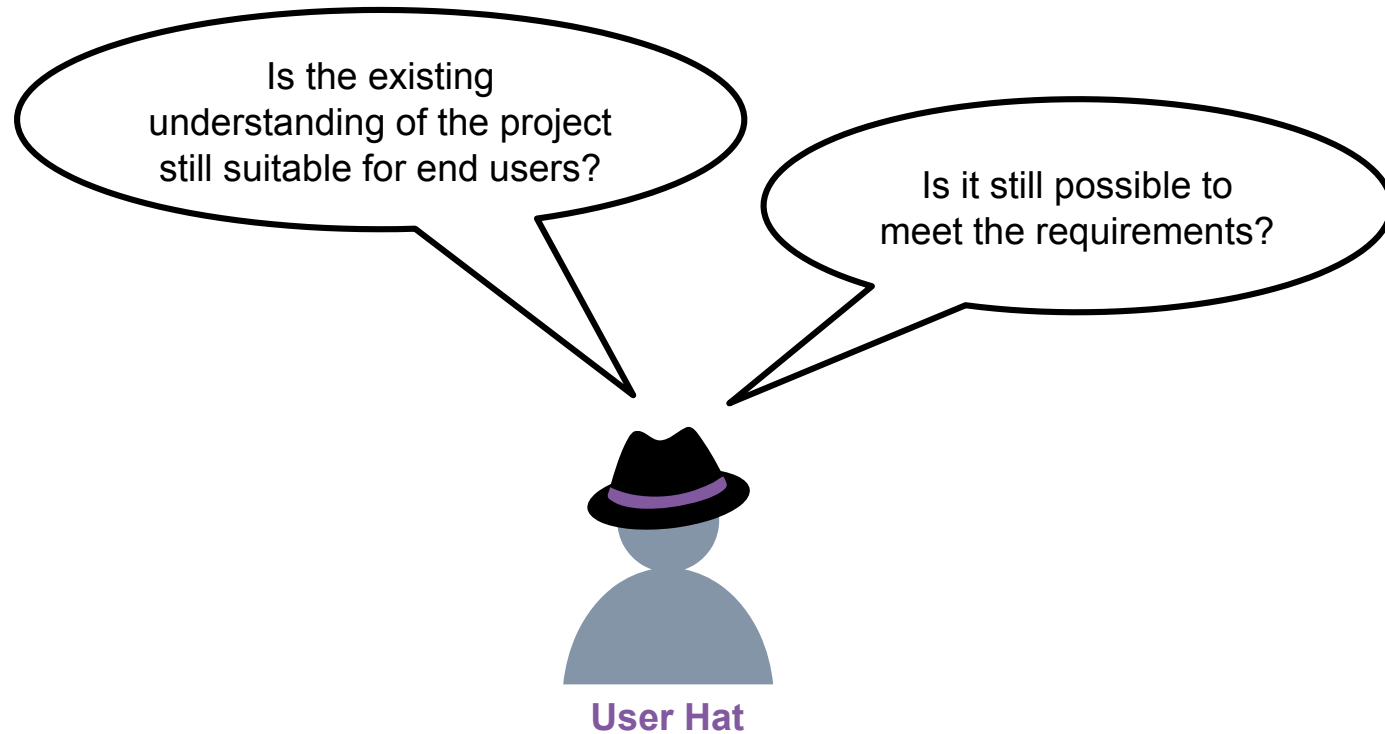
What concerns do you think each hat should have
in this management activity?



C3 - Make a go/no-go decision



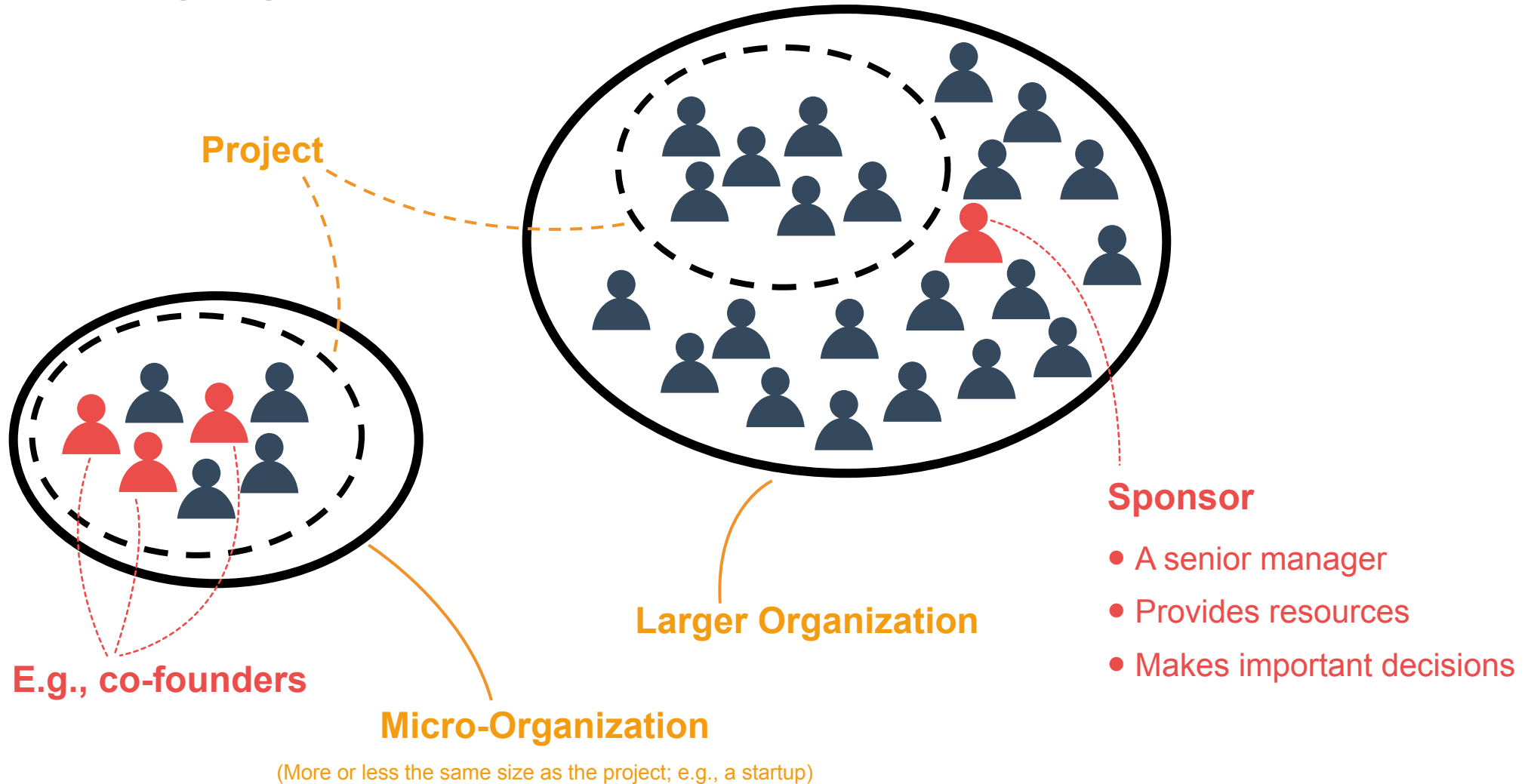
C3 - Make a go/no-go decision



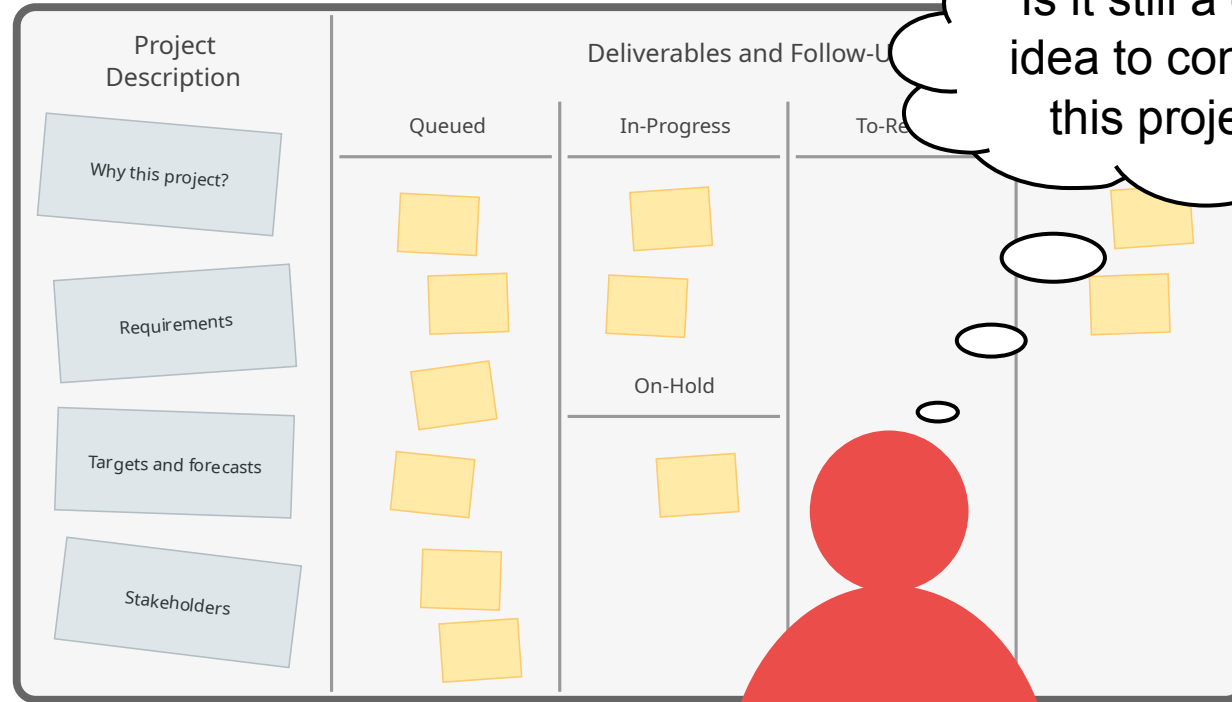
C3 - Make a go/no-go decision



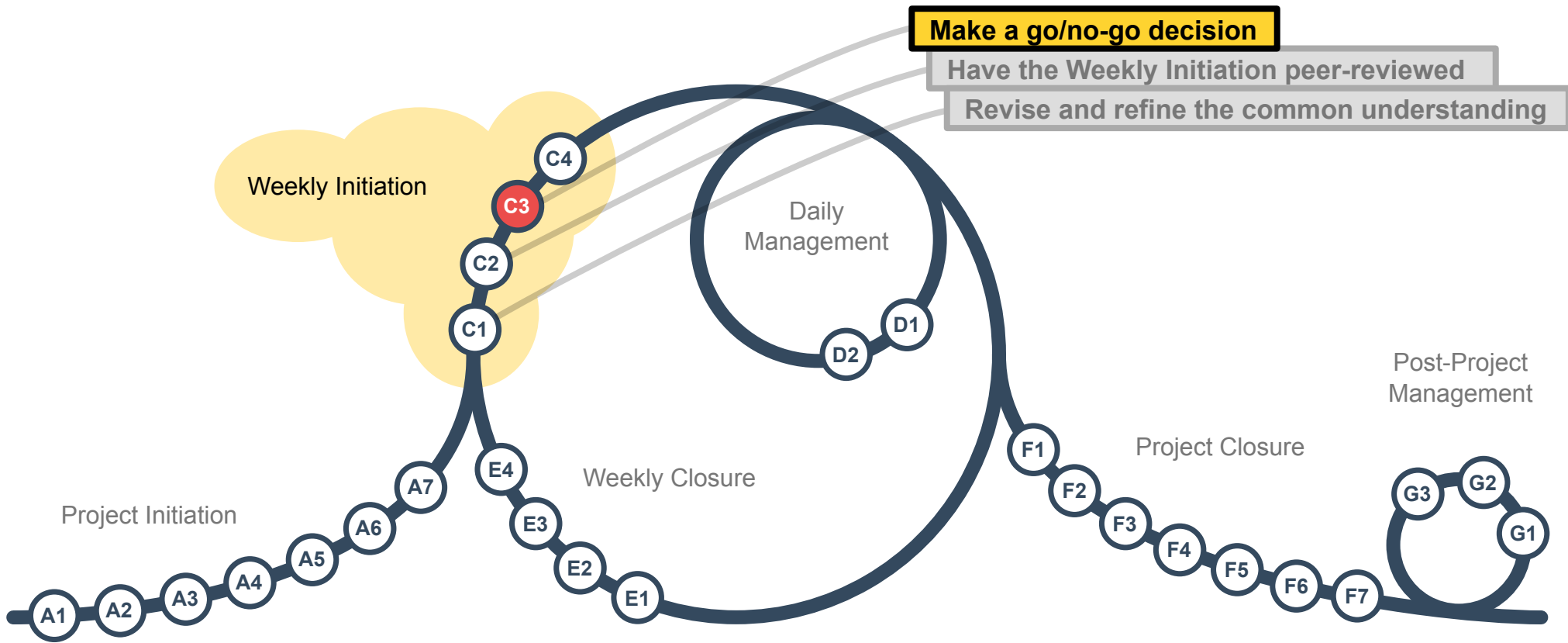
C3 - Make a go/no-go decision



Integrated Project Board



The high-level decision maker(s)
(e.g., the Sponsor)



Project Initiation

Weekly Initiation

Weekly Closure

Daily Management

Project Closure

Post-Project Management

Make a go/no-go decision

Have the Weekly Initiation peer-reviewed

Revise and refine the common understanding

A1

A2

A3

A4

A5

A6

A7

C1

C2

C3

C4

E1

E2

E3

E4

D2

D1

F1

F2

F3

F4

F5

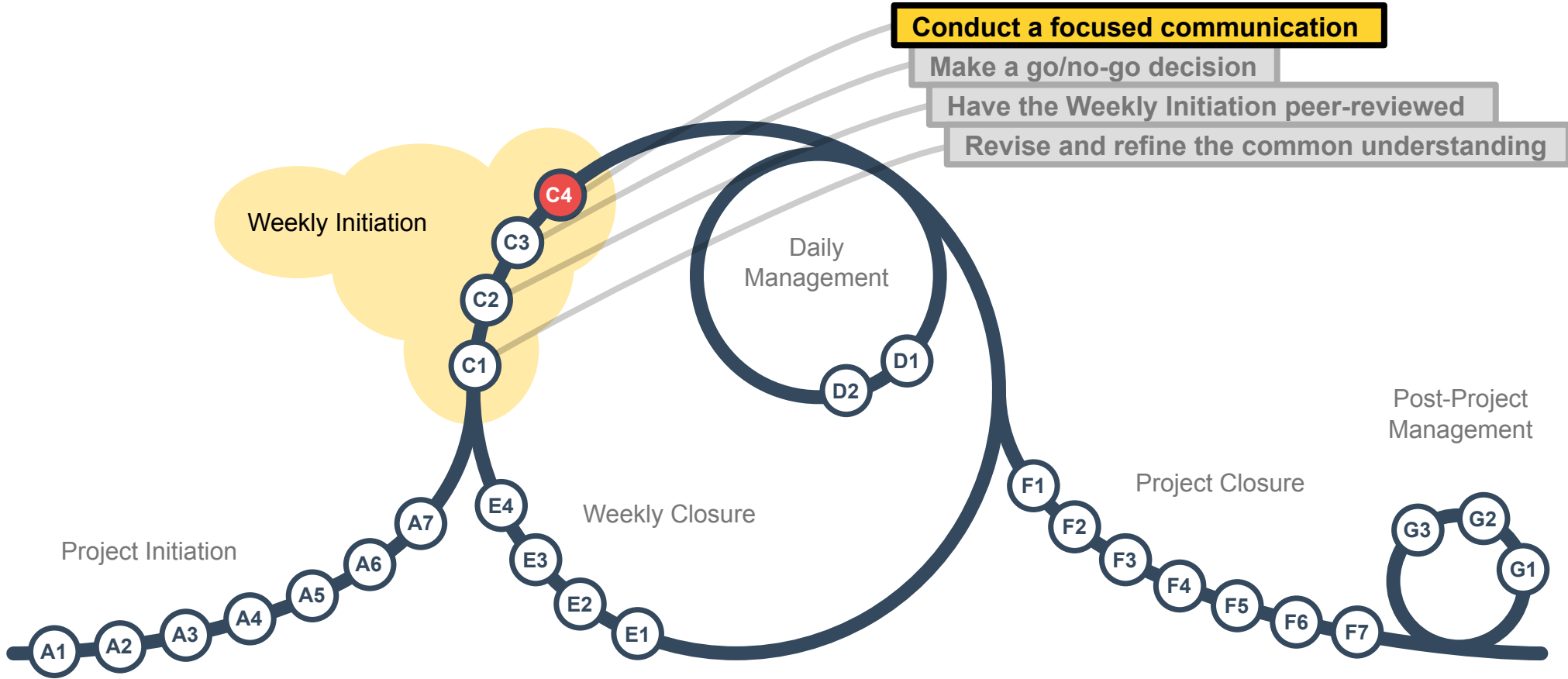
F6

F7

G3

G2

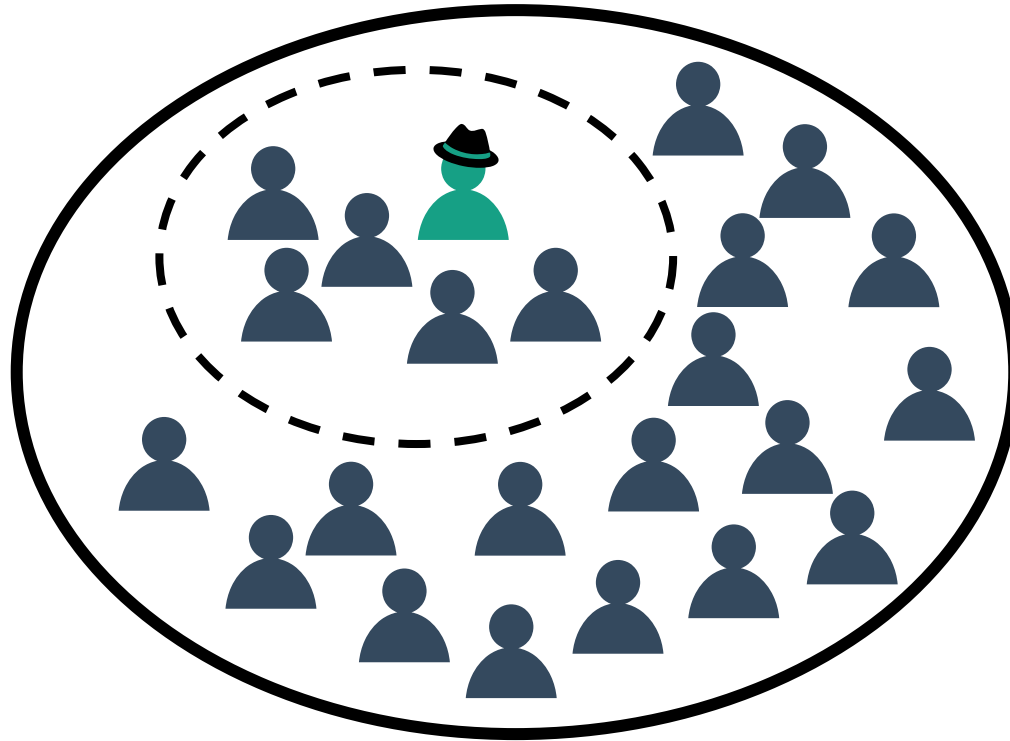
G1



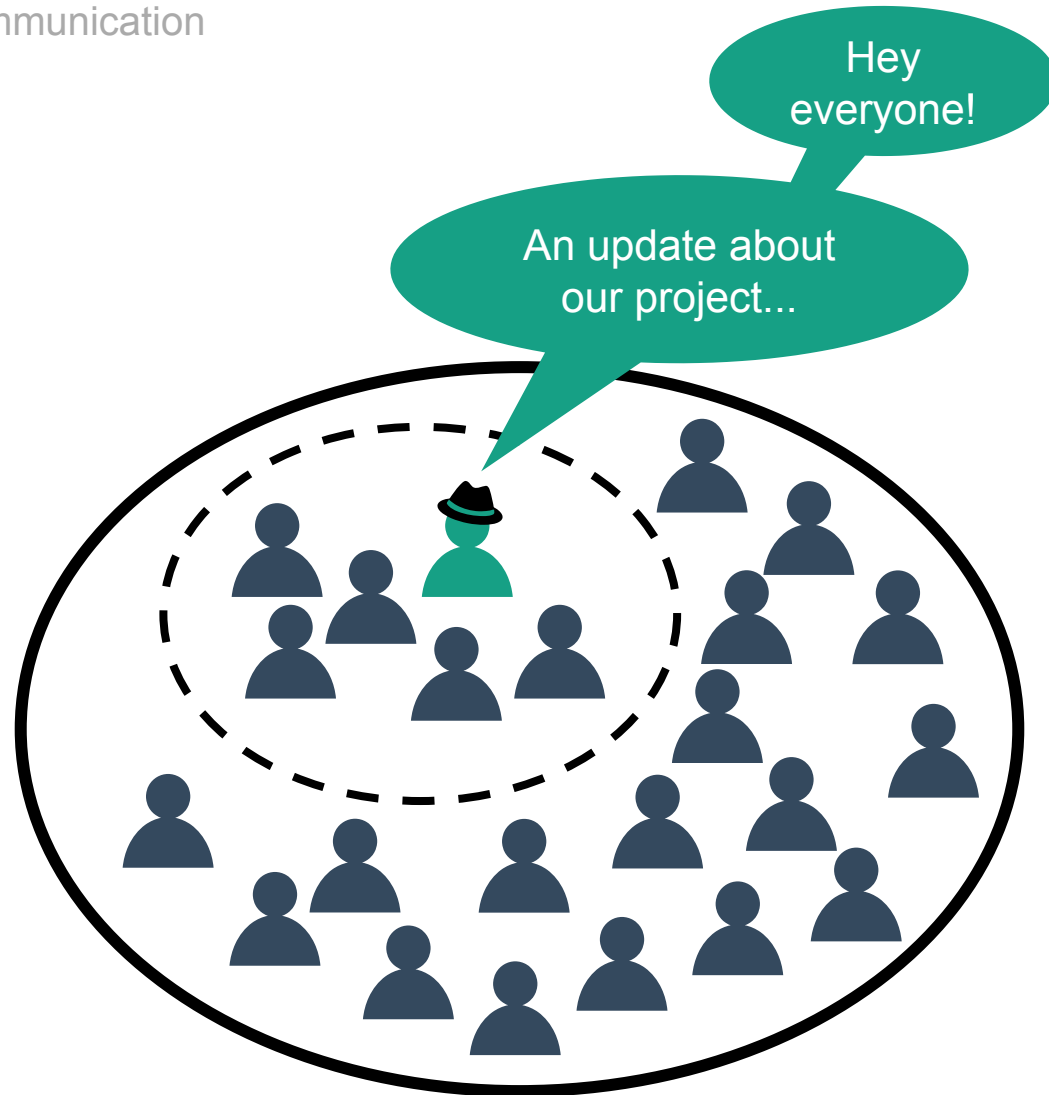
What are the advantages of telling the status of the project to everyone in the organization?



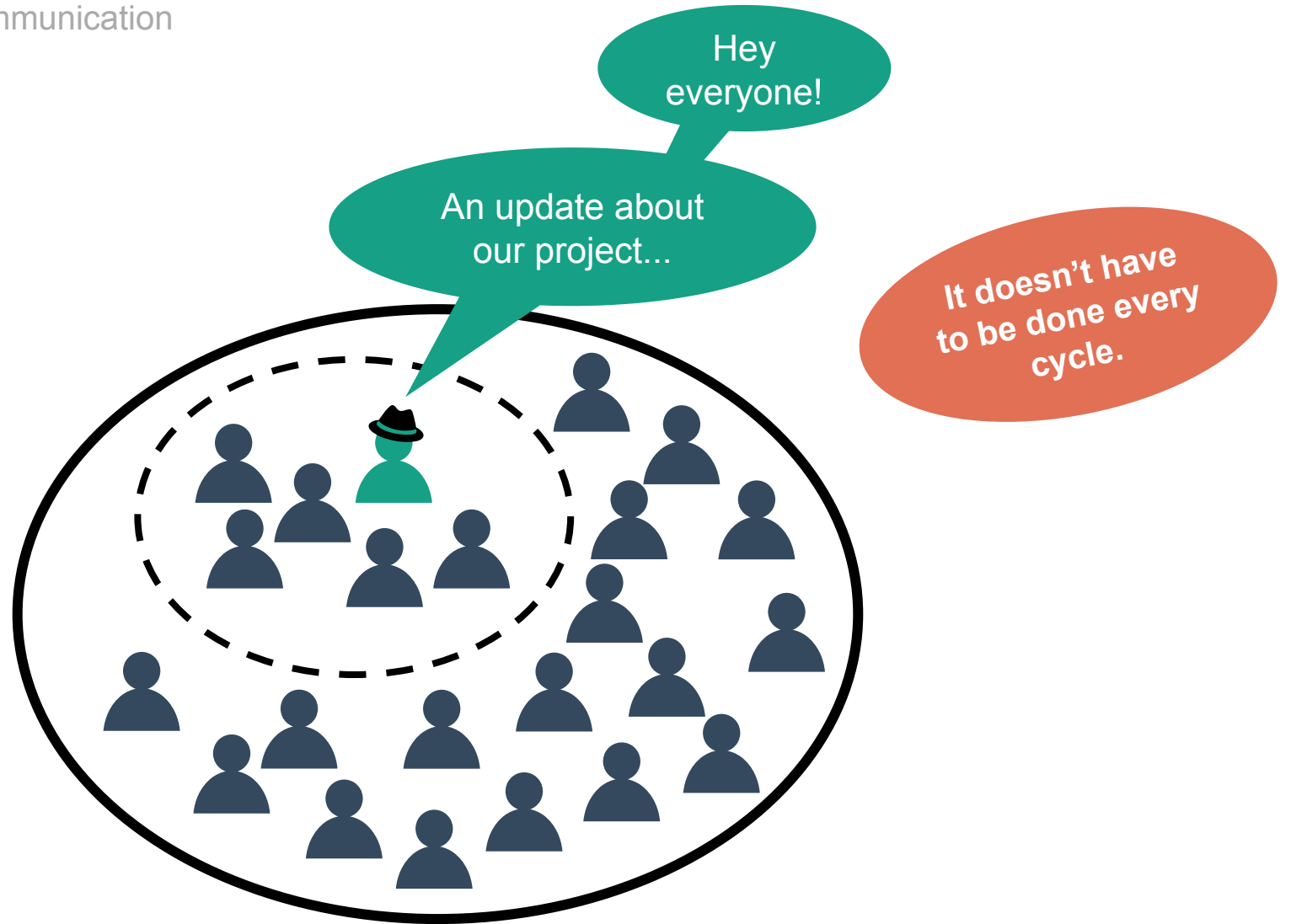
C4 - Conduct a focused communication



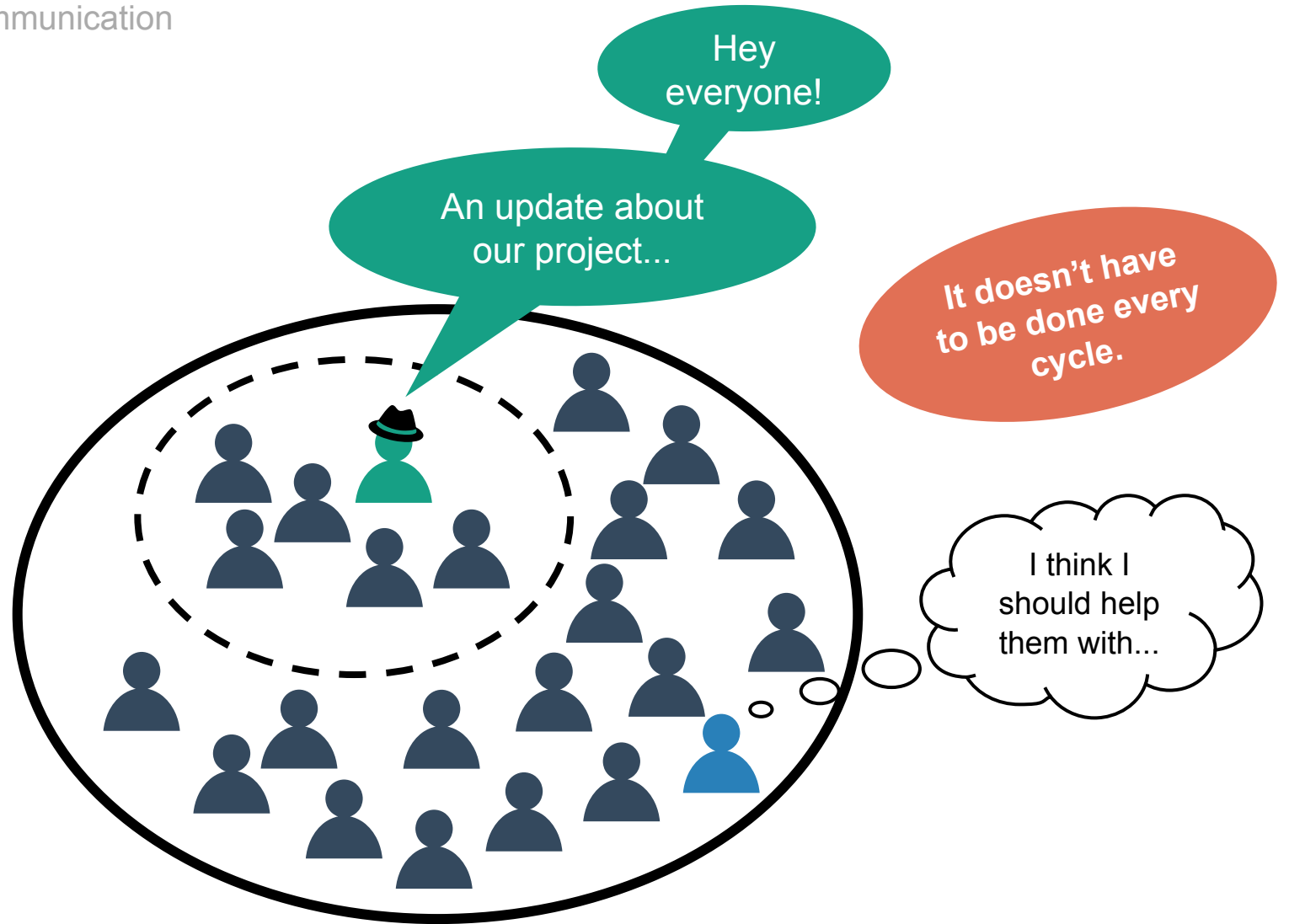
C4 - Conduct a focused communication



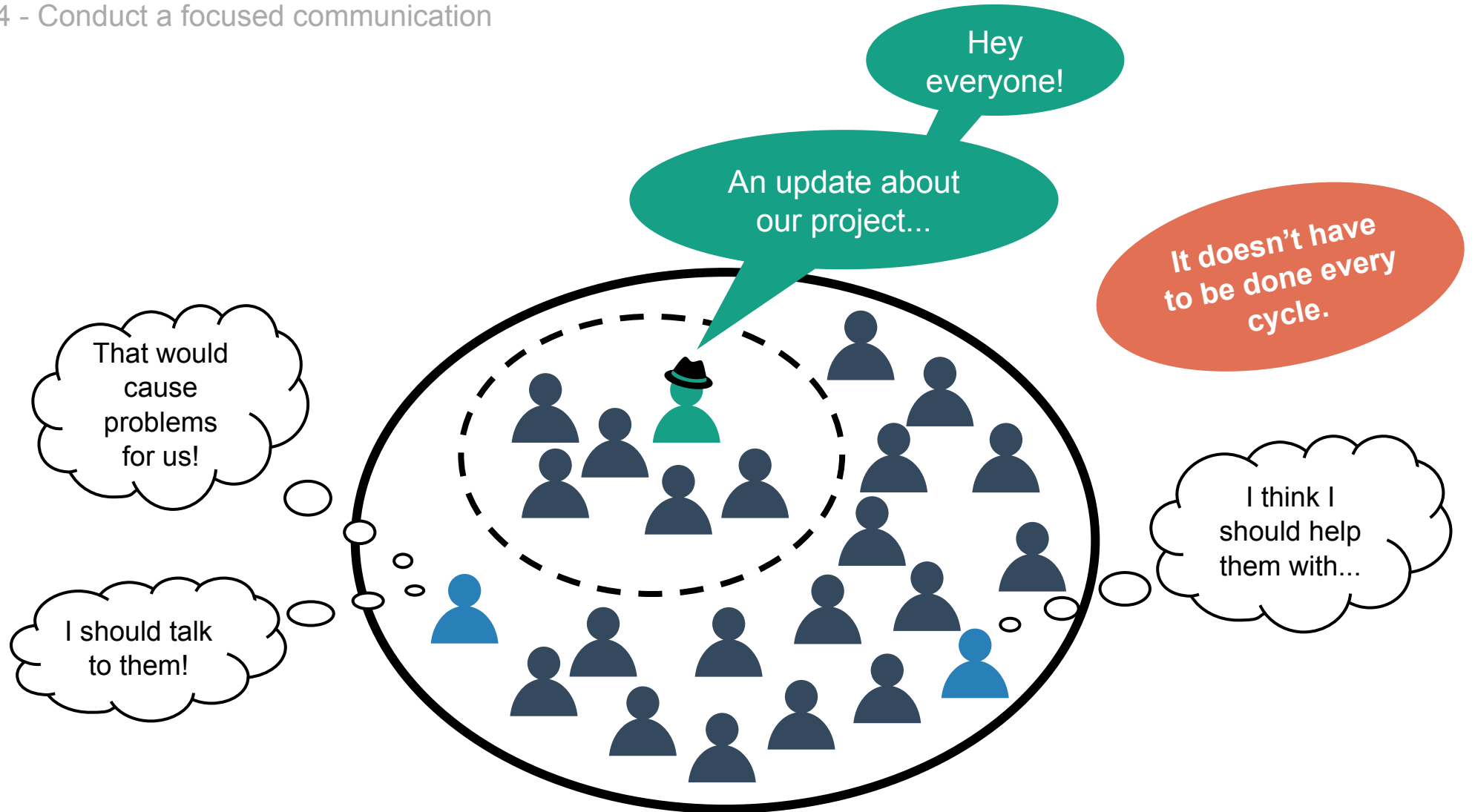
C4 - Conduct a focused communication

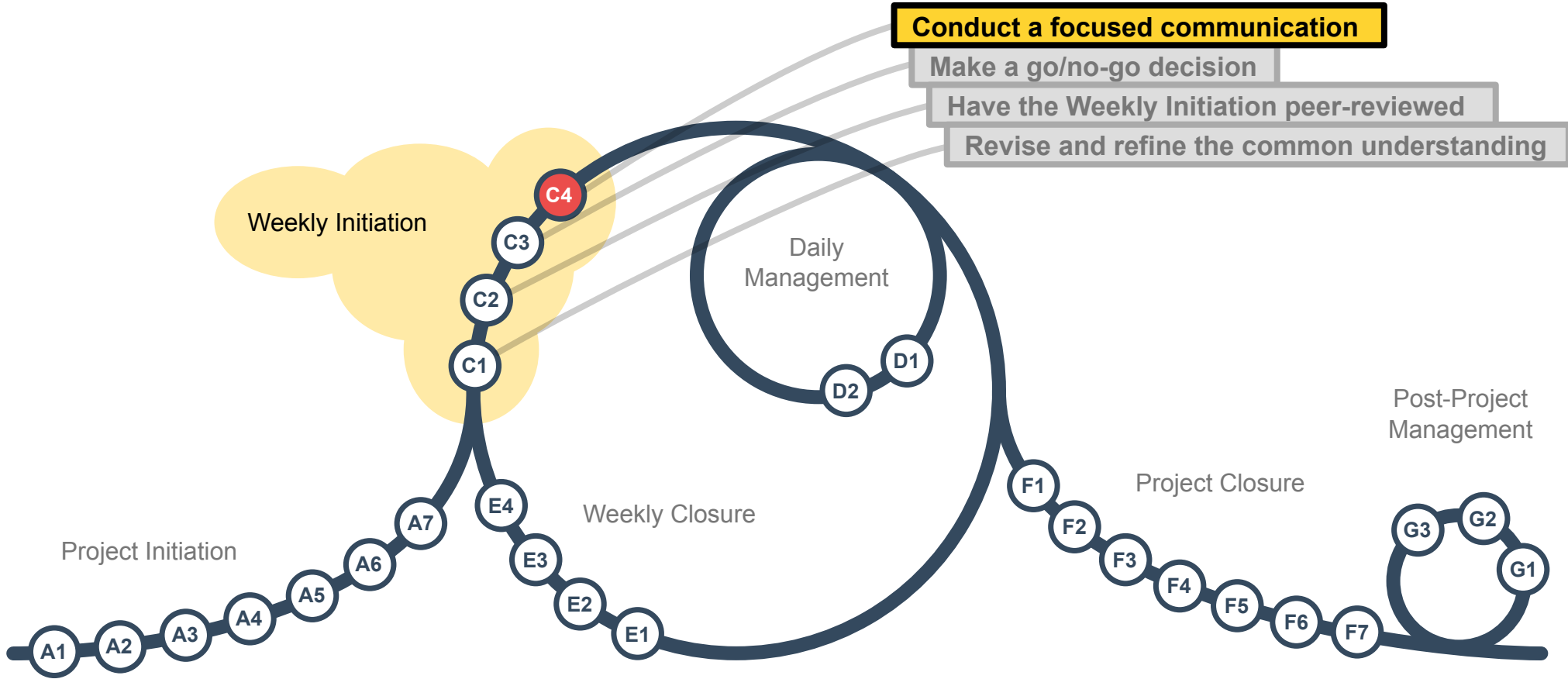


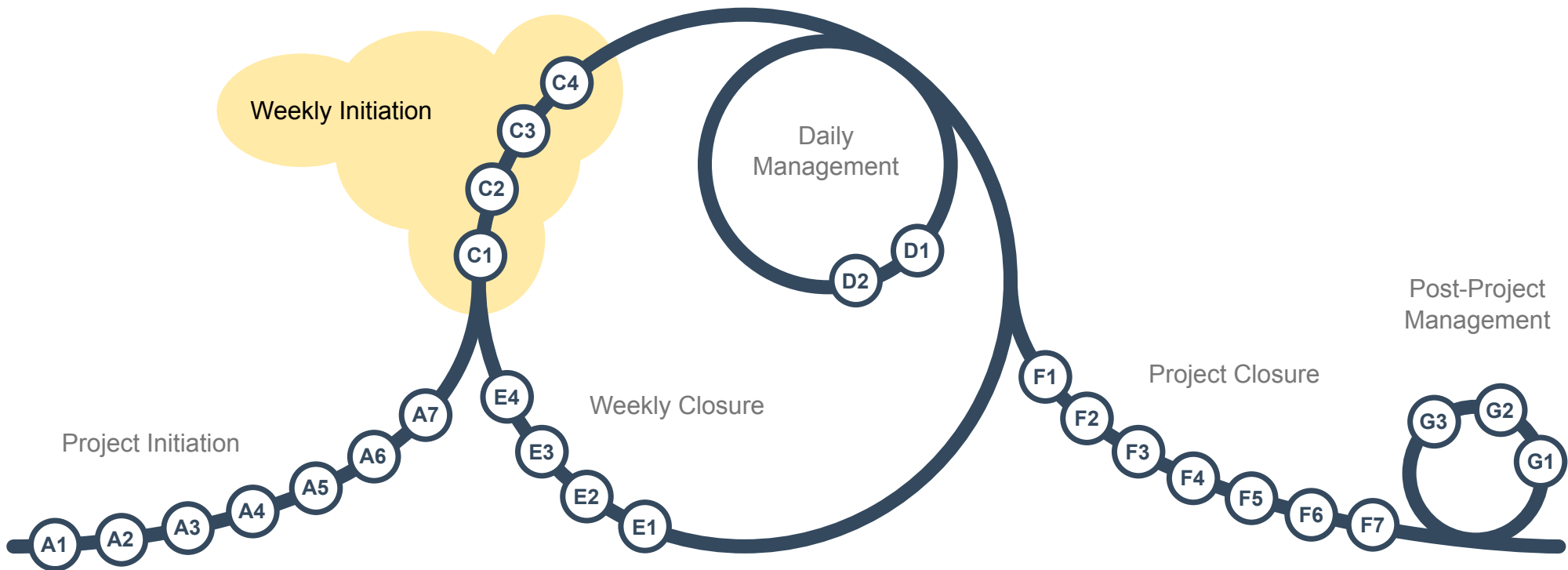
C4 - Conduct a focused communication

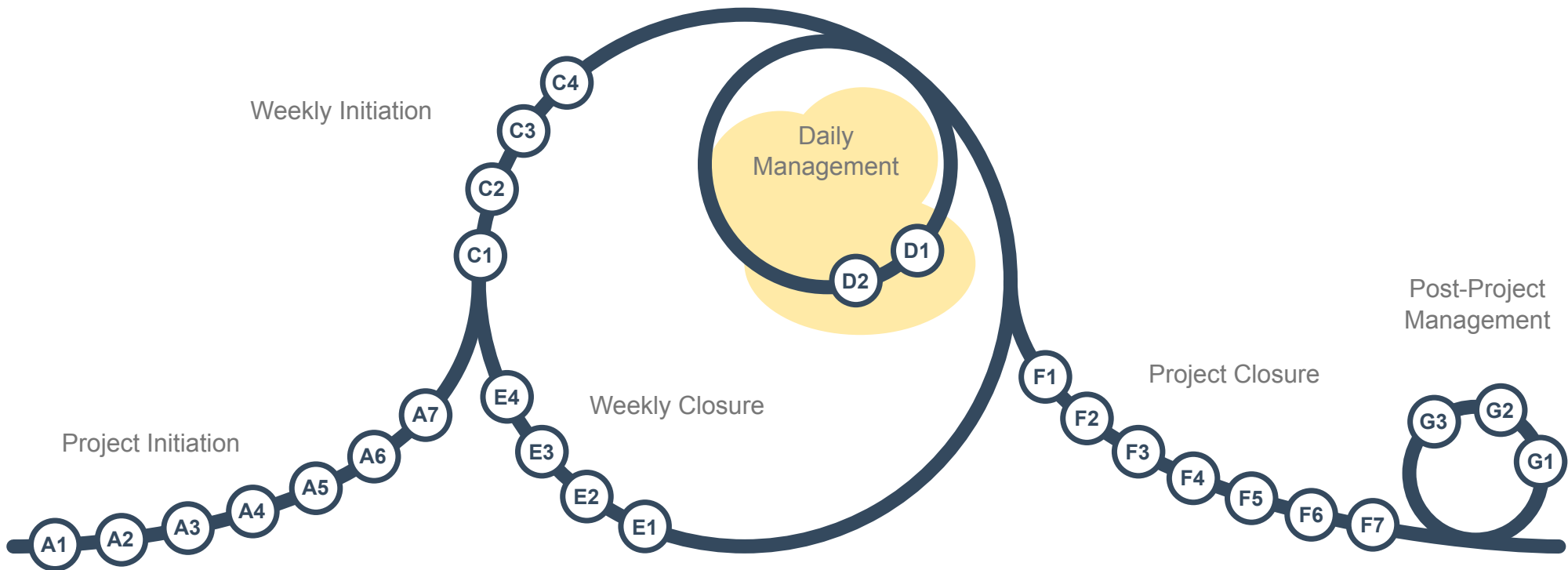


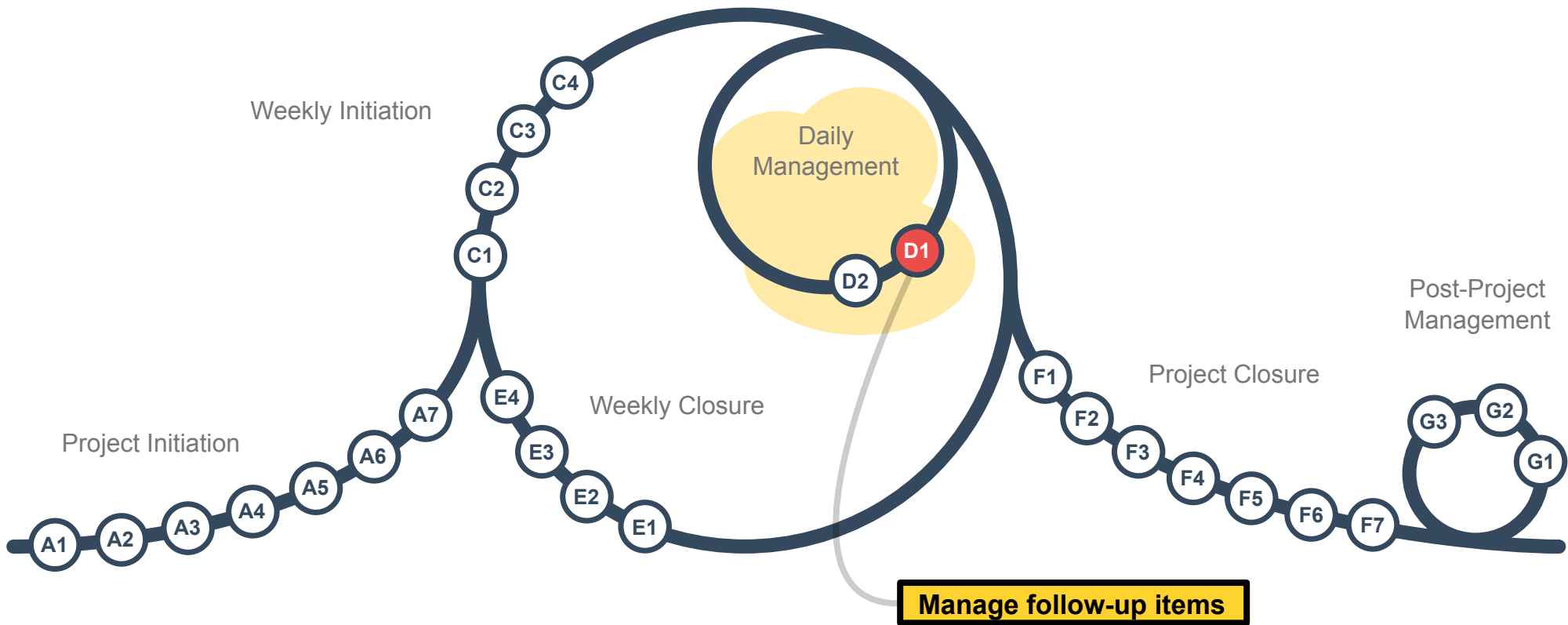
C4 - Conduct a focused communication



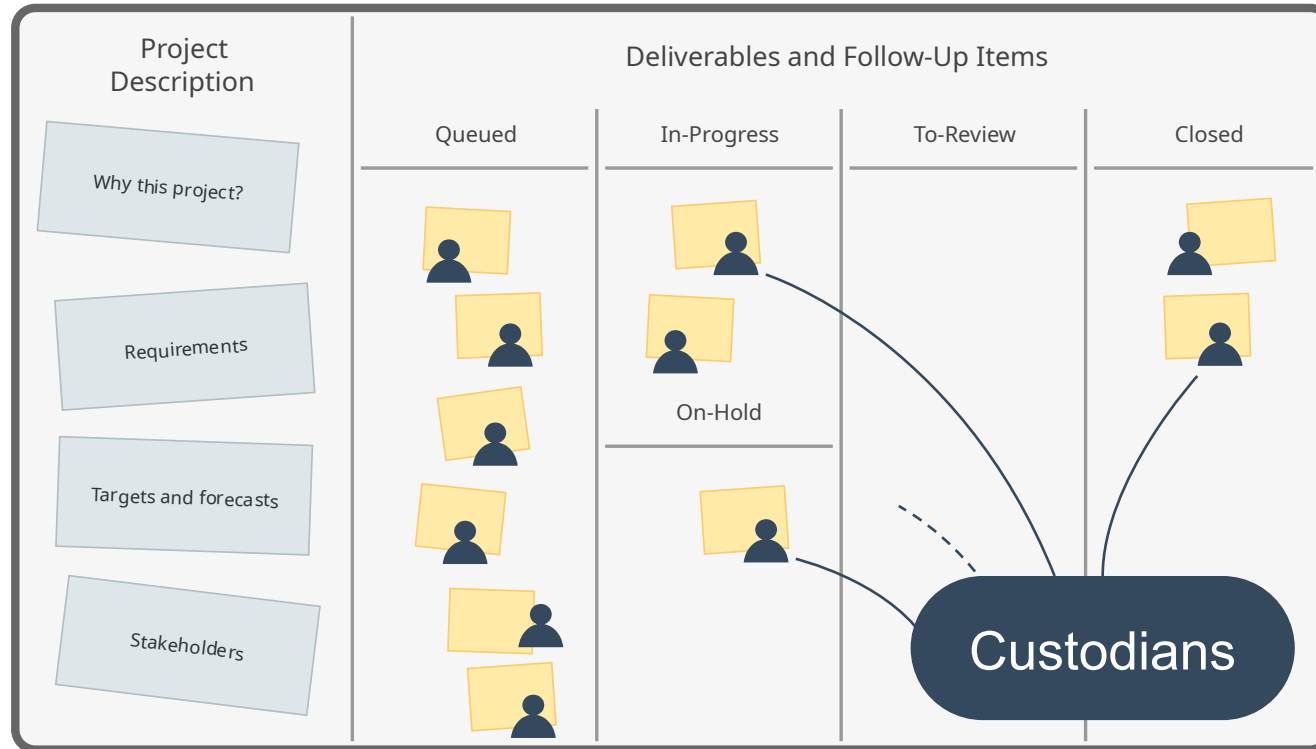




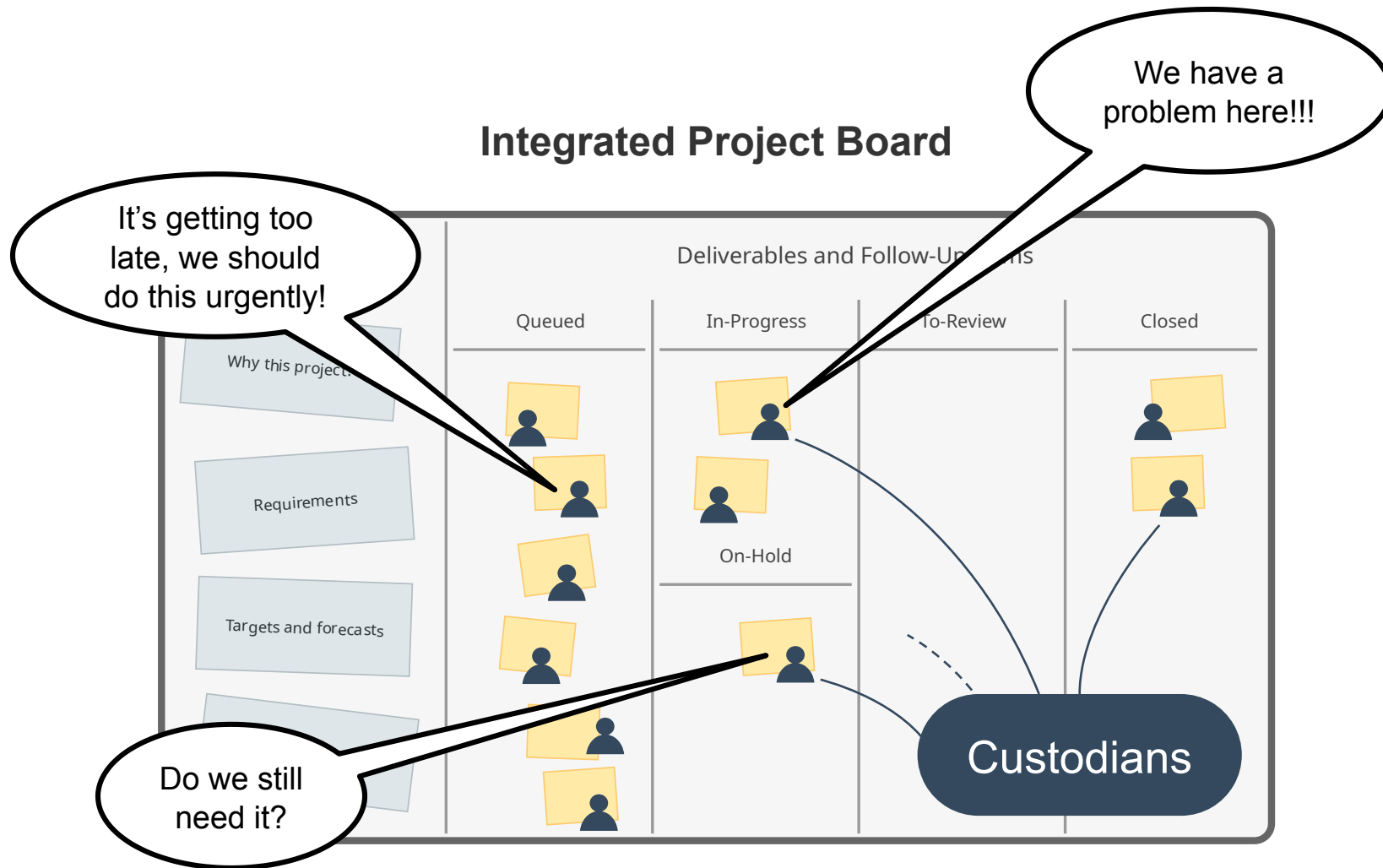




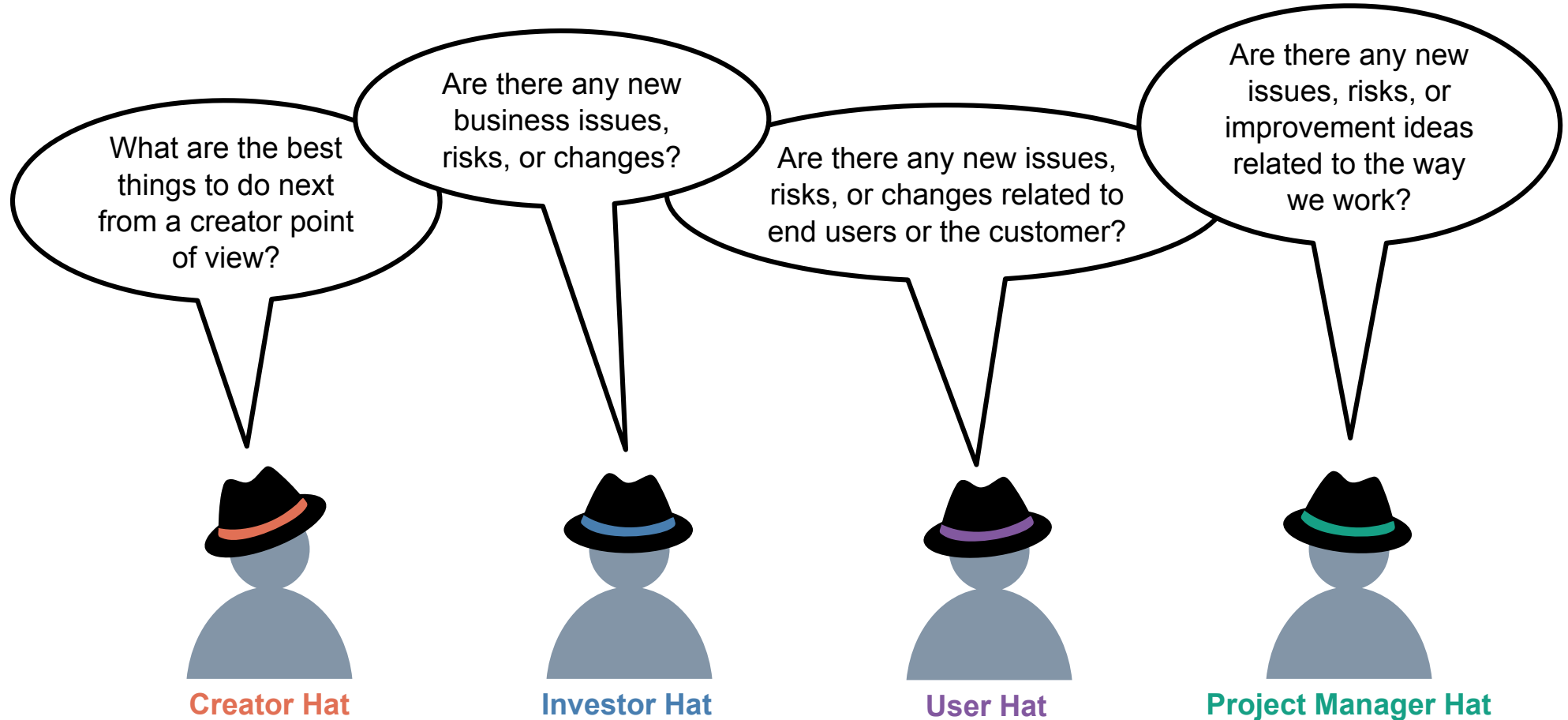
Integrated Project Board



Integrated Project Board



D1 – Manage follow-up items

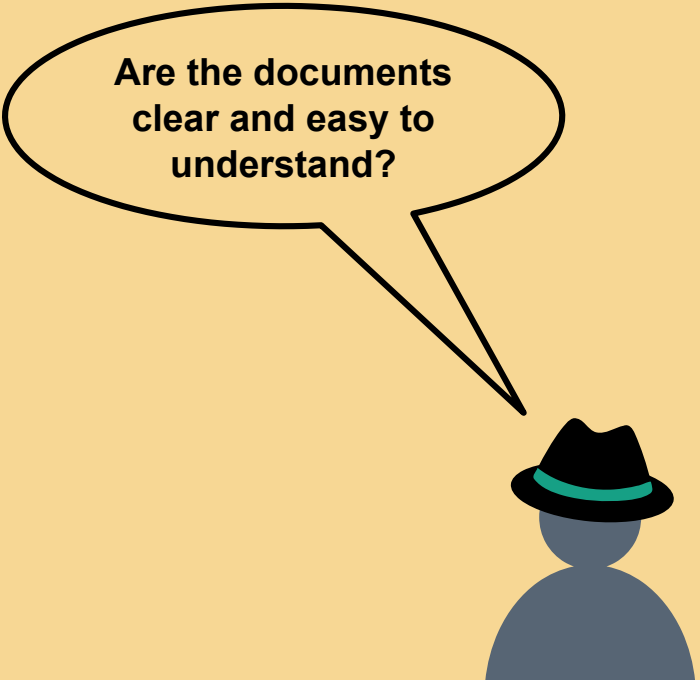


D1 – Manage follow-up items



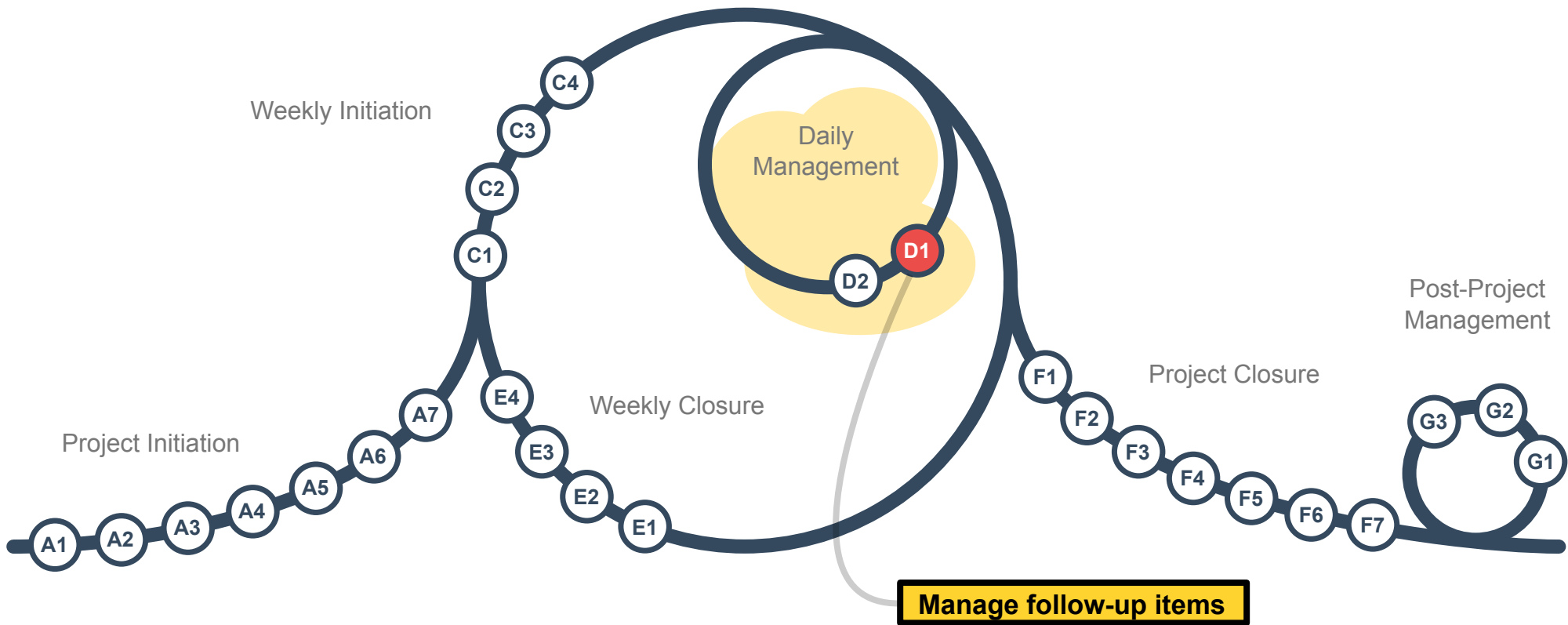
Project Manager Hat

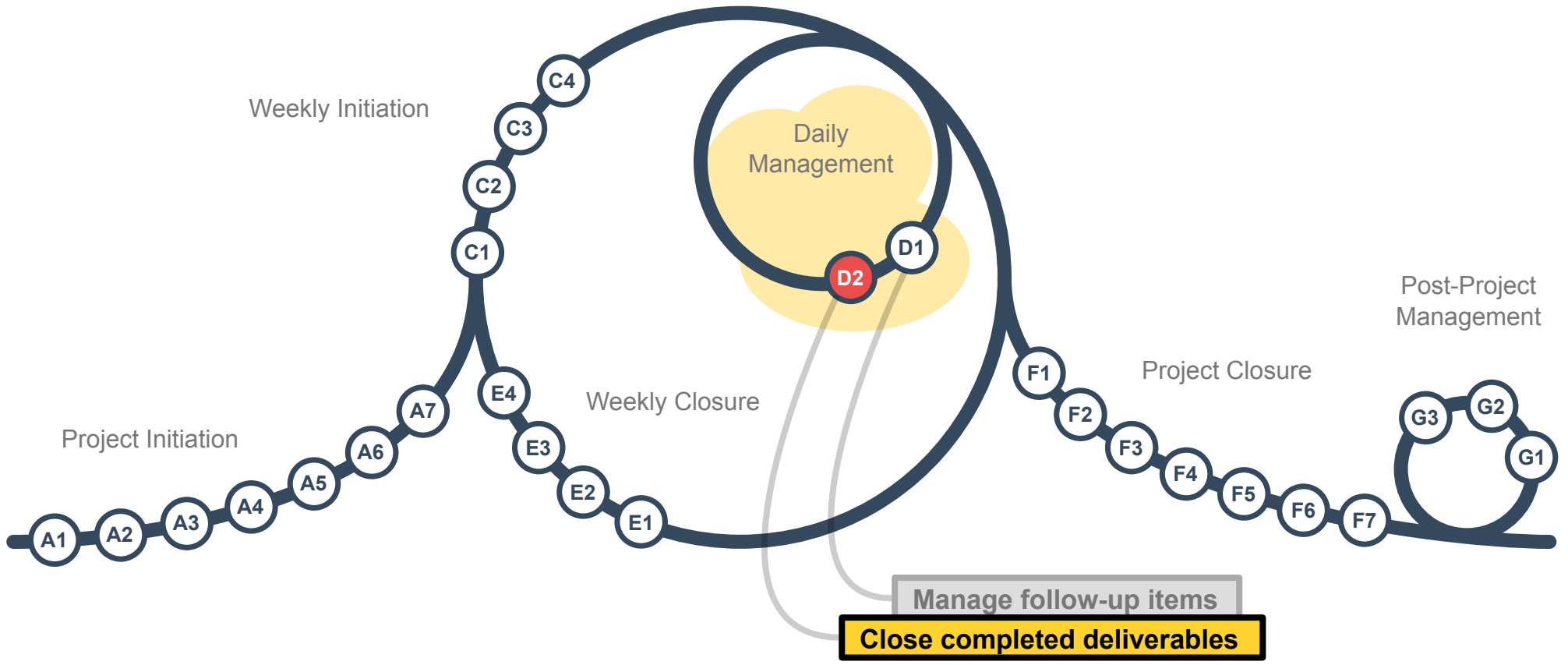
D1 – Manage follow-up items



**Are the documents
clear and easy to
understand?**

Project Manager Hat





Weekly Initiation

Daily Management

Post-Project Management

Project Initiation

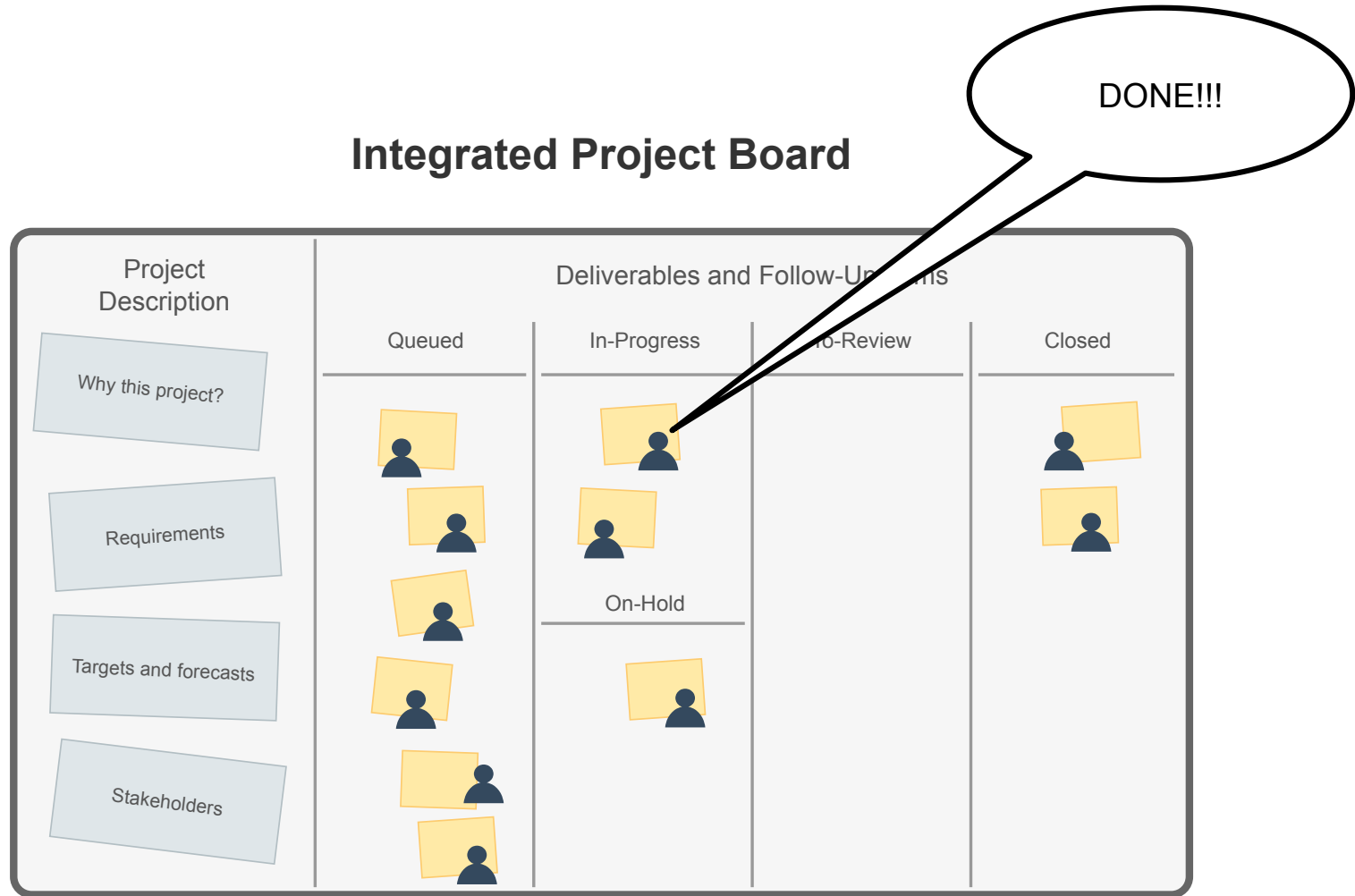
Weekly Closure

Project Closure

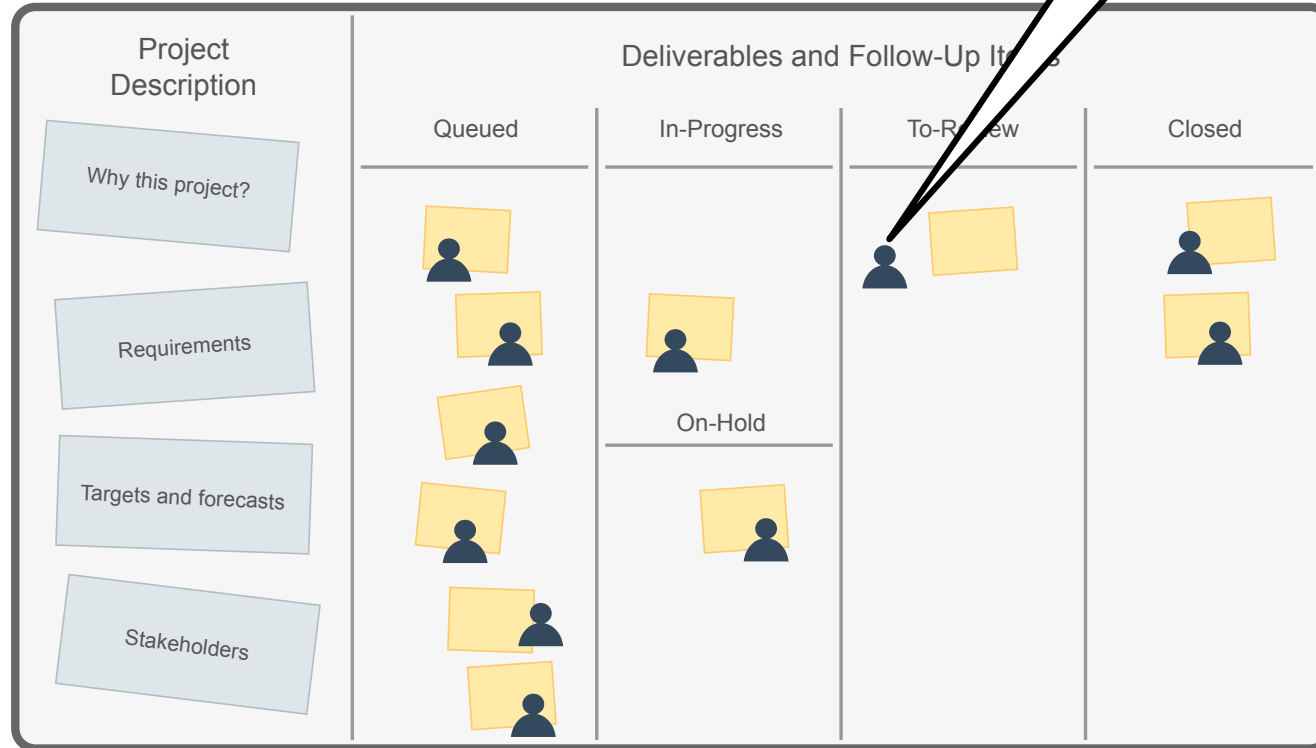
Manage follow-up items

Close completed deliverables

Integrated Project Board

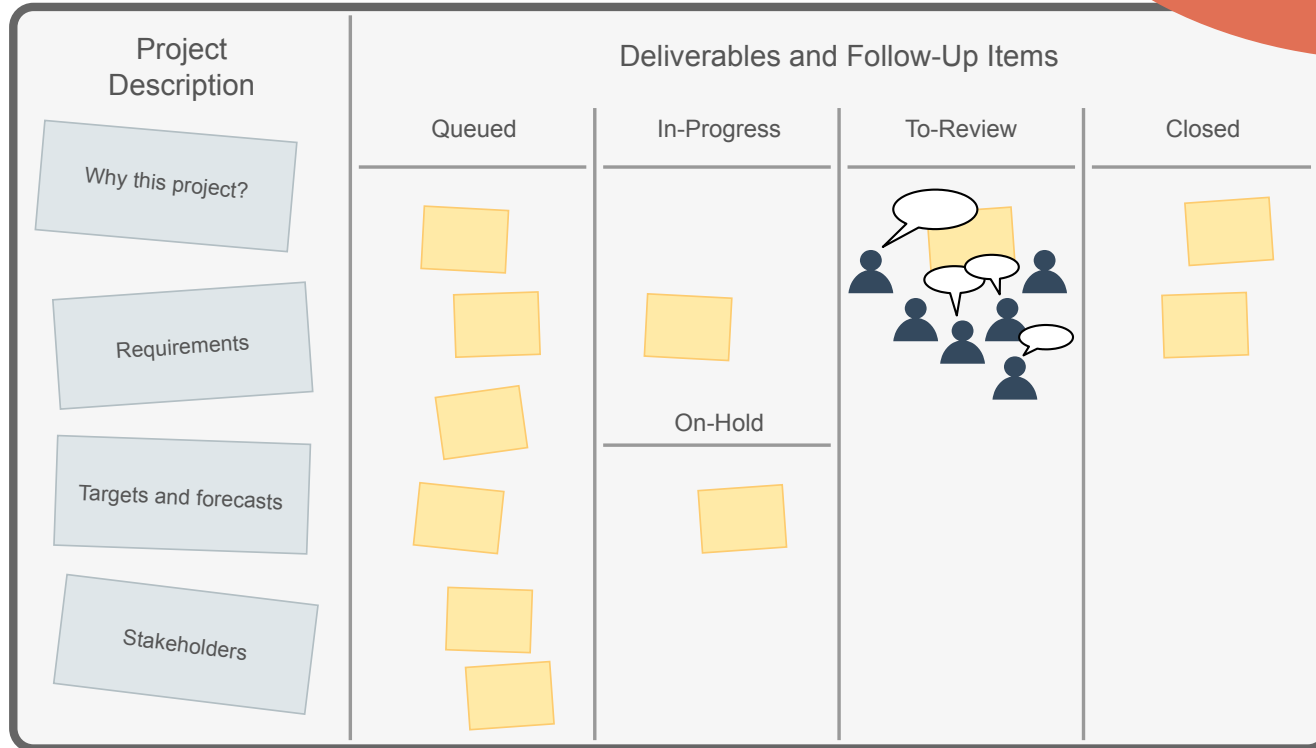


Integrated Project Board

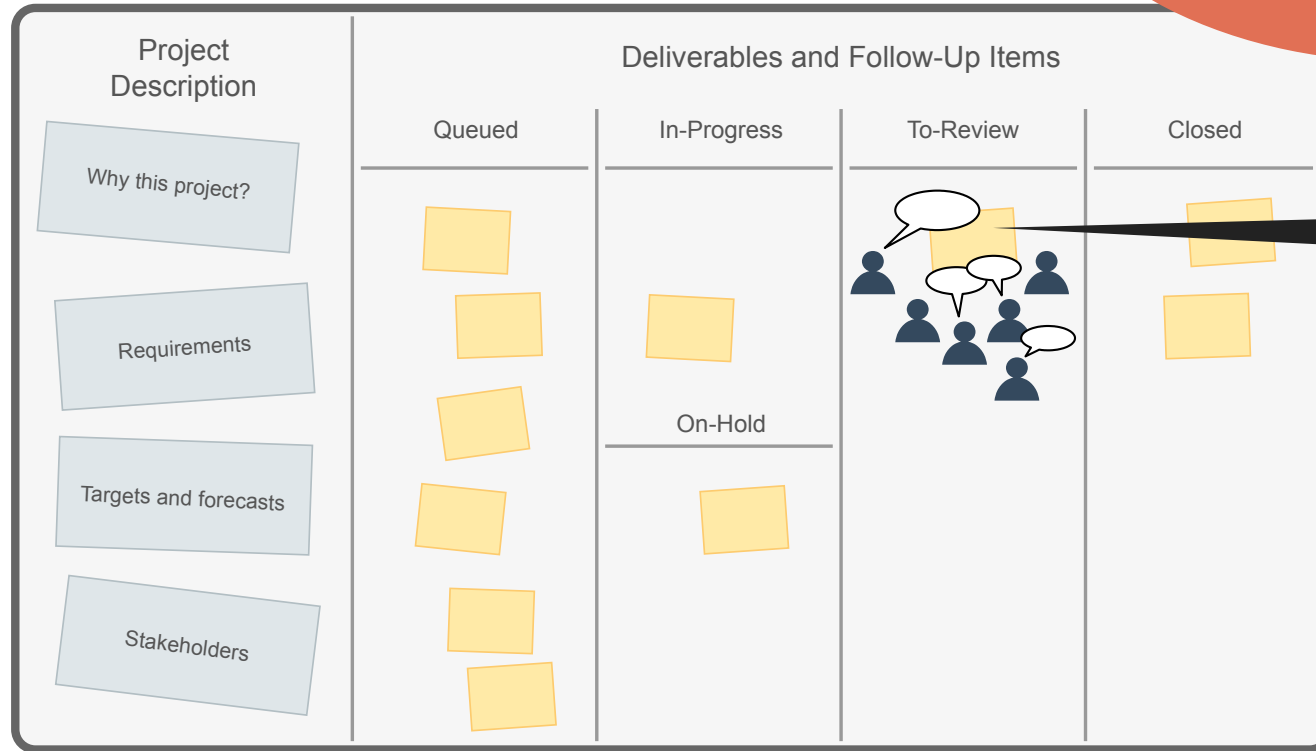


Integrated Project Board

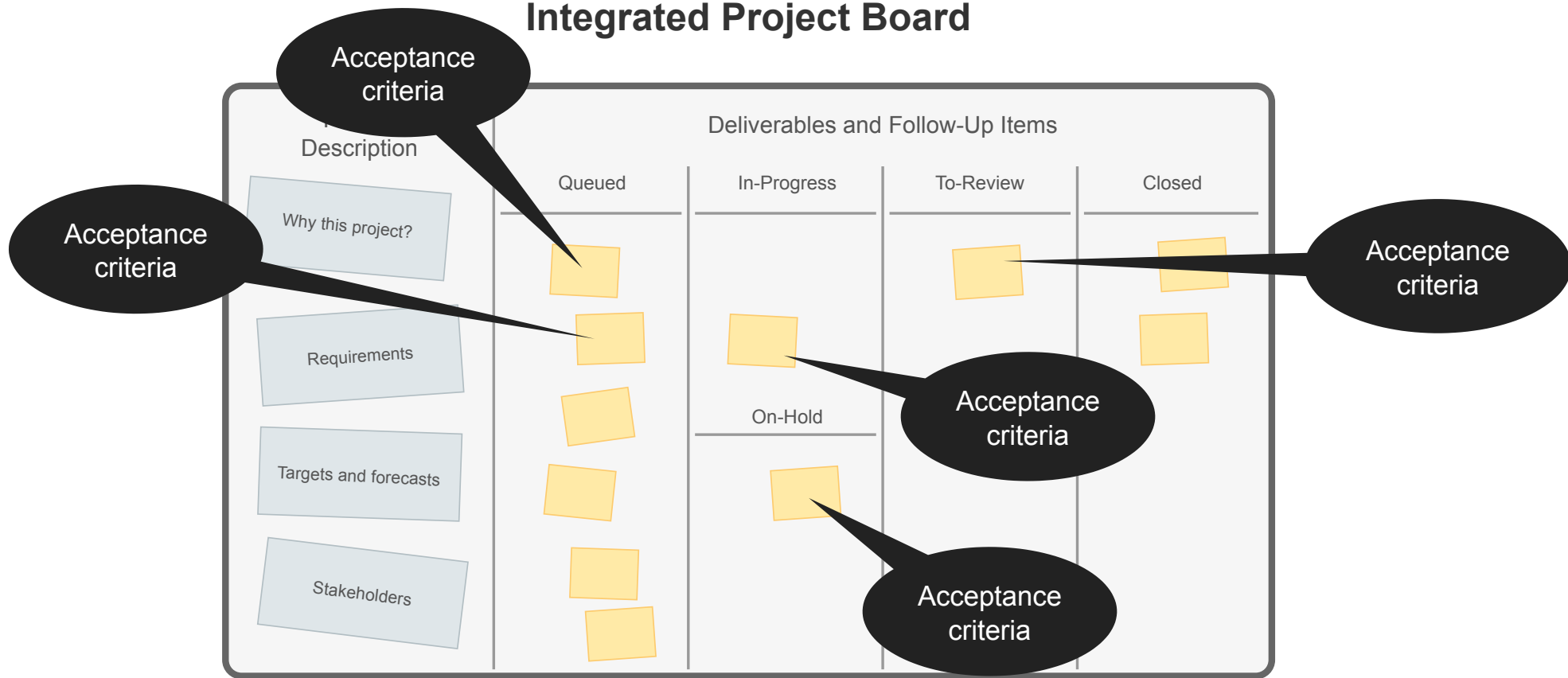
The whole team or a subset of it reviews the card



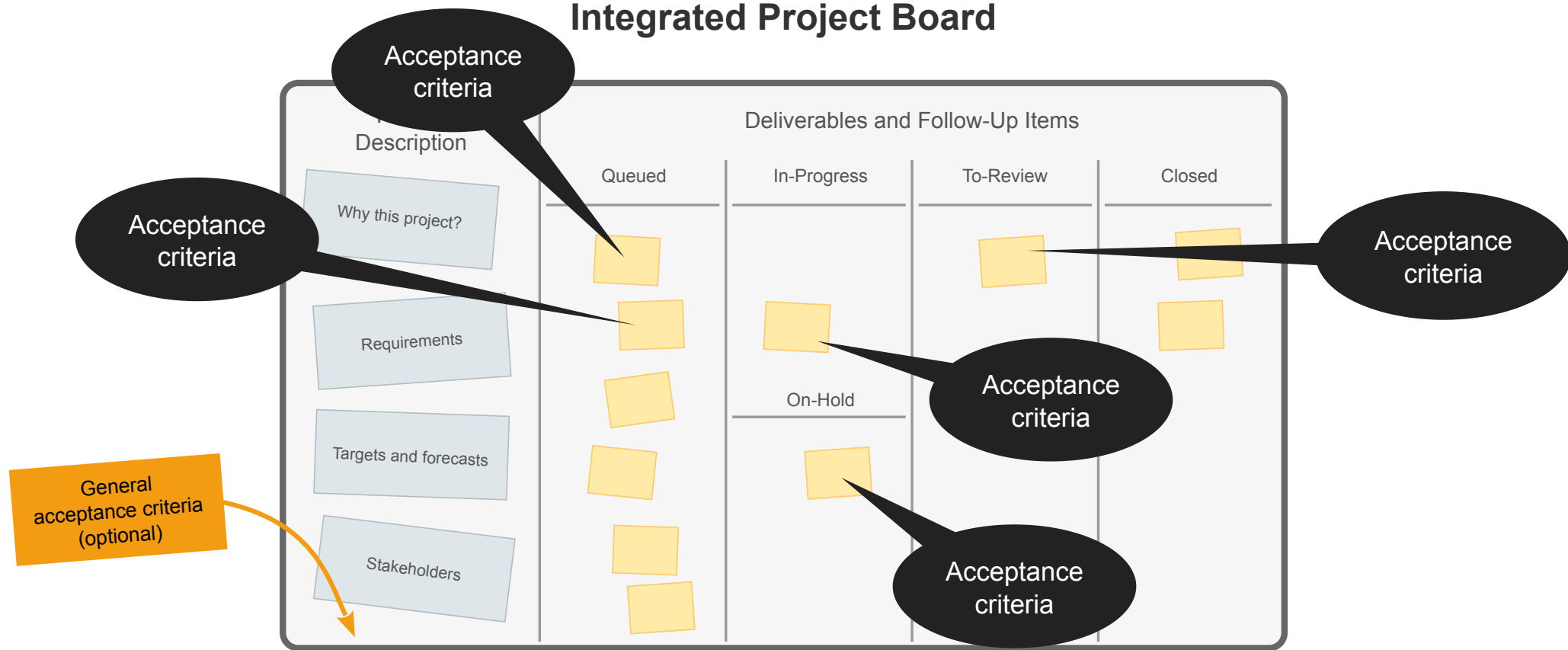
Integrated Project Board



Integrated Project Board

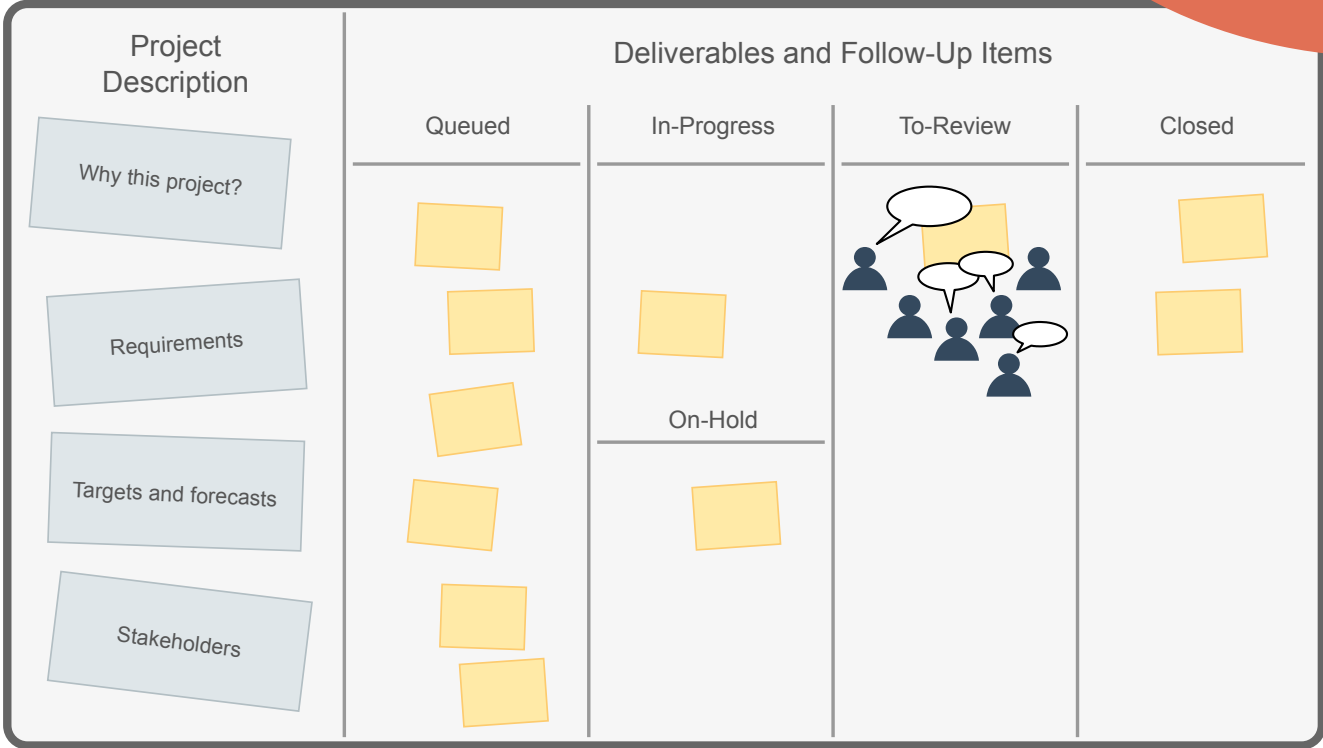


Integrated Project Board

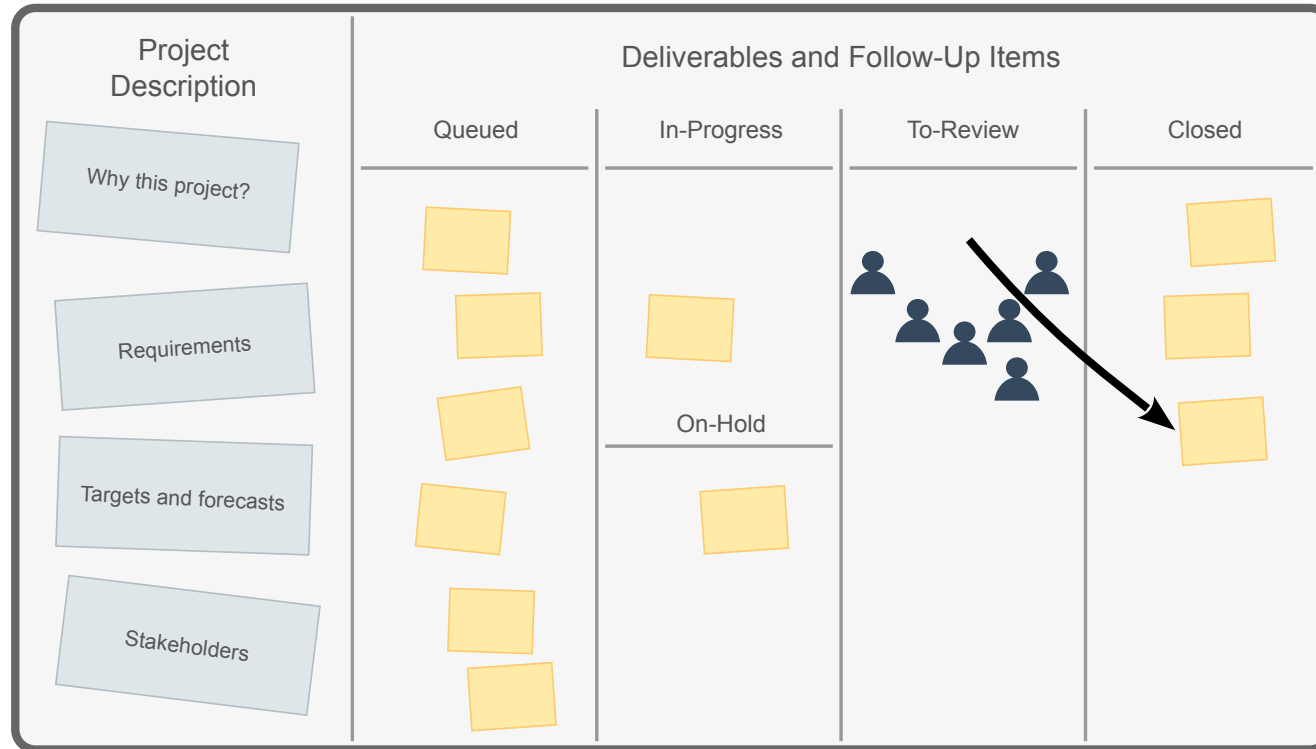


Integrated Project Board

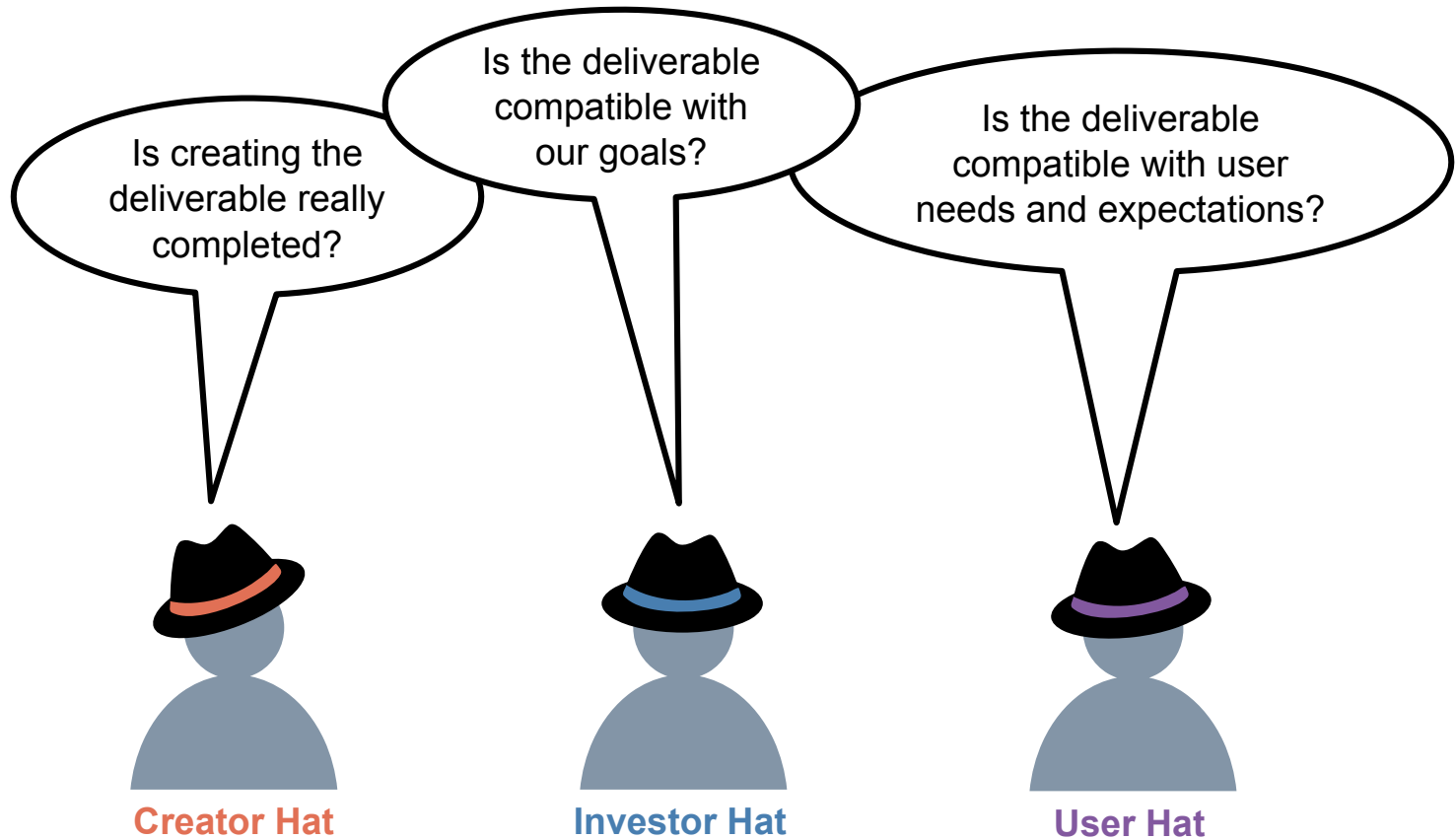
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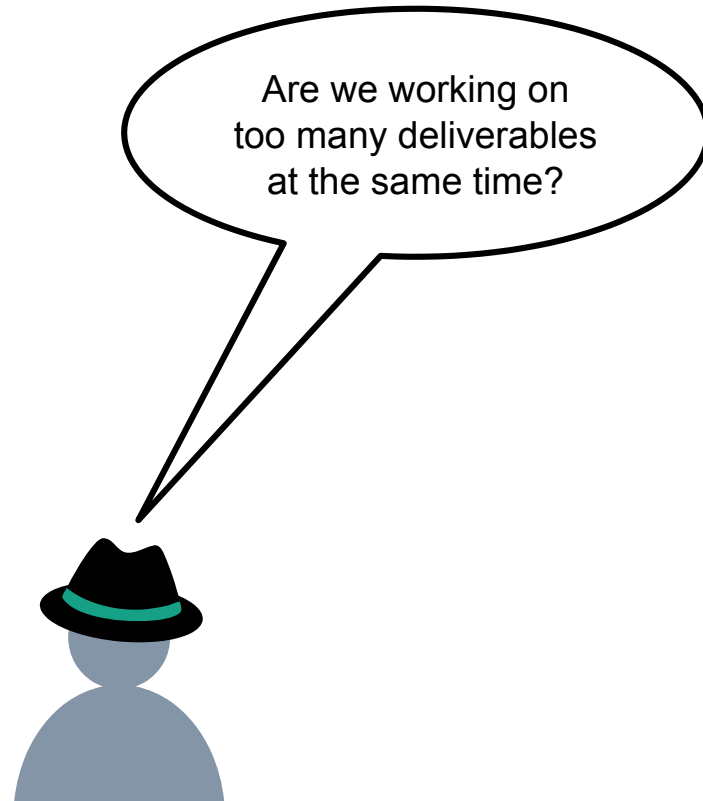


Integrated Project Board



D2 – Close completed deliverables

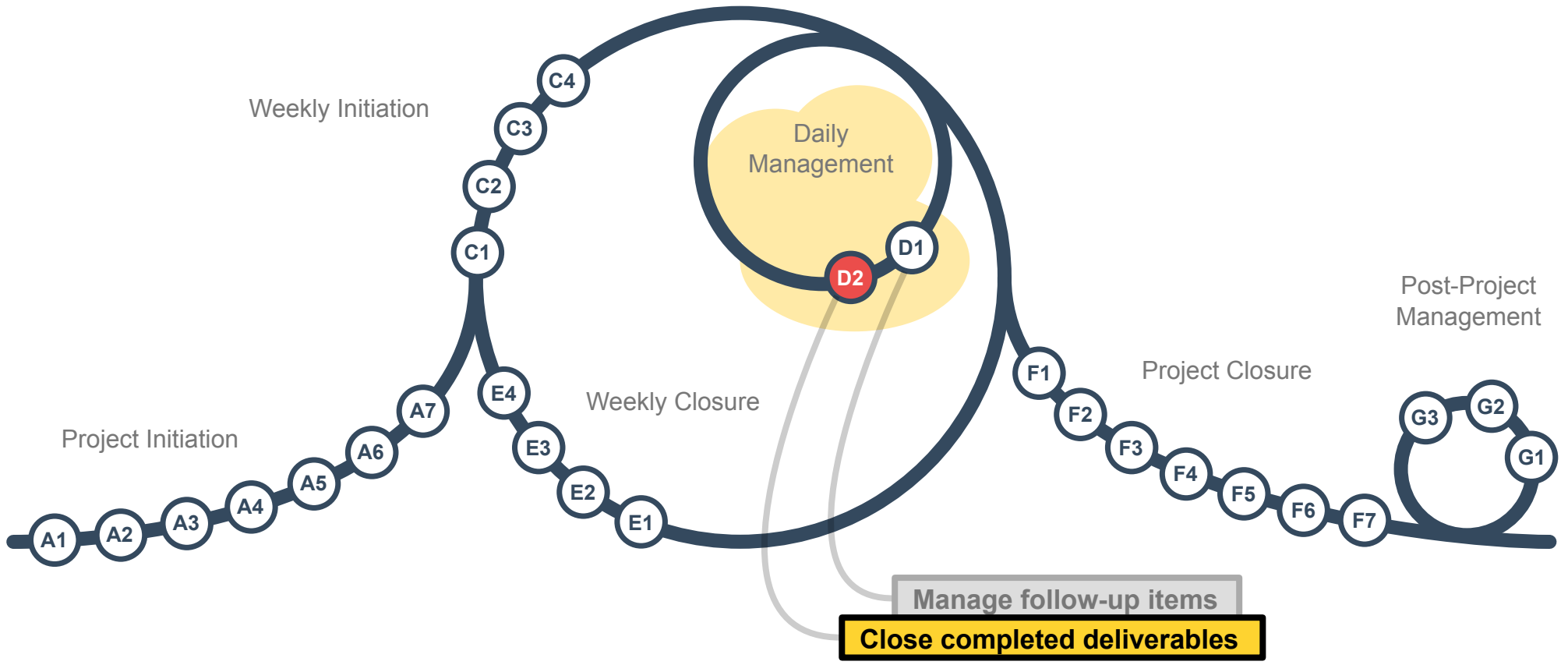




Project Manager Hat



Project Manager Hat



Weekly Initiation

Daily Management

Post-Project Management

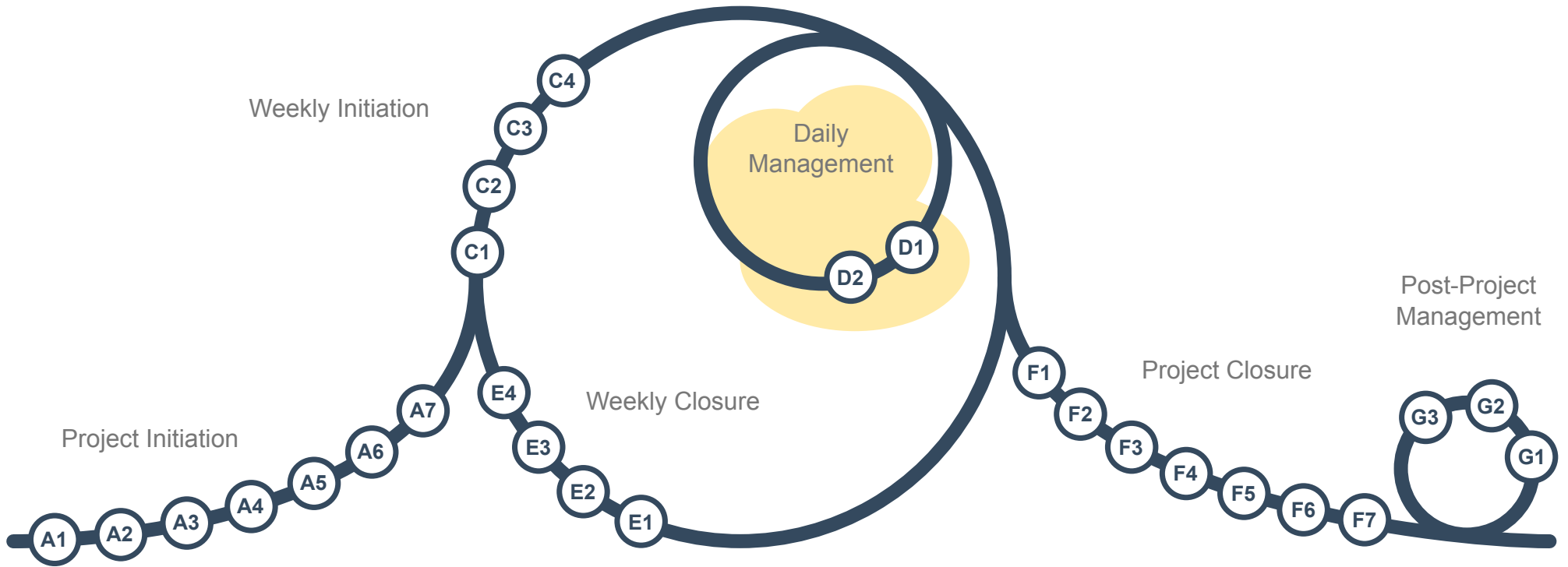
Project Initiation

Weekly Closure

Project Closure

Manage follow-up items

Close completed deliverables



Weekly Initiation

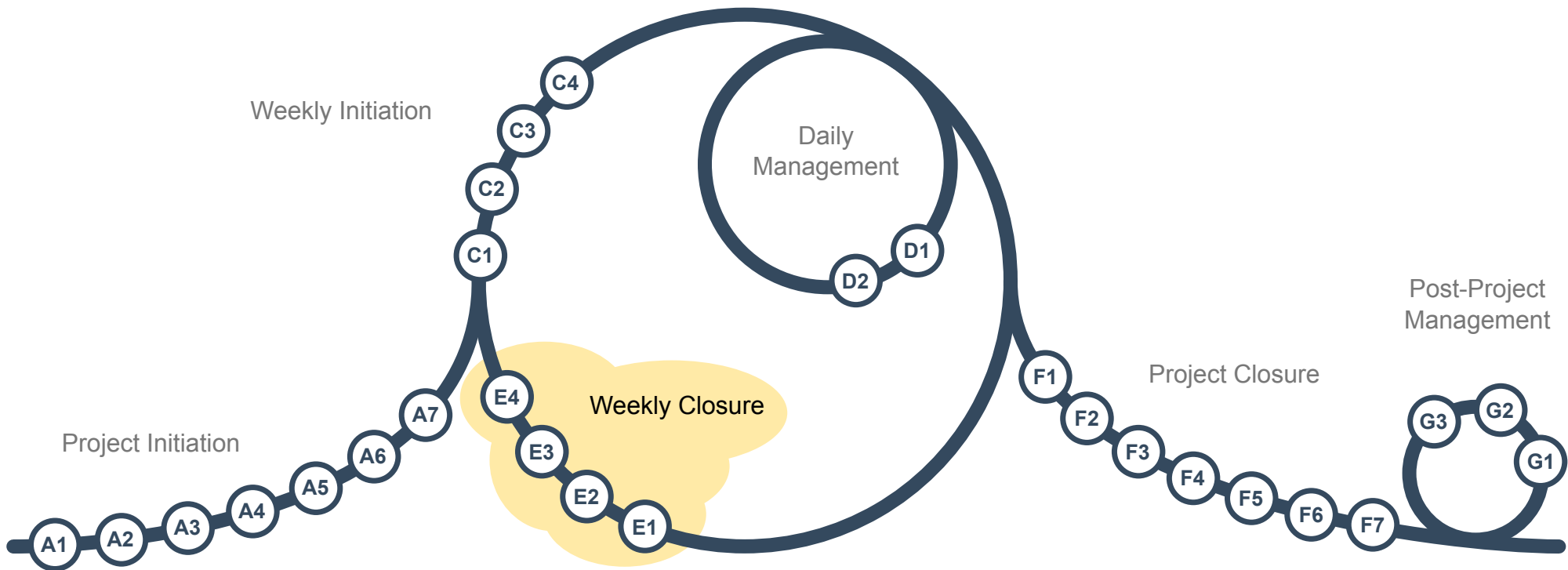
Daily Management

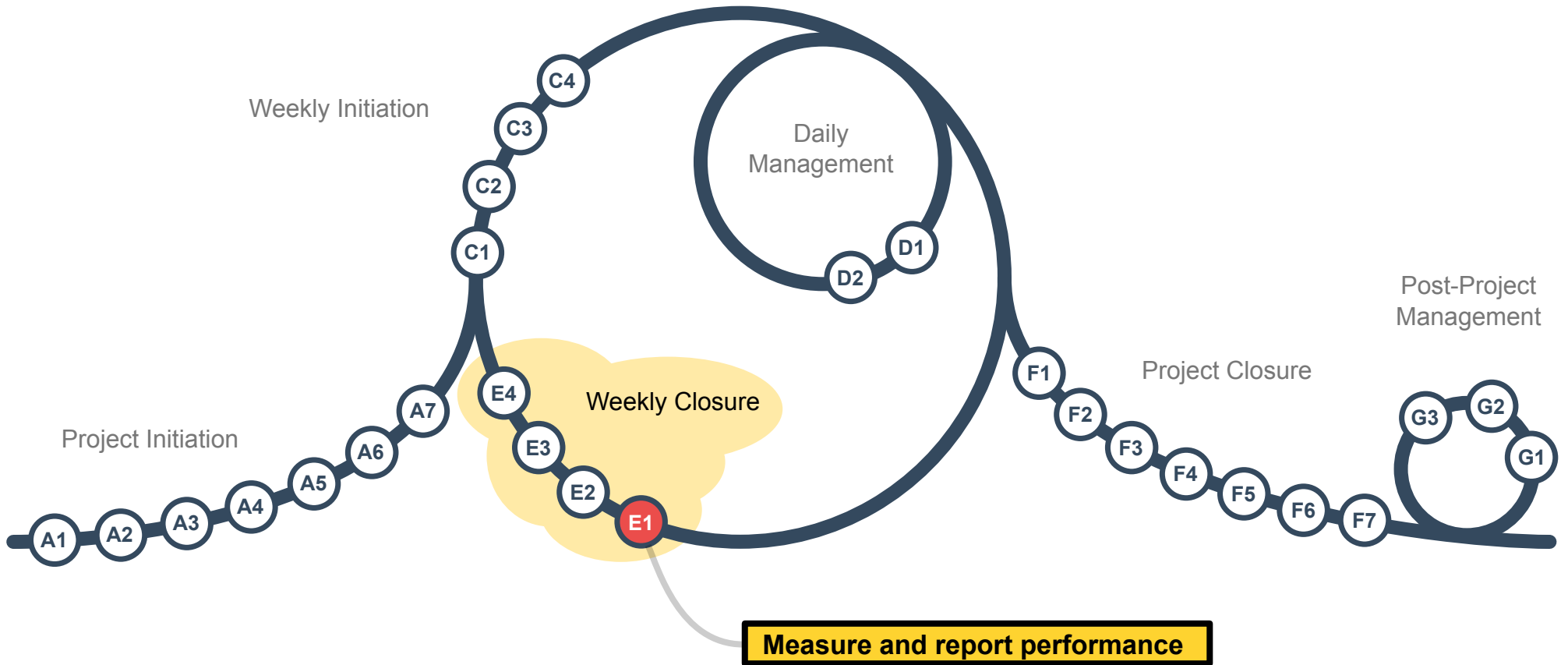
Post-Project Management

Project Initiation

Weekly Closure

Project Closure





Project Initiation

Weekly Initiation

Daily Management

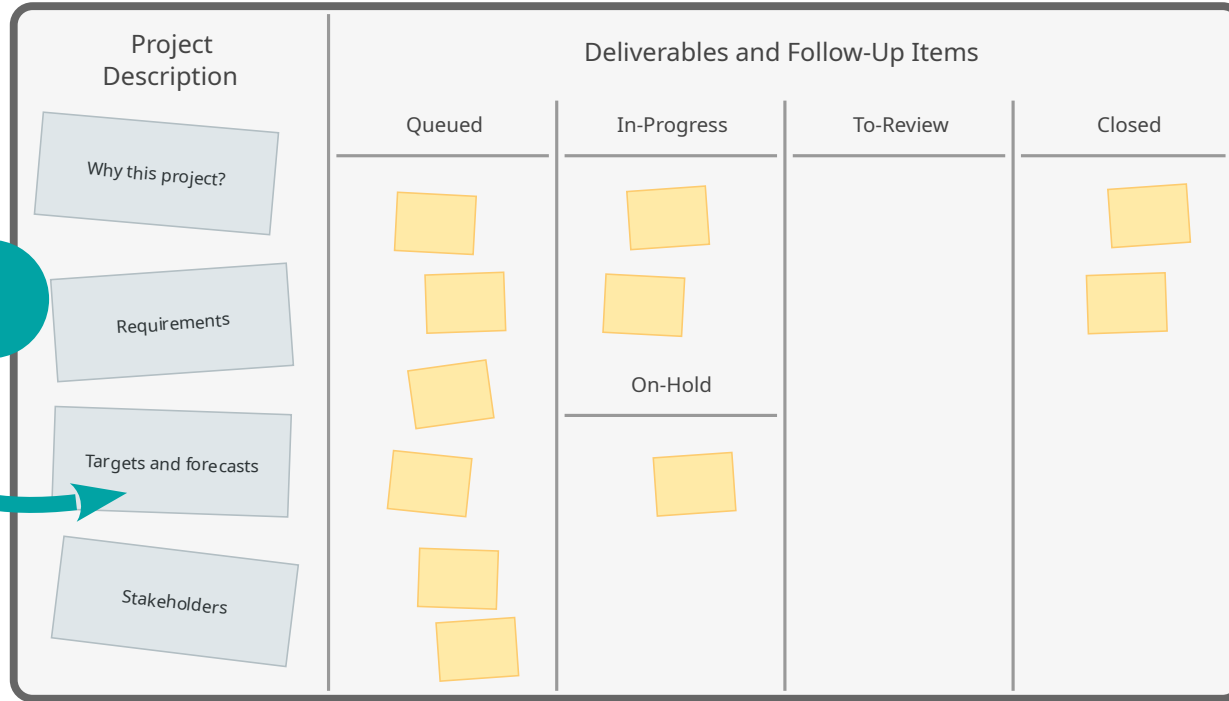
Weekly Closure

Project Closure

Post-Project Management

Measure and report performance

Integrated Project Board

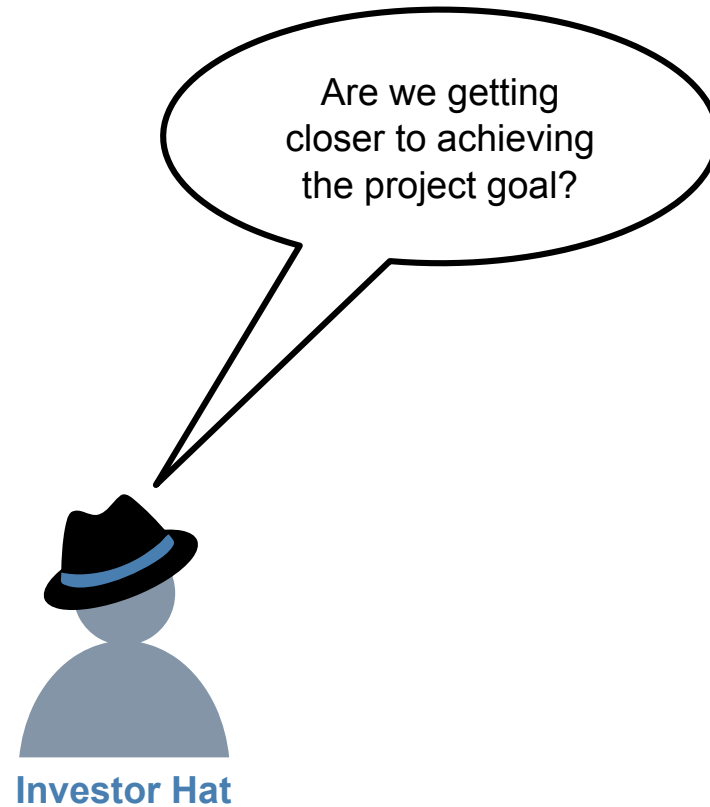


New Forecasts

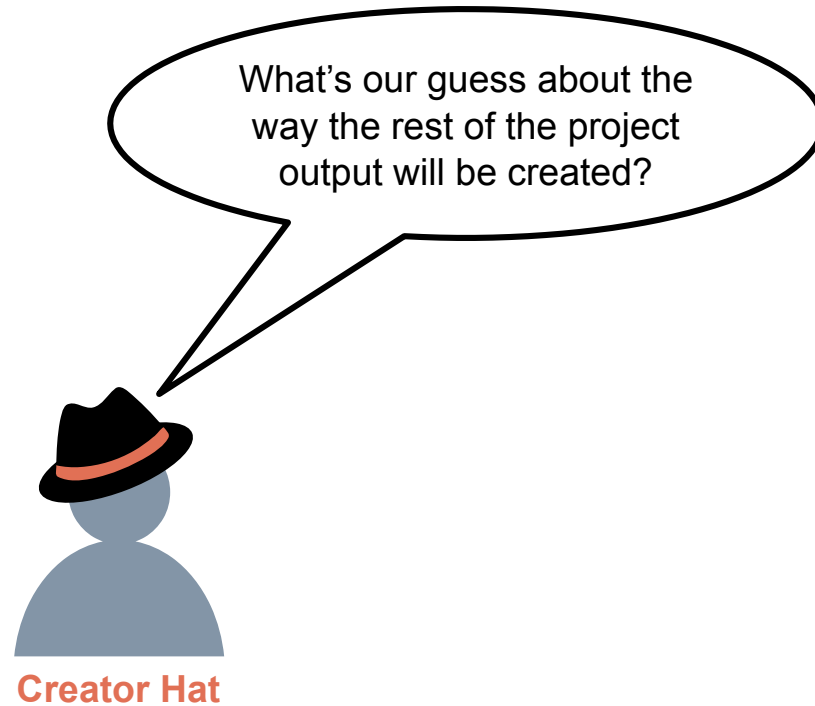
What concerns do you think each hat should have
in this management activity?



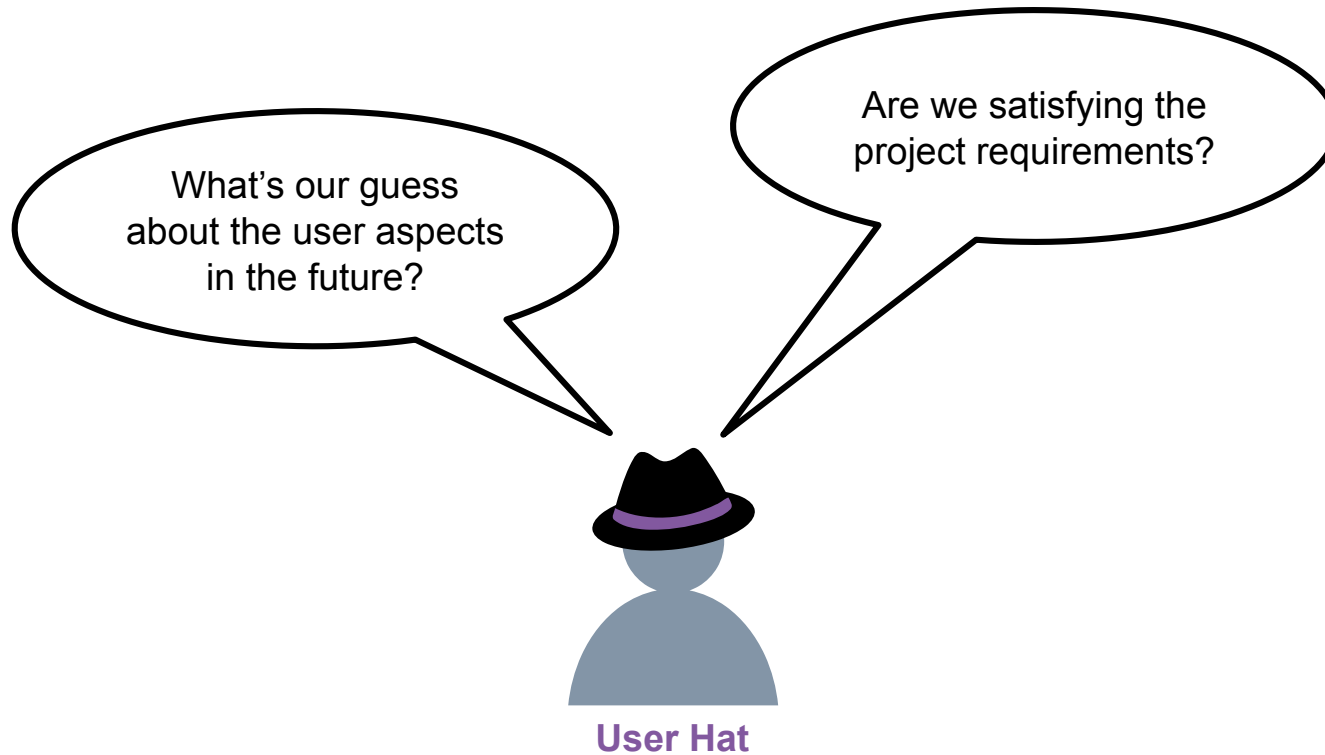
E1 – Measure and report performance



E1 – Measure and report performance

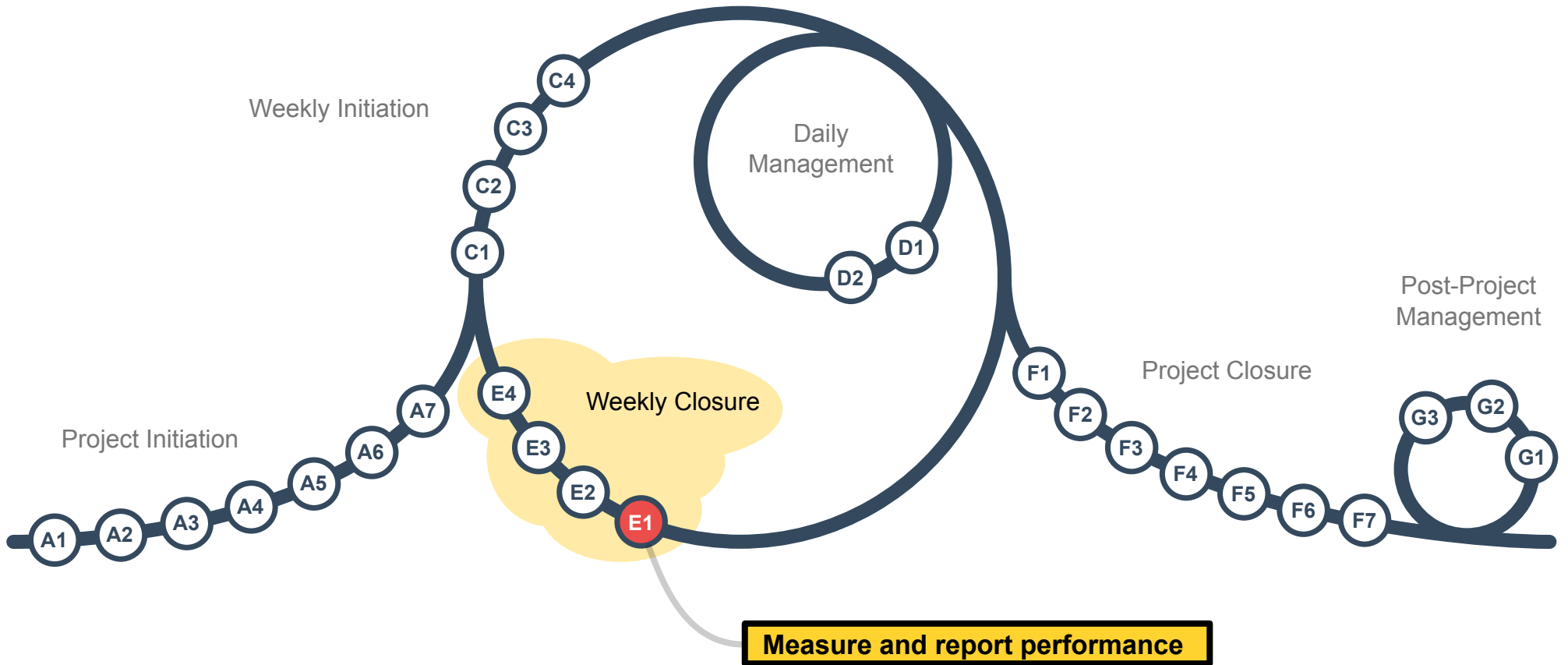


E1 – Measure and report performance



E1 – Measure and report performance





Weekly Initiation

Daily Management

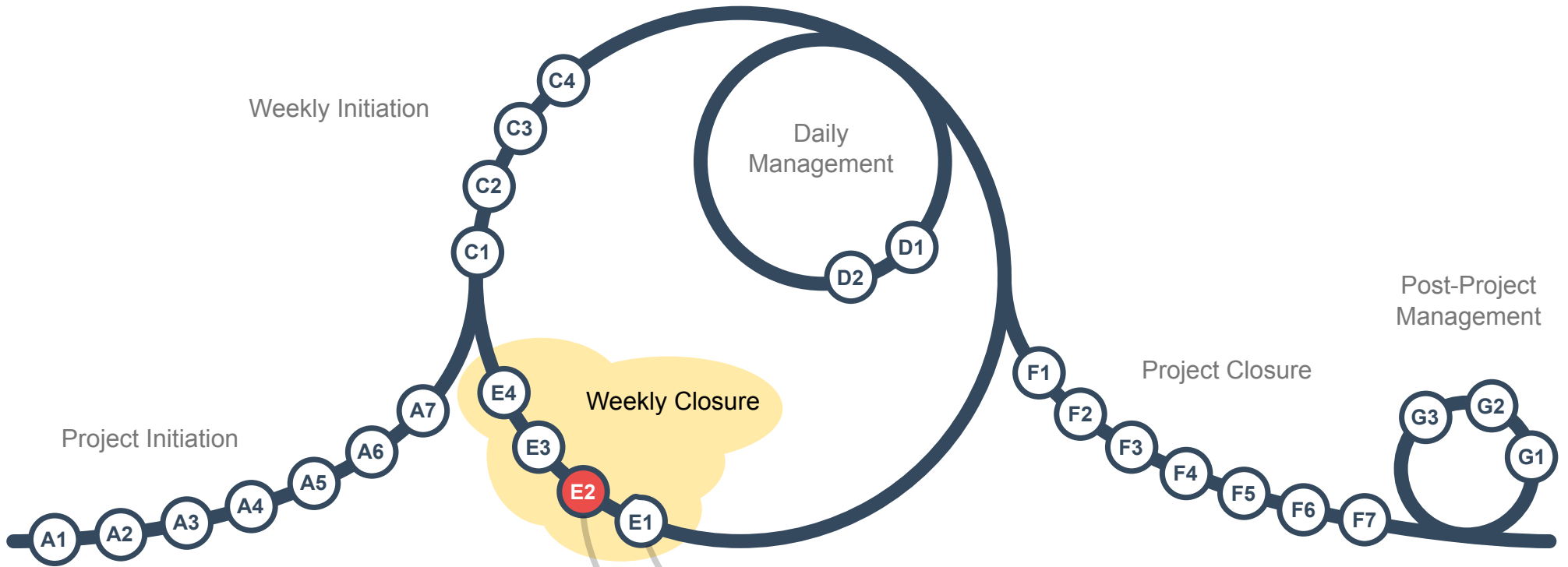
Post-Project Management

Project Initiation

Weekly Closure

Project Closure

Measure and report performance

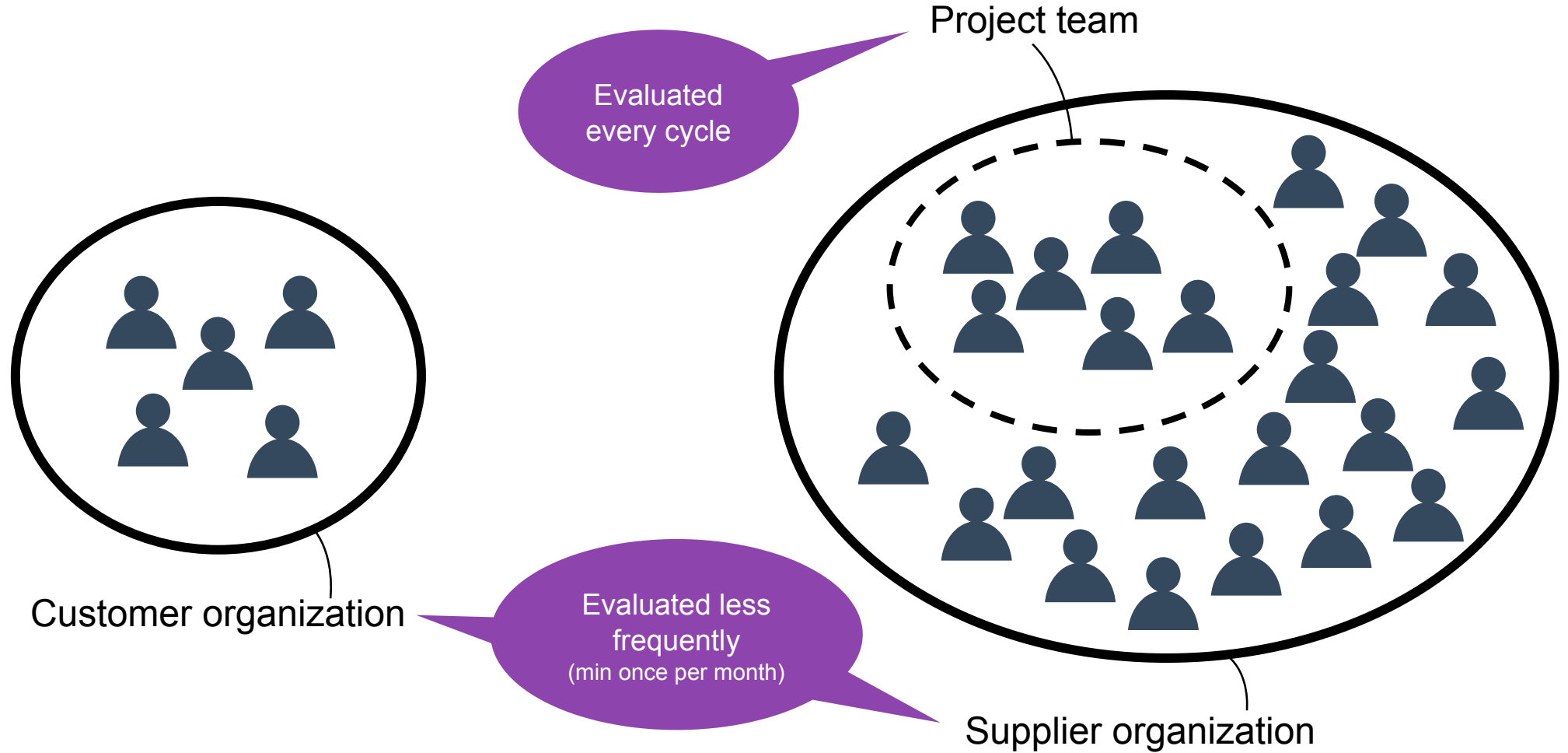


Measure and report performance

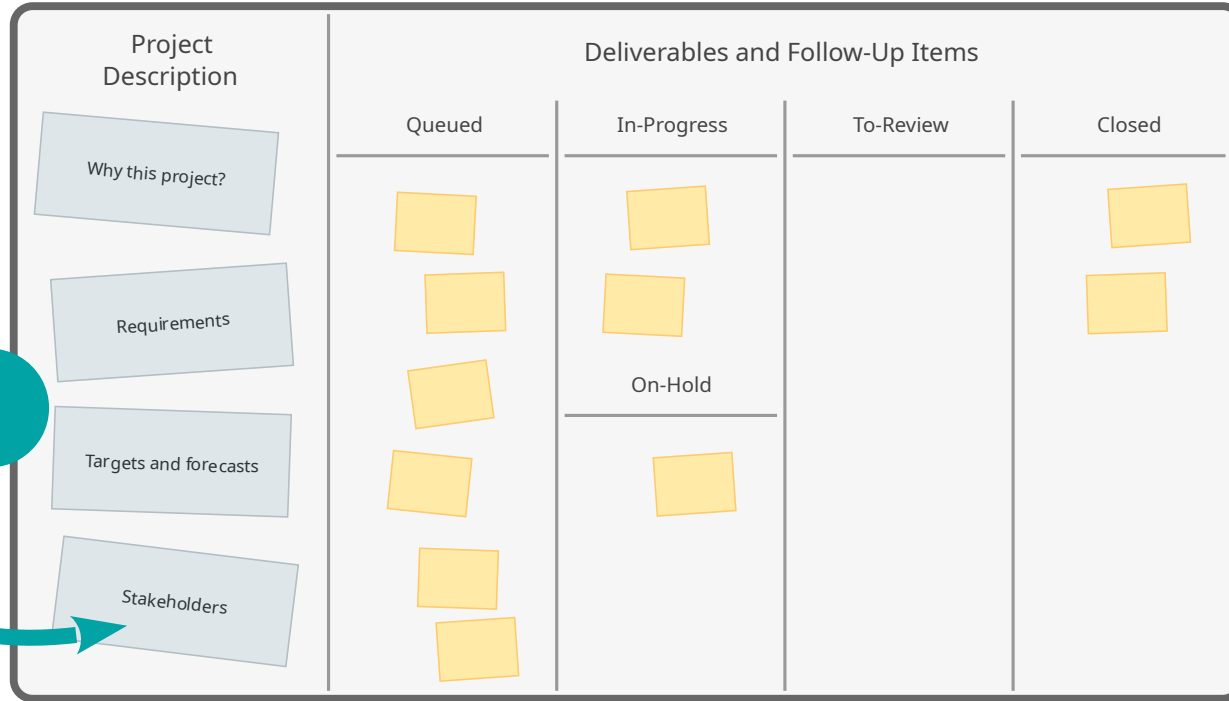
Evaluate stakeholder satisfaction



E2 – Evaluate stakeholder satisfaction

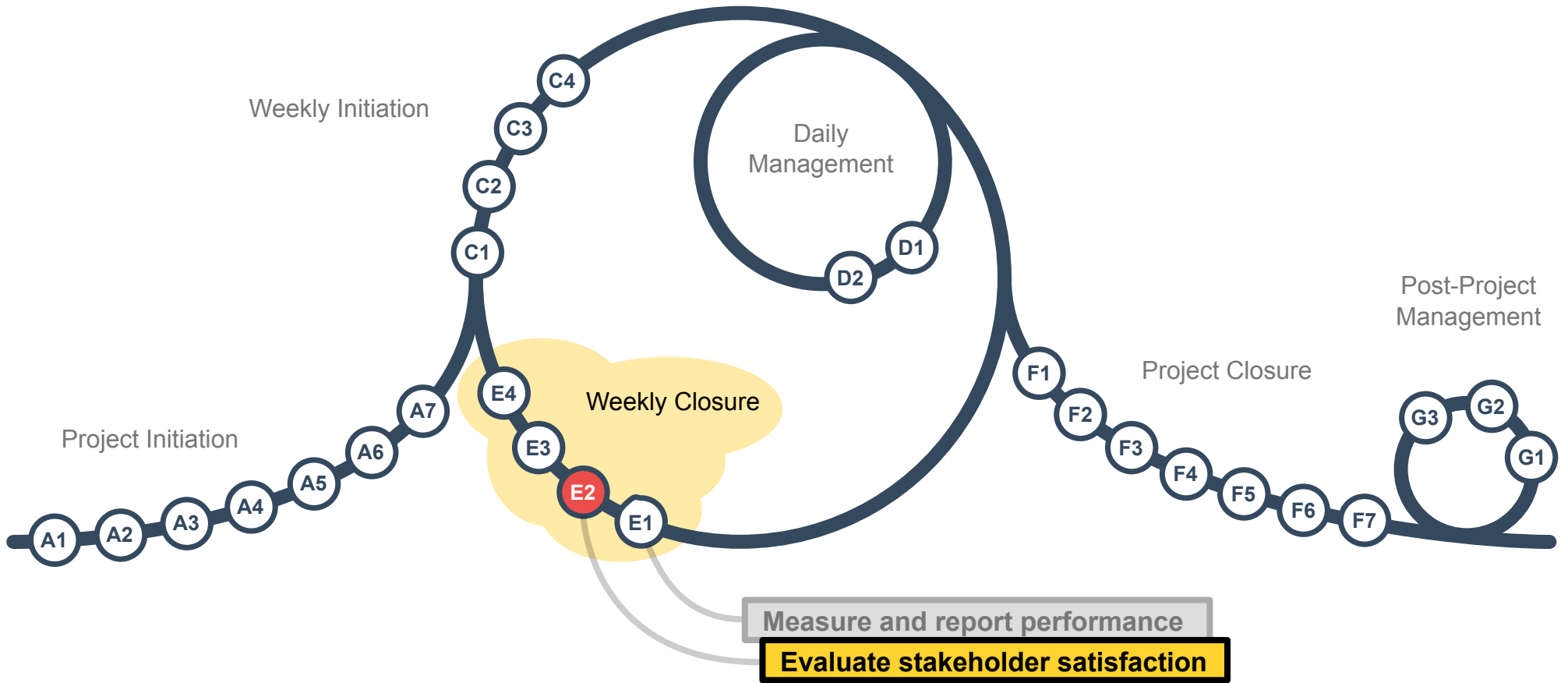


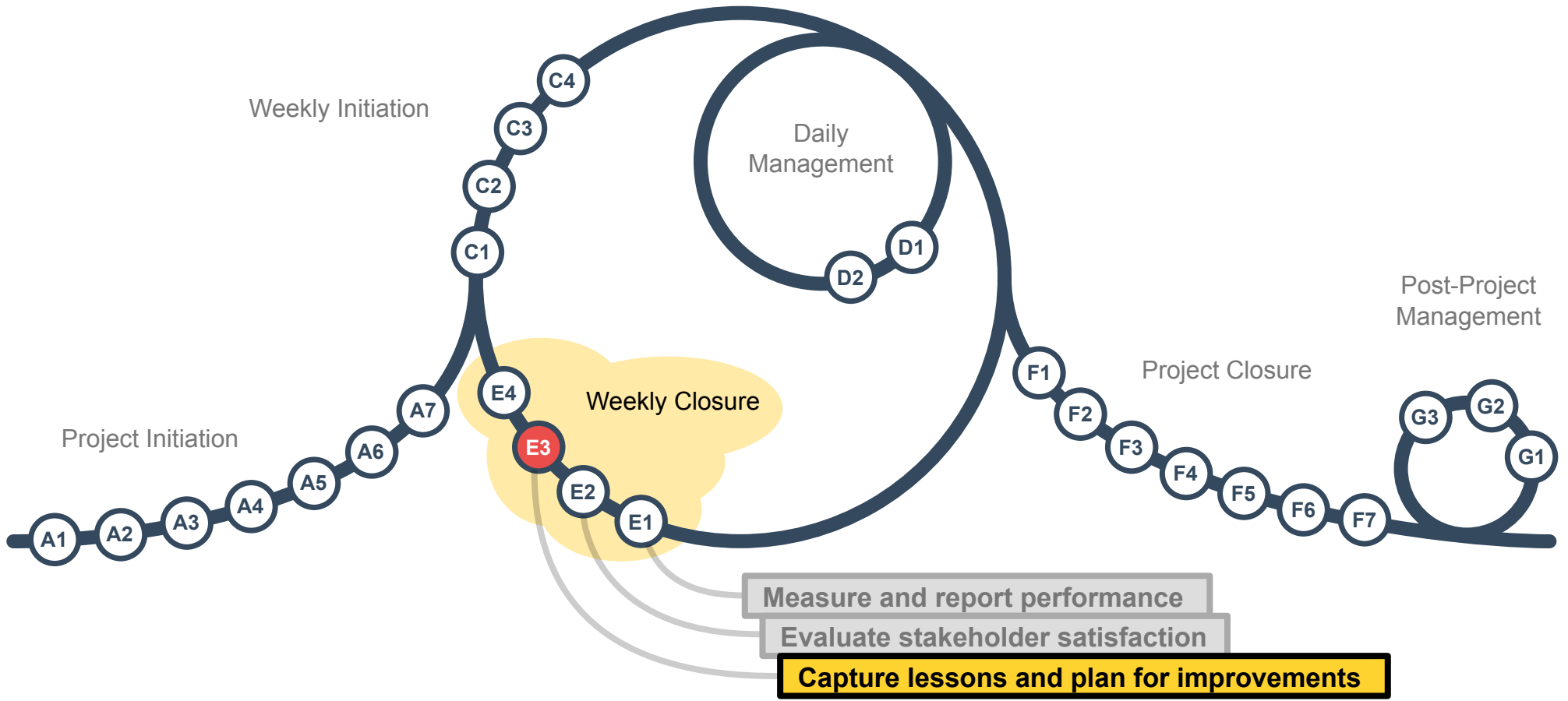
Integrated Project Board



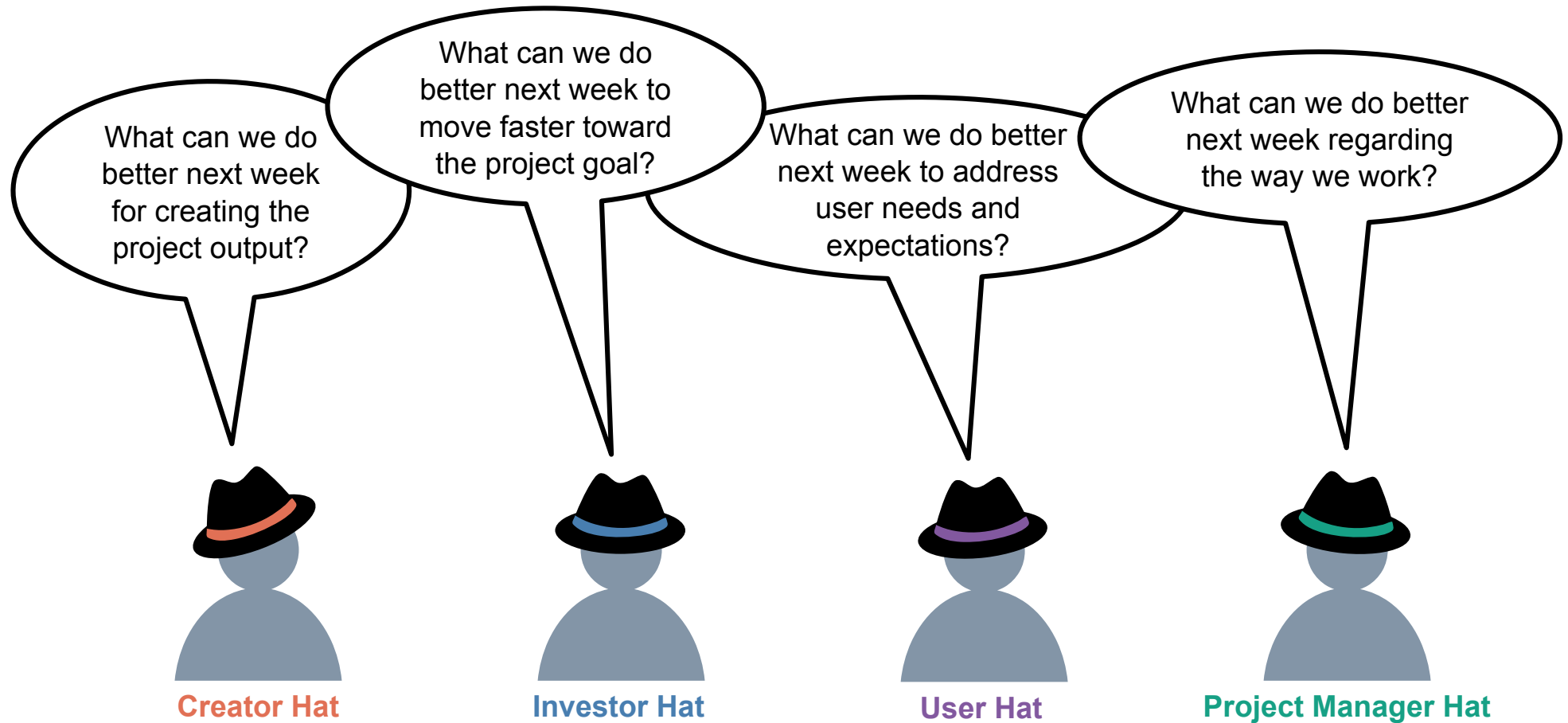
Evaluation Results



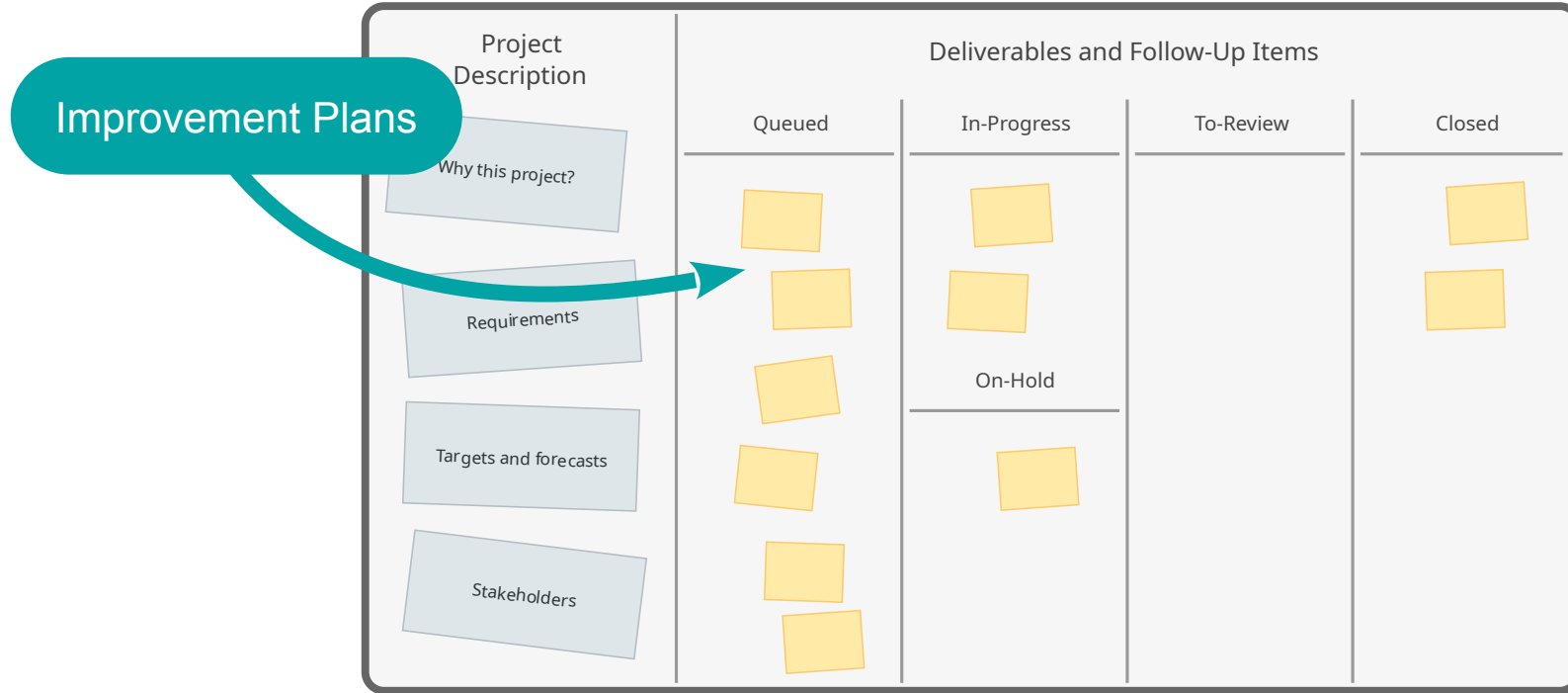




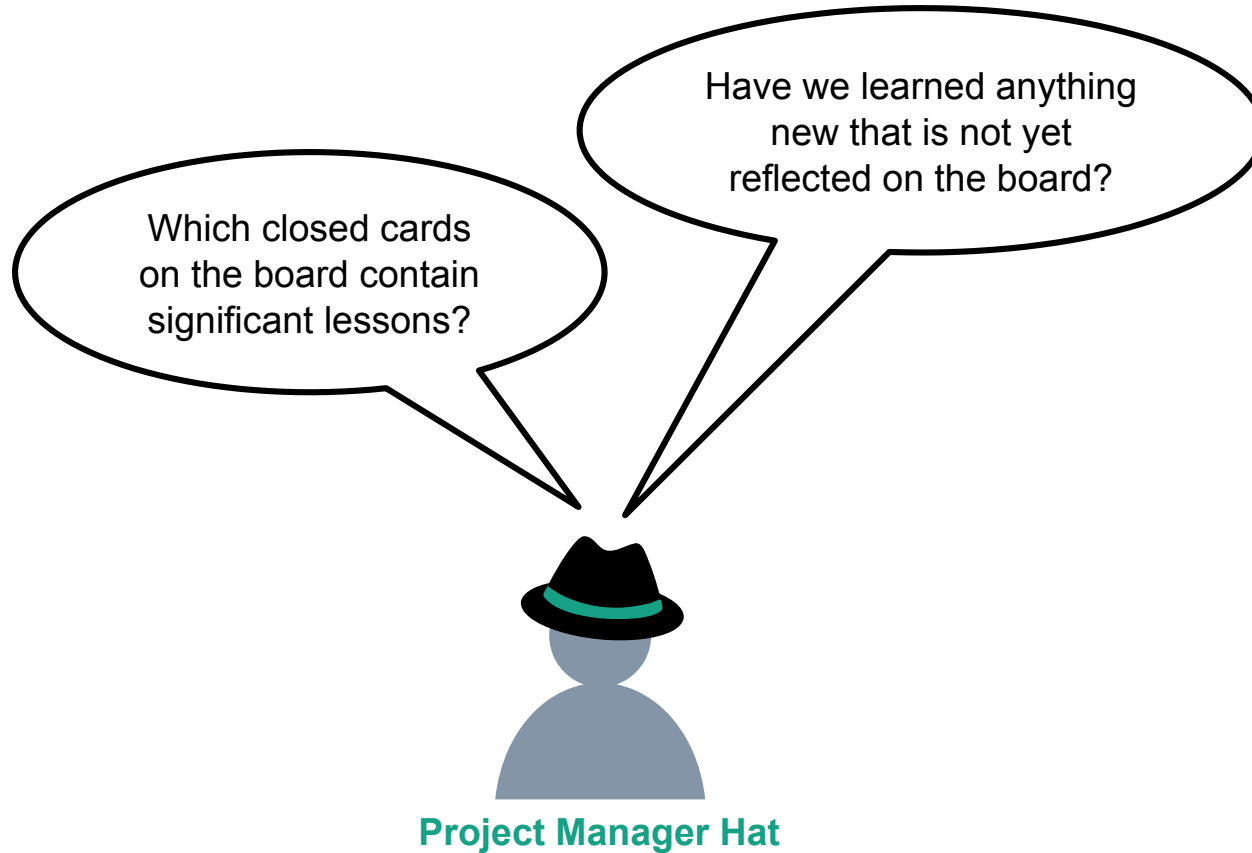
E3 – Capture lessons and plan for improvements



Integrated Project Board

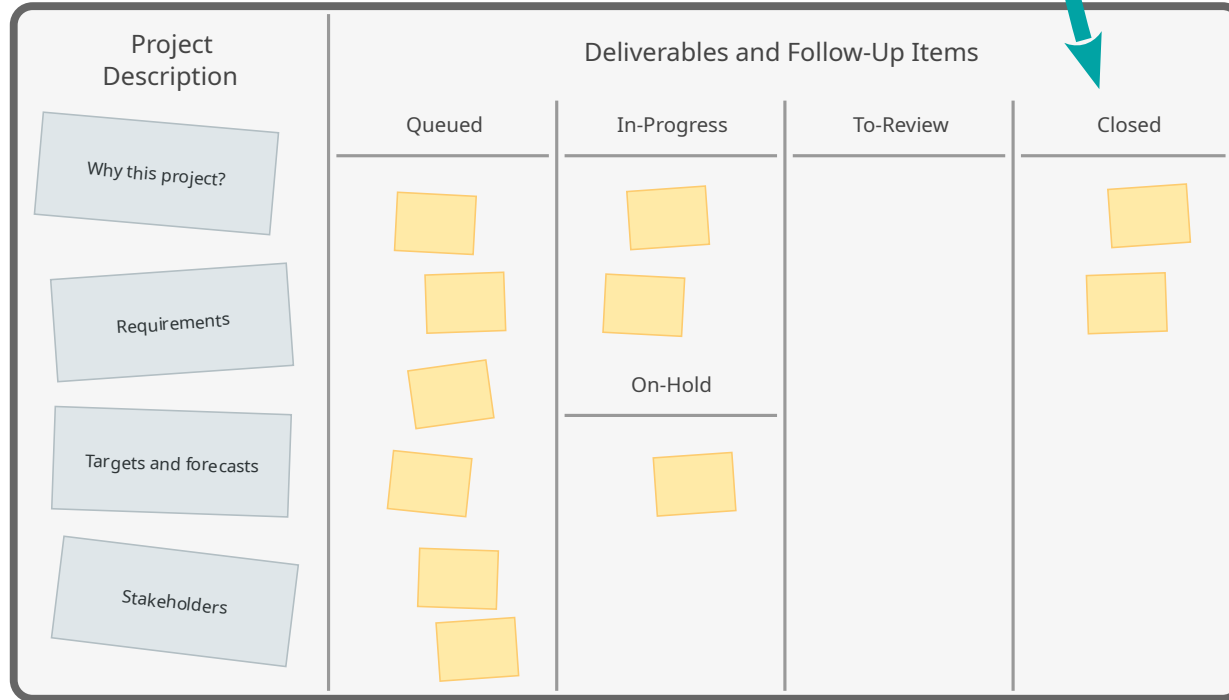


E3 – Capture lessons and plan for improvements



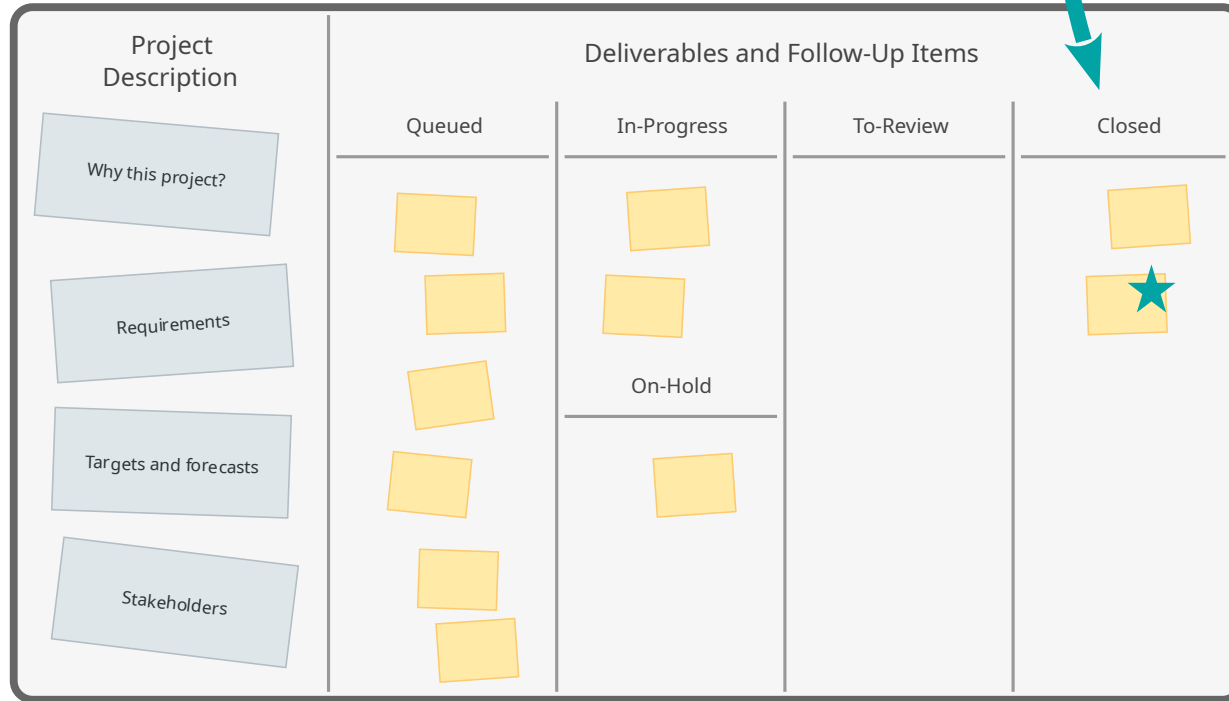
Lessons Learned

Integrated Project Board

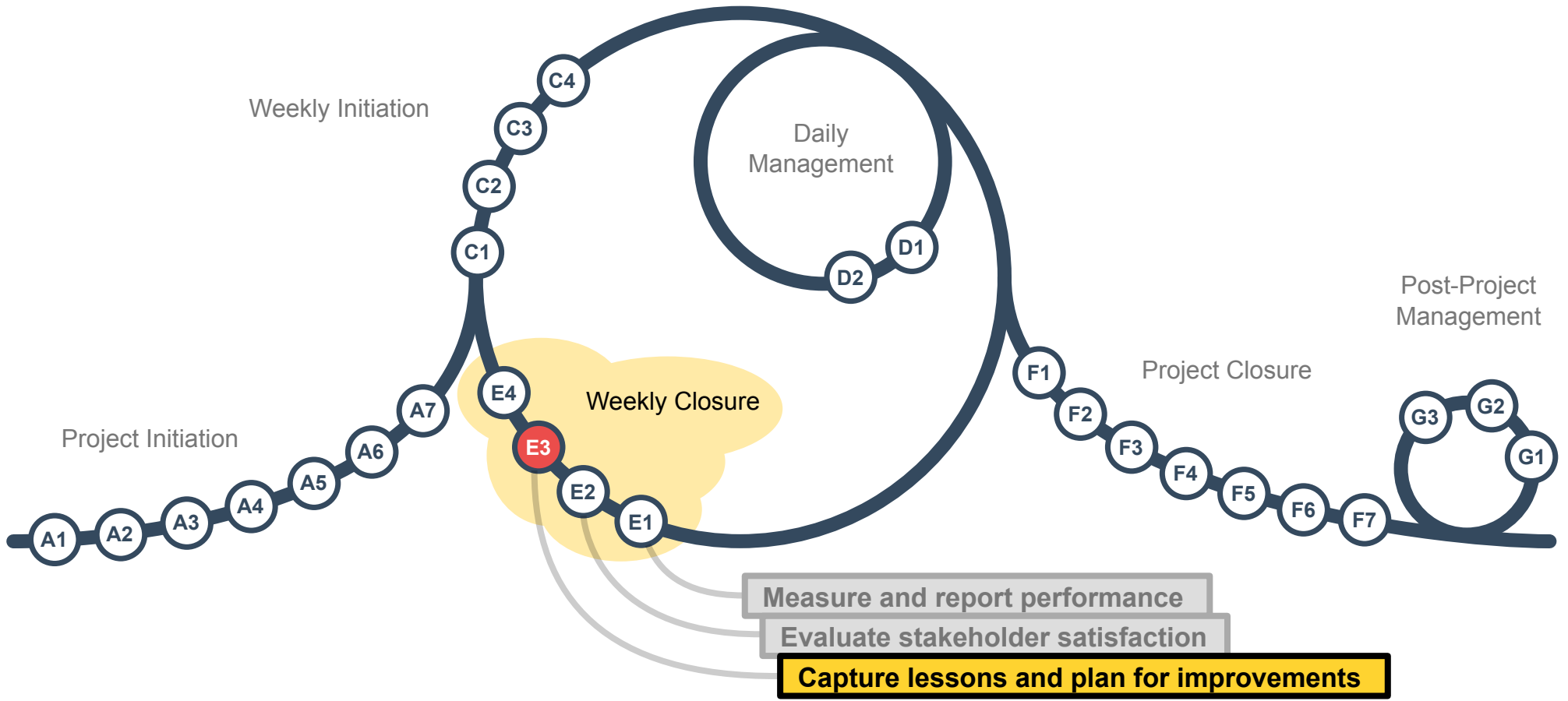


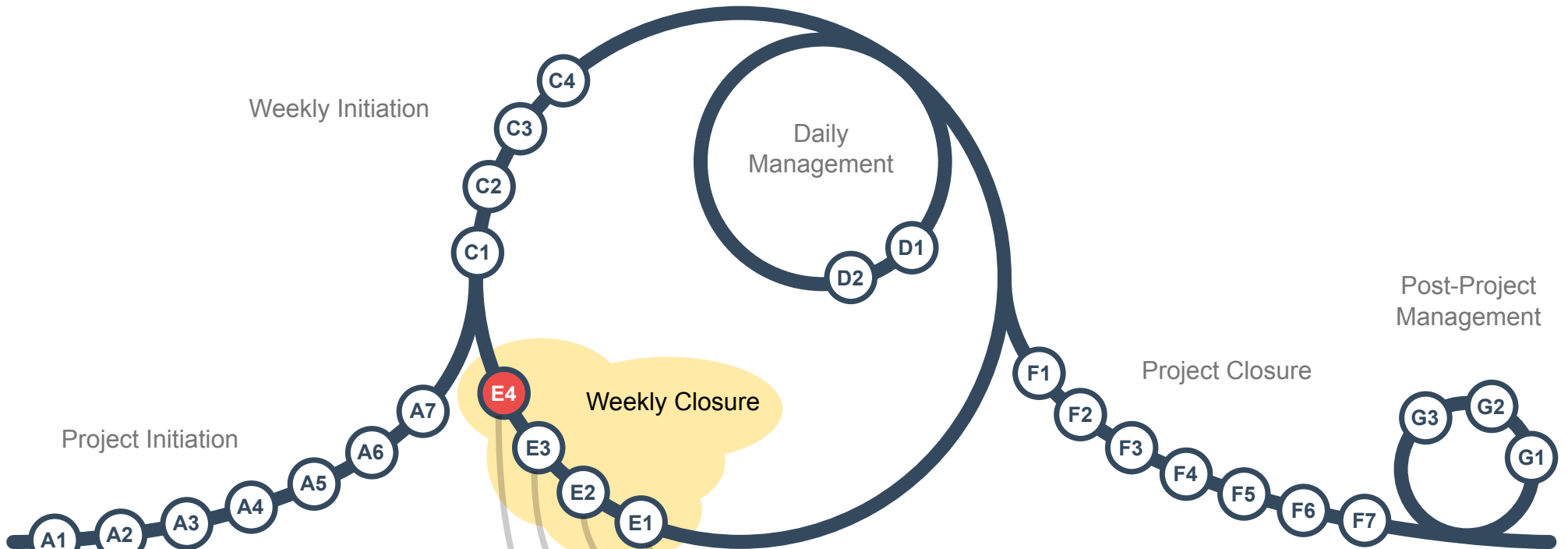
Lessons Learned

Integrated Project Board



Mark deliverables and follow-up items that contain important lessons.





Project Initiation

Weekly Initiation

Daily Management

Post-Project Management

Project Closure

Weekly Closure

Measure and report performance

Evaluate stakeholder satisfaction

Capture lessons and plan for improvements

Consider swapping hats for the week

E4 – Consider swapping hats for the week

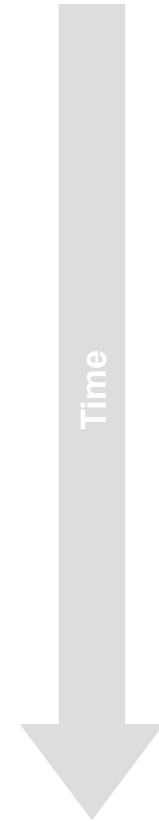
Project Initiation

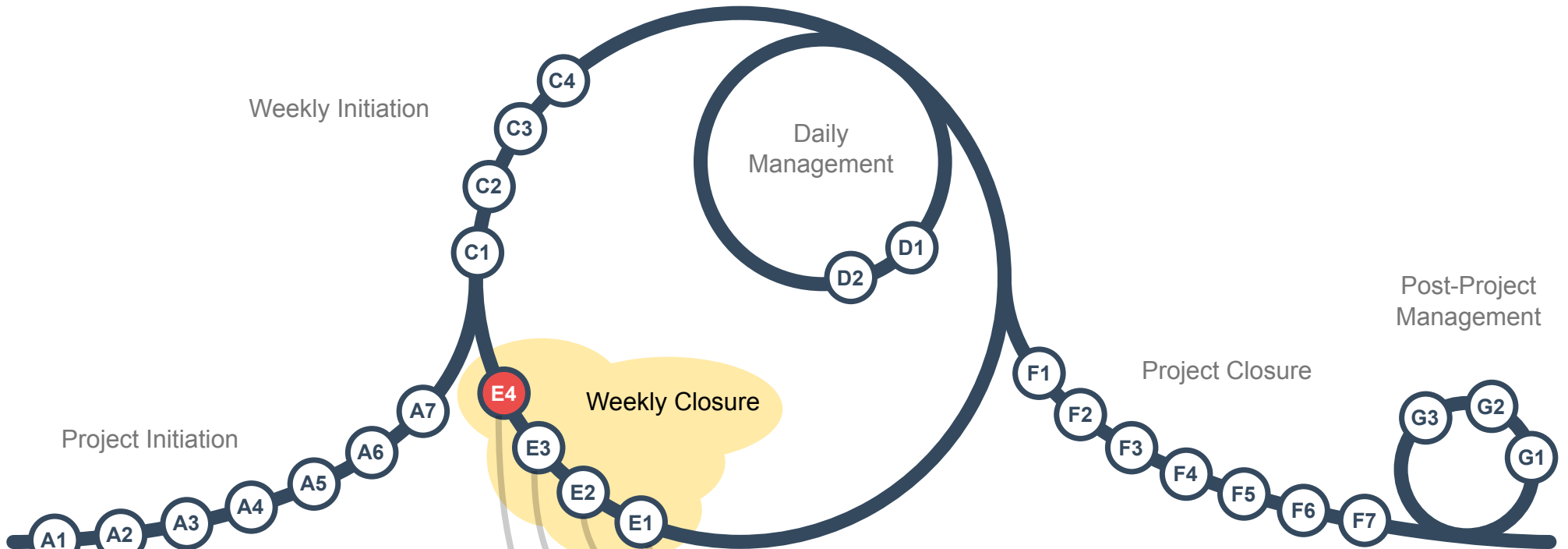


Cycle 1



Cycle 2





Project Initiation

Weekly Initiation

Daily Management

Post-Project Management

Project Closure

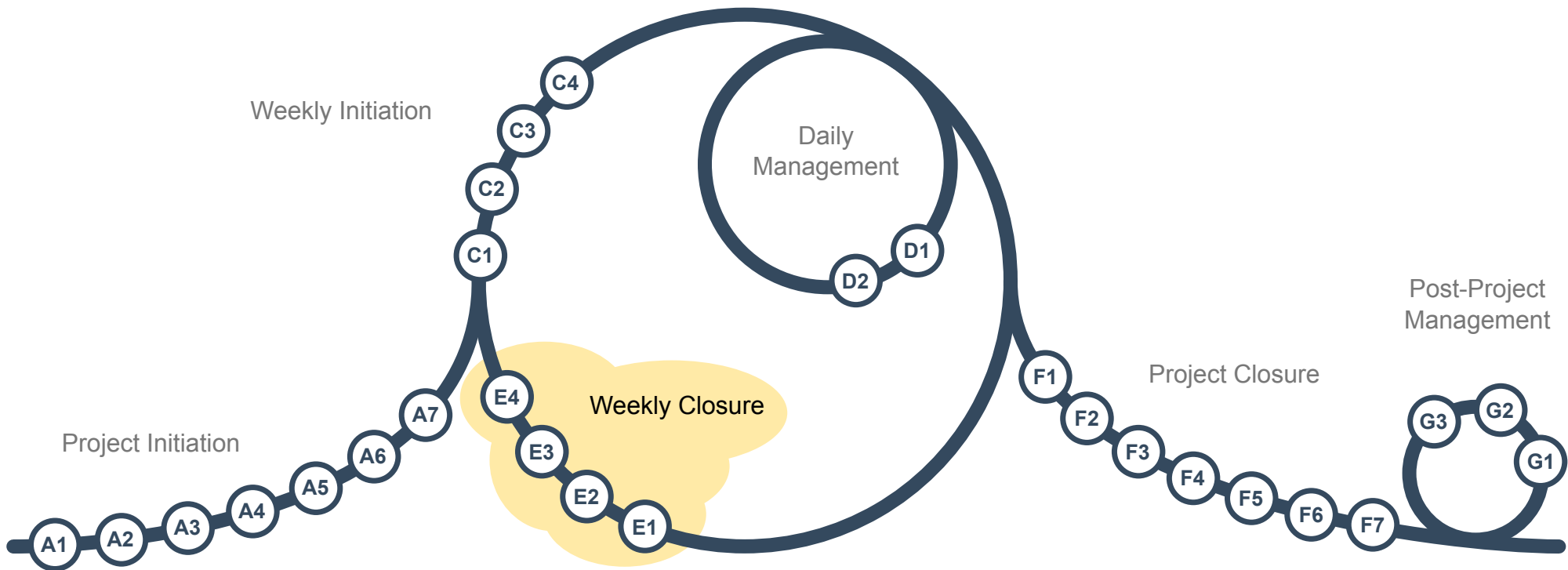
Weekly Closure

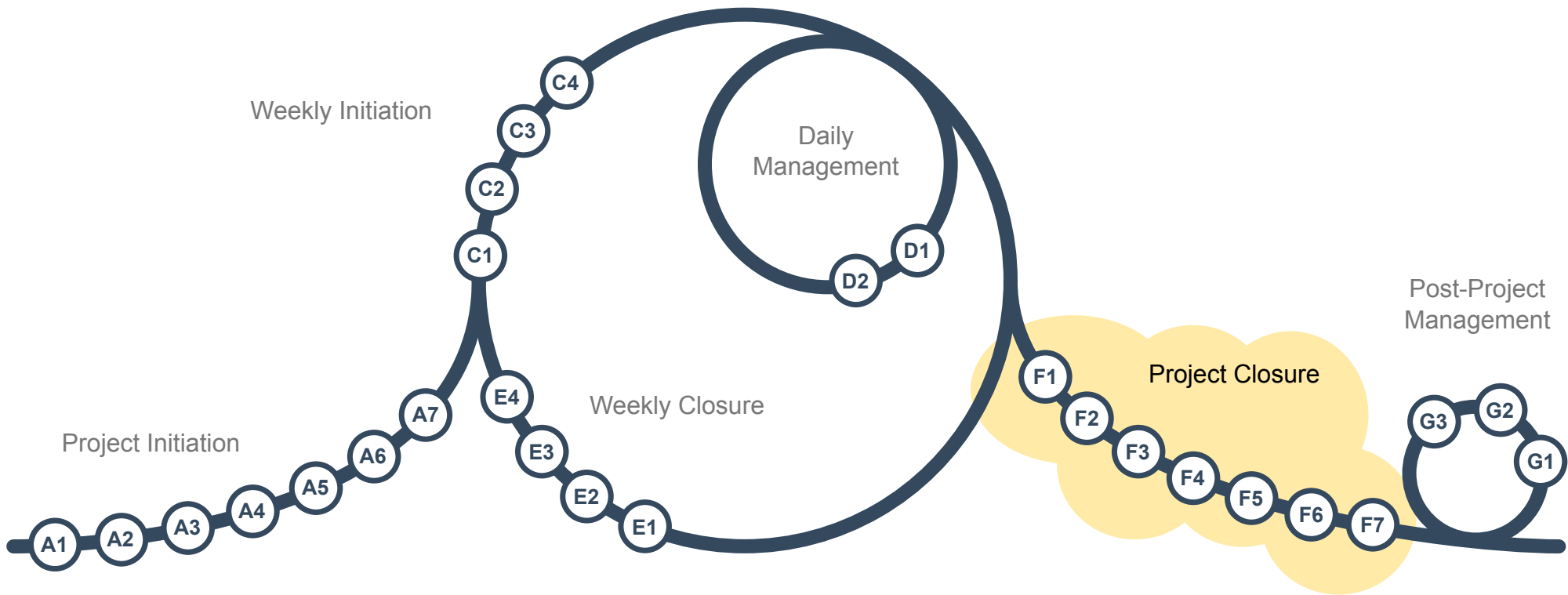
Measure and report performance

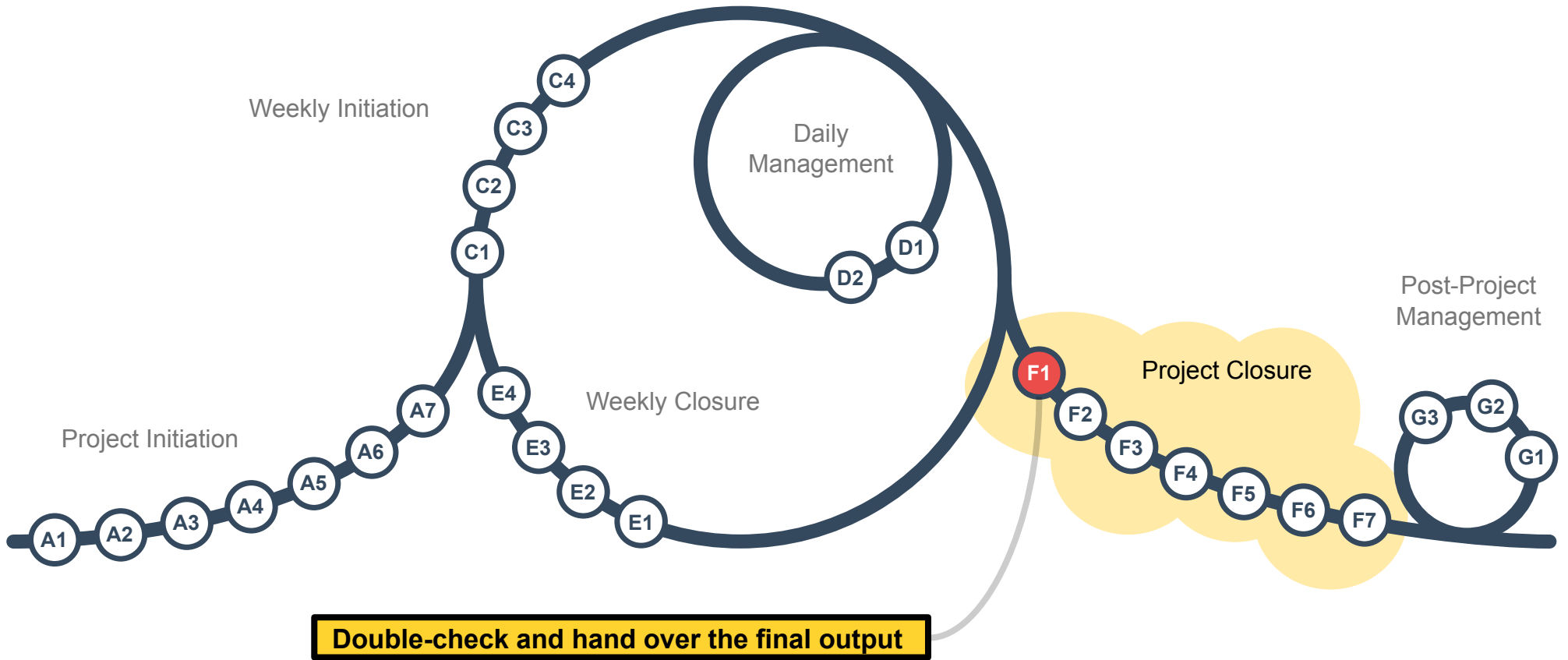
Evaluate stakeholder satisfaction

Capture lessons and plan for improvements

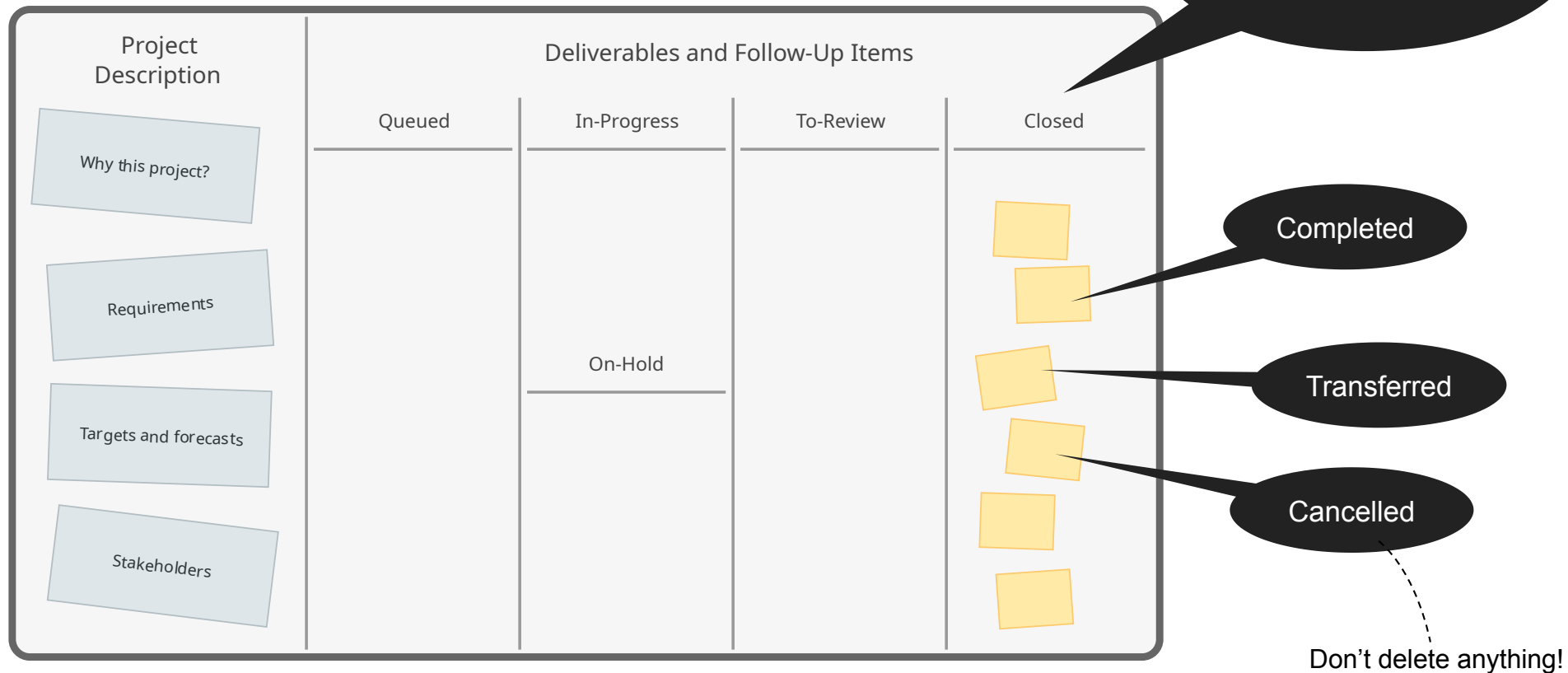
Consider swapping hats for the week







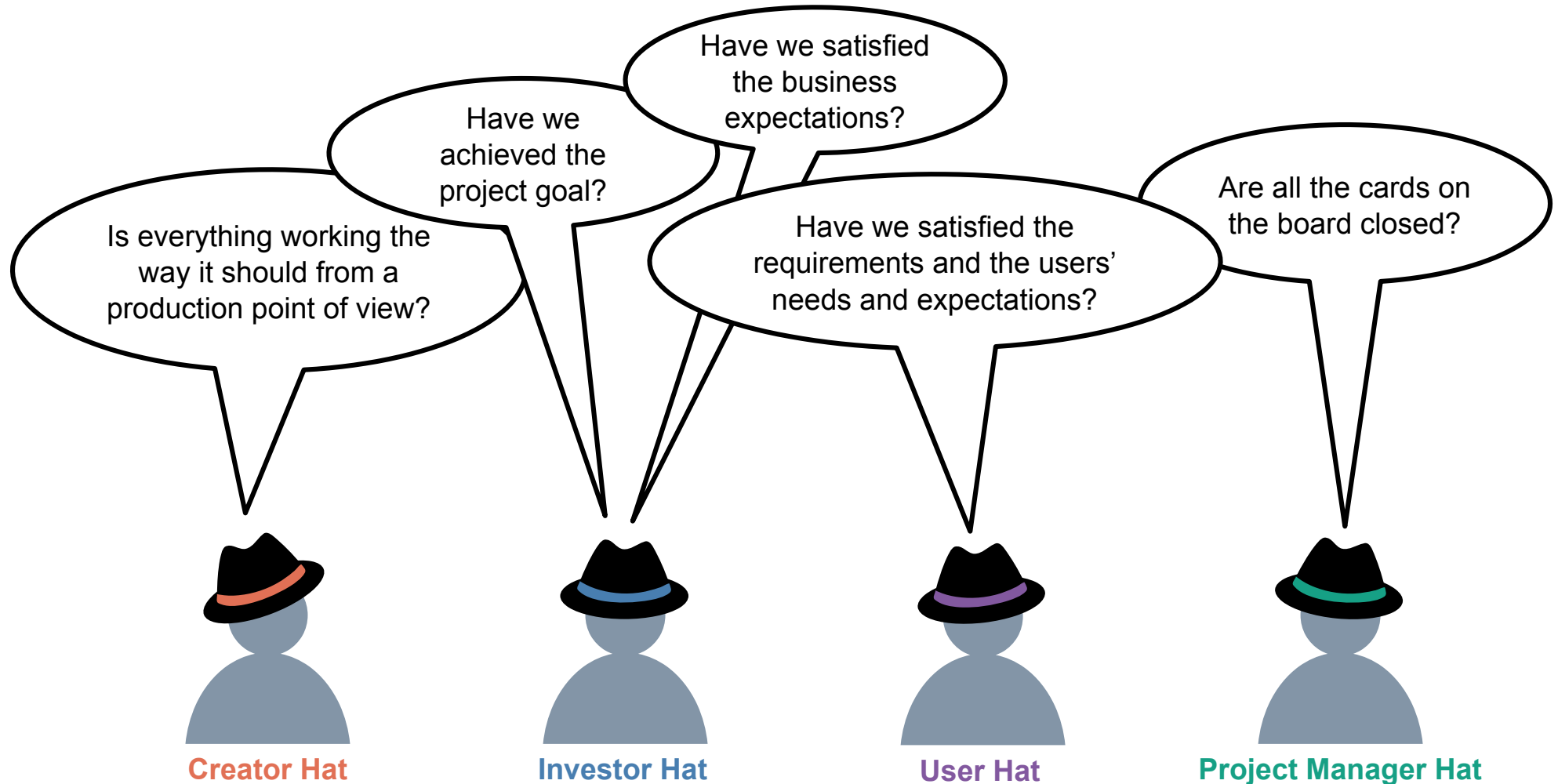
F1 – Double-check and hand over the final product



What concerns do you think each hat should have
in this management activity?



F1 – Double-check and hand over the final product

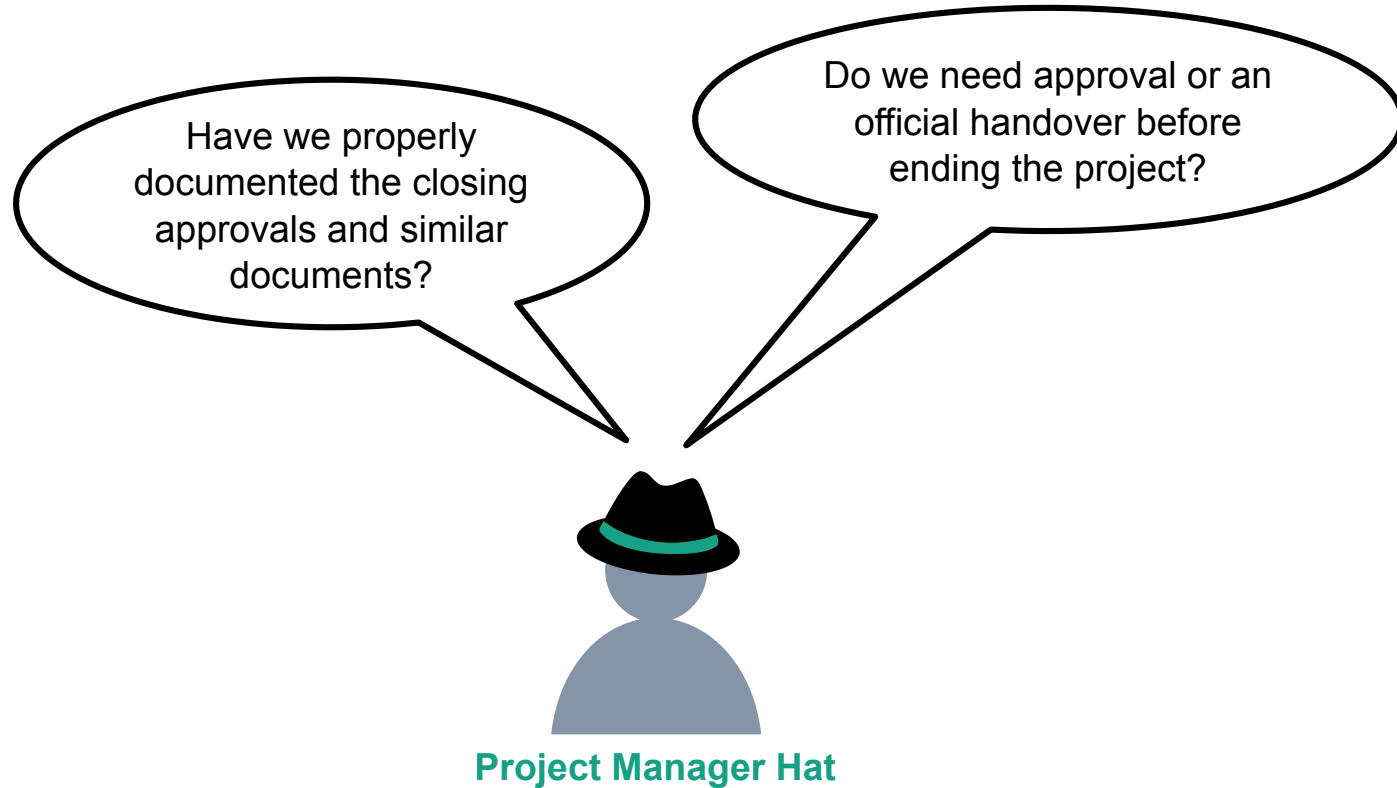


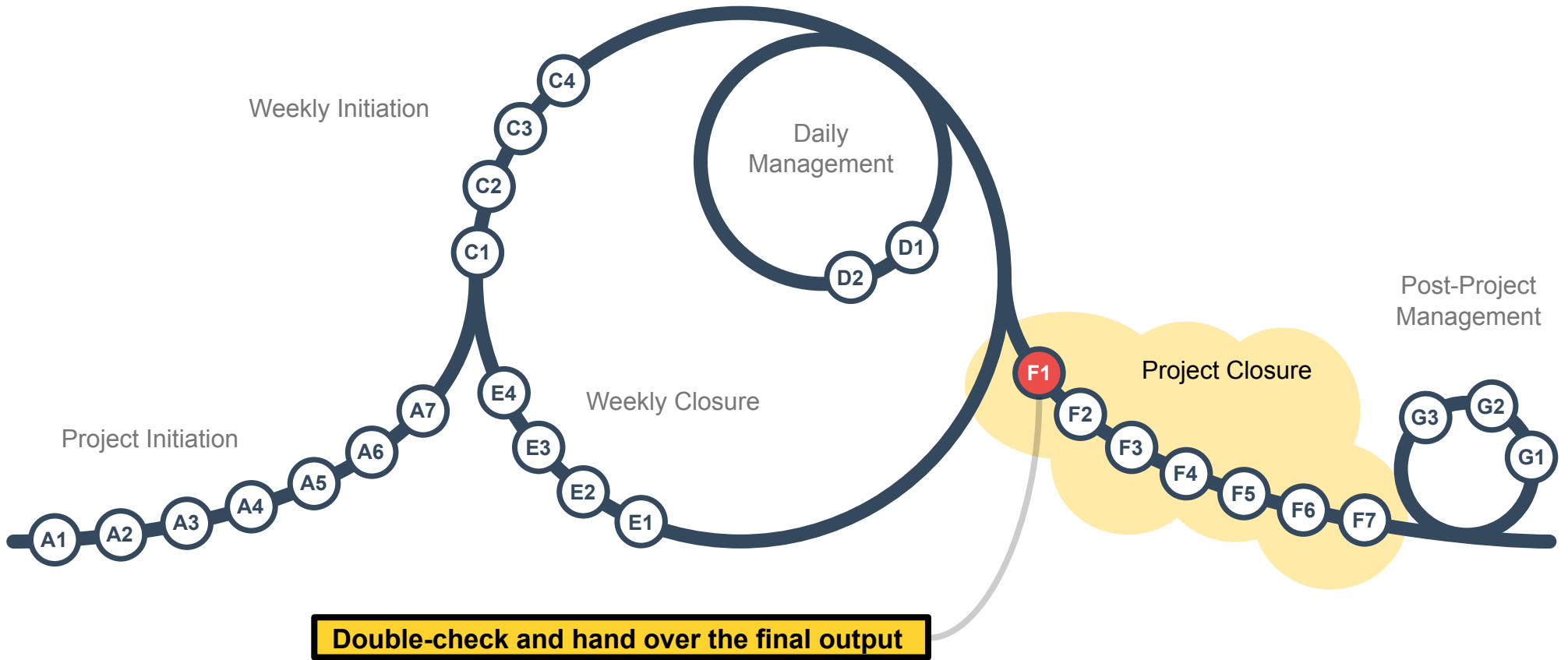
F1 – Double-check and hand over the final product

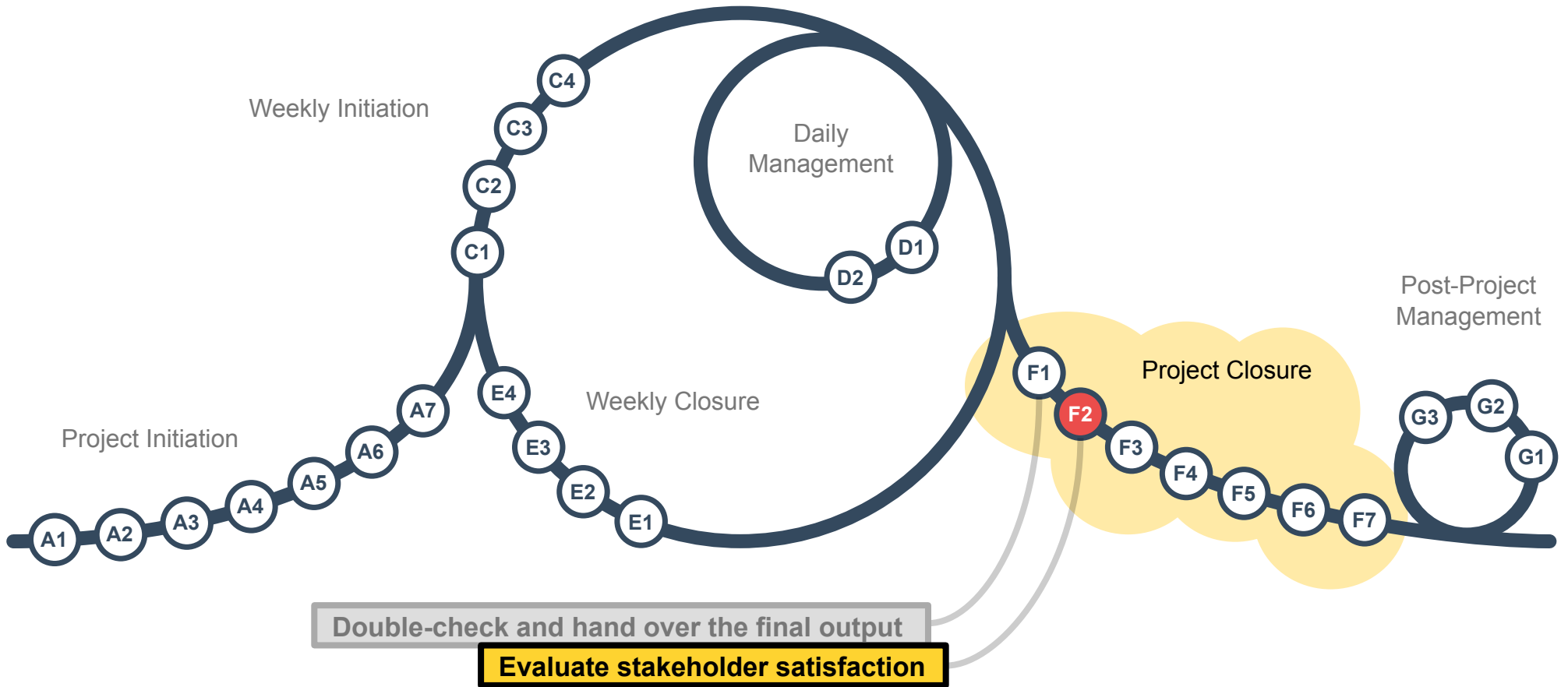


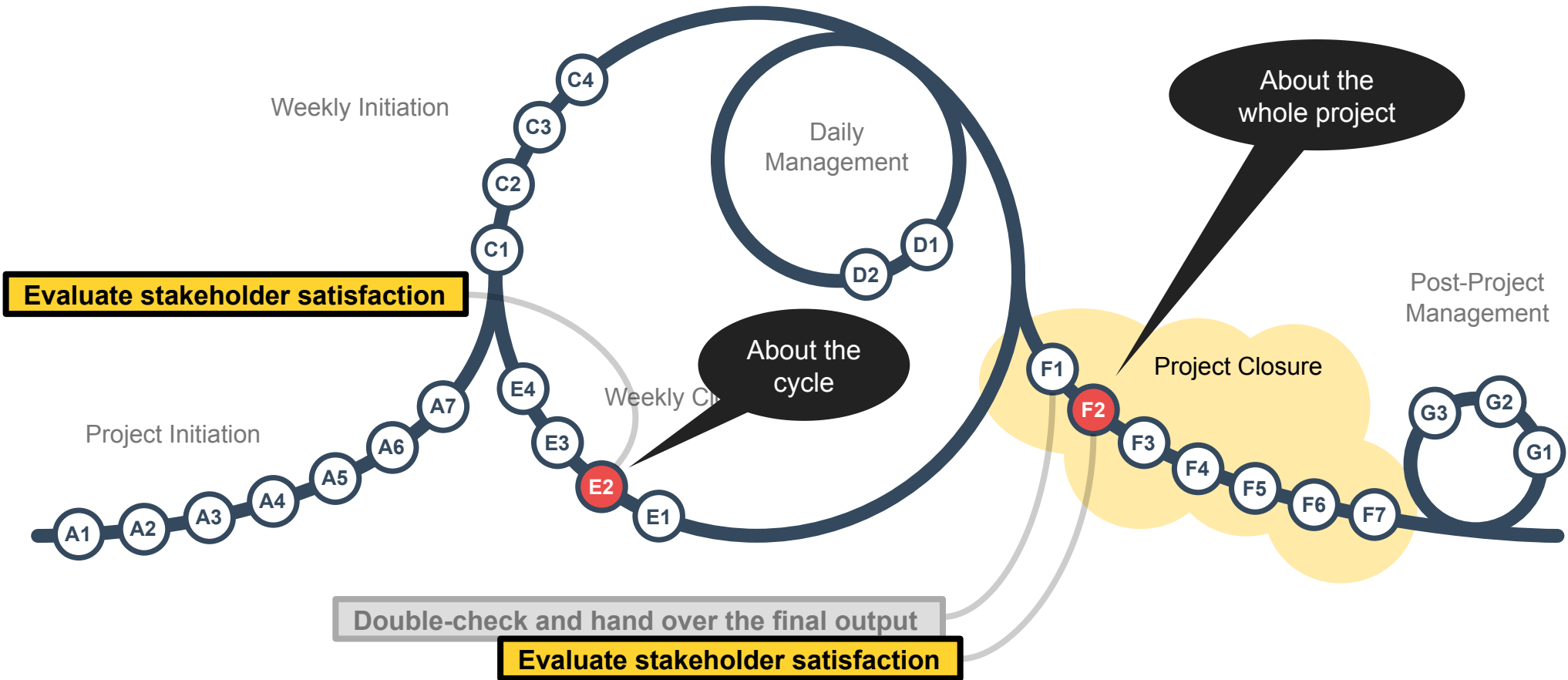
Creator Hat

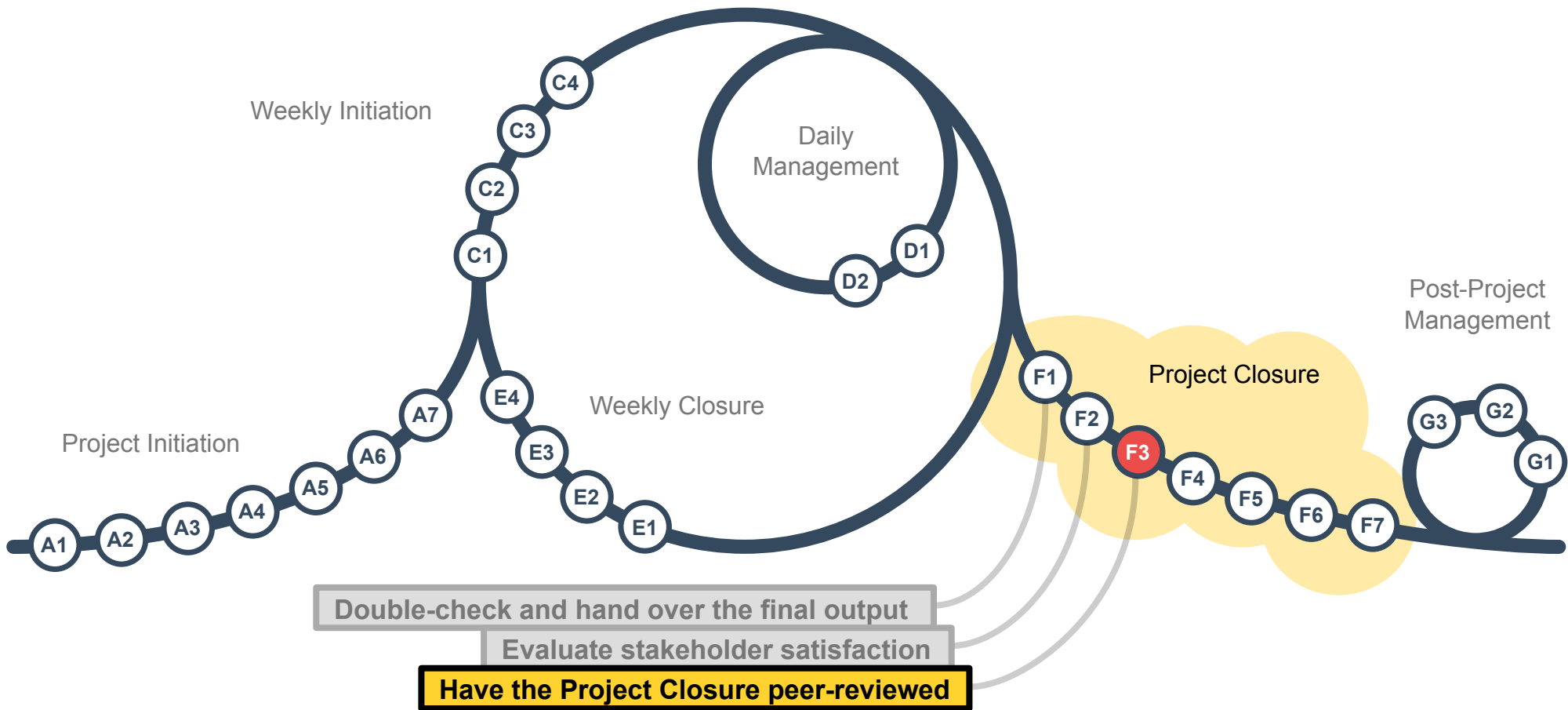
F1 – Double-check and hand over the final product



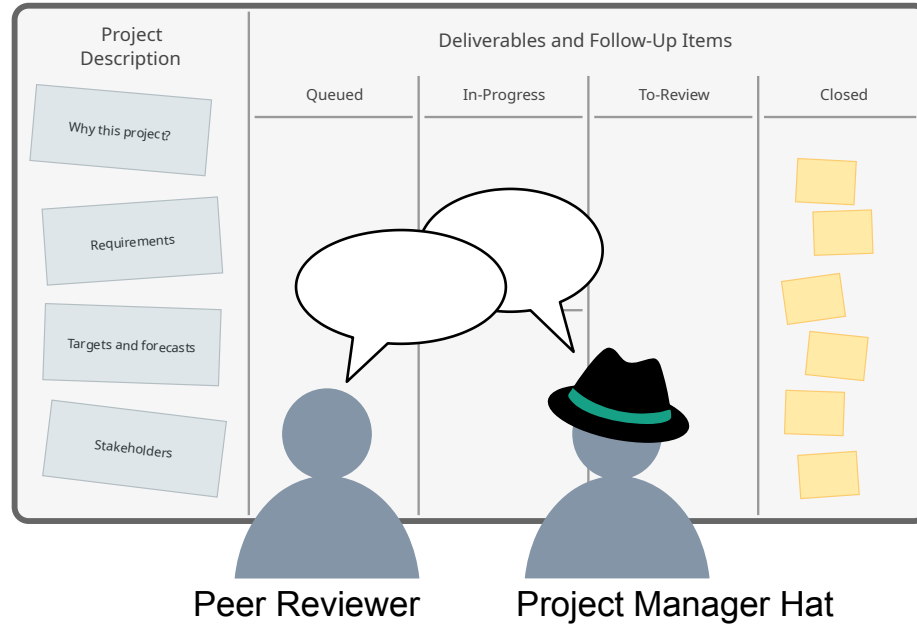






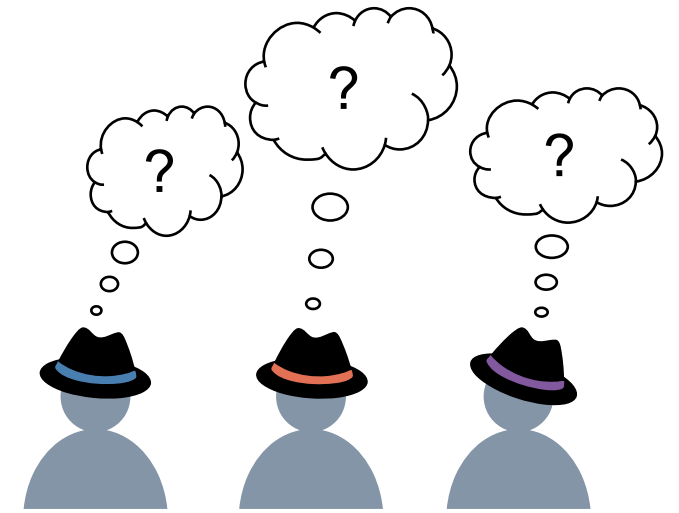


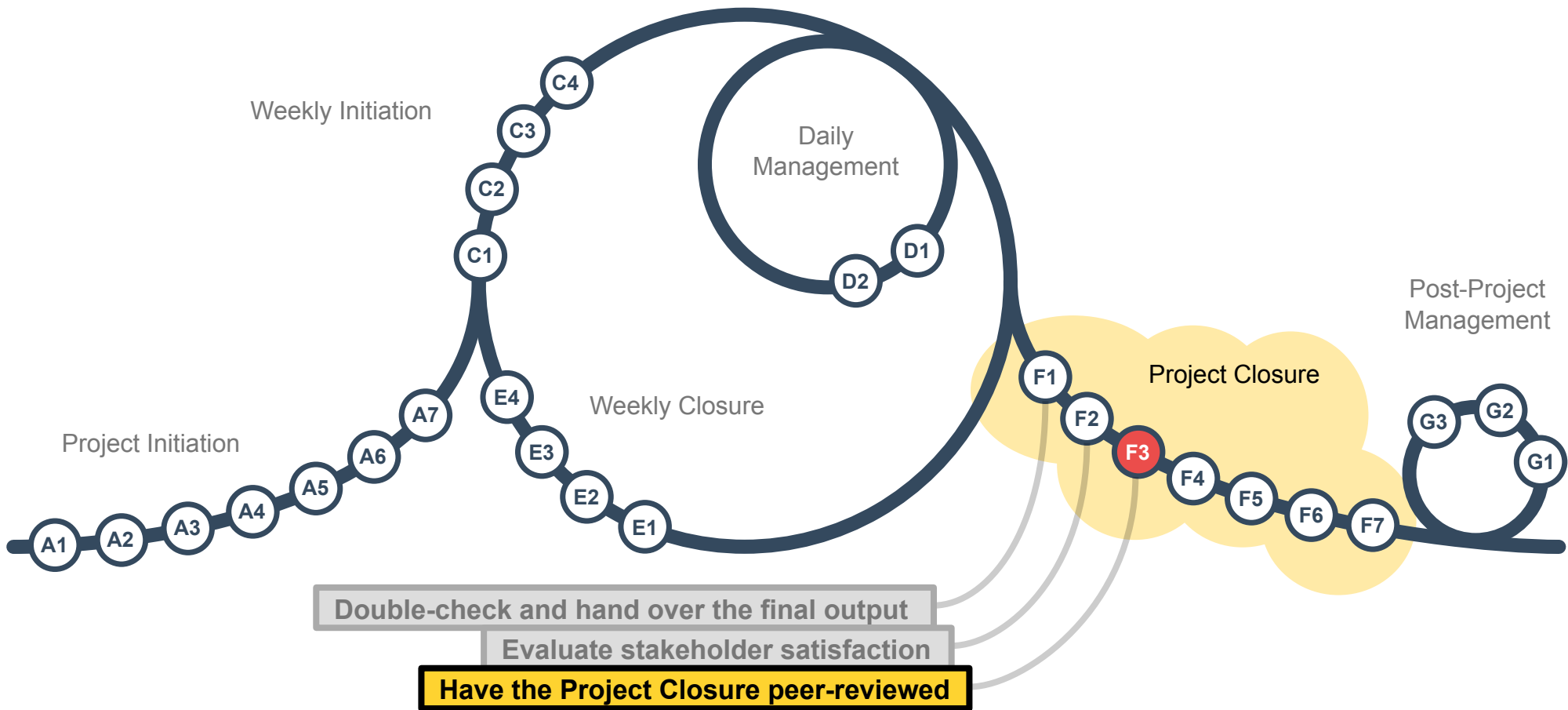
F3 – Have the Project Closure peer-reviewed

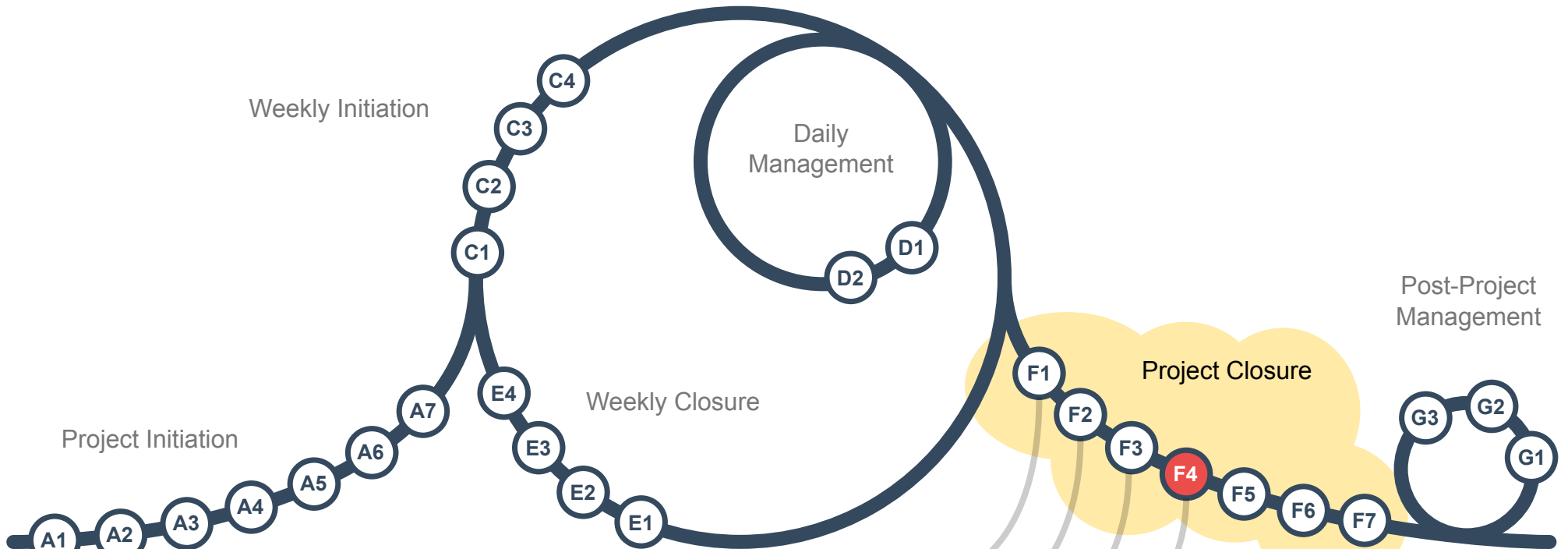


External to the project
Expert in project management
(A different person each time)

- ★ Helps find mistakes
- ★ Both learn from each other







- Double-check and hand over the final output
- Evaluate stakeholder satisfaction
- Have the Project Closure peer-reviewed
- Consider swapping hats for Post-Project Management**

F4 – Consider swapping hats for Post-Project Management

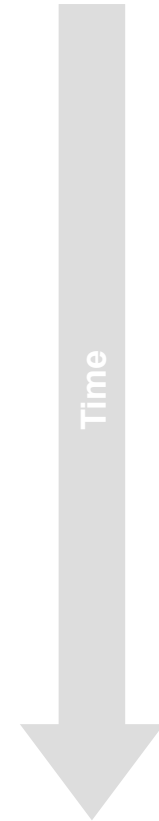
Next to last cycle

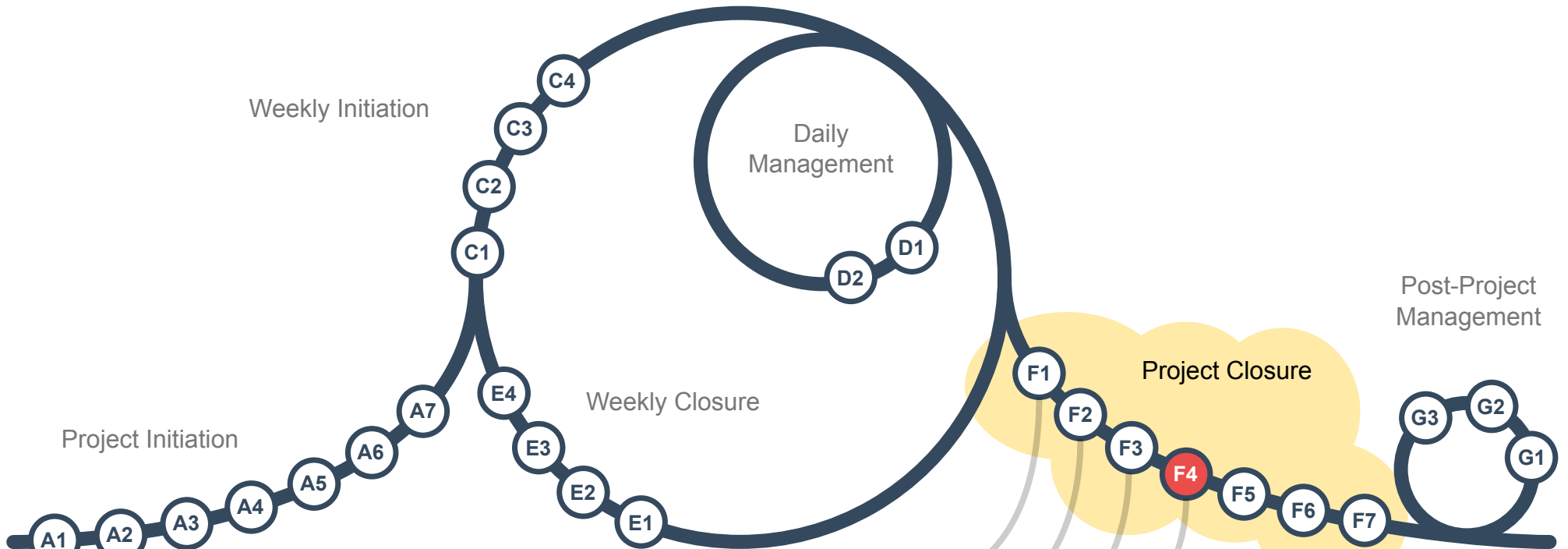


Last cycle



Post-Project Management



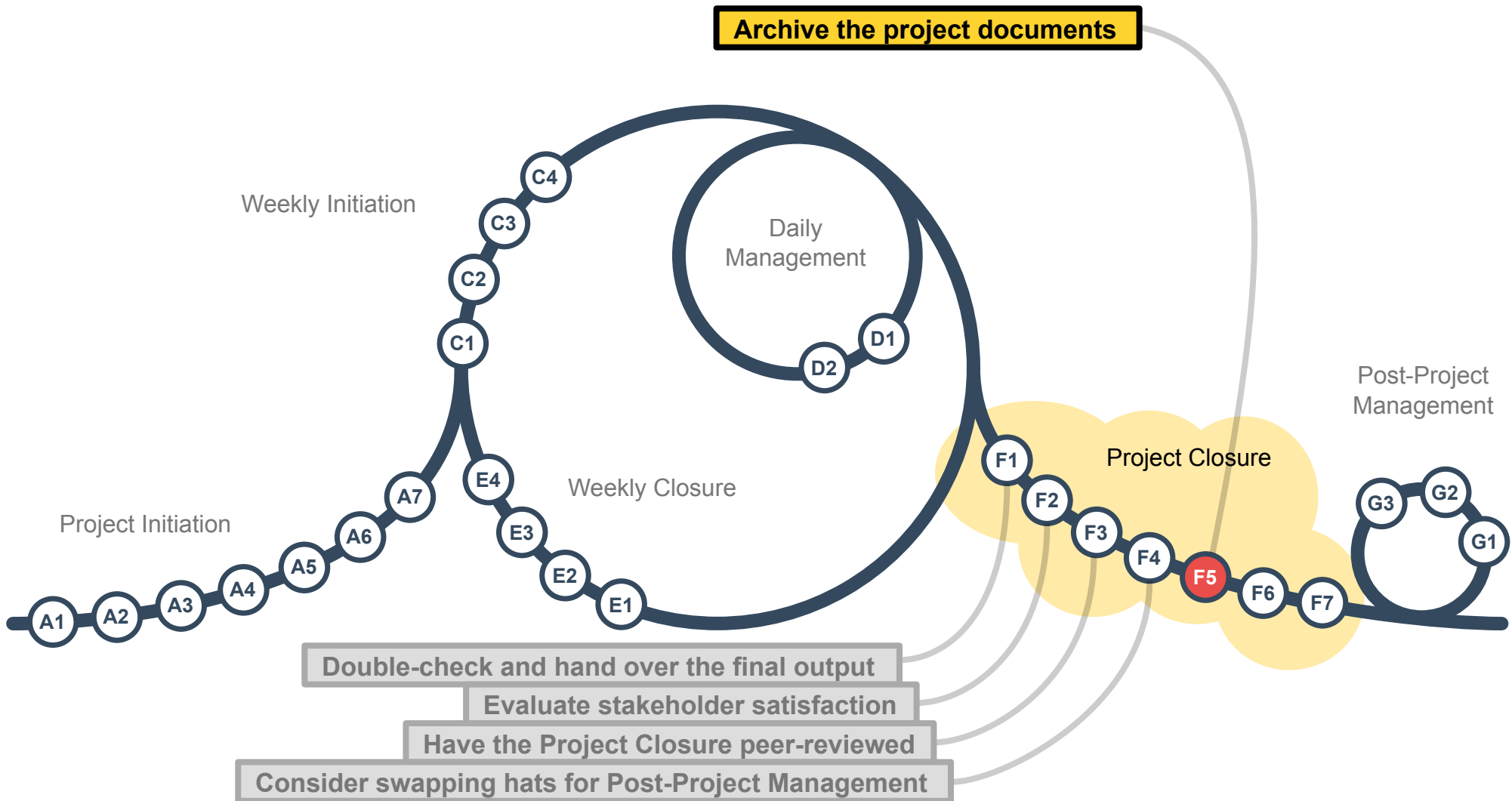


Double-check and hand over the final output

Evaluate stakeholder satisfaction

Have the Project Closure peer-reviewed

Consider swapping hats for Post-Project Management



Archive the project documents

Weekly Initiation

Daily Management

Post-Project Management

Project Initiation

Weekly Closure

Project Closure

Double-check and hand over the final output

Evaluate stakeholder satisfaction

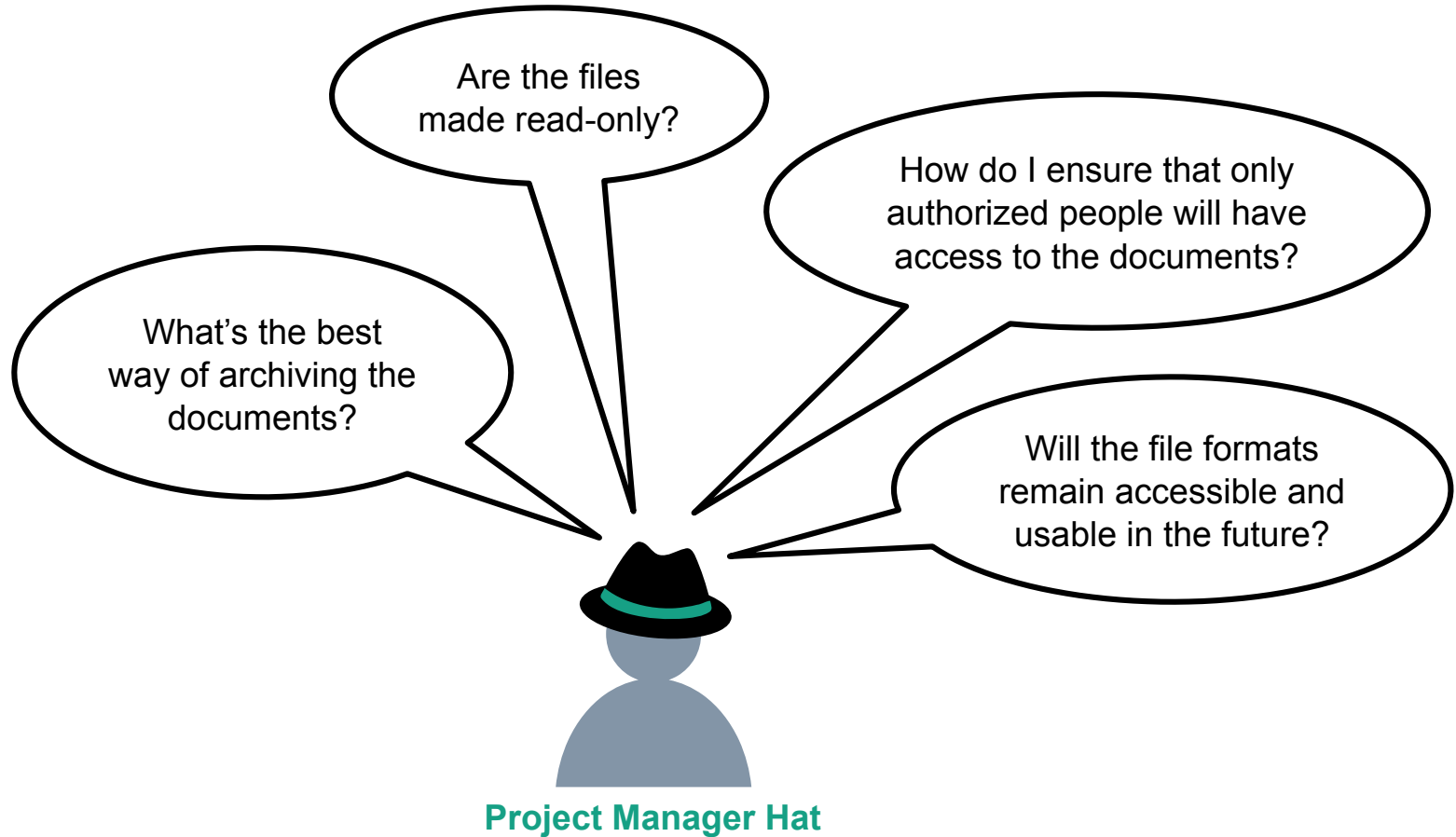
Have the Project Closure peer-reviewed

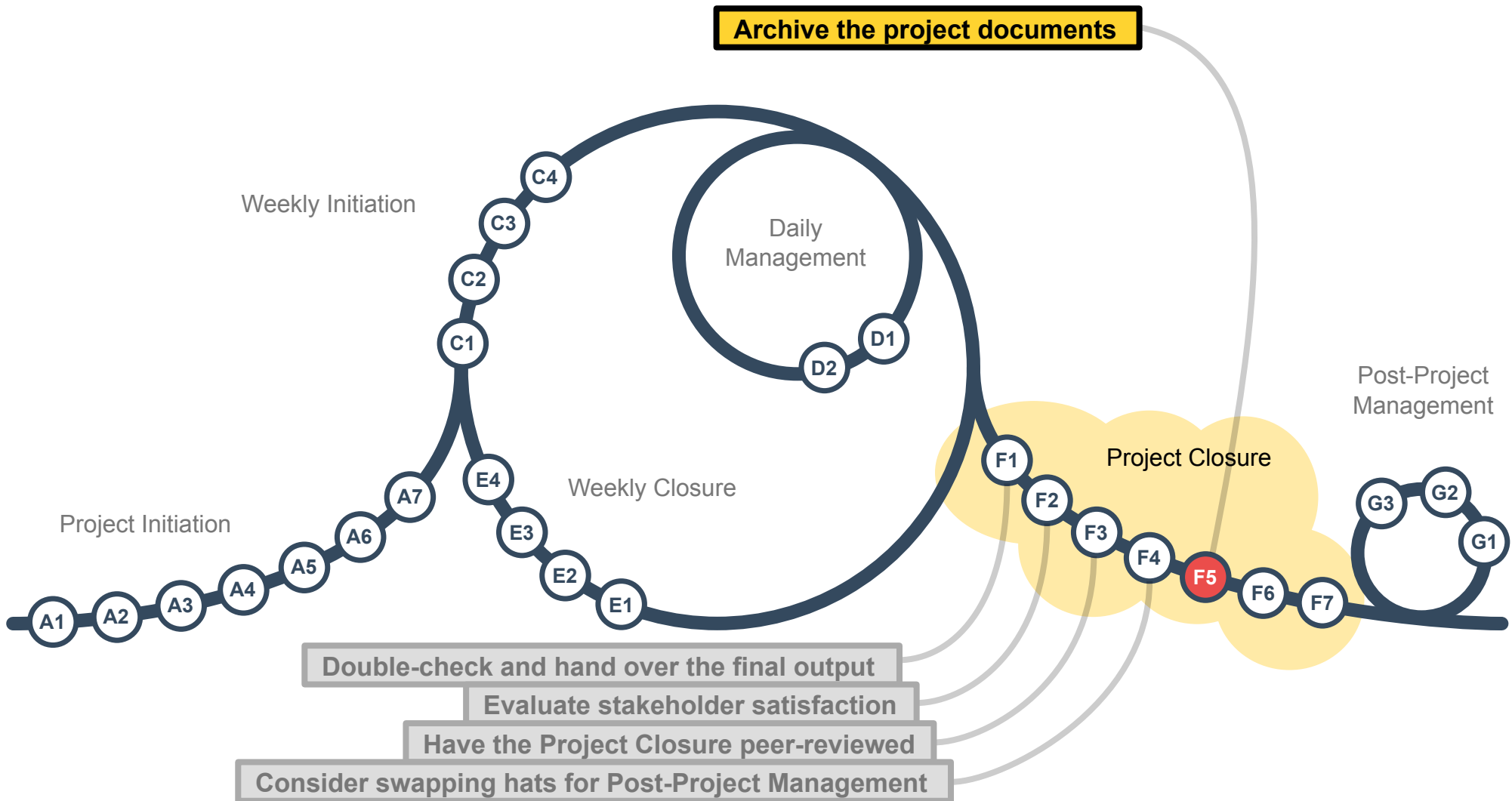
Consider swapping hats for Post-Project Management

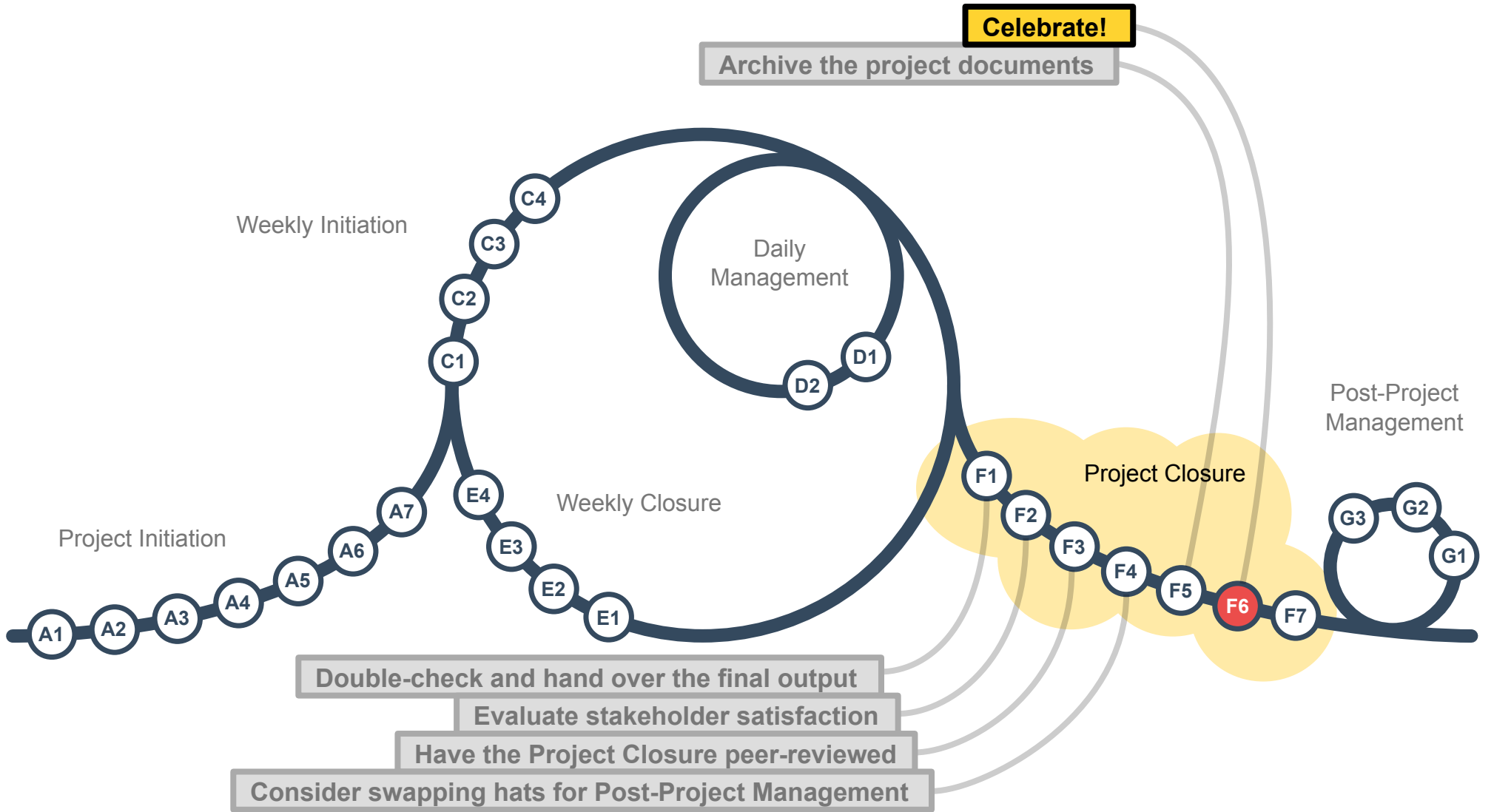
What concerns do you think each hat should have
in this management activity?

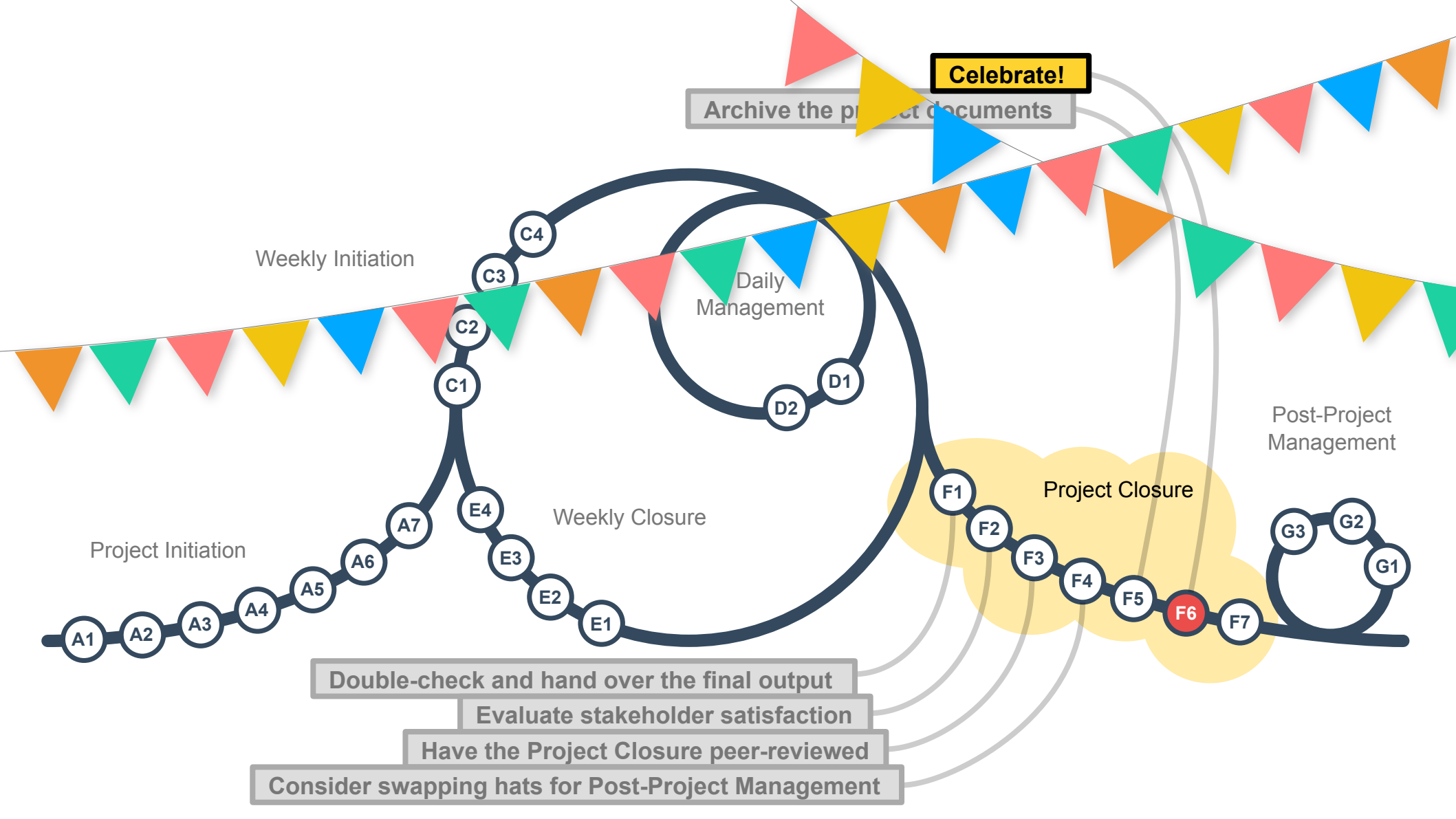


F5 – Archive the project documents

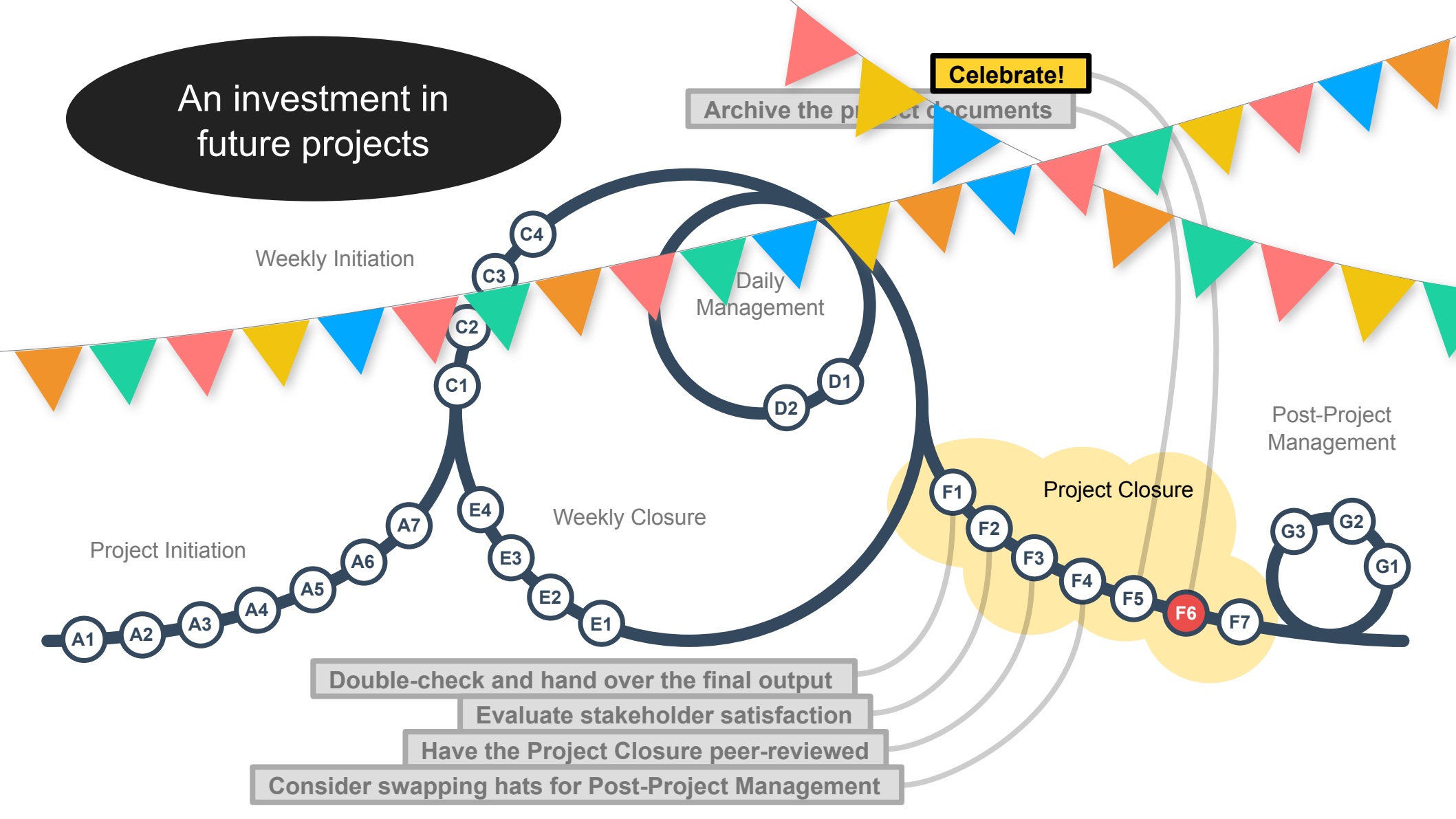


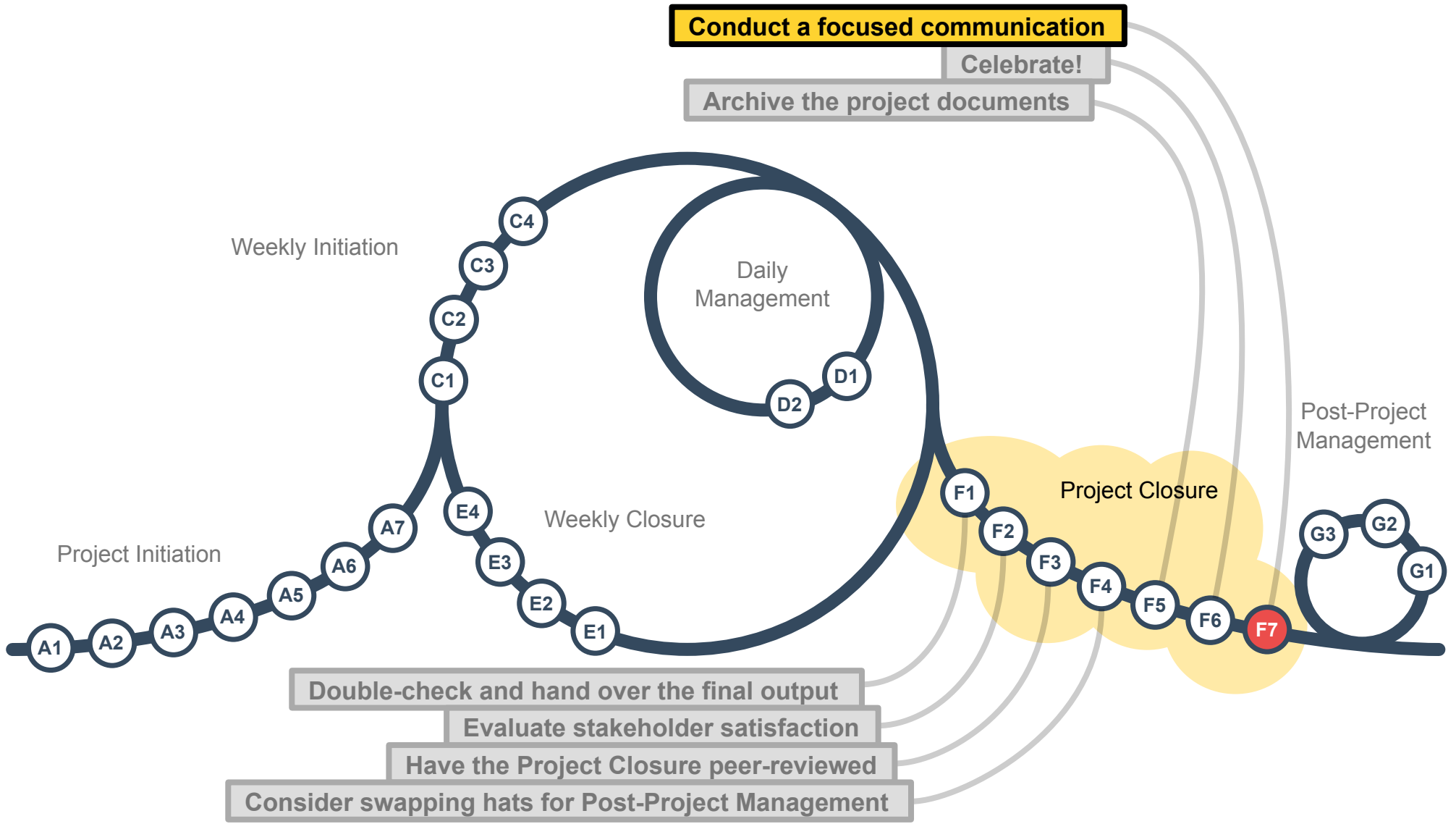




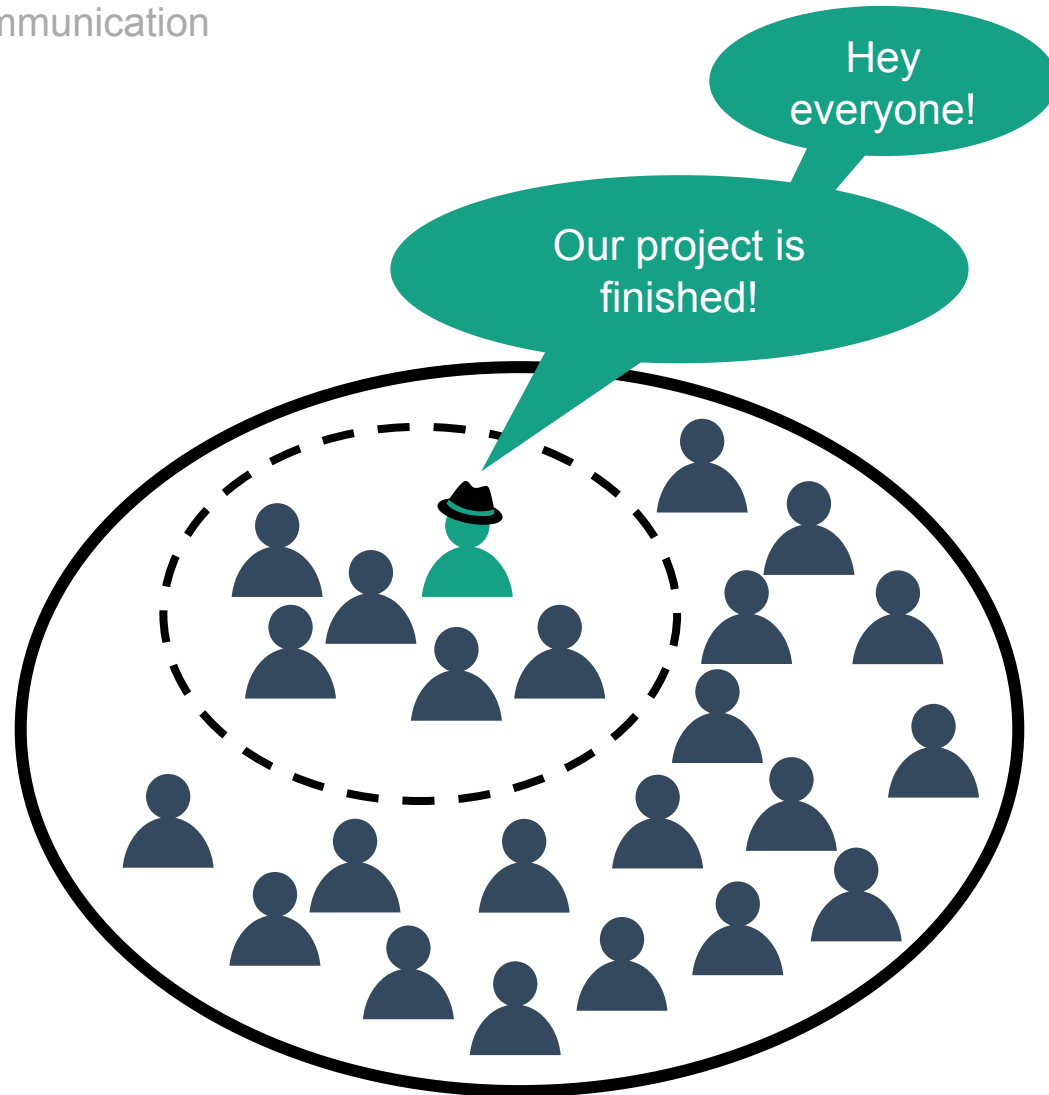


An investment in future projects

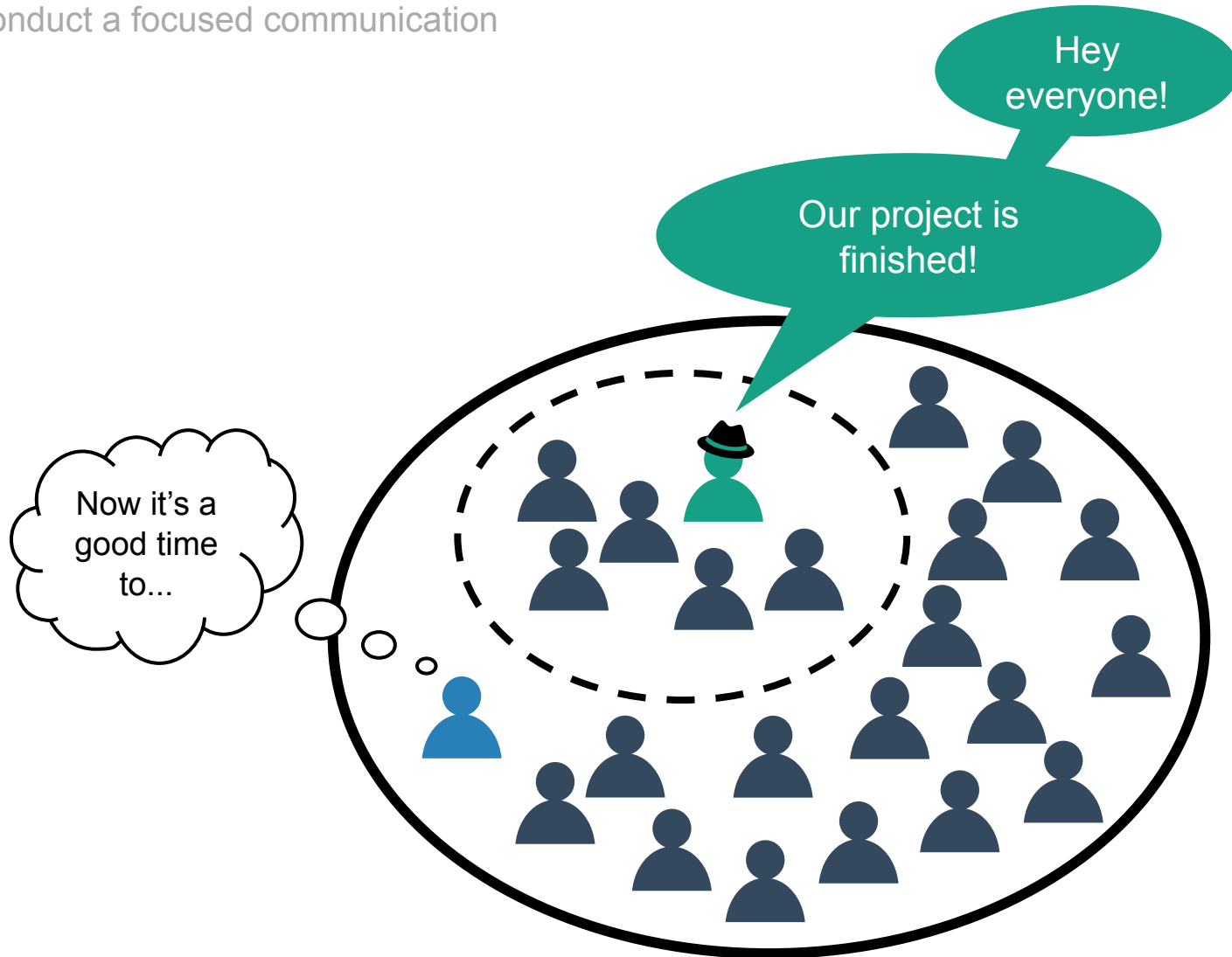


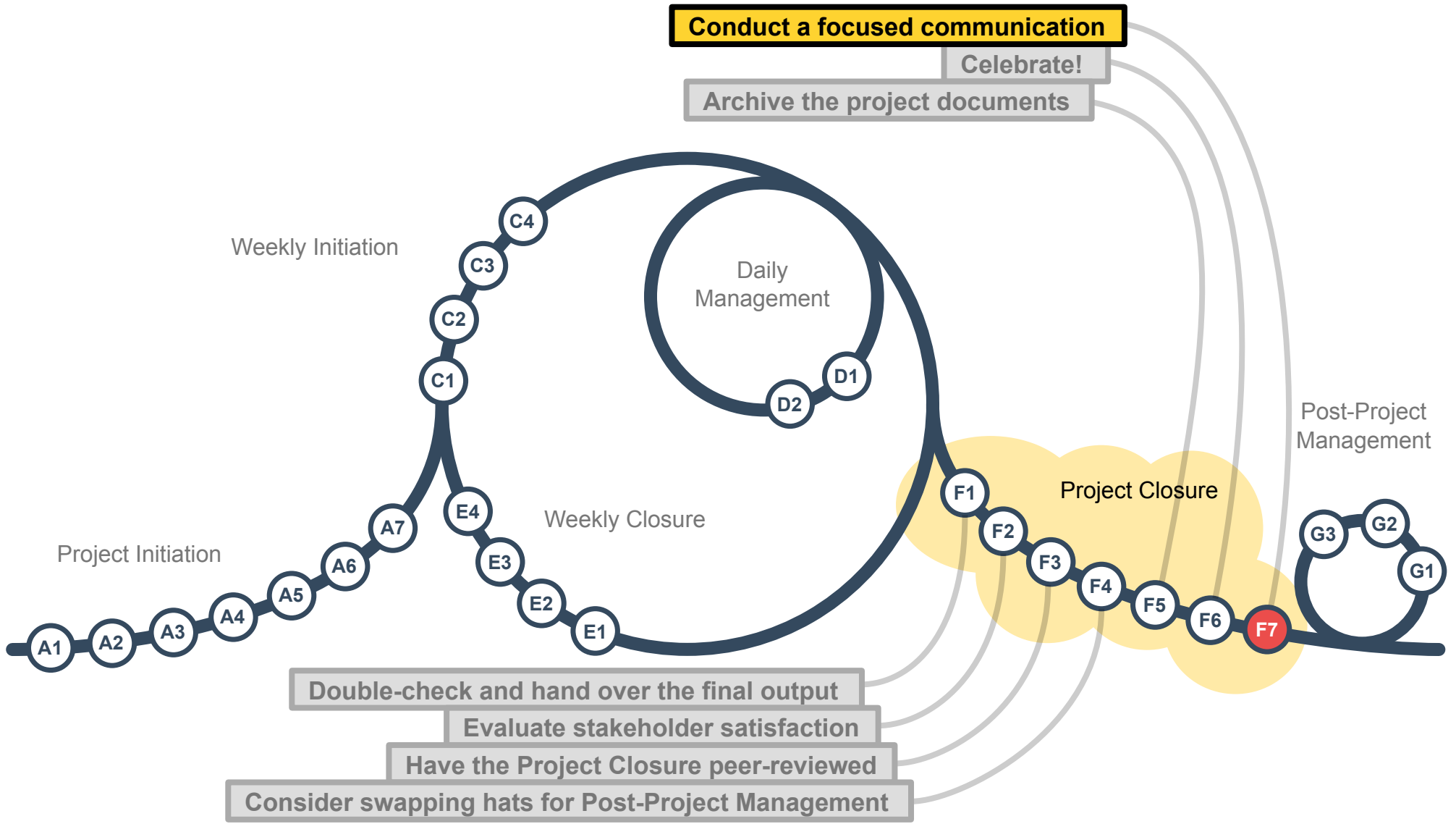


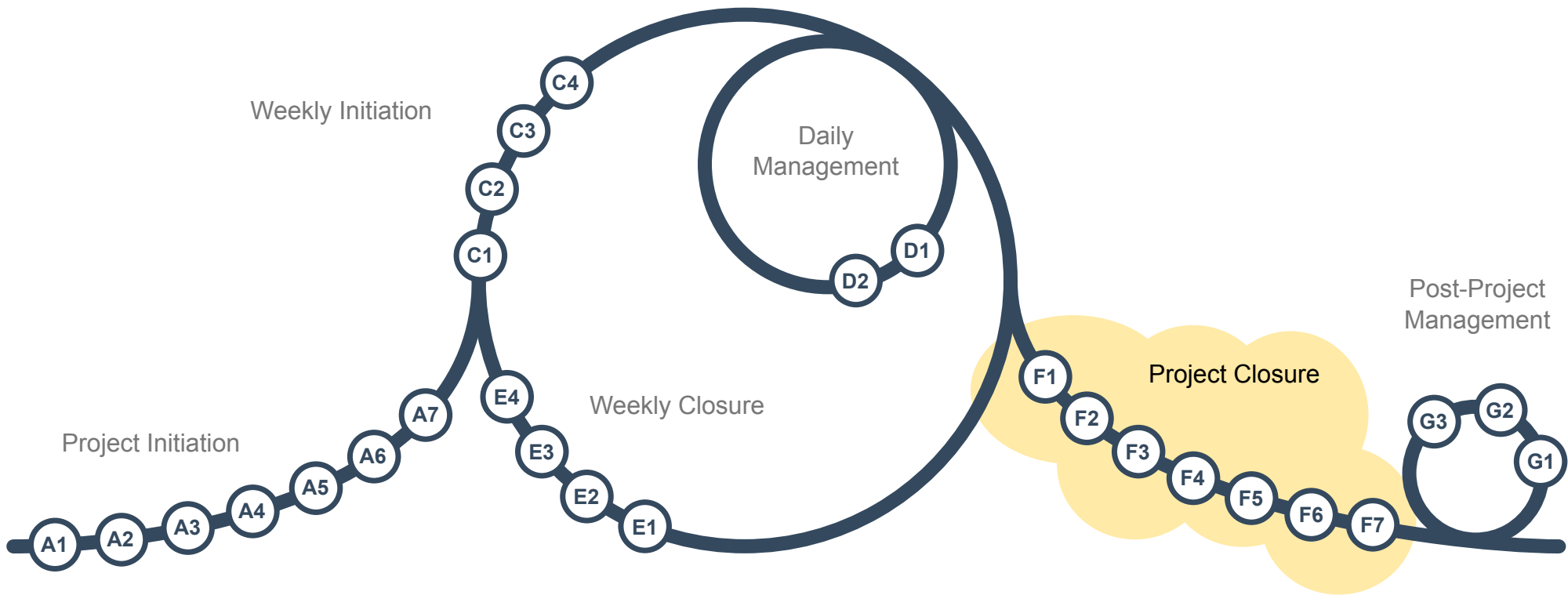
F7 – Conduct a focused communication

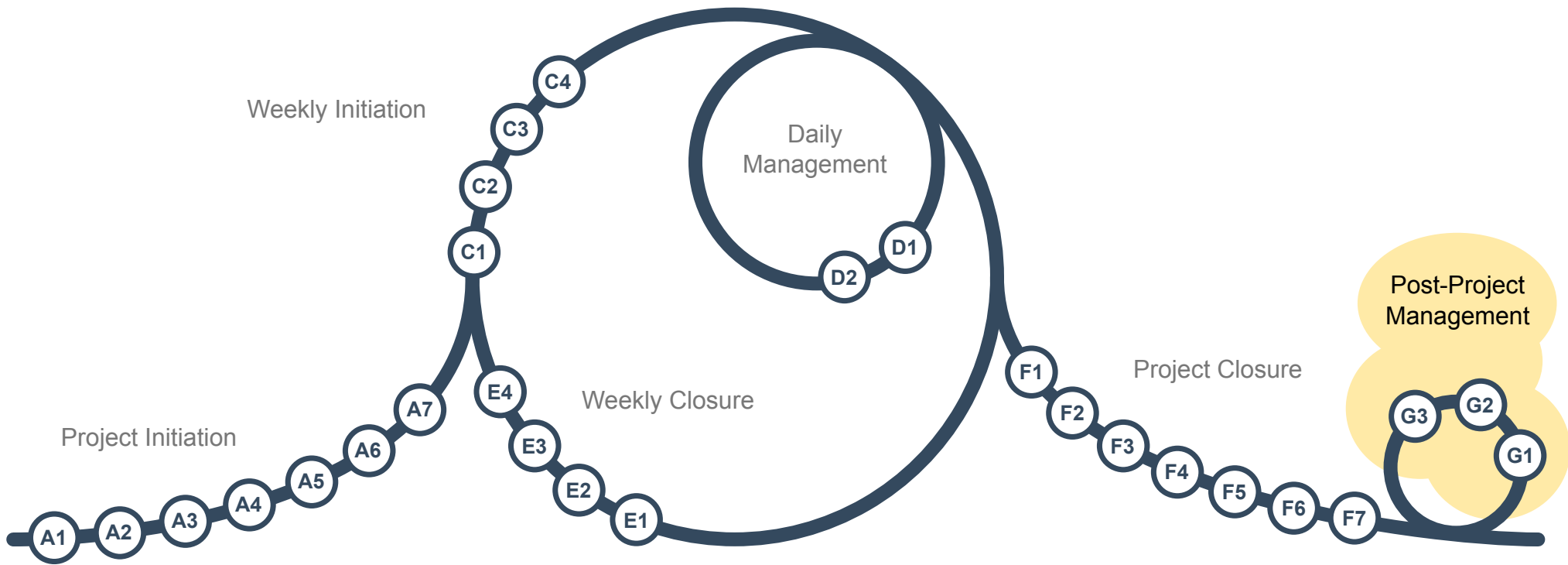


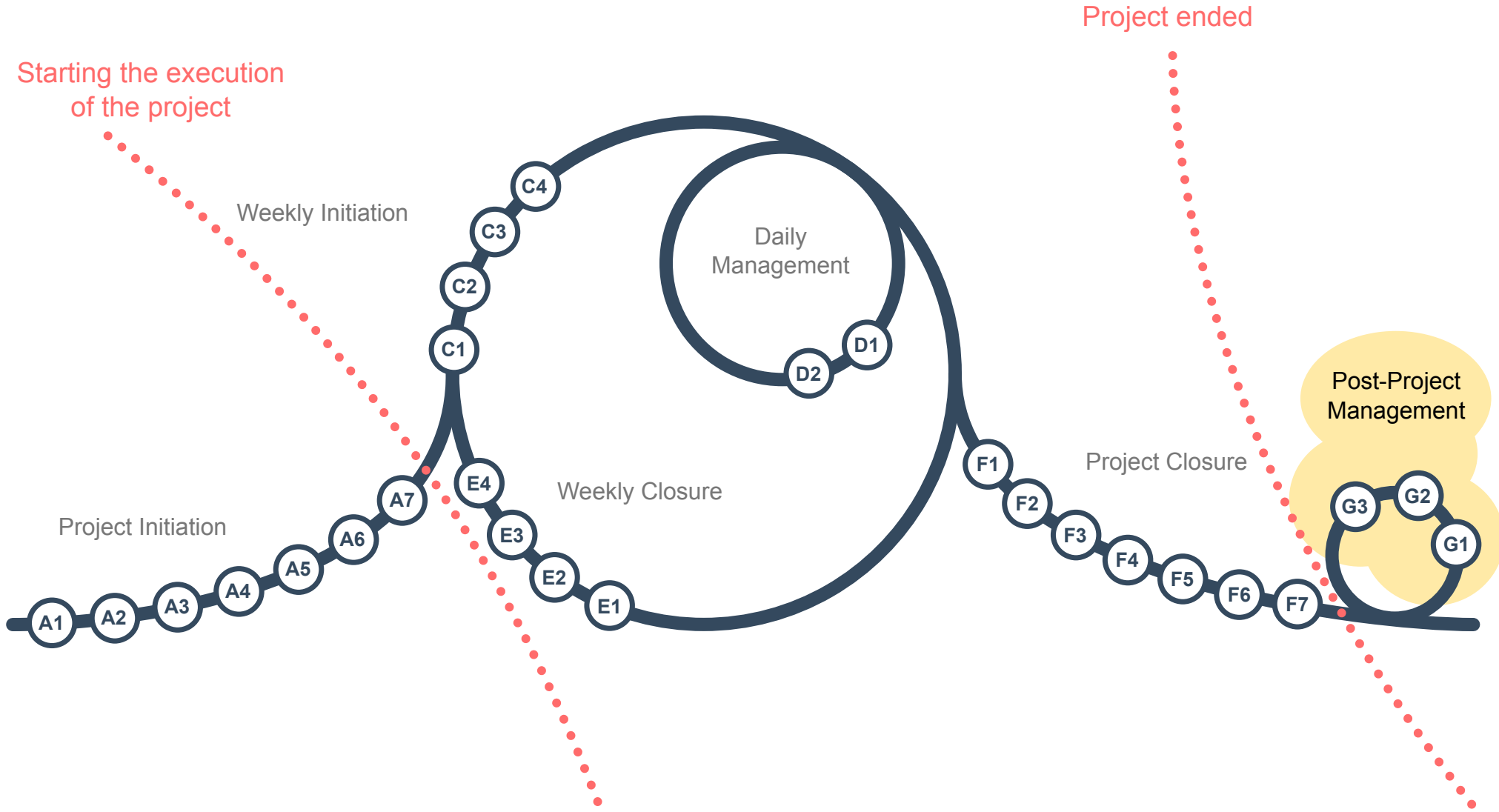
F7 – Conduct a focused communication

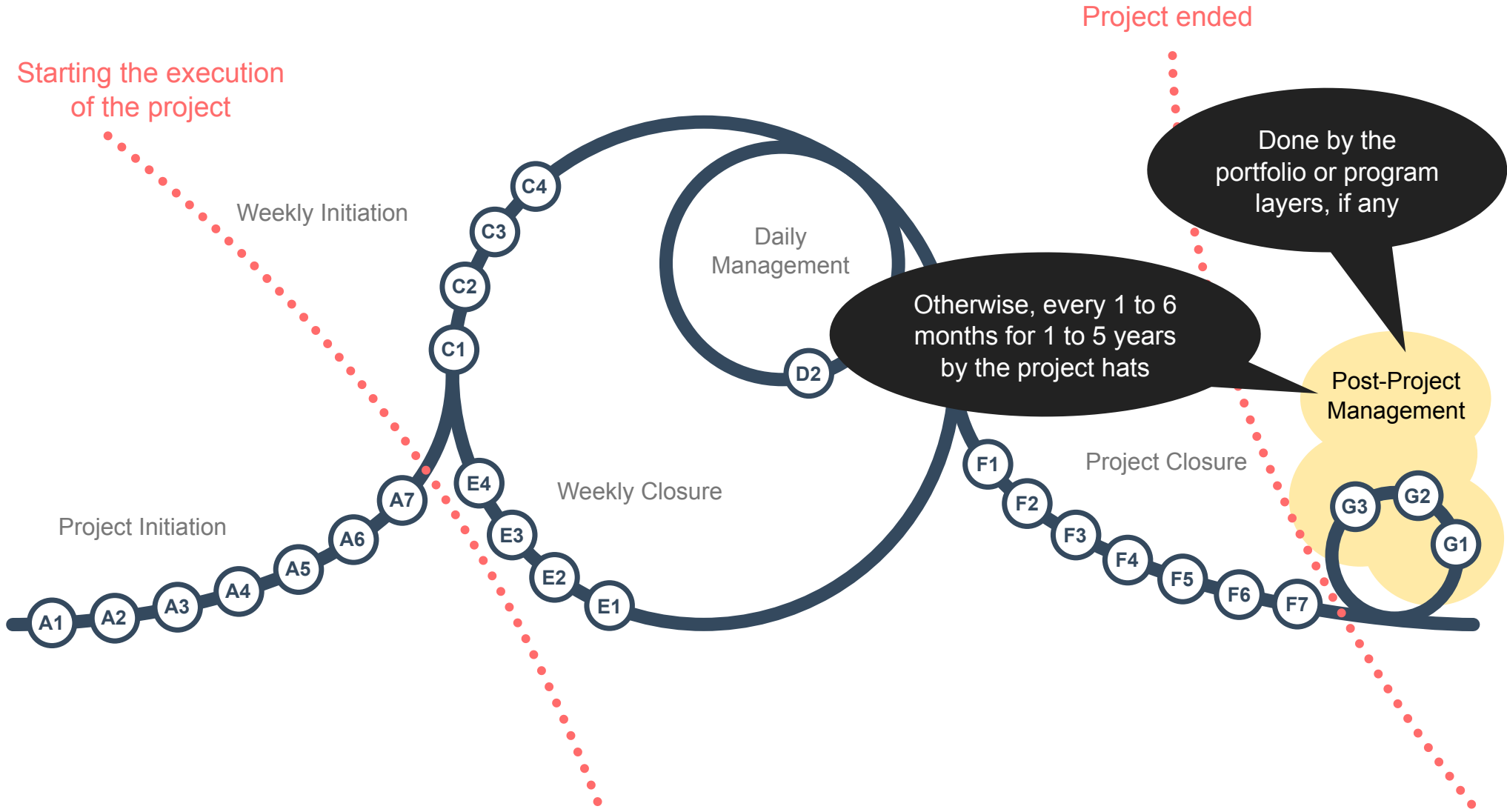


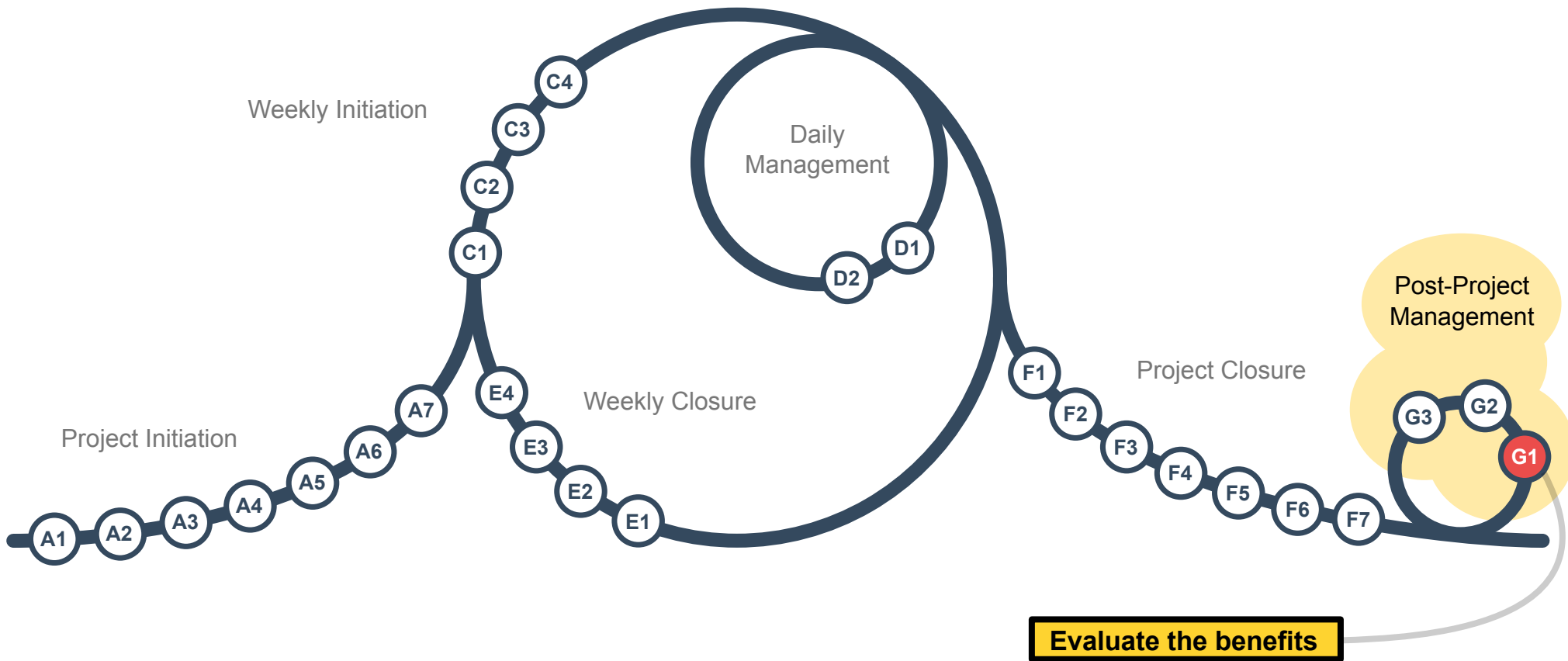




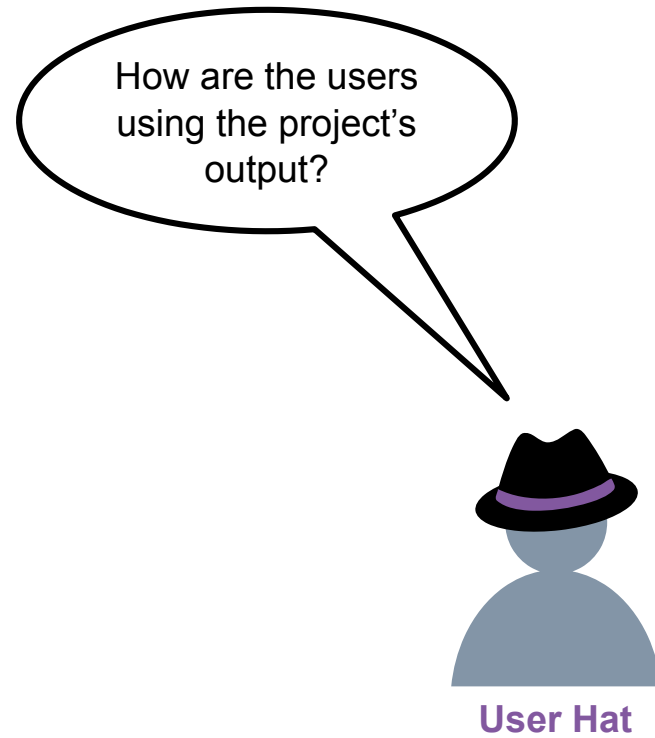




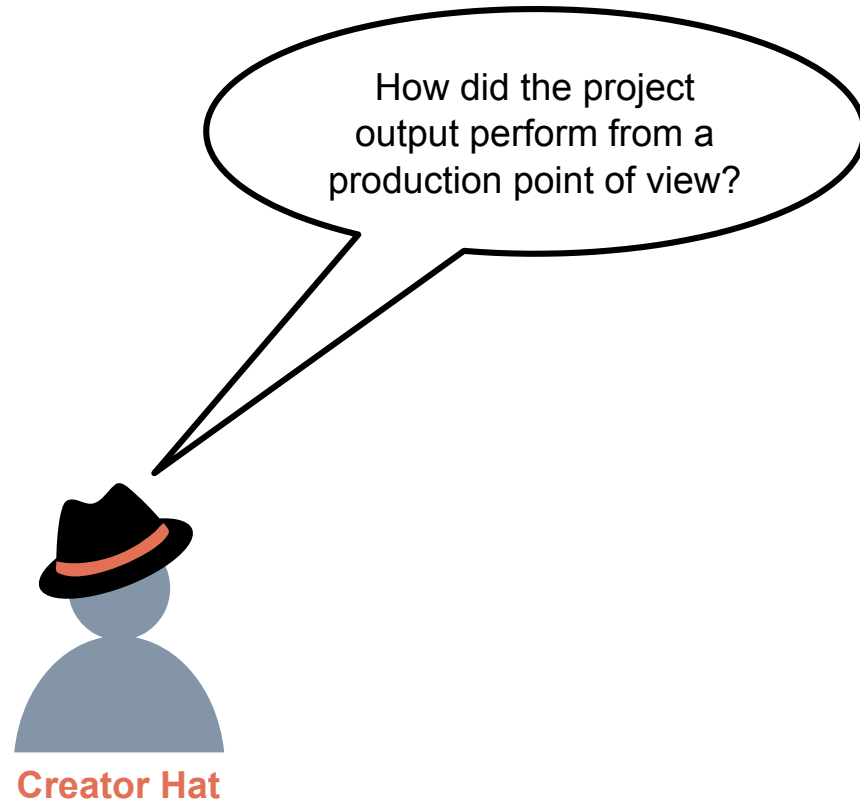




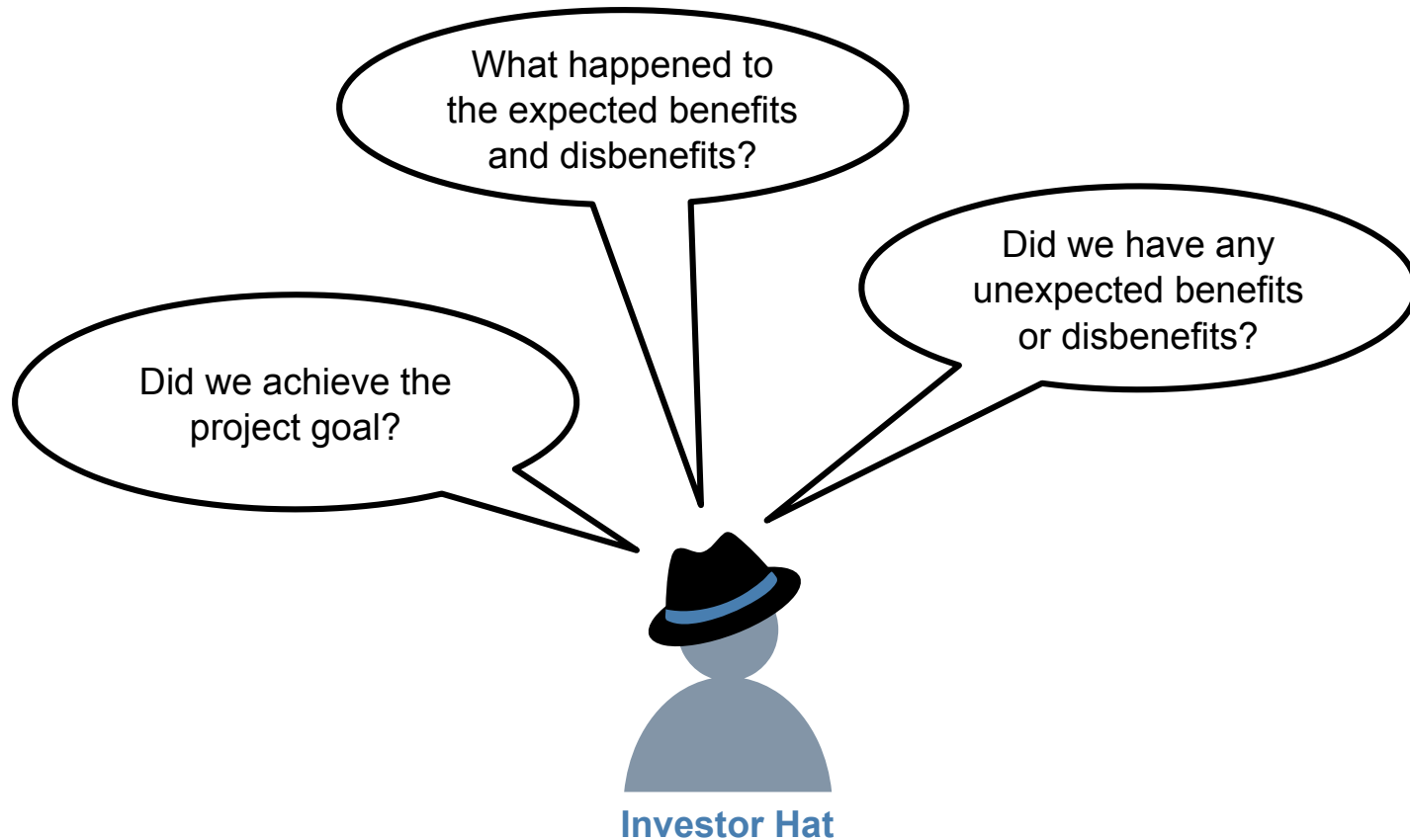
G1 – Evaluate the benefits



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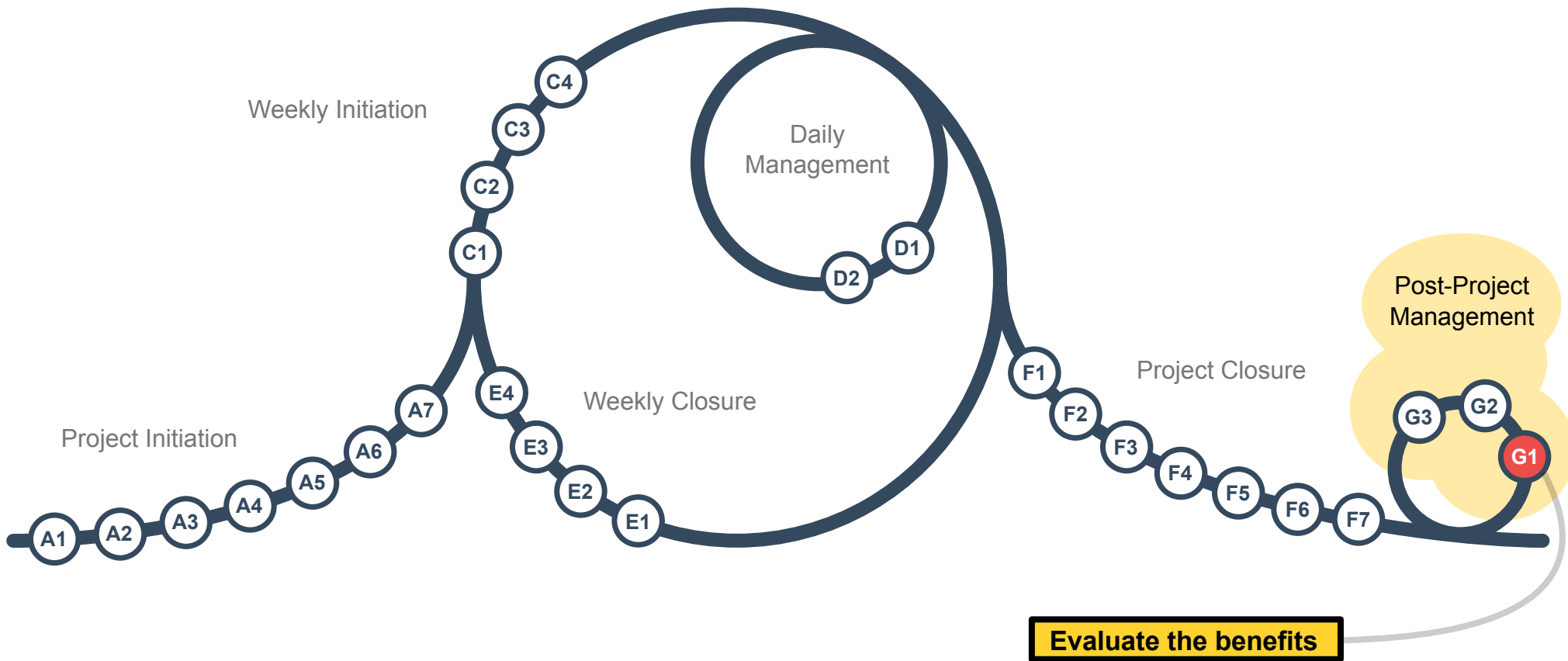


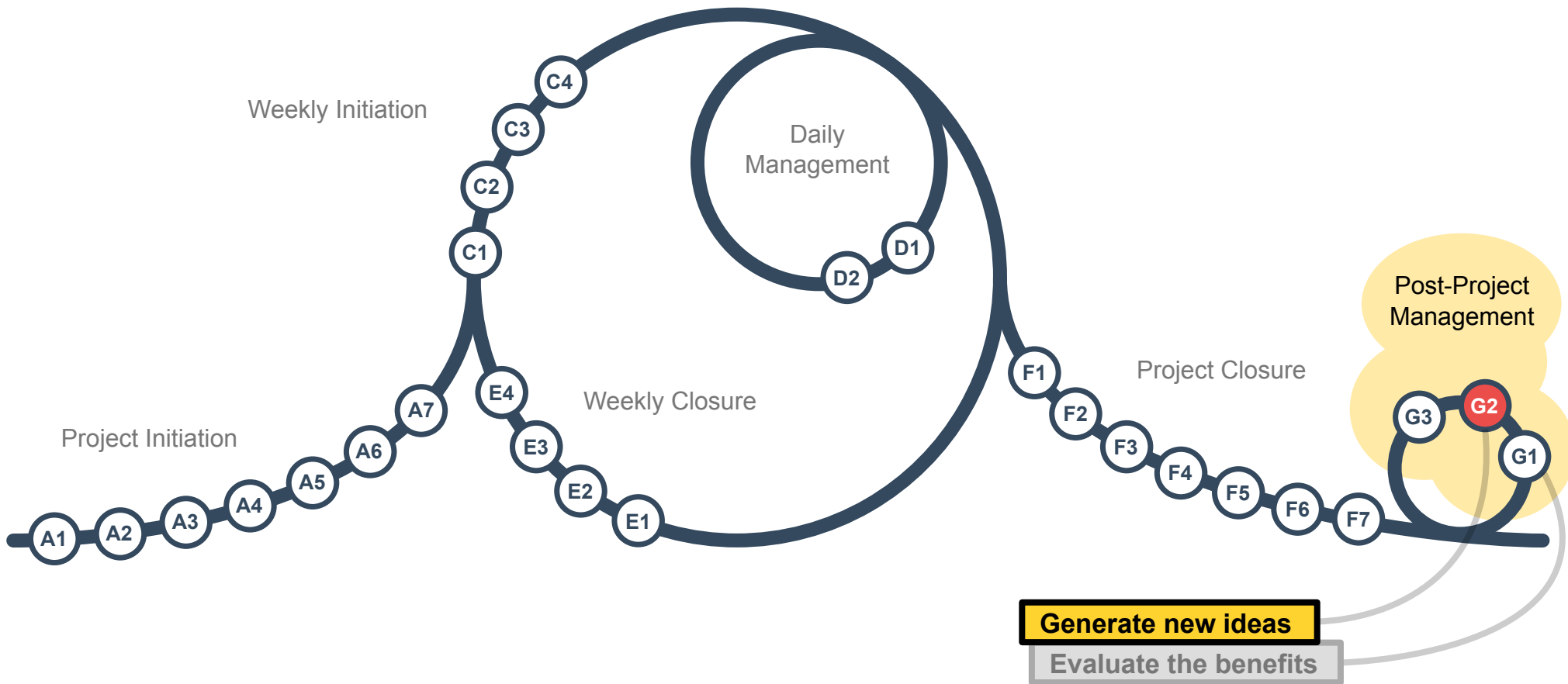
G1 – Evaluate the benefits



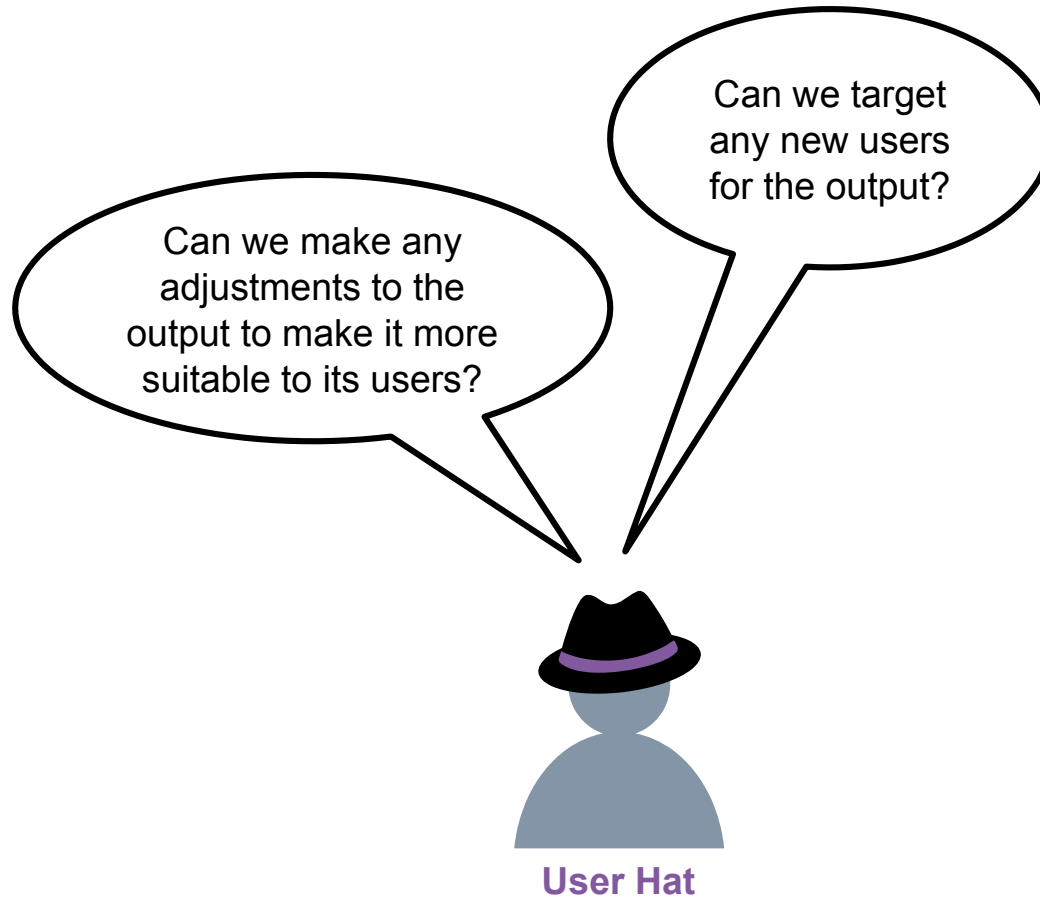
G1 – Evaluate the benefits



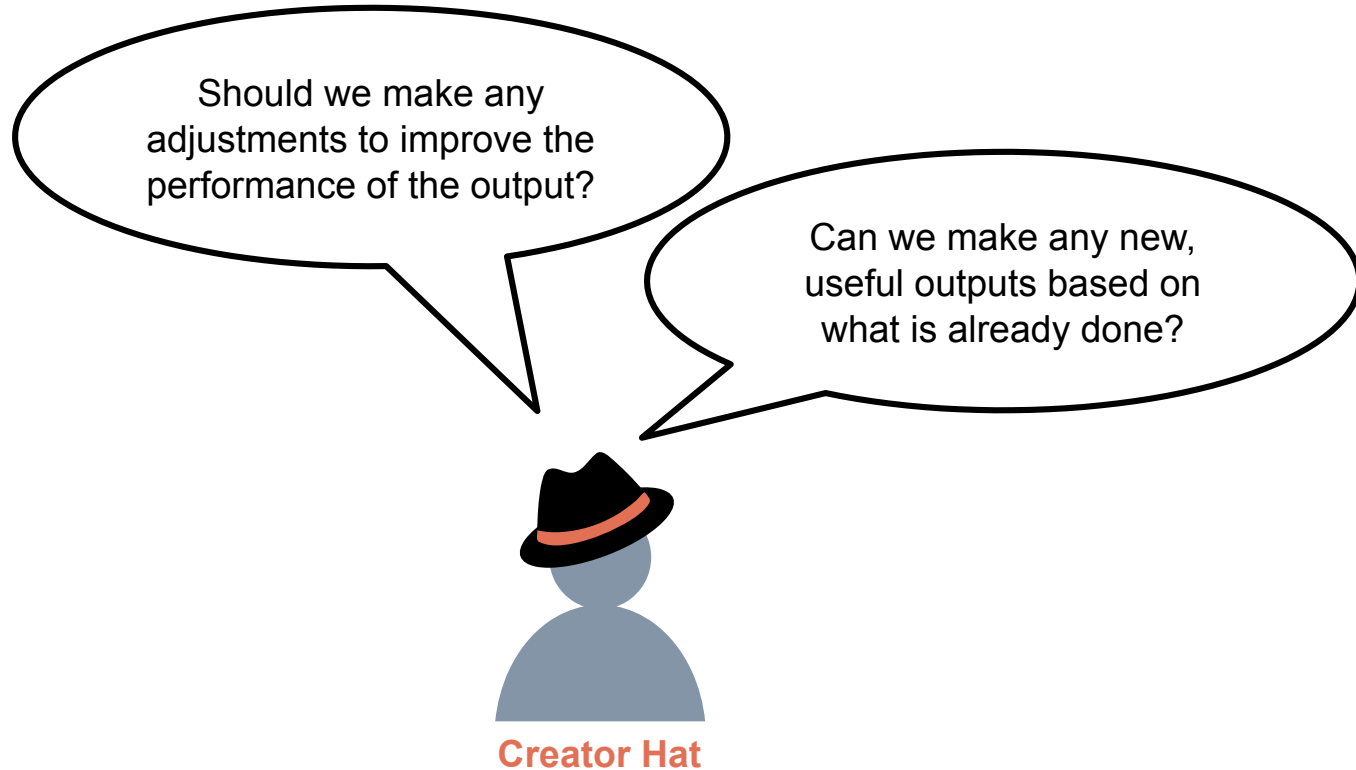




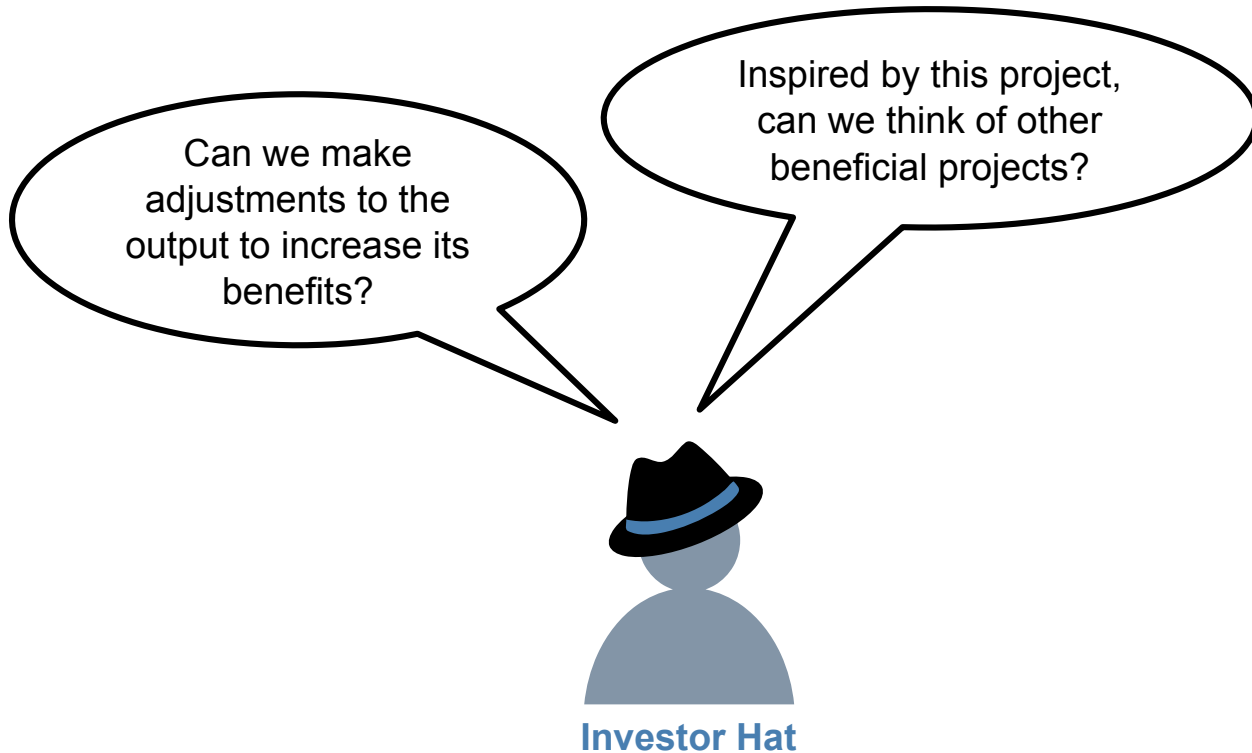
G2 – Generate new ideas

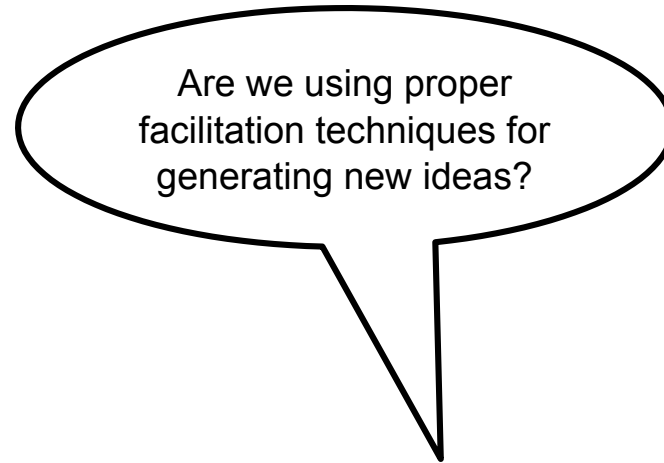


G2 – Generate new ideas

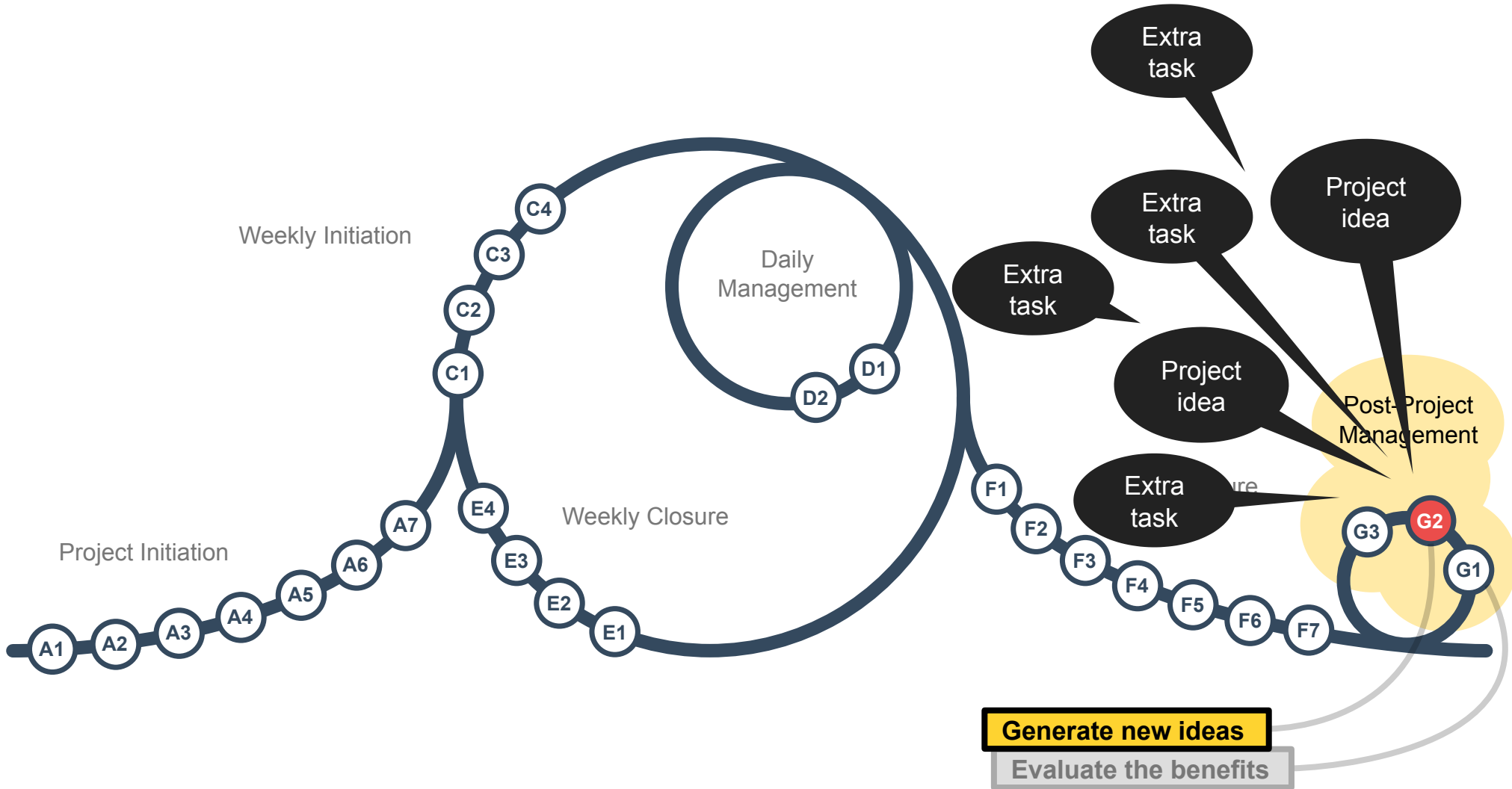


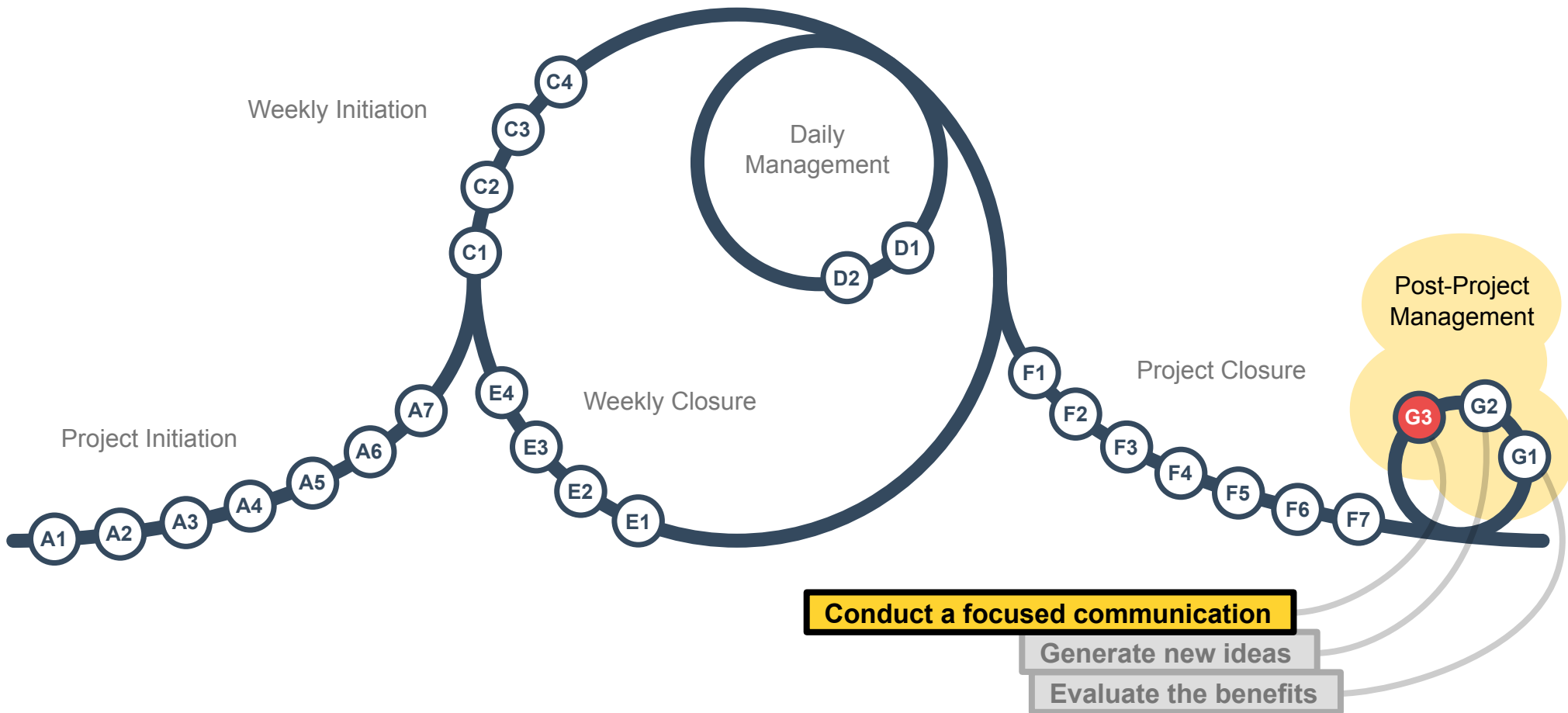
G2 – Generate new ideas





Project Manager Hat

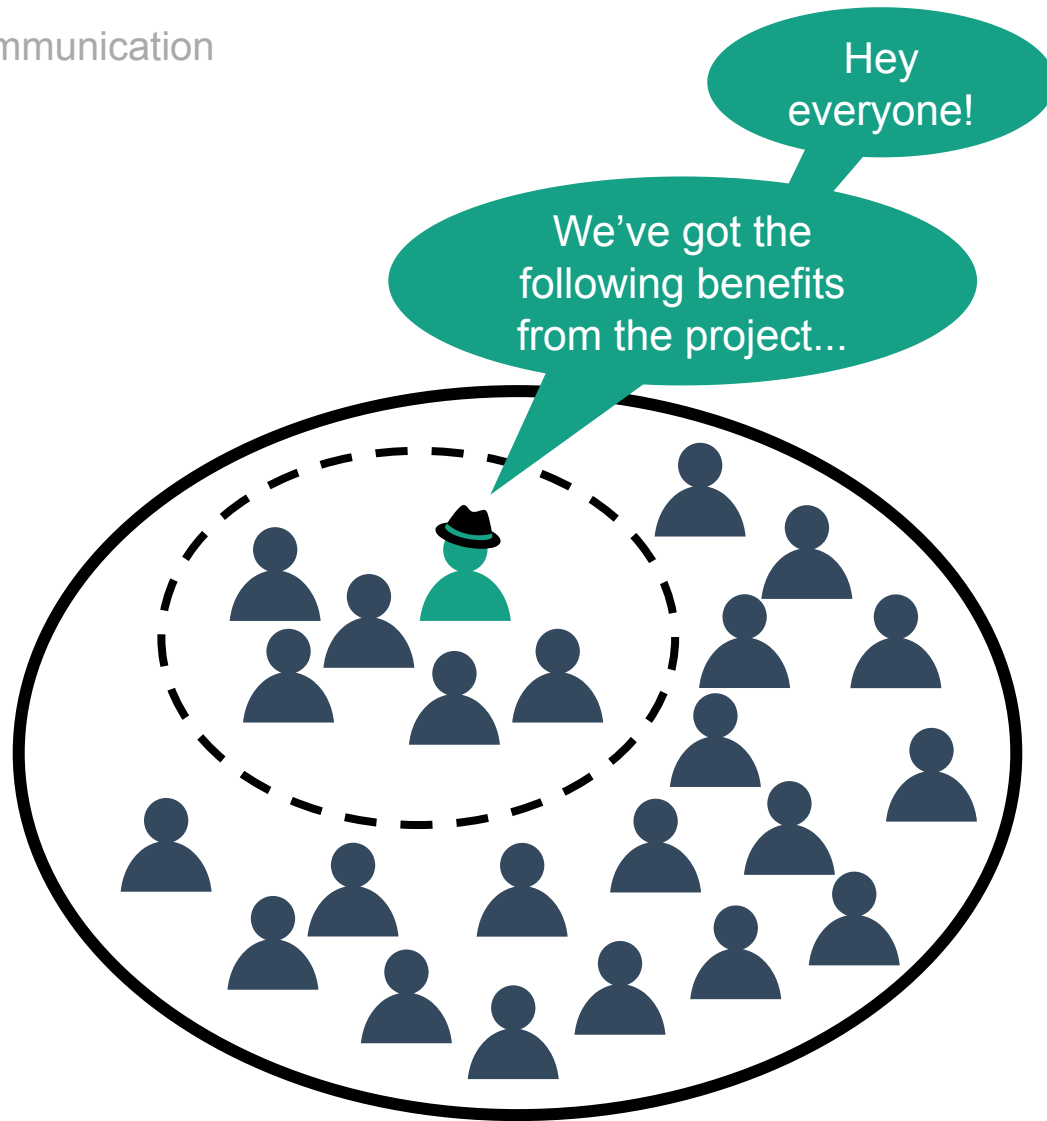




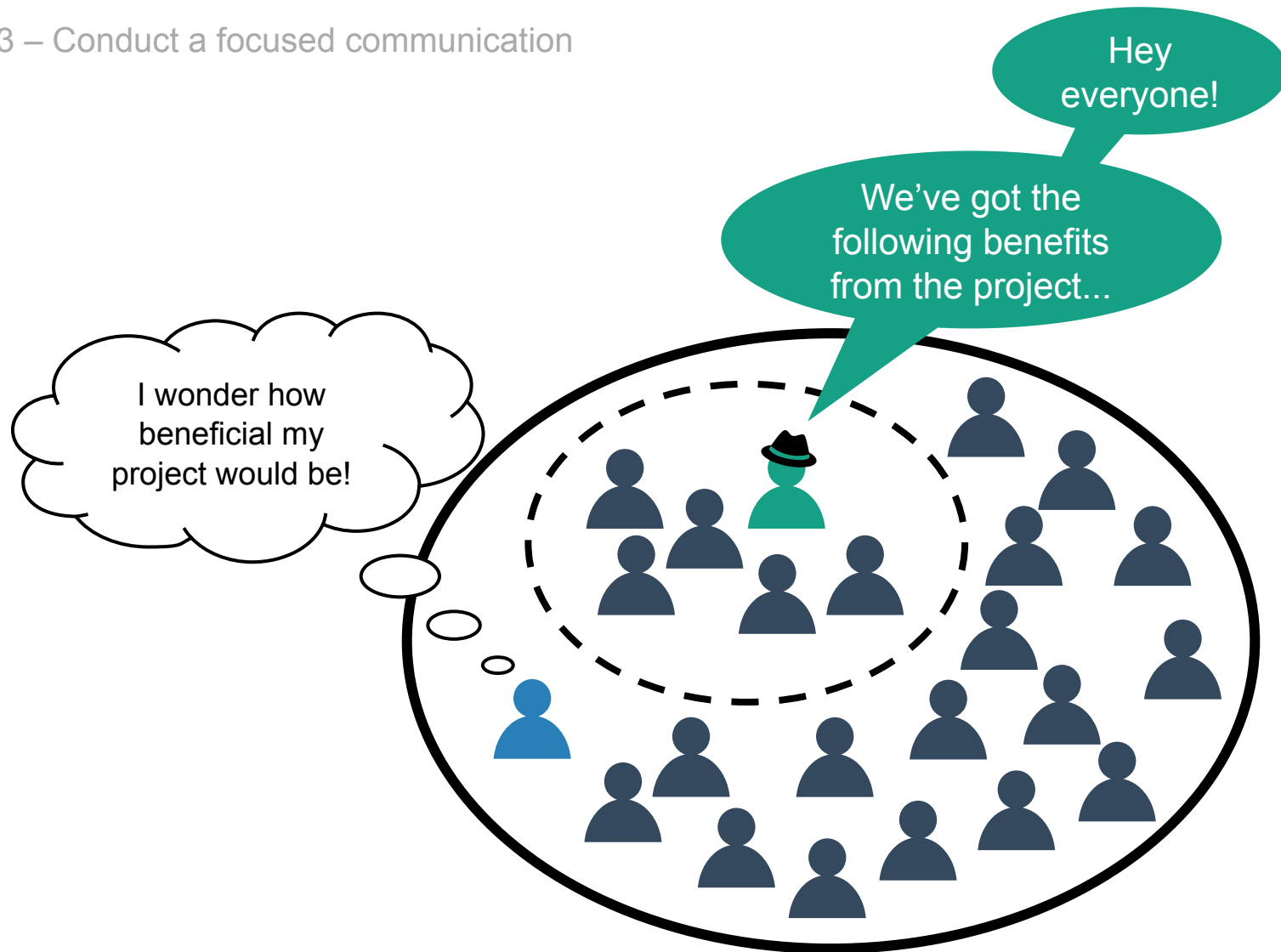
What are the advantages of informing everyone in the organization of the benefits realized from past projects?



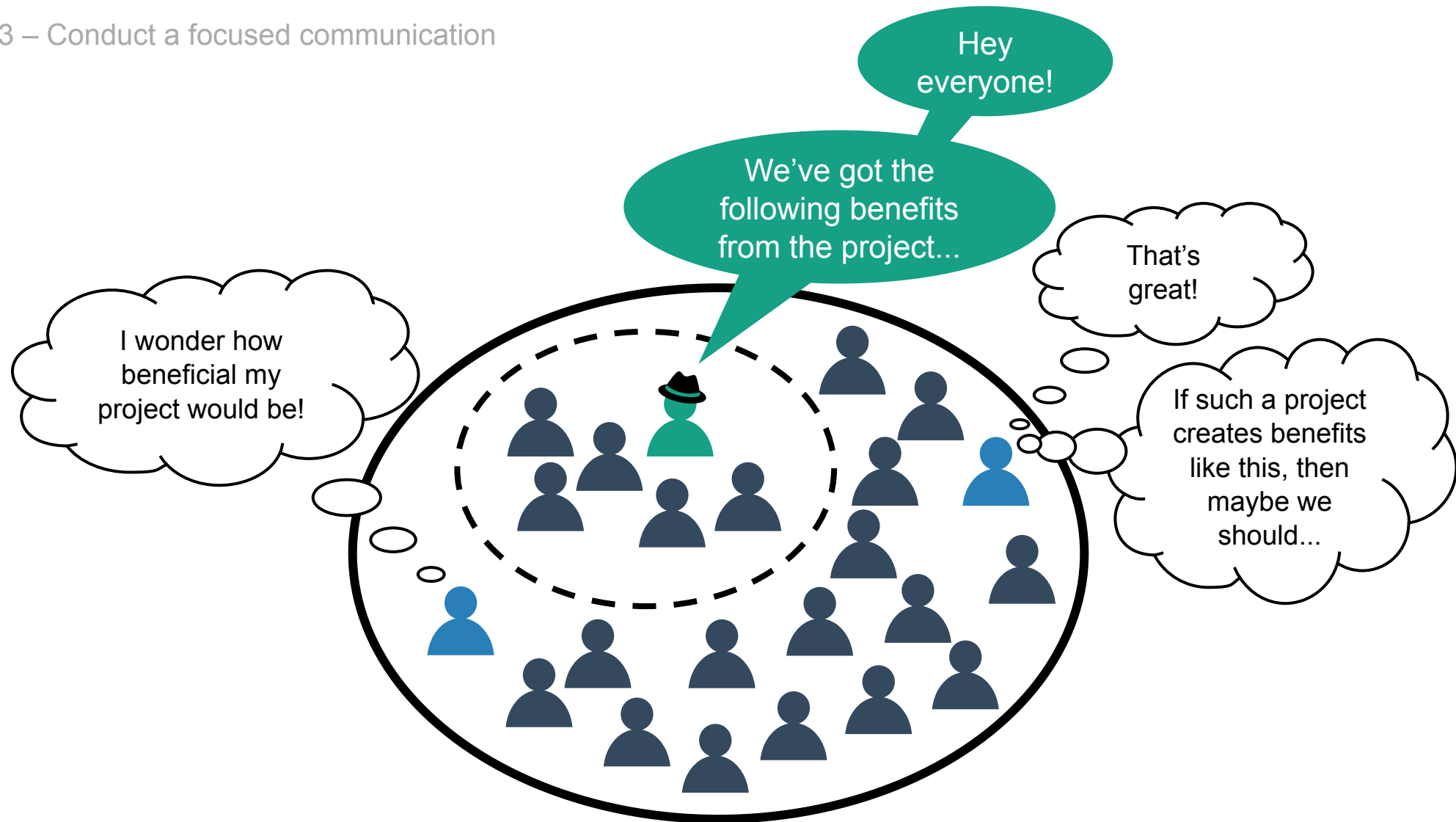
G3 – Conduct a focused communication

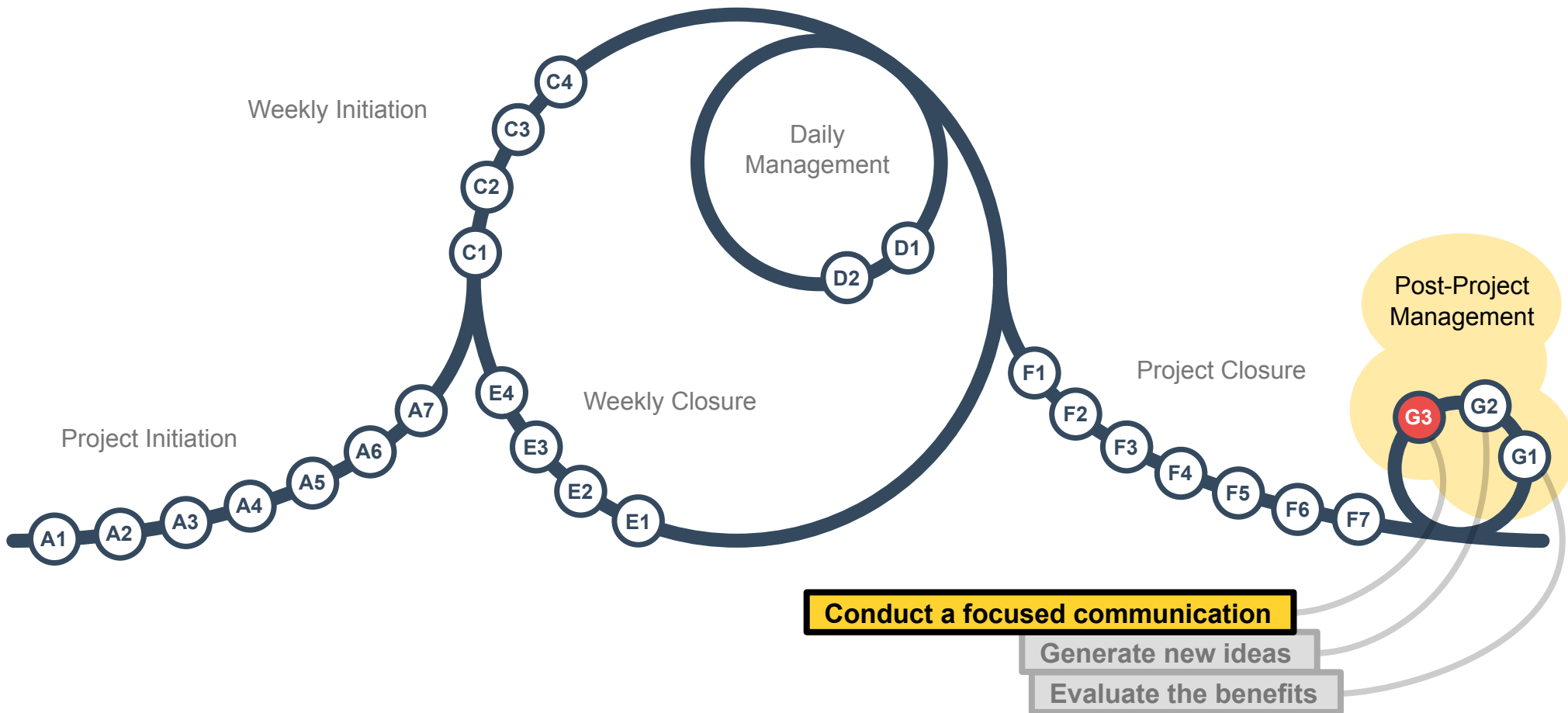


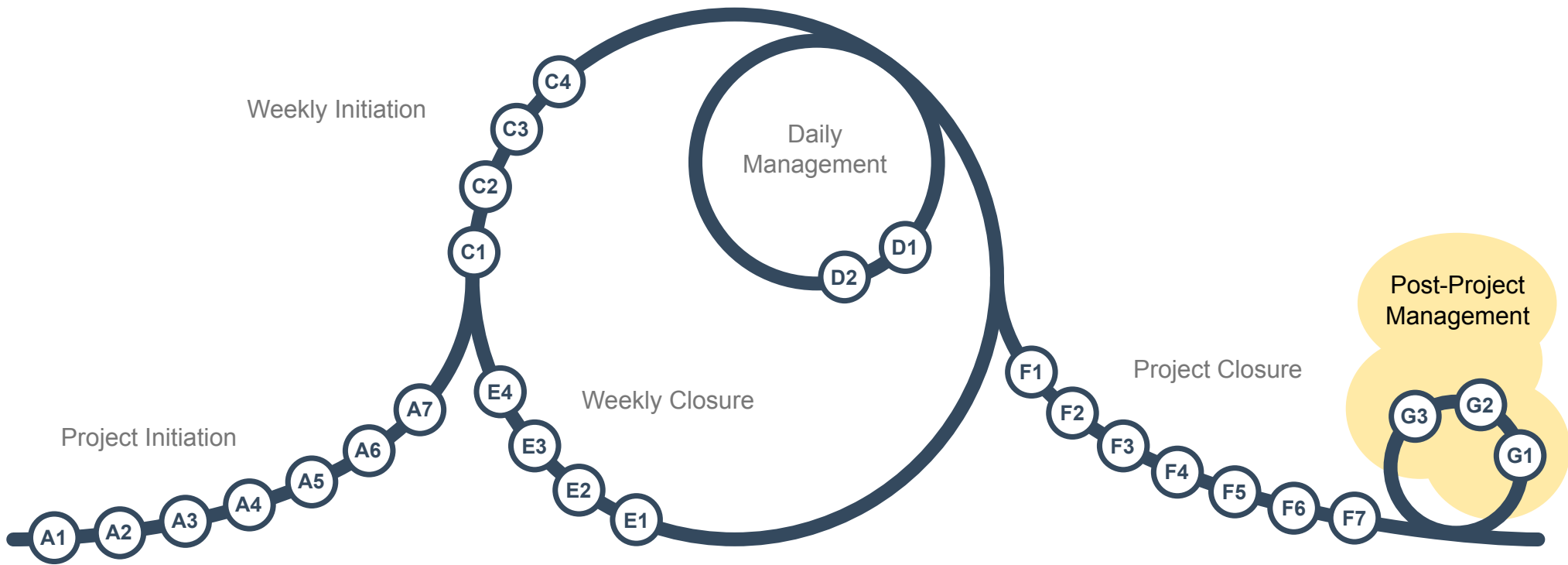
G3 – Conduct a focused communication

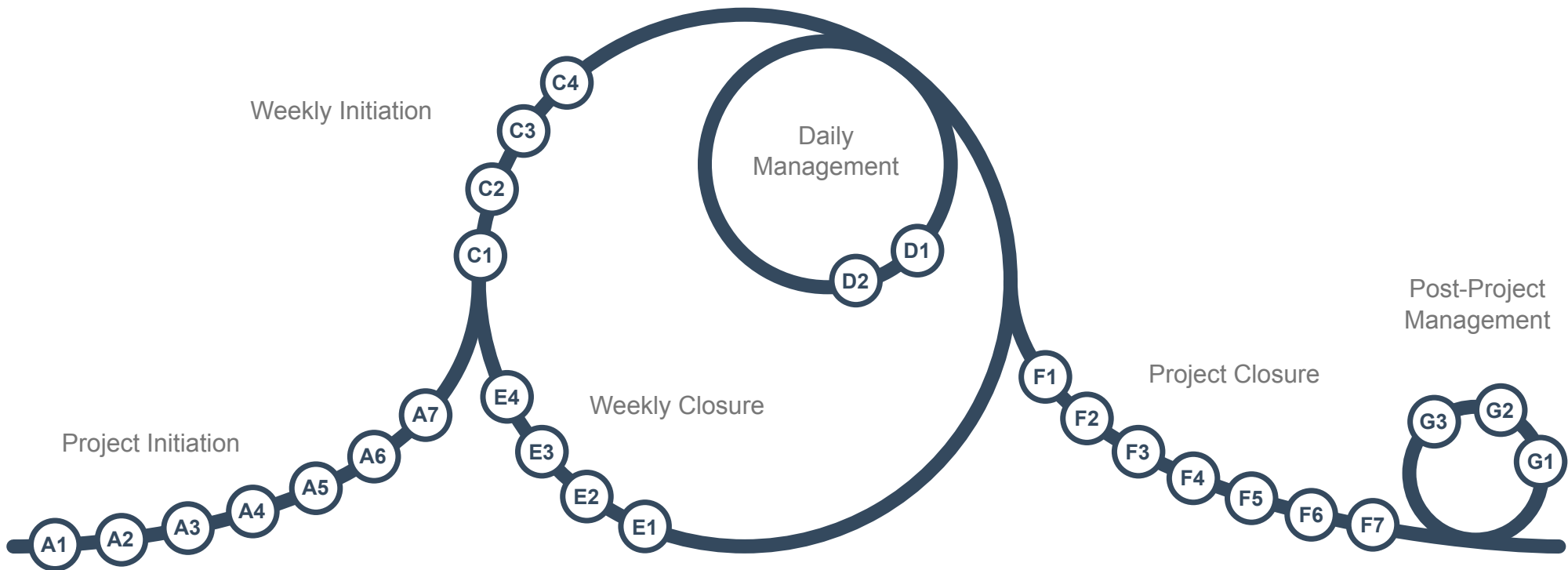


G3 – Conduct a focused communication









① High-level overview

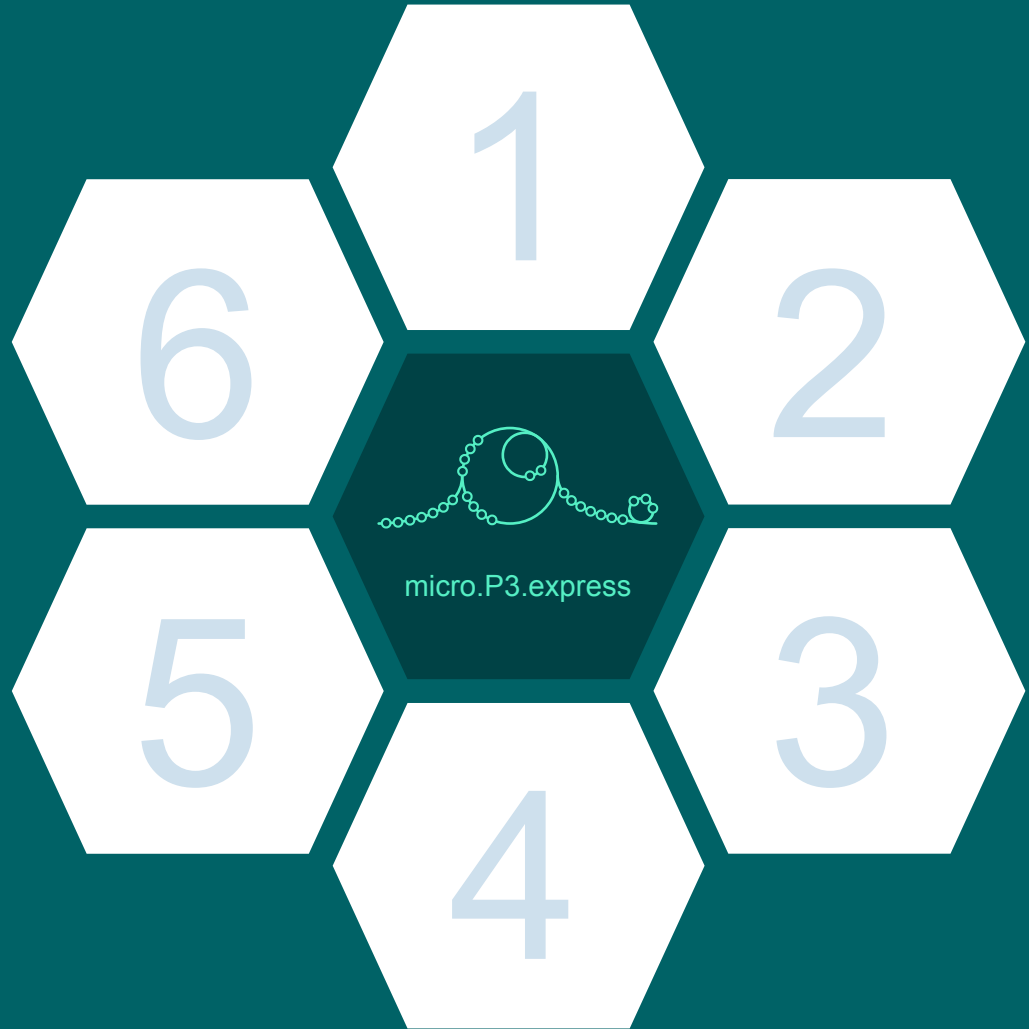
② Full review

 ③ NUPP

④ Tailoring

NUPP

Nearly Universal Principles of Projects

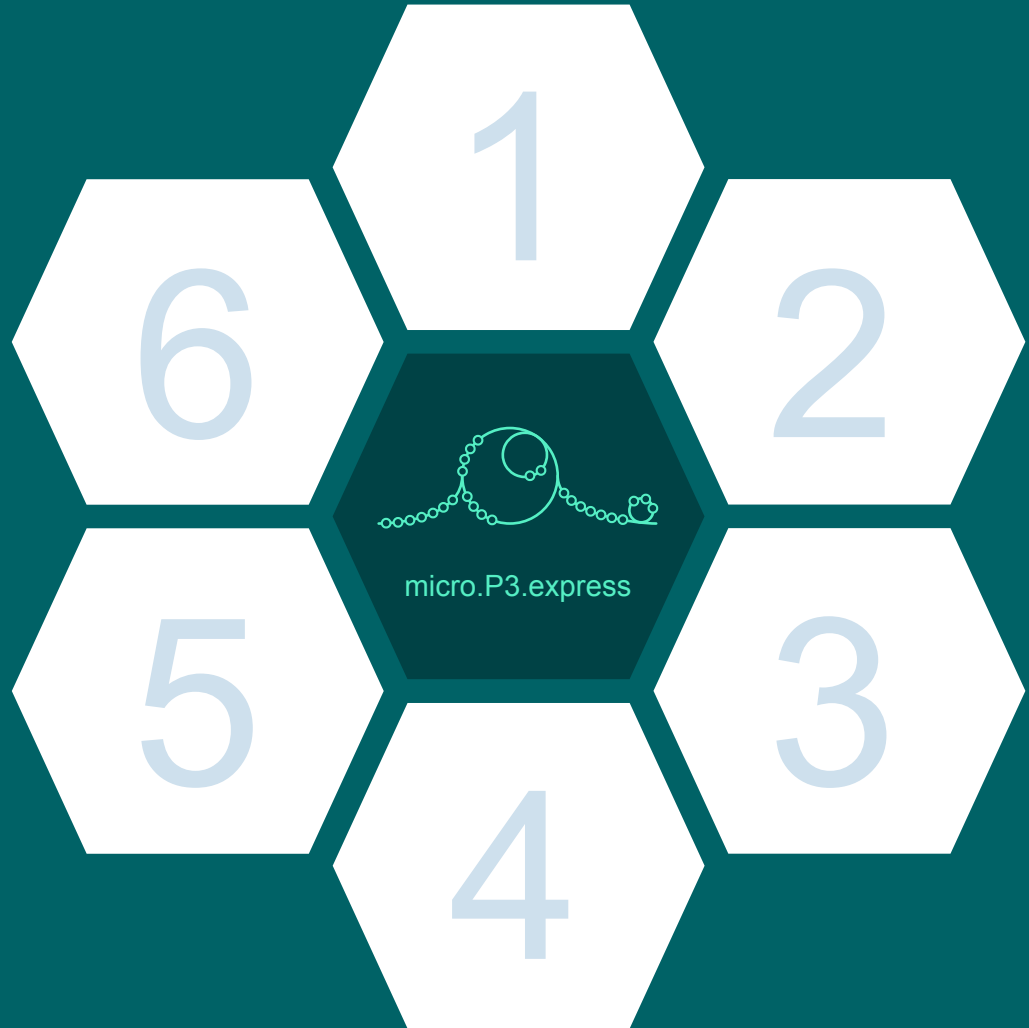


NUPP

Nearly Universal Principles of Projects

Applicable to

- P3.express
- micro.P3.express
- PRINCE2 PjM
- DSDM
- Scrum
- XP
- PM²
- PMBOK Guide
- Etc.



NUPP

Nearly Universal Principles of Projects

Examples:

- “Agile vs. waterfall”
- Continuous learning
- Openness



NUPP

Nearly Universal Principles of Projects

Examples:

- The 80/20 rule
- Decision fatigue
- Etc.



NUPP

Nearly Universal Principles of Projects

Examples:

- Risk management
- Critical thinking
- Etc.



NUPP

Nearly Universal Principles of Projects

Examples:

- Deadlines
- Cherry picking
- Etc.



NUPP

Nearly Universal Principles of Projects

Examples:

- “Business case”
- Simplicity
- Tailoring
- Etc.

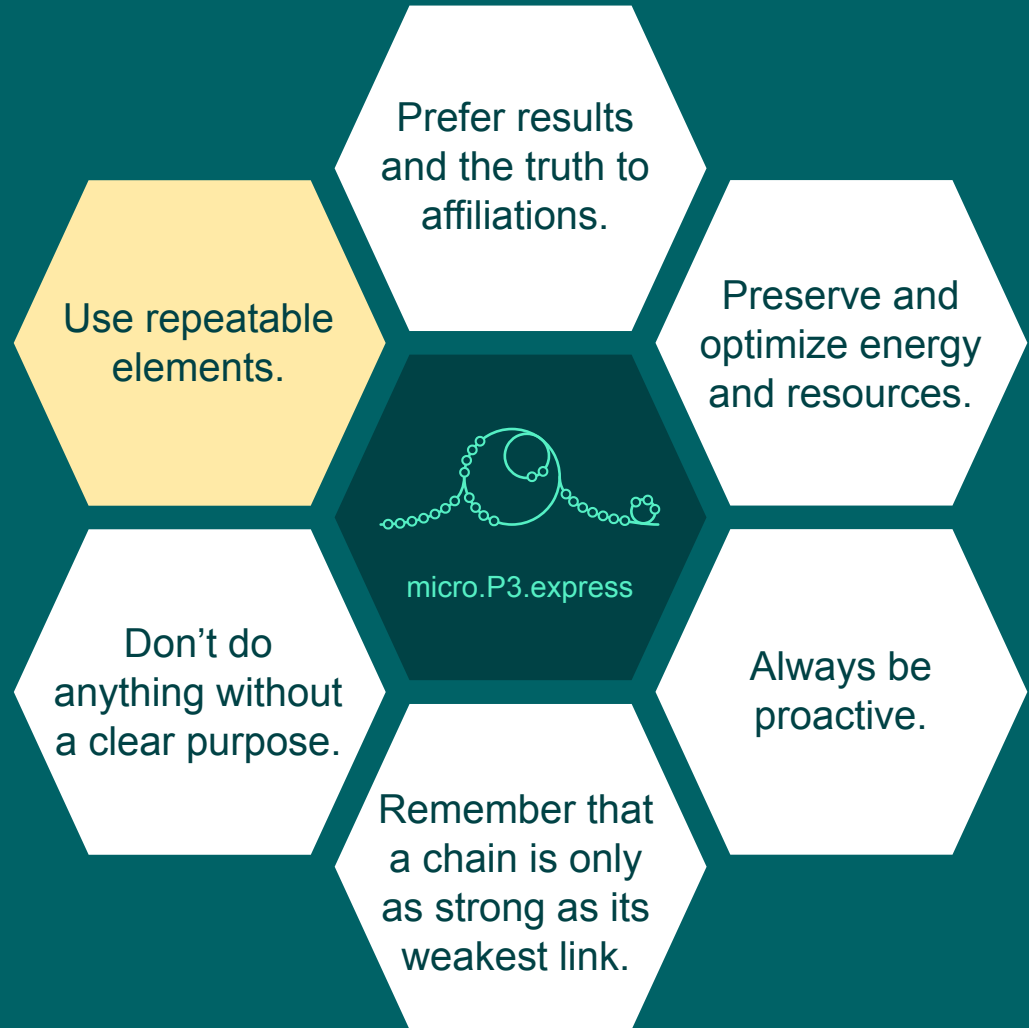


NUPP

Nearly Universal Principles of Projects

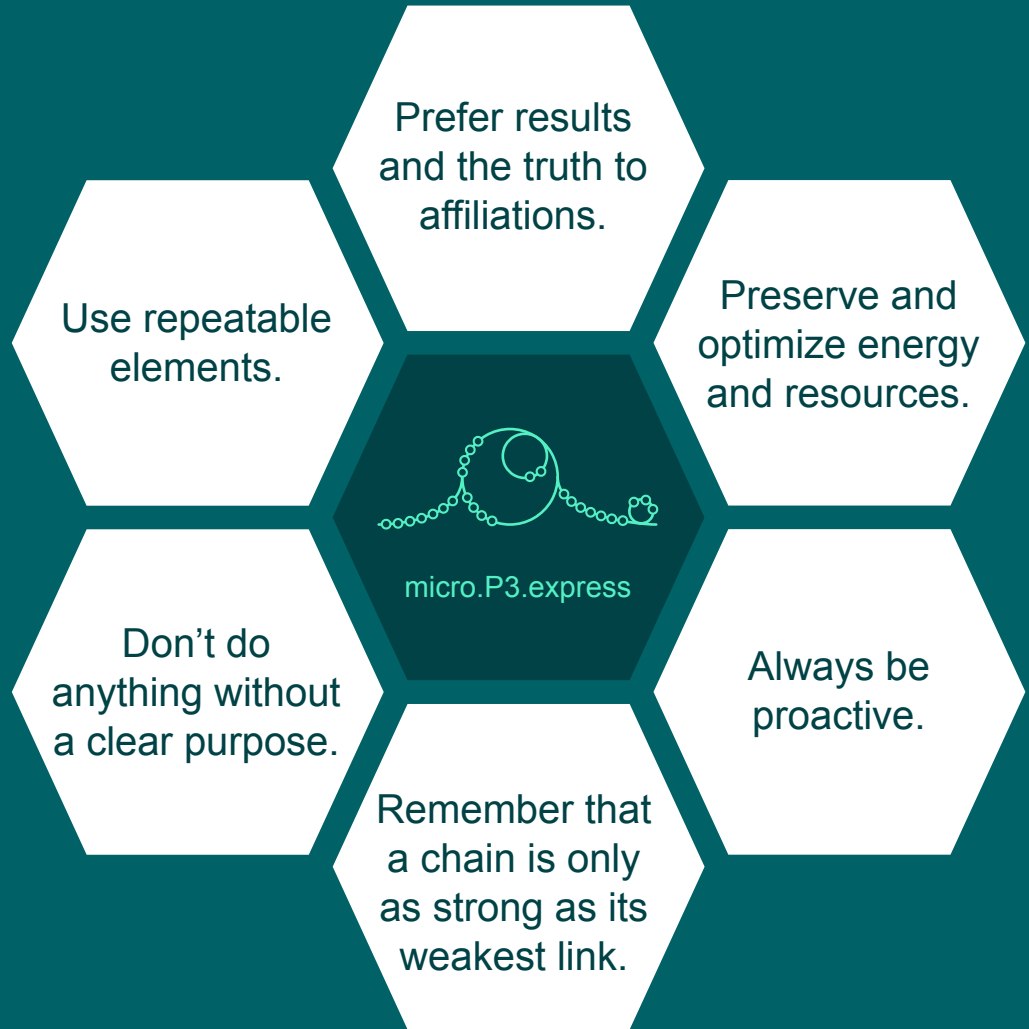
Examples:

- Checklists
- Cycles
- Methods
- Etc.



NUPP

Nearly Universal Principles of Projects

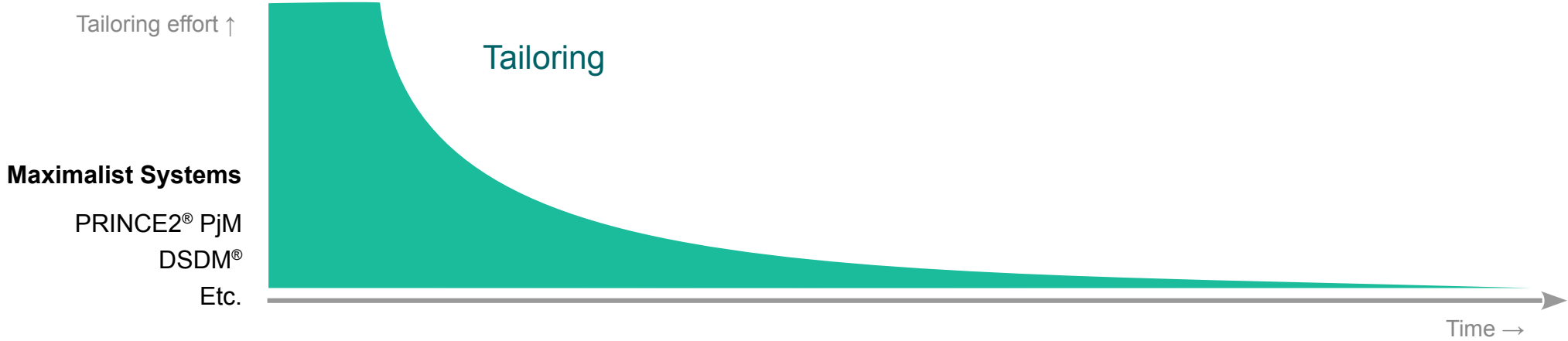


① High-level overview

② Full review

③ NUPP

 ④ Tailoring



Upfront
Tailoring

Continuous
Tailoring

Minimalist Systems

P3.express
micro.P3.express
Etc.



Tailoring effort ↑

Maximalist Systems

PRINCE2® PjM
DSDM®
Etc.



Time →

Upfront
Tailoring

Risky!

Continuous
Tailoring

Minimalist Systems

P3.express
micro.P3.express
Etc.



Tailoring effort ↑

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Time →

Upfront Tailoring

Risky!

Continuous Tailoring

Always necessary

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Etc.



Tailoring effort ↑

Maximalist Systems

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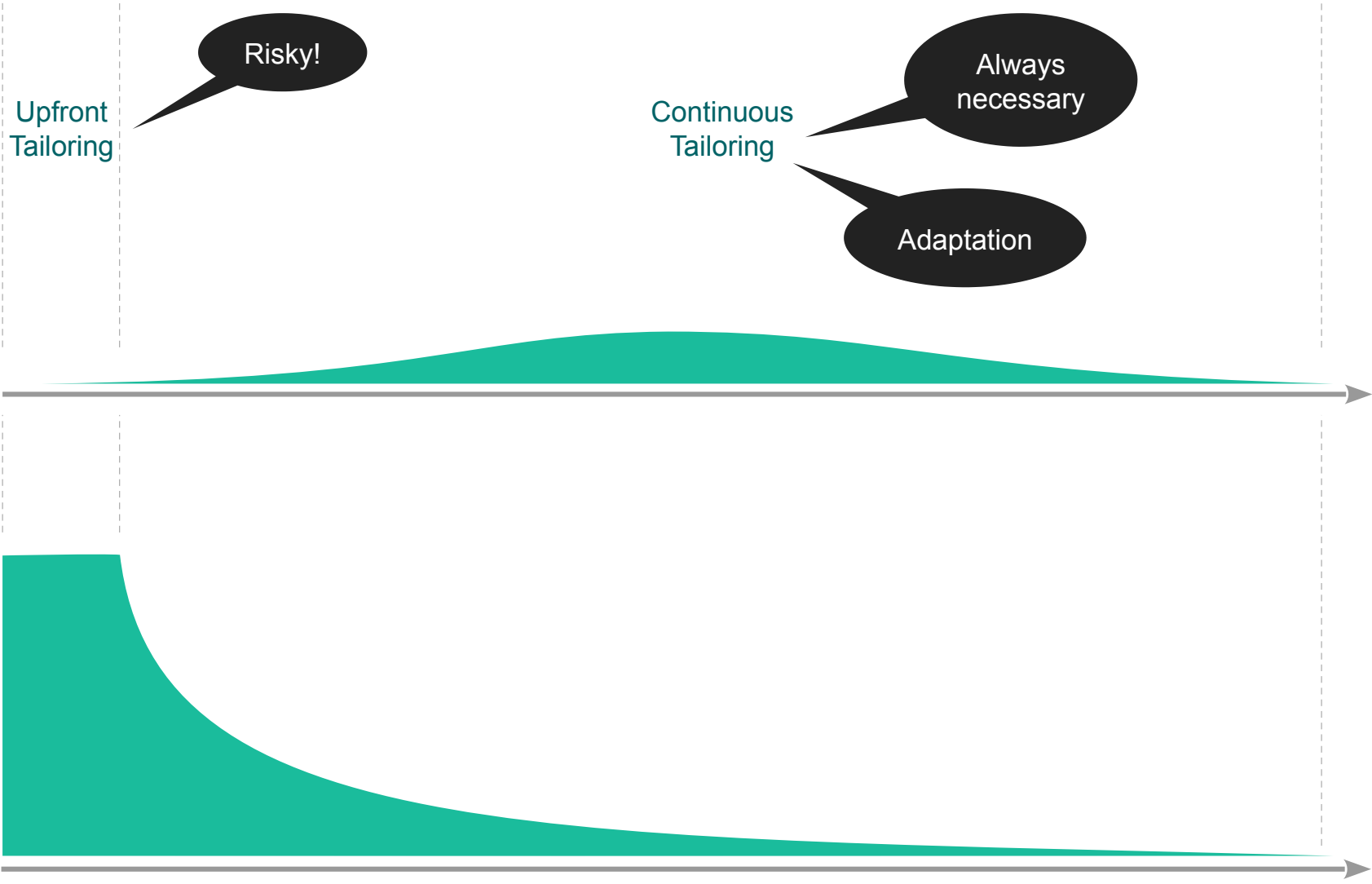
Adaptation

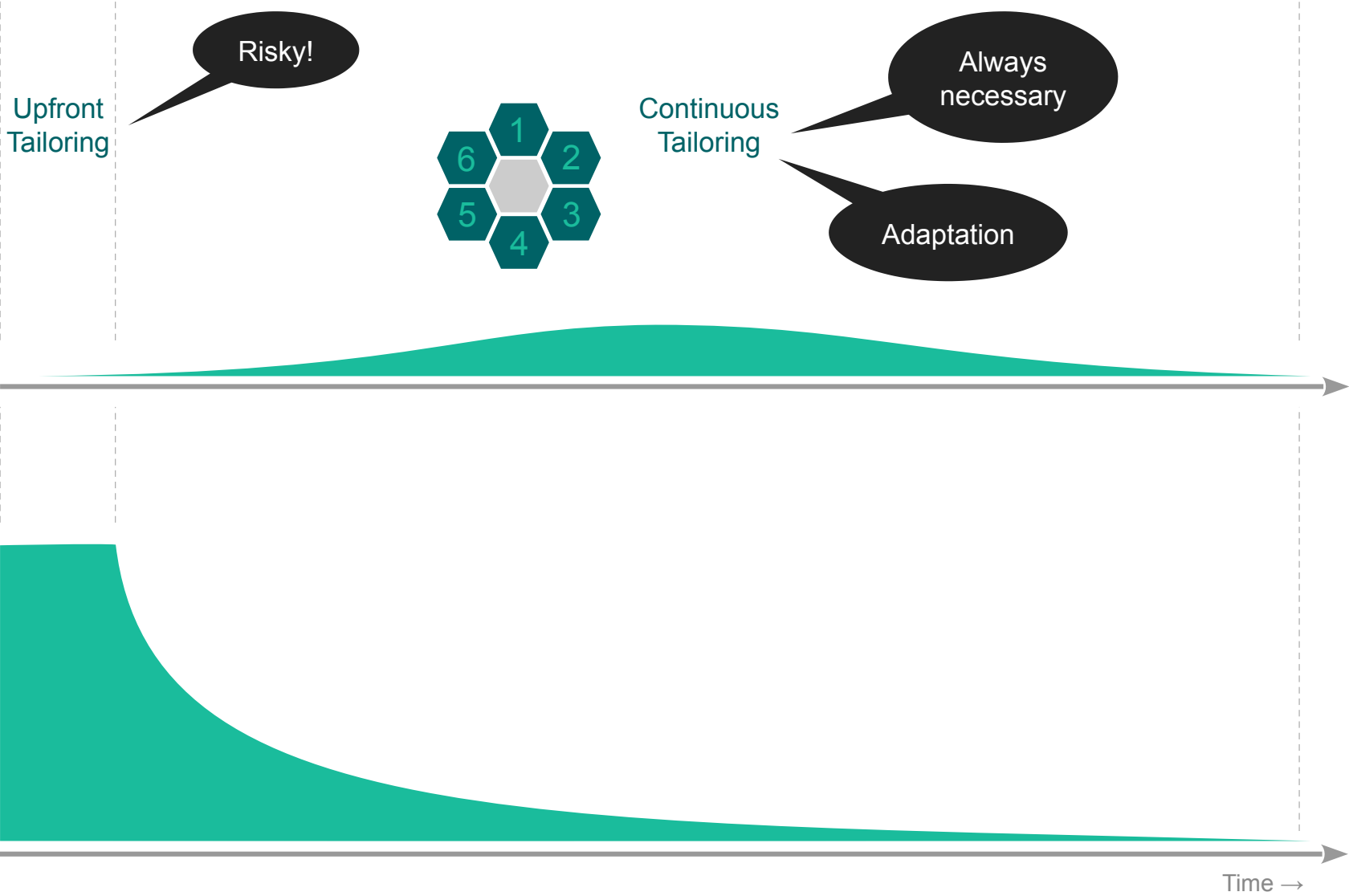
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Etc.

Tailoring effort ↑

Time →





micro.P3.express

minimalist project management system for micro-projects

